

November 30, 2022

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager

FROM: David J. Felix, CPA, Chief Financial Officer

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
Resolution 2022-081, Transfer of Funds from the General Fund to the Highway User Revenue, Capital Improvements and Health & Accident Funds

BACKGROUND

We will soon close the books on Fiscal Year Ending June 30, 2022. Due primarily City Transaction Privilege Tax Revenues and State Shared Revenues finishing above budget projections, we estimate General Fund revenues over expenditures at approximately \$2.7M.

Per Council policy, staff recommends transferring \$1,000,000 of this \$2.7M to the Highway User Revenue Fund (HURF), \$1,000,000 to the Capital Improvements Fund (CIF) and \$58,152 to the Health & Accident (H&A) Fund for fiscal year 2022. The HURF and CIF transfers will help fund potential Fiscal Year 2022/23 projects and the H&A transfer will fund a 10% decrease in employee dependent care premiums from January 2023 thru December 2023. This also allows the General Fund Reserves to grow by about \$600,000, or 10%, for the fiscal year.

If you have any questions, please contact me.

RESOLUTION 2022-081

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; TRANSFERRING FUNDS FROM THE GENDERL FUND TO THE PARK, POLICE AND FIRE DEVELOPMENT IMPACT FEE FUNDS; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, the General Fund has current available resources from which to help fund projects in the Highway User Revenue, Capital Improvements and Health & Accident Funds; and

WHEREAS, it is in the best interest of the City to have the General Fund transfer some of these resources to the Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

The settled policy of approving budget deviations in excess of \$10,000 between funds is reaffirmed.

SECTION 2

The City Council hereby authorizes the transfer of \$1,00,000 from the General Fund to the Highway User Revenue Fund, \$1,000,000 from the General Fund to the Capital Improvements Fund and \$58,152 from the General Fund to the Health and Accident Fund for Fiscal Year Ending June 30, 2022

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents, are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this Resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 8th DAY OF DECEMBER 2022.

FREDERICK W. MUELLER
Mayor

ATTEST:

JILL ADAMS
City Clerk

APPROVED AS TO FORM:

NATHAN WILLIAMS
City Attorney

PREPARED BY:
DAVID J. FELIX, CPA
Chief Financial Officer