

October 30, 2023

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager  
Victoria Yarbrough, Assistant City Manager

FROM: Sharon G. Flissar, P.E., Director of Public Works

SUBJECT: Request for Agenda Item Placement  
Resolution 2023-086, Resignation of Patrick  
Murphy, and appointment of Joelle Buffa to the  
Sierra Vista Environmental Stewardship  
Commission

Recommendation:

The City Manager recommends approval.  
The Public Works Director recommends approval.

Initiated by:

Sharon Flissar, Public Works Director

Background

The Environmental Stewardship Commission (ESC) currently has four members and one vacancy. Joelle Buffa has expressed interest and applied to join the ESC. At the ESC Meeting on October 25, 2023, the members of the Commission voted to recommend Ms. Buffa's application to Council. The term begins thirty days after Council approval and expires April 30, 2025.

On October 30, 2023, Patrick Murphy submitted his formal resignation from the Environmental Stewardship Commission for personal reasons to staff liaison Sharon Flissar. The ESC will still have four members and one vacancy.

Budget Appropriations:

Not applicable.

RESOLUTION 2023-086

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; ACCEPTING THE RESIGNATION OF PATRICK MURPHY WITH REGRET, AND APPOINTMENT OF JOELLE BUFFA TO THE SIERRA VISTA ENVIRONMENTAL STEWARDSHIP COMMISSION, SAID TERM TO EXPIRE APRIL 30, 2025; AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, the Mayor and City Council have created an Environmental Stewardship Commission for the purpose of advising the Mayor and City Council on matters relating to the environment; and

WHEREAS, Joelle Buffa has expressed interest in joining the Environmental Stewardship Commission; and

WHEREAS, on October 30, 2023, Patrick Murphy submitted his resignation from the Environmental Stewardship Commission; and

WHEREAS, it is in the best interest of the citizens to have a full complement of Environmental Stewardship Commission members to address environmental-related concerns;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the City Council policy on accepting resignations from boards and commissions is hereby reaffirmed.

SECTION 2

The City Council hereby accepts the resignation of Patrick Murphy with regret and hereby appoints Joelle Buffa to the Sierra Vista Environmental Stewardship Commission, said term to expire April 30, 2025.

SECTION 3

The City Manager, City Clerk, and City Attorney, or their duly authorized officers and agents, are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 9<sup>TH</sup> DAY OF NOVEMBER 2023.

\_\_\_\_\_  
CLEA MCCAII  
Mayor

Approval as to Form:

Attest:

\_\_\_\_\_  
NATHAN J. WILLIAMS  
City Attorney

\_\_\_\_\_  
JILL ADAMS  
City Clerk

Prepared by:  
Sharon G. Flissar, Director of Public Works



# City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635  
520-458-3315 - fax 520-458-0584 - www.SierraVistaAZ.gov

## APPLICATION TO CITY BOARD/COMMISSION

DATE: \_\_\_\_\_

BOARD/COMMISSION: \_\_\_\_\_

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_ (ONE PER FORM)  
(HOME) (WORK)

E-MAIL ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

CITY RESIDENT? \_\_\_\_\_ REGISTERED TO VOTE IN CITY? \_\_\_\_\_

EDUCATION: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_

(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REFERENCES: 1. \_\_\_\_\_  
(NAME) (ADDRESS) (PHONE)

2. \_\_\_\_\_  
(NAME) (ADDRESS) (PHONE)

**THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.**

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER MAY BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

Please return completed application to the city clerk at: Jill.Adams@SierraVistaAZ.gov