

November 6, 2023

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

FROM: Laura Wilson, Director
Parks, Recreation & Library

SUBJECT: Request for Agenda Item Placement
Resolution 2023-094, Reappointing Wesley Hewitt,
Berlynda Schaaf and John Moreno to the Parks and
Recreation Commission

Initiated and Recommended by:

The Director of Leisure and Library Services recommends approval.

Background

The terms of three Parks and Recreation Commissioners will expire at the end of December 2023; Wesley Hewitt, Berlynda Schaaf and John Moreno have submitted applications for reappointment. The Parks and Recreation Commission recommends approval to Council.

Budget Appropriations:

Not applicable.

Attachment

RESOLUTION 2023-094

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAPPOINTING WESLEY HEWITT, BERLYNDA SCHAAF AND JOHN MORENO TO THE PARKS AND RECREATION COMMISSION, SAID TERMS TO EXPIRE DECEMBER 31, 2025, AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, the City Council has created a Parks and Recreation Commission for the purpose of advising the Mayor and City Council on matters relating to parks and recreation issues in the community; and

WHEREAS, applications have been received to fill current vacancies, and it is in the best interest of the citizens to have a full complement of Parks and Recreation Commission members to address parks and recreation issues in the community concerns; and

WHEREAS, the Commission has recommended to reappoint Wesley Hewitt, Berlynda Schaaf and John Moreno to fill the vacancies on the commission;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the City Council policy to make appointments to boards and commissions when qualified applicants are available is hereby reaffirmed.

SECTION 2

The City Council hereby reappoints Wesley Hewitt, Berlynda Schaaf, and John Moreno to the Parks and Recreation Commission, said terms to expire December 31, 2025.

SECTION 3

The City Manager, City Clerk, and City Attorney, or their duly authorized officers and agents, are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 14TH DAY OF DECEMBER 2023.

Clea McCaa II
Mayor

Approval as to Form:

Attest:

NATHAN J. WILLIAMS
City Attorney

JILL ADAMS
City Clerk

Prepared by:
Laura Wilson, Director
Leisure & Library Services



City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635
520/458-3315 - fax 520/458-0584 - www.ci.sierra-vista.az.us

APPLICATION TO CITY BOARD/COMMISSION

DATE: 11.14.2023

BOARD/COMMISSION: PARKS & RECREATION COMMISSION

NAME: BERLYNDA SCHAAF TELEPHONE: [REDACTED]
(HOME) (WORK)

E-MAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED] CITY: SIERRA VISTA ZIP: 85650

MAILING ADDRESS: [REDACTED] SIERRA VISTA 85650

CITY RESIDENT? REGISTERED TO VOTE IN CITY?

EDUCATION: SOME COLLEGE

OCCUPATION: ADMINISTRATIVE ASSISTANT
(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: DISTRICT 8 LITTLE LEAGUE; BEREAN ACADEMY SPORTS PROGRAM;
ST ANDREWS CATHOLIC CHURCH YOUTH GROUP

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: BEEN A PARKS & REC COMMISSION MEMBER LAST 4 YRS, WILL LIKE
TO CONTINUE WORKING ON COMMISSION TO IMPROVE PARKS IN
COMMUNITY.

REFERENCES: 1. JESSICA KUNKEL SIERRA VISTA [REDACTED]
(NAME) (ADDRESS) (PHONE)
2. KURT SCHOMAKER SIERRA VISTA [REDACTED]
(NAME) (ADDRESS) (PHONE)

THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER WILL BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

Berlynda SchAAF
(APPLICANT'S SIGNATURE)

Please return completed application to the city clerk's office



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APPLICATION TO CITY BOARD/COMMISSION

DATE: 14 NOV 23

BOARD/COMMISSION: Parks and Recreation Commission (ONE PER FORM)

NAME: Wesley R. Hewitt, Jr TELEPHONE: [REDACTED]
(HOME) (WORK)

E-MAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED] CITY: Sierra Vista ZIP: 85635

MAILING ADDRESS: [REDACTED] Sierra Vista AZ 85635

CITY RESIDENT? Y REGISTERED TO VOTE IN CITY? Y

EDUCATION: HS Diploma, AAS in Intelligence Operations, AAS in Adult Education

OCCUPATION: Training Specialist (IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: Santa Claus, DAV Life Member, VFW Life Member

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: 14 Years as Commissioner, Chair,
Vice Chair, 25 years association with the Parks and Recreation as a Volunteer and Employee

- REFERENCES: 1. Laura Wilson [REDACTED]
(NAME) (ADDRESS) (PHONE)
2. Gloria Colby [REDACTED]
(NAME) (ADDRESS) (PHONE)

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[Signature]
(APPLICANT'S SIGNATURE)

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APPLICATION TO CITY BOARD/COMMISSION

DATE: 11-30-23

BOARD/COMMISSION: Parks and recreation commission

NAME: John Moreno TELEPHONE: [REDACTED] (HOME) [REDACTED] (WORK)

E-MAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED] CITY: Sierra Vista ZIP: 85650

MAILING ADDRESS: _____

CITY RESIDENT? REGISTERED TO VOTE IN CITY?

EDUCATION: Some college

OCCUPATION: Journeyman Electrician at Safford Springs Valley Electric Corp.
(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: Safety committee at SSVEC

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: Prior experience to help improve community infrastructure.

REFERENCES: 1. Mark Roll [REDACTED]
(NAME) (ADDRESS) (PHONE)
2. Wayne Flissar [REDACTED]
(NAME) (ADDRESS) (PHONE)

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(APPLICANT'S SIGNATURE)

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