

**CITY OF SIERRA VISTA
PORTABLE SIGN PERMIT APPLICATION**

Department of Community Development
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Sierra Vista, Arizona 85635
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PERMIT APPLICABILITY:

- A portable sign permit is required for Banner signs, H-Frame signs/Ground Supported signs, Air Puppets, Inflatable/Windblown signs, and Special Event Directional signs.

REQUIREMENTS:

- Portable signs shall not be allowed in the City public right-of-way, unless otherwise specified, and be located in a location that is not hazardous to public safety, does not obstruct the clear vision area, or interfere with ADA requirements. Signs cannot be located on City owned structures or buildings.
- PROHIBITED ELEMENTS:**
Moving, flashing, or intermittent electrical pulsation signs including any signs that are moved by either human or mechanical means, animation, or reflective materials

TABLE A PORTABLE SIGNS				
COMMERCIAL, INDUSTRIAL, AND OTHER NON-RESIDENTIAL ZONES				
Duration	Size	Height	Placement	Number
Attached Banner Sign:				
90 days maximum per year. Additional display time granted between Thanksgiving and New Year's Day.	1.5 square feet for every linear foot of building frontage or 1.5 per every 5 feet of linear lot frontage.	Cannot extend above the roofline of the building.	Wall or building on property requesting the sign.	Per building/lot frontage measurement.
Detached Banner Sign/H-Frame Signs/Ground Supported Signs				
90 days maximum per year. Additional display time granted between Thanksgiving and New Year's Day.	32 square feet maximum.	6-foot maximum.	On property requesting the sign, and located outside the Clear Vision Triangle as defined in Section 151.04.010.	One per street frontage.
Post and Panel Signs				
Duration of the activity. Removed 7 days after conclusion of activity.	32 square feet maximum.	10-foot maximum.	On property requesting the sign, and located outside the Clear Vision Triangle as defined in Section 151.04.010.	One per street frontage.
Air Puppets				
Weekends and holidays.	No specific size requirement.	Cannot exceed zoning district height.	On property requesting the sign. Setback a distance of 1:1 from a public pedestrian way.	One per business name and one per shopping center, industrial park, or commercial or industrial subdivision.

COMMERCIAL, INDUSTRIAL, AND OTHER NON-RESIDENTIAL ZONES				
Duration	Size	Height	Placement	Number
Inflatable or Windblown Signs				
90 days maximum per year. Additional display time granted between Thanksgiving and New Year's Day.	32 square feet maximum.	Cannot exceed zoning district height.	On property requesting the sign.	No minimum number.
A-Frame				
No maximum.	12 square feet maximum per sign face.	4 foot maximum.	On property requesting the sign.	One per street frontage.
Special Event Directional Sign				
A maximum of 7 days prior to the event. Removed within three days following the event.	32 square feet maximum.	6 feet maximum.	On property requesting sign, off-site with property owner permission, public right-of-way.	No minimum number.
Sign Walkers				
No maximum.	N/A	N/A	On property requesting the sign, and public sidewalks, but not within roadway medians.	No minimum number.
RESIDENTIAL ZONING DISTRICTS				
Duration	Size	Height	Placement	Number
Yard Sign				
A maximum of 30 days.	4 square feet maximum.	3 feet maximum.	Located on property requesting sign or off-site with permission of property owner.	A maximum of one per location.
Post and Panel Signs				
Duration of activity and removed seven days upon completion of activity.	32 square feet maximum.	10 feet maximum.	Located on the property requesting the sign.	One per street frontage.

Failure to comply with the terms of this portable sign permit process shall result in revocation of all portable permits for the remainder of the calendar year in which the permit was issued.

SIGN & LOCATION INFORMATION	
PROPOSED DATES: _____	TOTAL # NO OF DAYS _____
PROJECT ADDRESS: _____	
NAME OF BUSINESS: _____	EVENT: _____
CONTACT PHONE: _____	CONTACT PERSON: _____
Please CIRCLE the type of permit you are applying for and the DIMENSIONS of the sign(s).	
Attached/Detached Banner Sign, H-Frame/Ground Mounted Sign, Air Puppets, Inflatable/Windblown Sign, Special Event	
Describe location(s) where sign(s) will be located. A Google Earth image showing the locations is recommended.	

SIGNATURE: _____	DATE: _____