

May 4, 2023

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

FROM: Matt McLachlan, Community Development Director
Staff Liaison, Neighborhoods Commission

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
RESOLUTION 2023-022
Appointment to the Sierra Vista Neighborhoods
Commission

RECOMMENDATION:

Mayor Pro Tem Umphrey recommends approval.

BACKGROUND:

On February 24, 2023, the City Council took action to dissolve the West End Commission and establish a new Council advisory Neighborhoods Commission. The Neighborhoods Commission, slated to have five appointed members, will make recommendations to the City Council on Strategic Plan and General Plan goals and objectives as they relate to building and maintaining strong neighborhoods and infill and redevelopment initiatives.

Staff asked the formerly appointed West End Commissioners to convey their interest in continuing their volunteer service on the Neighborhoods Commission. Michele McCollum and Pamela Anderson responded that they wish to be considered for appointment. Staff also notified other former or "Associate" West End Commissioners of the openings. The City has received applications from Julia McCaa, Tait Wilcox, Janet Wilcox, and Rosie Mackey. The Council Liaison is recommending appointment of the two existing members, Pamela Anderson and Michele McCollum, and the following applicants: Julia McCaa, Tait Wilcox, and Rosie Mackey to be voting members and that Janet Wilcox continue as an associate member.

BUDGET APPROPRIATION:

Not applicable.

RESOLUTION 2023-022

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING SETTLED POLICY ON BOARDS AND COMMISSIONS BY APPOINTING PAMELA ANDERSON, MICHELE McCOLLUM, JULIA McCAA TAIT WILCOX, AND ROSIE MACKKEY, TO THE SIERRA VISTA NEIGHBORHOODS COMMISSION, SAID TERMS TO EXPIRE ON APRIL 30, 2025; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, on February 24, 2023, the City Council established the Sierra Neighborhoods Commission, as a Council Advisory Commission, by Resolution No. 2023-013; and

WHEREAS, the Board and Commission Practice and Procedures Guidelines, as most recently amended by the City Council on May 4, 2023, calls for Commissioner appointments to be made by Council Resolution on the recommendation of the Council Liaison; and

WHEREAS, regulatory Council Advisory Commissions are slated to have five appointed members; and

WHEREAS, formerly serving West End Commissioners will be given priority for appointment to the Neighborhood Commission; and

WHEREAS, Pamela Anderson and Michele McCollum, previously appointed to the West End Commission on January 1, 2022, have both expressed interest in continuing their service on the Neighborhood Commission; and

WHEREAS, applications for the Neighborhood Commission have been received from Julia McCaa, Tait Wilcox, Janet Wilcox, and Rosie Mackey.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THAT:

SECTION 1

The City Council reaffirms its settled policy, most recently reaffirmed, on appointments to boards and commissions.

SECTION 2

The City Council hereby appoints Pamela Anderson, Michele McCollum, Julia McCaa, Tait Wilcox, and Rosie Mackey to the Sierra Vista Neighborhoods Commission, said terms to expire on April 30, 2025.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL
OF THE CITY OF SIERRA VISTA, ARIZONA THIS 4TH DAY OF MAY 2023.

CLEA McCAA II
Mayor

APPROVED AS TO FORM:

ATTEST:

NATHAN J. WILLIAMS
City Attorney

JILL ADAMS
City Clerk

PREPARED BY:

Matt McLachlan, AICP
Director of Community Development



City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635
520-458-3315 - fax 520-458-0584 - www.SierraVistaAZ.gov

APPLICATION TO CITY BOARD/COMMISSION

DATE: April 12 2023

BOARD/COMMISSION: Comunity Preservation Revitalization

NAME: Tait Wilcox TELEPHONE [REDACTED] (ONE PER FORM)

E-MAIL ADDRESS: Tait Wilcox (HOME) (WORK)

ADDRESS: [REDACTED] CITY: Sierra Vista ZIP: 85635

CITY RESIDENT? Yes REGISTERED TO VOTE IN CITY? Yes

EDUCATION: Bachelor's in Finance Management. Associates in Building Construction.

OCCUPATION: Director of Construction Castle and Cooke Arizona Inc.

(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: Not volunteering presently in any local organization.

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: Redevelopment and Infill /Housing and Neighborhoods.

I am currently educating myself on residential housing inspection services.

Experience with Castle and Cooke Arizona Inc. developing land into subdivisions, and building residences.

REFERENCES: 1. Will Cain [REDACTED] [REDACTED]
(NAME) (ADDRESS) (PHONE)

2. Harley Aldridge [REDACTED] [REDACTED]
(NAME) (ADDRESS) (PHONE)

THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER MAY BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

Please return completed application to the city clerk at: Jill.Adams@SierraVistaAZ.gov



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APPLICATION TO CITY BOARD/COMMISSION

DATE: April 12, 2023

BOARD/COMMISSION: Neighborhoods Commission

NAME: Janet Wilcox TELEPHONE: [REDACTED] (ONE PER FORM)

E-MAIL ADDRESS: janetwilcox53@icloud.com (HOME) (WORK)

ADDRESS: [REDACTED] CITY: Sierra Vista ZIP: 85635

CITY RESIDENT? Yes REGISTERED TO VOTE IN CITY? Yes

EDUCATION: BA Family Studies

OCCUPATION: Business Manager School District

(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: Retired, participate in Carmichael Neighborhood Association and West End Commission activities

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: I am interested in projects to revitalize the City's West End with visual arts. I lived near Carmichael School for 29 years and still have a desire to participate in its focus plan. I have attended previous meetings and found them productive.

REFERENCES: 1. Susan Ritter, (NAME) [REDACTED]
2. Gary Ottaviano, (NAME) [REDACTED]

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APPLICATION TO CITY BOARD/COMMISSION

DATE: 4/18/23

BOARD/COMMISSION: Western Commission (1)

NAME: Julia V. McCoo TELEPHONE: [REDACTED]

E-MAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED] CITY: Sierra Vista ZIP: 85635

CITY RESIDENT? yes REGISTERED TO VOTE IN CITY? yes

EDUCATION: College Graduate

OCCUPATION: Retired Canyon Vista Hospital
(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: Casa worker for State of AZ, National Missionary for Church of God in Christ, Volunteered for Carmichael School, Have also volunteered for Beuna High School

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: I have served on this Commission from the beginning and would to continue to listen to our citizen and report to City Council ways and means to serve people by addressing their wants and needs.

REFERENCES: 1. Barbara Baird [REDACTED]
(NAME) (ADDRESS) (PHONE)

2. Kelly [REDACTED]
(NAME)

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APPLICATION TO CITY BOARD/COMMISSION

DATE: 4-10-23

BOARD/COMMISSION: Community/Neighborhood Committee

NAME: Rosemary Mackey (Rosie) TELEPHONE: [REDACTED]

E-MAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED] CITY: SIERRA VISTA ZIP: 85635

MAILING ADDRESS: JAME AG HOVE

CITY RESIDENT? REGISTERED TO VOTE IN CITY?

EDUCATION: _____

OCCUPATION: Retired - But Volunteer

PROFESSIONAL/COMMUNITY ACTIVITIES: (IF RETIRED, INDICATE FORMER OCCUPATION)

Southwest Sierra Vista Residents Association - Since 2001 - Santa on the West End (Seiso) West End Commission - West End Fair - West Fest -

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: I have been totally invested in the revitalization of West End since 2000. I have been an active member + associate member of the West End Commission for 19 years - I want to stay involved as our city grows

REFERENCES: 1. Michael Cline (NAME) [REDACTED]
2. FR GREG Adife (NAME) [REDACTED]

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Rosemary (Rosie) Mackey
(APPLICANT'S SIGNATURE)

Please return completed application to the city clerk's office - 08/29/05