

September 14, 2023

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

FROM: Kennie Downing, Chief Procurement Officer

SUBJECT: Request for Agenda Item Placement
Resolution 2024-070, Donation of four surplus vehicles, 2001 Chevrolet Astro Van, 2003 Ford Crown Victoria, 2007 Ford Truck and 2008 Ford Crown Victoria to Sister City Cananea, Sonora, Mexico

Recommendation:

The City Manager recommends approval.
The Chief Procurement Officer recommends approval.

Background:

The Procurement division is in possession of a 2001 Chevrolet Astro Van, 2003 Ford Crown Victoria, 2007 Ford F-250 Truck and 2008 Ford Crown Victoria that were designated as surplus by the City Fleet division and given to Procurement to properly dispose of. Staff was informed that our Sister City, Cananea, Sonora, Mexico would like to accept these four vehicles in their current condition pending approval of the donation by the City Council. Cananea staff will pick up the vehicles at no additional cost to the city. The vehicles have reached the end of their useful life and are ready to be surplus per existing surplus procedures:

Year	Unit#	Dept.	Description	Condition	Mileage	VIN#
2001	SV-2010	IT	Van	Running	34,594	1GNDM19WX1B132988
2003	SV-1014	PW	Crown Victoria	Running	86,114	2FAFP71W23X175847
2007	SV-110	Parks	F-250 pickup	Running	88,319	1FTSW20557EB12109
2008	SV-1080	PD	Crown Victoria	Running	94,273	2FAHP71V28X131726

These vehicles are drivable however have an assortment of mechanical problems/conditions that make them unusable by City departments any longer.

In lieu of selling the vehicles at our on-line surplus auction that would normally reap between \$1,200 - \$3,500 in surplus sales revenue, it has been determined that donating the vehicles to Cananea is the preferable option as Cananea has requested our consideration for any surplus vehicles that are ready to be auctioned.

The City Council has been supportive of our Sister City, Cananea, Sonora. The City Manager of the City of Cananea would like to accept these four vehicles for use by the city in governmental operations.

Budget Appropriation: N/A

RESOLUTION 2024-070

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING ESTABLISHED POLICY; DONATING FOUR SURPLUS VEHICLES: 2001 CHEVROLET ASTRO VAN, 2003 FORD CROWN VICTORIA, 2007 FORD TRUCK AND 2008 FORD CROWN VICTORIA, TO THE CITY OF CANANEA, SONORA; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, the City of Cananea, Sonora, Mexico is in need of vehicles for governmental purposes and operations; and,

WHEREAS, the City of Sierra Vista has a 2001 Chevrolet Astro Van, 2003 Ford Crown Victoria, 2007 Ford F-250 Truck and 2008 Ford Crown Victoria that have been determined to be surplus and ready for disposal; and,

WHEREAS, the City of Sierra Vista is supportive whenever possible of our sister city, Cananea, Sonora, Mexico.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the City Council hereby reaffirms settled policy, to donate surplus equipment and tools to other nearby entities.

SECTION 2

That the City Council hereby donates the 2001 Chevrolet Astro Van, 2003 Ford Crown Victoria, 2007 Ford F-250 Truck and 2008 Ford Crown Victoria to the City of Cananea, Sonora, Mexico.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA THIS 14TH DAY OF SEPTEMBER 2023.

Clea McCaa II
Mayor

ATTEST:

JILL ADAMS
City Clerk

APPROVED AS TO FORM:

NATHAN J. WILLIAMS
City Attorney

PREPARED BY:
Kennie Downing
Chief Procurement Officer

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Item Code: **SV-2010**

Year: **2001**

Make: **Chevrolet**

Model: **Astro**

Mileage: **34,594**

VIN: **1GNDM19WX1B132988**

Running Condition: **Running Condition**

Engine: **4.3 Li 6V**

Transmission: **4 Automatic**

Tires: **Good Condition**

2001 Chevrolet Astro Van, 4.3L V-6, Automatic, AC blowing cold, low beams not working, dash is cracked, door panel not secure, battery is bad, door lock switch not working drivers-side, radio knobs missing













Vehicle and Equipment Evaluation

Date:	2-Aug-23
City Equipment #	SV2010
Year:	2001
Model#	Chevrolet, Astro Van
Mileage/Hours:	34,594

Inspection:	Comments
Exterior -	
Paint	Faded and Peeling
Body	Good
Windows	Passenger window slow
Doors	Good
Tires	Good
Interior-	
Dash	Cracks
Radio	Missing Knobs
Gauges/Code Indicators	Okay
Controls/Switches	Drivers door lock switch not working
HVAC Operation	Working
Lighting System	Low beams not working
Seats	Good
Carpet	Good but needs cleaning
Panels/Headliner	Drivers door panel not secure
Safety Equipment	
Engine Compartment-	
Engine 4.3L V-6	Runs good
Transmission	shifting correctly
Hoses	Good
Belts	Okay
Wiring	Good
Suspension/Steering	Rides Good
Brakes	Working
Battery / Terminals	Starts

Vehicle Ratings 1-5

Notes: No major leaks, runs and shifts good.

Overall Rating: 3.25

Item Code: **SV-1014**

Year: **2003**

Make: **Ford**

Model: **Crown Victoria**

Mileage: **86,114**

VIN: **2FAFP71W23X175847**

Running Condition: **Running Condition**

Engine: **4.6 Li 8V**

Transmission: **4 Automatic**

Tires: **Fair Condition**

2003 Ford Crown Victoria 4.6L V-8, Automatic, AC (working), CC (not working),PW, PDL, PB, parking brake handle and mount is broken.















Vehicle and Equipment Evaluation

Date: Aug 11, 2023
City Equipment #SV1014
Year: 2003
Model# Ford Crown Victoria
Mileage/Hours: 86,114

Inspection:	Comments
Exterior -	
Paint	Peeling- many areas
Body	Good
Windows	Good
Doors	Working
Tires	Fair
Interior-	
Dash	Good
Radio	Okay
Gauges/Code Indicators	Working
Controls/Switches	Okay
HVAC Operation	AC - working
Lighting System	Okay
Seats	Good
Carpet/Flooring	Good - needs cleaning
Panels/Headliner	Okay
Safety Equipment	
Engine Compartment-	
Engine 6.0L V-8	Runs Good
Transmission	Shifts Correctly
Hoses	Good
Belts	Okay
Wiring	Good
Suspension/Steering	Okay
Brakes	Working
Battery / Terminals	Good

Vehicle Ratings 1-5

Notes:

Cruise Control not working

Parking brake handle and mount is broken

Needs Paint

Overall Rating: 3.0

Item Code: **SV-110**

Year: **2007**

Make: **Ford**

Model: **F-250 Super Duty**

Mileage: **88,319**

VIN: **1FTSW20557EB12109**

Running Condition: **Running Condition**

Engine: **5.4 Li 8V**

Transmission: **Continuously Variable Transmission**

Tires: **Fair Condition**

2007 Ford F-250 XL Crew Cab Long Bed Pickup, 5.4L V-8, Automatic, AC working, Top Lights, No Spare, Check Engine Light on, needs paint and body work (see pictures).













Vehicle and Equipment Evaluation

Date:	2-Aug-23
City Equipment #	110
Year:	2007
Model#	Ford, F-250 Quad Cab Longbed Pickup
Mileage/Hours:	88,319

Inspection:	Comments
Exterior -	
Paint	Faded, Chips
Body	Many Dents
Windows	Okay
Doors	Good
Tires	Fair/Poor
Interior-	
Dash	Good
Radio	Good
Gauges/Code Indicators	Good
Controls/Switches	Good
HVAC Operation	Working but needs a charge
Lighting System	Working
Seats	Good, needs cleaning
Carpet/Flooring	Good, needs cleaning
Panels/Headliner	Needs cleaning, one handle missing a plastic part
Safety Equipment	Good
Engine Compartment-	
Engine	Runs good
Transmission	Shifting correctly
Hoses	Okay
Belts	Okay
Wiring	Good
Suspension/Steering	Some vibration, hops a little at higher speeds
Brakes	Working
Battery / Terminals	Starts

Vehicle Ratings 1-5

Notes: No major leaks, runs and shifts good, drives good.

Overall Rating: 2.75

Item Code: **SV-1080**

Year: **2008**

Make: **Ford**

Model: **Crown Victoria**

Mileage: **94,273**

VIN: **2FAHP71V28X131726**

Running Condition: **Running Condition**

Engine: **4.6 Li 8V**

Transmission: **4 Automatic**

Tires: **Fair Condition**

2008 Ford Crown Victoria 4.6L V-8, Automatic, AC (working), CC, PW, PDL, PB,
3068 engine hours, windshield wipers not working.













Vehicle and Equipment Evaluation

Date: Aug 17, 2023
City Equipment #SV1080
Year: 2008
Model# Ford Crown Victoria
Mileage/Hours: 94,273

Inspection:	Comments
Exterior -	
Paint	Good Condition
Body	Good
Windows	Good
Doors	Working
Tires	Fair
Interior-	
Dash	Good
Radio	Okay
Gauges/Code Indicators	Working
Controls/Switches	Okay
HVAC Operation	AC - working
Lighting System	Okay
Seats	Good
Carpet/Flooring	Good - needs cleaning
Panels/Headliner	Okay
Safety Equipment	
Engine Compartment-	
Engine 6.0L V-8	Runs Good
Transmission	Shifts Correctly
Hoses	Good
Belts	Okay
Wiring	Good
Suspension/Steering	Okay, one wheel out of balance
Brakes	Working
Battery / Terminals	Good

Vehicle Ratings 1-5

Notes:

Windsheild wipers not working

Overall Rating: 3.4