



# SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION BOARD OF DIRECTORS: REGULAR MEETING AGENDA: JUNE 28, 2023

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## MEETING LOCATION:

City of Sierra Vista: City Hall  
City Managers Conference  
1011 N. Coronado Drive.  
Sierra Vista, AZ 85635

To attend the meeting by MICROSOFT TEAMS

**Join on computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 251 283 728 157

Passcode: sUBbdN

**Or call in (audio only)**

[+1 602-704-1809](tel:+16027041809), [725206425#](tel:+1725206425) US, PHX

Phone Conference ID: 725 206 425#

## MEETING DATE AND TIME:

June 28, 2023

2:30 p.m. to 4:00 p.m.

## FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: [www.svmppo.org](http://www.svmppo.org)

Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)

SVMPO Director Phone: 520-515-8525

CDC PROTOCOLS WILL BE FOLLOWED  
FOR PRE-SANITATION AND DISTANCE

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## SVMPO BOARD OF DIRECTORS

*One or more members may participate via teleconference*

Chair: Carolyn Umphrey, Mayor Pro Tem, City of Sierra Vista

Vice-Chair: Cynthia Butterworth, Councilmember, Town of Huachuca City

Member: Gregory Johnson, Councilmember, City of Sierra Vista

Member: *Vacant, City of Sierra Vista*

Member: Peggy Judd, Supervisor, Cochise County

Member: Richard Searle, State Transportation Board

*Designated Alternate:* Rod Lane, Arizona Department of Transportation

**STAFF:** SVMPO Director: Karen L. Lamberton, AICP

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## CALL TO ORDER AND ROLL CALL

## ACCEPTANCE OF THE AGENDA

## CALL TO THE PUBLIC

This is the time set aside for the public to speak to the Board. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The Board may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

## 1. CONSENT AGENDA

### A. APPROVAL OF THE MEETING MINUTES (April 26, 2023)

**Action:** Approval of the Board Regular Meeting Minutes of February 26, 2023

## CONTINUING BUSINESS: PRESENTATION/DISCUSSION

### 2. SOUTHCENTRAL DISTRICT REPORT

Rod Lane or Jeremy Moore, ADOT SouthCentral District Engineer, will report on the status of current and potential ADOT projects within the region. This item is the time set aside for Board members to discuss issues or raise questions related to projects under ADOT's jurisdiction.

This is an information and discussion item.

### 3. RURAL TRANSPORTATION ADVOCACY REPORT/LEGISLATIVE ACTIVITIES

Kevin Adam, Rural Transportation Advocacy Council (RTAC) liaison, or the SVMPO Director will provide a brief legislative update.

This is an information and discussion item. Direction may also be given to the SVMPO Director or SVMPO Chair.

### 4. RTAC STATE EARMARKS: 2023 & 2024

Kevin Adam, Rural Transportation Advocacy County (RTAC) liaison and the Board Chair will share information about the 2023 state earmarks for four SVMPO region projects. The Board will discuss potential projects for another one-time funding request. Direction will be given to the RTAC Board members and SVMPO Director on developing the 2024 state earmark bill request.

This is an information and discussion item.

## NEW BUSINESS: PRESENTATION/DISCUSSION

### 5. FY23-FY27 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) LEDGER

The SVMPO Director will update the Board members on the current programmed and available STBG funds in the active Transportation Improvement Program (TIP) ledger. The Board may discuss strategies and timelines for the development and programming of the next five-year TIP. The Board may also discuss the status of the three FY23 & FY24 TIP projects.

This is a presentation item and possible discussion item.

### 6. FY23-FY27 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS

**Action.** The SVMPO Director will present administrative amendments made to the active TIP for the continuous and new transit projects. An amendment to add the four state earmarks projects to the active TIP will be presented. An amendment to add an awarded 5310 award will be presented. An amendment to add an awarded AZ Smart Grant reimbursement will be presented. An amendment to the FY23-FY27 TIP to program a portion of the new MPO Carbon Reduction Program (CRP) funding source for one new FY24 project will be presented.

This is an action item.

## **OLD BUSINESS: PRESENTATION/DISCUSSION/ACTION**

### **7. APPROVED FY24-FY25 WORK PROGRAM BUDGET UPDATE**

The SVMPO Director will provide the Board with the most current Work Program budget, based on known changes in funding sources and end of the fiscal year expenses.

This is an information and possible discussion item.

## **INFORMATIONAL ITEMS/DIRECTION TO SVMPO DIRECTOR MAY BE GIVEN**

### **8. UPCOMING SCHEDULED MEETINGS and DIRECTOR'S REPORT**

SVMPO Director will be out of the office from July 3<sup>rd</sup> to July 12<sup>th</sup>.

SEAGO Mtg, Benson, AZ: July 20, 2023.

RTAC Board Meeting, Phoenix, AZ: July 24, 2023.

SVMPO TAC Meeting: August 3, 2023.

COG/MPO Directors Meeting: August 9, 2023

The SVMPO Director will provide a Director's Report on SVMPO work activities and update the Board on the status of our region's active projects.

This is an information and discussion item. Direction may also be given to the SVMPO Director.

### **9. FUTURE AGENDA ITEMS**

The next regular Board meeting is scheduled for **Wednesday, August 23, 2023, from 3:00 p.m. to 4:00 p.m.**

Prior to the SVMPO Board meeting an Executive Session will be scheduled on **Wednesday, August 23<sup>rd</sup> from 2:00 p.m. to 3:00 p.m.** to provide the SVMPO Director with an evaluation and discuss the SVMPO Director Contract, which expires on October 1, 2023.

### **ALERT!**

**The next SVMPO Board meeting will be a two-hour block of time!  
2:00 p.m. to 4:00 p.m.**

Items expected to be presented include organization structure updates (Hosting Agreement Changes; audit cost estimates); end of fiscal year financial report; TIP Amendment (*anticipated change requested by the City of Sierra Vista*); selection of proposed state earmark projects.

This is an information and discussion item. Direction may be given to the SVMPO Director.

## **ADJOURNMENT**

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.