



CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minute summary of the regular meeting of the City Council of Sierra Vista held on the 14th day of May, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 28th day of May 2020

SEAL

A handwritten signature in black ink, appearing to read "Maria G. Marsh", written over a horizontal line.

Maria G. Marsh
Deputy City Clerk

A handwritten signature in black ink, appearing to read "Jill Adams", written over a horizontal line.

Jill Adams
City Clerk



1. Mayor Mueller called the May 14, 2020 City Council Meeting to order at 5:00 p.m., Council Chambers, City Hall, 1011 N. Coronado Drive, Sierra Vista, AZ

Roll Call:

Mayor Rick Mueller – present
Mayor Pro Tem Rachel Gray – present
Council Member William Benning – present
Council Member Gwen Calhoun – present
Council Member Sarah Pacheco – present
Council Member Carolyn Umphrey - present
Council Member Kristine Wolfe – present

Others Present:

Chuck Potucek, City Manager
Victoria Yarbrough, Assistant City Manager
Adam Thrasher, Police Chief
Brian Jones, Fire Chief
Laura Wilson, Leisure and Library Services Director
Sharon Flissar, Public Works Director
Matt McLachlan, Community Development Director
Tony Boone, Economic Development Manager
Nathan Williams, City Attorney
Jill Adams, City Clerk

Invocation – Mayor Mueller conducted the invocation.

Pledge of Allegiance – Mayor Pro Tem Gray led the Pledge of Allegiance.

Item 1 Acceptance of the Agenda

Council Member Calhoun moved that the Agenda for the Regular City Council Meeting of May 14, 2020 be approved as written. Council Member Umphrey seconded the motion.

Mayor Mueller requested to add to the agenda the proclamation declaring May 25, 2020 as Memorial Day.

The motion to accept the agenda with the addition of the proclamation declaring May 25, 2020 as Memorial Day passed unanimously by Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Awards and Presentations

Mayor Mueller read for the record a proclamation declaring May 25, 2020 as Memorial Day. He reported that it is his understanding that there will not be a formal ceremony at the Southern Arizona Veterans Memorial Cemetery on May 25, 2020.

City Manager's Report: Mr. Potucek announced that the next regularly scheduled City Council Work Session will be held on May 26, 2020 at 3:00 p.m. in Council Chambers as well as the next regularly scheduled Council Meeting on May 28, 2020 at 5:00 p.m. It is anticipated that these meetings will be held much like the current meetings. The meetings in June will go back to regular Council venues and with the building being open to the public. He also announced that City offices will be closed on Monday, May 25, 2020 in observance of Memorial Day.

Mr. Potucek reported on the following board meetings:

- SEACOM JPA Board met and approved the budget for next fiscal year. It is anticipated that the City's cost for SEACOM to be approximately \$127,000 more than last fiscal year because the software system had to be upgraded for the radios, a \$4.3 Million contract. The cost is being divided with the County because the City and the County are the main radio users. The County pays a 64 percent share and the City pays a 36 percent share.

Next year will be the largest cost share for the upgrade and staff is currently working on getting approved an agreement with the County and SEACOM Board for a four-year lease deal for the upgrade. The cost should come back down after next year.

- The Rate Review Advisory Board for the County-wide landfill refuse system met, and they are finishing out the year by \$400,000 in the black; therefore, there will be no tipping fee increases. The amount of money that the system will owe the County Board of Supervisors will be reduced by \$1.2 Million from a few years ago that started out at \$2.5 Million.

In keeping with the Governor's Phase I of the reopening guidelines, the City plans on reopening facilities on Saturday, May 16, 2020. On Monday, May 18, 2020 the following lobbies will be reopened: City Hall, Police Department, Ethel Berger Center and museum, Public Works, and the sports building at the Rothery Center.

Also opening back up are the sports fields for practices, but bleachers will be removed, and social distancing is encouraged with games starting on May 26, 2020. The skate park, pickle ball courts, outdoor basketball courts, dog parks, tennis courts, and small events in parks, i.e. ramada rentals and the farmer's market will reopen.

The Oscar Yrun Community Center will remain closed because there is currently construction taking place in the lobby. The Library will also remain closed, but book returns will be allowed through curbside service. The Cove is also closed until June 1, 2020 for some of the swimming programs. The Transit building will also remain closed.

Council Member Calhoun asked about guidelines for the public coming into City facilities. Mr. Potucek explained that the public will only be coming into the lobby areas because the buildings themselves will not be opened to the public. A gradual approach is being taken to reopening the buildings. Cochise County is still at 43 cases, 38 out of isolation with five active cases, which helps to provide more confidence in terms of City buildings fully reopening if there are necessary sanitary supplies.

Mayor Mueller stated that the City is asking people when they come to the City facilities to practice social distancing and they are not required to wear masks, but if people feel comfortable wearing them, they are more than welcome to do that. This also applies to the City employees.

Council Member Umphrey stated that it is good news to know that there are only five active cases in the County. She stated that this number includes the first blitz that was held and reported that out of the 511 people that the County tested in Sierra Vista, 509 were negative with two needing to be retested due to being inconclusive. Mr. Potucek added that there will be a blitz in Douglas during the weekend and he anticipates a few cases out of that, but the trends are very encouraging for Cochise County.

Item 2 Consent Agenda

Item 2.1 Approval of the City Council Regular Meeting Minutes of April 23, 2020

Item 2.2 Approval of the City Council Special Meeting Minutes of May 5, 2020

Item 2.3 Resolution 2020-020, Termination of Development Agreement concerning 2200 E Mercado Loop (Sierra Vista Mall)

Council Member Pacheco moved that the Consent Agenda consisting of the City Council Regular Meeting Minutes of April 23, 2020, Special Meeting Minutes of May 5, 2020 and Resolution 2020-020, termination of a Development Agreement concerning 2200 E Mercado Loop, Sierra Vista Mall, be approved. Council Member Umphrey seconded the motion. The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

New Business

Item 3 Resolution 2020-021, Authorization to Accept Arizona Department of Administration, Office of Grants and Federal Resources, Arizona 9-1-1 Program (GFR Grant Number: GFR-ADOA-AZ911-21-001)

Council Member Wolfe moved that Resolution 2020-021, acceptance of the Arizona Department of Administration, Office of Grants and Federal Resources, Arizona 9-1-1 Program, GFR Grant Number GFR-ADOA-AZ911-21-001, be approved. Council Member Wolfe seconded the motion.

Ms. Papatrefon stated that 911 services allow callers to dial a standard nationwide number to reach emergency services. Calls are specifically routed to the nearest public safety answering point for Primary Service Answering Points (PSAPs) through a standalone network. Each PSAP incurs monthly fees for uninterrupted service and continued equipment maintenance for placement and software updates.

A grant in the amount of \$447,624 has been secured, which has been allocated to the Cochise 911 System by the Department of Administration State 911 Program Office. The funds are intended to cover the cost associated with the monthly fees, equipment maintenance for placement and software updates for each PSAP in Cochise County. This award covers the period for Fiscal Year July 1, 2020 through June 30, 2021.

The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Item 4 Resolution 2020-022, Supporting Fort Huachuca's Joint Resource Utilization Study

Council Member Benning moved that Resolution 2020-022, supporting Fort Huachuca's Joint Resource Utilization Study, be approved. Mayor Pro Tem Gray seconded the motion.

Mr. Boone stated that this resolution supports Fort Huachuca's Joint Resource Utilization Study known to some as the Joint Land Use Study. With Council's approval and the final approval of the Office of Economic Adjustment (OEA), the study will be moving forward. Fort Huachuca requested the study back in 2018 through the Installation Management Command and Department of the Army and the OEA requested that the City of Sierra Vista be the executive agent.

The study reviews military installations, surrounding communities, and their key resources into the future so that the military can sustain their mission in defense of the nation. In the City's case, the study focuses on the land use, electromagnetic spectrum use, as well as air space. The previous study was conducted in 2007 for Fort Huachuca, but many significant things have happened since then, i.e. the Buffalo Soldier Electronic Test Range and in 2015 the designation of Fort Huachuca as a Sentinel Landscape. These initiatives will have a significant impact. The study area itself is linked to the Buffalo Soldier Electronic Test Range, 2,500 square miles. The City will serve as the executive agent and will also have a role in the policy and technical committees.

There is a requirement for a 10 percent match to the federal grant. The expected outcome includes identifying initiatives that the City, County and State can work to minimize encroachment or interference of future Fort Huachuca missions, i.e. policy or legal issues. It also provides deliverables, i.e. GIS products on things like Department of Defense excess property, which in this case are the 203 acres, national resources, endangered species, zoning, land use and others. There is an element of public engagement to highlight the importance of Fort Huachuca's mission to the local communities, and in addition, it will set up for future projects that potentially the OEA can fund or that the City can use to work with the legislative/congress to fund additional projects on Fort Huachuca.

This study better positions Fort Huachuca for the future to ensure both the resiliency and mission-oriented efforts. The approximate timeline will begin in July 2020 with the final report due August 2021.

Council Member Calhoun asked who will be doing the study. Mr. Boone stated that the City would be going out for a consultant. The bulk of the grant cost estimated at \$500,00 will be used for the consultant.

Council Member Pacheco asked if there are examples of data from this type of study that has been done in the past on how it has been used. Mr. Boone stated that one thing is the notification to a home/property buyer under Fort Huachuca, which was added from a policy perspective in 2007 to ensure that landowners understand that they are under a military restrictive air space. Mayor Mueller added that another policy issue is for companies coming in that want to use certain frequencies. They must get them cleared through the frequency manager on the installation so that they do not interfere with military operations. There are a couple of things that have helped that were done in the past.

Council Member Pacheco asked if water use is addressed. Mr. Boone stated that water use is addressed under the natural resources.

The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Item 5 Resolution 2020-023, Authorization of Submission of the Community Development Block Grant (CDBG) Program Year 2020 Annual Action Plan to the United States Housing and Urban Development (HUD)

Council Member Umphrey moved that Resolution 2020-023, submission of the Community Development Block Grant Program Year 2020 Annual Action Plan to the United States Housing and Urban Development, be approved. Mayor Pro Tem Gray seconded the motion.

Mr. McLachlan stated that this is the 2020 application to HUD for the regular allocation of Community Development Block Grant funding. After a series of public meetings and hearings, staff is proposing that the funding be used to finish what the City started last year in turning the former Public Works Yard on North Avenue into a recreational asset for the neighborhood.

The \$271,810 will be used to provide additional parking at Eddie Cyr Park, fill in the missing segment to the multi-use trail system with any remaining budget used for landscaping. The requested action is to submit the 2020 Annual Action Plan to HUD. To-date there has not been any public comment received.

Council Member Calhoun asked if the document is online. Mr. McLachlan stated that she is correct. Mayor Mueller noted that it has been on the web site since February.

Council Member Pacheco asked about the timeline for completion of the improvements. Mr. McLachlan stated that this project is third in line to the improvements to James Landwehr Plaza and Soldier Creek Park. This would be started with the new fiscal year by engineering and it is hoped that by springtime, the City will be able to start on the construction documents for this project with construction happening the next fiscal year. Mayor Mueller added that some projects like this one, will take up to two years and they will hold the money for the City so that it can get done. If it looks like it will be more than two years, the City can apply for an extension, but that is a whole different process.

The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Item 6 Resolution 2020-024, Approval of a Grant from the Federal Aviation Administration (FAA) for CARES Act funding

Mayor Pro Tem Gray moved that Resolution 2020-024, acceptance of the Grant from the Federal Aviation Administration for CARES Act funding, be approved. Council Member Umphrey seconded the motion.

Ms. Flissar stated that the agenda item will accept a grant from the Federal Aviation Administration for \$30,000 of CARES Act funding for the Sierra Vista Municipal Airport. The funds can only be used for expenses related to the airport but are otherwise reasonably unconstrained. It cannot be used for new construction, but operations, maintenance or debt service are all eligible. If approved, the funding will be used to offset the City's expenses associated with the Sierra Vista Municipal Airport and no grant match is required.

The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Call to the Public – There was no response.

Comments and Requests of the Council

Council Member Umphrey gave kudos to Mr. McLachlan and Mr. Boone for their presentation on the Chamber of Commerce's live stream informing the community about the allocations through the CARES Act. She also stated that she was very excited to see that there are only five active cases of the Coronavirus in Cochise County because it was getting high there for a while, but the County is headed in the right direction.

Council Member Calhoun had nothing to report.

Council Member Pacheco reported that Chiricahua Community Health Center was notified that they would be receiving funding to do COVID testing. They called her asking if the City was willing to have it done on City property within five days and thanks to Ms. Wilson and Leisure Services staff, they were able to get the event set up. She also reported that non-traditional graduations are being held May 14 and 15, 2020 for Buena High School. She congratulated the graduates and noted that there are a lot of decorated cars around town. In closing, she wished a happy 17th birthday to her twin daughters.

Council Member Wolf had nothing to report.

Council Member Benning stated that Sierra Vista is proud of its 2020 senior graduates. He thanked them for their accomplishments and added that he looks forward to watching them move forward with their future endeavors. He wished a special congratulations to Class President, McKenna Hick, whom he is proud of and who is going to do great things at ASU.

Mayor Pro Tem Gray had nothing to report.

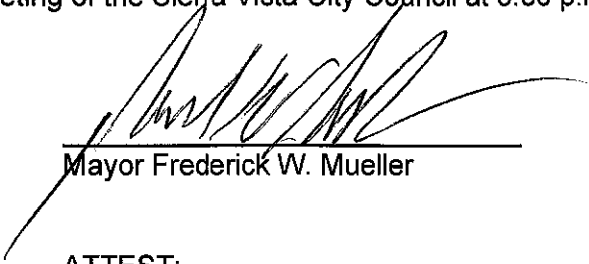
Mayor Mueller noted that he saw a Berean Academy car dolled up, which he thought was great, and another reason to be thankful to the community, who in adverse times has adapted and overcome the situation. He announced that coming up are the high school, Cochise College and university graduations, mile stones in people's lives, and while it is regrettable that they cannot celebrate in the way that they would all like to celebrate, he wants to congratulate those folks that are enduring the situation and doing the best that they can while being recognized for their achievement not lessened by the situation. He further added that there are a few buildings opening in the City along with other things due to the Governor's announcement last week.

Mayor Mueller quoted one of his heroes, "We need to all realize this is not the beginning of the end of the crisis, it is the end of the beginning." He noted that there is still no vaccine for the virus and people need to still take the prudent steps to protect themselves, friends, loved ones, and families through the next several months, even if the number of those individuals with the virus goes down. Until there is an actual vaccine and the most vulnerable are vaccinated, that is the beginning of the end for the Coronavirus. The City is still in this game and the game will be played. Lastly, he asked people to continue to demonstrate the great patience that they have had with the situation, with each other and the caring attitude that they have had for the community that shows the quality of folks in the community, another reason why the City will

come out of this probably better than most communities in Arizona. In closing, he thanked the citizens for their efforts, concerns and caring for their fellow citizens.

Adjournment

Mayor Mueller adjourned the May 14, 2020 meeting of the Sierra Vista City Council at 5:30 p.m.



Mayor Frederick W. Mueller

MINUTES PREPARED BY:



Maria G. Marsh, Deputy Clerk

ATTEST:



Jill Adams, City Clerk