

RESOLUTION 2022-032

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH PALOMINAS ELEMENTARY SCHOOL DISTRICT 49 FOR FLEET MAINTENANCE AND REPAIR SERVICES; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, there is no current agreement in place for fleet services with the Palominas Elementary School District; and

WHEREAS, both parties acknowledge that it is in the best interest of the local taxpayers to minimize costs and maximize benefits to both parties with regards to providing fleet repair and maintenance services; and

WHEREAS, Arizona Revised Statutes, Section 11-952 allows contracts/agreements between public agencies for cooperative actions, and

WHEREAS, the City of Sierra Vista has fleet services Intergovernmental Agreements (IGAs) with over twenty other agencies, and

WHEREAS, the Palominas Elementary School District has requested that the City of Sierra Vista review and approve the new IGA for Fleet Maintenance and Repair Services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the Intergovernmental Agreement with Palominas Elementary School District 49, be, and hereby is approved.

SECTION 2

That the City Manager, City Clerk, City Attorney or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

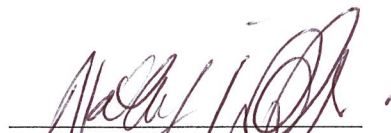
PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 26<sup>TH</sup> DAY OF MAY, 2022.



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FREDERICK W. MUELLER  
Mayor

Approval as to Form:



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NATHAN J. WILLIAMS  
City Attorney

Attest:



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JILL ADAMS  
City Clerk

Prepared by:

Gabriel M. Squires, Public Works Internal Services Manager



**PALOMINAS ELEMENTARY SCHOOL DISTRICT #49  
HEREFORD, ARIZONA**

GOVERNING BOARD SPECIAL MEETING

April 21, 2022

**MINUTES**

**Moment of Silence**

1. **Call To Order:** The regular meeting was called to order by Dee Puff, President of the Palominas Elementary School District #49 Governing Board at **9:00 a.m.**
  - a. **Mrs. Rosalik led the Pledge of Allegiance**
  - b. **Roll call**
    - i. Derek Alvarez, Member- *Not Present*  
Vicky Pickett, Clerk- Present  
Dee Puff, President- Present  
Lori Silk, Member- *Not Present*  
Sheila Ritter, Member- Present *Online*

**In Attendance**

First name	Last name	Email	Duration	Time joined	Time exited
Kristina	Elias	eliask@psd49.net	7 min	8:58 AM	9:06 AM
Sheila	Ritter	ritters@psd49.net	9 min	8:56 AM	9:06 AM
Sherri	Rosalik	rosaliks@psd49.net	8 min	8:58 AM	9:06 AM
Elizabeth	Ross	rosse@psd49.net	5 min	9:01 AM	9:06 AM

**2. ITEM(S) FOR WHICH THE SPECIAL MEETING WAS CALLED:**

a. **IGA with Sierra Vista Unified School District for the Use of School Buses 2022-2024**

Mrs. Staci Buonaccorsi addressed the board by going over the proposed Interagency Governmental Agreement between Sierra Vista Unified School District and The Palominas Elementary School District No. 49 for the temporary rental of school buses from 2022-2024. Vicky Pickett moved to approve the IGA between Sierra Vista Unified School District and The Palominas Elementary School District No. 49 for the temporary rental of school buses for 2022-2024. Sheila Ritter seconded the motion, and the motion carried 3/0.


*Dee Puff asked Mrs. Staci Buonaccorsi how many buses will we be renting. Staci said as of right now we will be renting two (2) buses and SVUSD is waiting for more to be inspected to offer more.*

*Vicky Pickett asked if we needed more than the two (2). Staci said yes, it would be of a great help to us to have more than the two (2).*

<sup>1</sup>A unanimous (3/0) vote will show the members voting in this manner throughout the minutes

Vicky Pickett-Aye  
Dee Puff-Aye  
Sheila Ritter-Aye

**b. IGA with The City of Sierra Vista for Fleet Maintenance and Repair Services**

 Mrs. Staci buonaccorsi addressed the board by going over the proposed Interagency Governmental Agreement between The City of Sierra Vista and The Palominas Elementary School District No. 49 for fleet maintenance agreement and repair services with changes to be worked out between the attorneys. **Vicky Pickett moved to approve the IGA between The City of Sierra Vista and The Palominas Elementary School District No. 49 for fleet maintenance agreement and repair services with changes to be worked out between the attorneys.**

**Sheila Ritter seconded the motion, and the motion carried 3/0.**

*Dee Puff clarified with Ms. Staci Buonaccorsi that our lawyers will work with their lawyers to make the proper corrections needed by law. Staci confirmed that is correct.*

*Dee Puff asked if Staci had an idea of a time frame as to how long this could take. Staci is hopeful that it could be anywhere from 2-3 days.*

**3. ADJOURNMENT:**

Dee Puff entertained a motion to adjourn. **Vicky Pickett moved to adjourn. Sheila Ritter seconded the motion, and the motion carried 3/0. Meeting adjourned at 9:05 a.m.**

*A copy of the minutes and background material provided to Board members (with the exception of material relating to the executive session) is available for public inspection at the District Office located at 6849 E. Hwy 92 Hereford, AZ 85615, no sooner than three (3) days after the Board meeting.*

**INTERAGENCY GOVERNMENTAL AGREEMENT**

**BETWEEN**

**THE CITY OF SIERRA VISTA**

**AND**

**Palominas Elementary School District 49**

**FOR**

**FLEET MAINTENANCE AND REPAIR SERVICES**

This Interagency Governmental Agreement (hereinafter referred to as AGREEMENT) is entered into, in accordance with Arizona Revised Statutes, Section 11-952, on this 27 day of April, 2022, by and between the City of Sierra Vista, a municipal corporation, organized under the laws of the State of Arizona (hereinafter referred to as CITY) and Palominas Elementary School District 49 (hereinafter referred to as AGENCY).

**BACKGROUND AND INTENT**

WHEREAS, CITY has completed construction of the Pedro Castro Government Maintenance Center which allows CITY to provide Fleet Maintenance, Fleet Fueling, and Fleet Parking services to other interested governmental agencies; and

WHEREAS, both parties acknowledge that it is in the best interest of the local taxpayers to minimize costs and maximize benefits to both parties with regards to providing fleet parking, fueling, and maintenance services; and

WHEREAS, pursuant to Arizona Revised Statutes, Section 11-952, which allows contracts/agreements between public agencies for cooperative actions, CITY and AGENCY desire to enter into an Intergovernmental Agreement whereby CITY agrees to provide Fleet Maintenance and Repair Services to AGENCY, as stipulated in this AGREEMENT.

THEREFORE, in consideration of the mutual promises contained in this AGREEMENT, and of the mutual benefits to result therefrom, parties agree as follows:

## TERM

The initial term of this AGREEMENT shall be from April 28, 2022, through June 30, 2023. Thereafter, it shall be deemed renewable for successive one-year terms as of January 1st of each year, unless terminated by mutual written agreement of both parties, or pursuant to the conditions stipulated under "Termination, Default, and Remedies" section of this AGREEMENT.

## FLEET MAINTENANCE AND REPAIR SERVICES

CITY agrees to provide fleet maintenance and repair services to all AGENCY owned vehicles, subject to the terms and conditions set forth herein. AGENCY'S staff shall have access to the CITY's **Pedro Castro Government Maintenance Center located at 401 Giulio Cesare Avenue, Sierra Vista, Arizona (see location map attached to this AGREEMENT)**, for the purpose of leaving, picking up, and/or parking vehicles to be serviced. The CITY's maintenance and repair services pursuant to this AGREEMENT are provided solely to authorized AGENCY-owned or leased vehicles.

AGENCY shall provide a list of vehicles and equipment that will be serviced under this AGREEMENT in order to facilitate quick service, proper maintenance, and accurate billing information. AGENCY'S vehicle and equipment list shall provide, as a minimum, AGENCY'S ID and VIN number, make, model, and year. The initial list of AGENCY-owned or leased vehicles and/or equipment that will be subject to this AGREEMENT are listed in Exhibit "A," and other vehicles may be added or deleted by AGENCY upon formal written request to CITY.

AGENCY shall instruct its current and future employees regarding strict adherence to all procedures established by the CITY for use of its maintenance and repair services. To the greatest possible extent, appointments for services are to be scheduled in advance. In case of emergency, CITY will attempt to render unscheduled services, subject to workloads and prior commitments.

The CITY will charge AGENCY for labor and parts required for the maintenance and/or repair of the authorized vehicles pursuant to this AGREEMENT, and in accordance with the schedule of services and fee rates listed on Exhibit "B" (attached). Exhibit "B" shall remain in effect during each CITY fiscal year and be updated annually by April 1<sup>st</sup>. The CITY reserves the right to adjust Exhibit "B" at any time unusual circumstances dictate. CITY agrees to provide AGENCY with sixty (60) days notice prior to instituting any fee changes.

The CITY will establish and maintain for AGENCY, a database containing records of all work performed and identifying AGENCY'S maintenance/repair costs per mile/hour. Upon request by AGENCY, the CITY will also provide information to assist AGENCY in establishing predetermined maintenance schedules for its vehicles.

Prior to the performance of troubleshooting work or services not listed in Exhibit "B," the CITY will, upon request of AGENCY, prepare a cost estimate for that work. If, once work has begun, it is determined the estimate will be exceeded, CITY will contact AGENCY to request authorization for the additional work. The CITY will bill AGENCY on a monthly basis for work performed. Remittance will be due in full within 30 days of receipt of each monthly billing.

CITY personnel will perform repairs and maintenance on each vehicle in accordance with generally-accepted practices and procedures. CITY shall endeavor to rectify any post-service problem upon notice by AGENCY that a problem exists, and will attempt to reach a mutually acceptable solution. In the event of premature failure of a part used in repair or maintenance, CITY will assist in seeking a replacement part under warranty. It is understood and agreed that AGENCY will be responsible for costs associated with the installation of a replacement for a defective part, including required labor and the cost of parts or supplies necessary to complete the installation.

The CITY may, in its sole discretion, decline to perform any repair or maintenance work that would otherwise be performed pursuant to this AGREEMENT, and may temporarily suspend this AGREEMENT. Reasons for a decision to decline to perform work or suspend the AGREEMENT include, but are not limited to, the extent, complexity or type of work requested, workloads, or prior commitments. The AGENCY is not obligated, pursuant to this AGREEMENT, to have its vehicle maintenance or repair work performed by the CITY, and may, in its sole discretion, elect to have such work performed by other parties at any time.

### **TERMINATION, DEFAULT, AND REMEDIES**

Either party may request termination of this AGREEMENT with a 60-day prior written notice.

If CITY fails to perform the services required to be performed by CITY under this AGREEMENT, CITY shall be deemed to be in default. If AGENCY fails to pay any of the sums required under this AGREEMENT or fails to do any other thing required to be done by AGENCY under this AGREEMENT, AGENCY shall be deemed to be in default.

If CITY, after written notice, fails to remedy any default within 30 days, or if the remedy requires more than 30 days or fails to begin and diligently pursue remedy of the default within 30 days, AGENCY may, at its option, terminate this AGREEMENT by giving written notice of such termination to CITY. AGENCY may also pursue any other remedies available to it under applicable law by reason of CITY's default.

If AGENCY, after written notice, fails to pay any of the sums required to be paid under this AGREEMENT or to remedy any other default within 30 days, or if the remedy requires more than 30 days or fails to begin and diligently pursue remedy of the default within 30

days, CITY may, at its option, terminate this AGREEMENT immediately by giving written notice of such termination to AGENCY. CITY may also pursue any other remedies available to it under applicable law by reason of AGENCY'S default.

### INSURANCE

It is understood that AGENCY and CITY are both public bodies in the State of Arizona. Each party shall maintain worker's compensation insurance as required by statutes, general commercial liability insurance, property damage insurance, and automobile liability insurance with respect to its activities under this AGREEMENT.

Except as may be required by statute, the liability insurance referred to above shall provide, as a minimum, liability coverage for not less than \$2,000,000 combined single limit.

The limits of the required insurance shall be adjusted in accordance with the maximum limit of liability imposed on political subdivisions of the State of Arizona during the term of this AGREEMENT.

The insurance shall stipulate that the coverage shall not terminate or be canceled without thirty (30) days written notice first being given to the Insured Party's risk manager. If the insurance is canceled or terminated prior to termination of the AGREEMENT, the Insuring Party shall provide a new policy with the same or greater limits. The Insuring Party agrees to maintain continuous, uninterrupted coverage for the duration of the AGREEMENT, and to provide the Insured Party with evidence thereof.

CITY shall be liable for damage to AGENCY vehicles while in the control of the CITY during fleet maintenance servicing, unless such damage is the result of negligence of AGENCY, or acts of God. If the cost of repair of any such damage exceeds the value of the vehicle, CITY may elect to pay AGENCY the fair market value of the vehicle in lieu of making repairs.

When CITY subcontracts work on AGENCY vehicles, CITY shall require the subcontractor to maintain Worker's Compensation, Garagekeepers Legal Liability insurance, Commercial General Liability insurance, together with Commercial Automobile Insurance. The combined single limit for such insurance shall be not less than \$500,000.

AGENCY agrees to insure and/or self-insure, comprehensive and collision exposures on all AGENCY vehicles that will be parked or stored in CITY parking lots. CITY is not liable or responsible for damage to AGENCY vehicles due to vandalism, acts of God, or negligence of a third party.





### **INDEMNIFICATION**

To the fullest extent permitted by law, AGENCY shall defend, indemnify, and hold harmless the CITY, its agents officers, officials, and employees from and against all tortuous claims, damages, losses, and expenses, including but not limited to attorney fees, court costs, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, work, or services of AGENCY, its agents, or employees. AGENCY'S duty to defend, hold harmless, and indemnify the CITY, its agents, officers, officials, and employees shall arise in connection with any tortuous claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting therefrom, caused by any AGENCY'S acts, errors, mistakes, omissions, work, or services in the performance or failure to perform under this AGREEMENT, including any employee of AGENCY or any other person for whose acts, errors, mistakes, omissions, work, or services AGENCY may be legally liable. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

To the fullest extent permitted by law, CITY shall defend, indemnify, and hold harmless AGENCY, its agents officers, officials, and employees from and against all tortuous claims, damages, losses, and expenses, including but not limited to attorney fees, court costs, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, work, or services of CITY, its agents, or employees. CITY's duty to defend, hold harmless, and indemnify AGENCY, its agents, officers, officials, and employees shall arise in connection with any tortuous claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting therefrom, caused by any CITY's acts, errors, mistakes, omissions, work, or services in the performance or failure to perform under this AGREEMENT, including any employee of the CITY or any other person for whose acts, errors, mistakes, omissions, work, or services the CITY may be legally liable. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

### **ADMINISTRATION OF AGREEMENT**

Each party shall designate a representative or representatives, notice of the same to be provided to the other party, who shall be jointly responsible for developing procedures to be utilized in fulfilling this AGREEMENT and providing other administrative services as necessary. Any disputes arising under this AGREEMENT which cannot be resolved by the above-mentioned representatives, shall be referred to the City Manager and AGENCY'S representative for joint resolution. Disputes not resolved at this level shall be referred to binding arbitration to be conducted by a panel of three arbitrators, one selected by each party, and the third selected by the two arbitrators.



**NOTICES**

Unless otherwise specified herein, any notice or communication required or permitted under this AGREEMENT shall be in writing and sent to the address given below for the party to be notified.

**CITY**

City of Sierra Vista  
1011 North Coronado Drive  
Sierra Vista, AZ 85635  
ATTN: Procurement Manager

**AGENCY**

Palominas Elementary School District 49  
6849 Highway 92  
Hereford, AZ 85615  
ATTN: Staci Buonaccorsi

**ASSIGNMENT**

Neither party shall assign the rights or duties under this AGREEMENT to a third party without the written consent of the other party. Any such assignment in violation of this AGREEMENT will be grounds for termination of the AGREEMENT.

**REVISIONS**

Procedural and administrative changes to this AGREEMENT may be made upon mutual written agreement of the City's Chief Procurement Officer and AGENCY'S designated representative.

**NON-DISCRIMINATION**

The Parties shall comply with all applicable state and federal statutes and regulations governing Equal Employment Opportunity, Non-Discrimination, and Immigration.

**CONFLICT OF INTEREST**

This Agreement is subject to cancellation pursuant to the provisions of A.R.S. § 38-511 regarding Conflict of Interest.

**INSPECTION AND AUDIT**

The Parties agree to keep all books, accounts, reports, files and other records relating to this Agreement for five (5) years after completion of the agreement; and, in addition,



agree that such books, accounts, reports, files and other records shall be subject to audit pursuant to A.R.S. § 35-214.

**PUBLIC RECORDS LAW**

Notwithstanding any other provision of the Agreement, the Parties understand that CITY and AGENCY are a public entities and, as such, are subject to Arizona's public records law, A.R.S. § 39-121 et. seq.

**JURISDICTION AND APPLICABLE LAW**

This Agreement shall be governed by the laws of the State of Arizona. Jurisdiction and venue for any action under this Agreement shall be in Cochise County, Arizona.

**RIGHTS OF PARTIES**

The provisions of this AGREEMENT are intended only to define the respective rights and obligations of the parties. Nothing expressed herein shall create any rights or duties of any nature or kind in favor of any third party.

**MANNER OF FINANCING**

CITY and AGENCY will each fund their respective obligations under this Agreement through their respective budgeting process.

**PROPERTY**

The parties do not contemplate acquiring any joint property to carry out the terms of this AGREEMENT; however, should any property be so acquired, it shall remain the property of the party that acquired it.

**EMPLOYEE WORK ELIGIBILITY**

Each Party warrants compliance with A.R.S. § 41-4401, A.R.S § 23-214(A), the Federal Immigration and Nationality Act (FINA), and all other Federal immigration laws and regulations in its hiring practices.

**COUNTERPARTS**

This AGREEMENT may be executed in one or more counterparts, each of which shall be considered as original, and all of which taken together shall be considered one and the same instrument.

**WORKERS COMPENSATION**

The parties agree to comply with all applicable Workmen's Compensation laws and regulations.



**SEVERABILITY**

The provisions of this AGREEMENT are severable to the extent any provision or application held to be invalid shall not affect any other provision or application of the contract, which may remain in effect without the invalid provision, or application.

This agreement constitutes the entire agreement between AGENCY and CITY. Any changes or modifications shall be accomplished by amendment to this agreement executed by the duly authorized representatives of the parties.

[SIGNATURES NEXT PAGE]

IN WITNESS WHEREOF, two (2) identical counterparts of this AGREEMENT, each of which shall for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named on the date and year first above written.

**APPROVED BY:**


**Palominas Elementary School District 49**

By 

Sherri Rosalik  
Superintendent

**APPROVED BY:**

**CITY OF SIERRA VISTA, ARIZONA**


By   
SignNow e-signature ID: 426cd4713b  
05/04/2022 20:24:45 UTC

KENNIE DOWNING  
Chief Procurement Officer

DATED: 4/27/22

DATED: 5/4/22

P.O. Box 38  
Agency Address

By   
SignNow e-signature ID: e62698292d...  
05/04/2022 20:24:45 UTC

SHARON ELISSAR  
Director of Public Works

Hereford, AZ 85615  
City/State/Zip

DATED: 5/4/22

520-366-6204  
Phone

Pursuant to A.R.S. §11-952, this Agreement has been reviewed by legal counsel for each party to determine it is in proper form and is within the power and authority granted under the laws of the State of Arizona to the respective client agency.

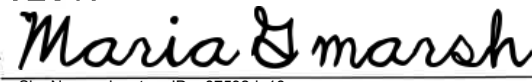
**APPROVED AS TO FORM:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Jessica Sanchez  
Attorney for Palominas School District 49

\_\_\_\_\_  
NATHAN J. WILLIAMS  
City Attorney

**ATTEST:**

By 

SignNow e-signature ID: a87592de18...  
05/04/2022 17:50:21 UTC  
JILL ADAMS  
City Clerk

## EXHIBIT "A"

### OFFICIAL LIST OF AGENCY OWNED AND LEASED VEHICLES AND EQUIPMENT

Below is a list of agency vehicles and/or equipment that are authorized to be serviced under the Terms and Conditions of this AGREEMENT.

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Agency ID Number</u>	<u>VIN Number</u>	<u>Description/ Comments</u>
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See following page

Palomitas Elementary School District 49

Vehicle List

Year	Make	Model	District ID	Vin Number	Comments
2005	Blue Bird	84 passenger - Conventional	28	1BA8NBKKA45219120	No rear air ride-bags blown, fuel in oil issue, wipper arm needs replaced
2004	Blue Bird	30 passenger - Conventional - B2V/C3	P-7	1FDWE45F12HB62042	Lost all motor oil while on route
2020	General Motors	Van - 24 passenger - EXPRE	P-6	1HA6GUBG2JND08415	Lift doesn't work
1998	General Motors	Van - 13 passenger - CG315	P-2	1GBHG31RW1033256	Needs new passenger dual tres, won't start, lift doesn't work

EXHIBIT "B"  
Schedule of Services and Fee Rates

See attached Exhibit B dated "July 1, 2014 through June 30, 2015" designated as "Current Rates" that are applicable from contract execution date through June 30, 2022.

Effective July 1, 2022 see attached "Exhibit B effective July 1, 2022"



## EXHIBIT "B"

### PEDRO CASTRO GOVERNMENT MAINTENANCE CENTER FLEET MAINTENANCE SERVICES AND FEE SCHEDULE JULY 1, 2014 THROUGH JUNE 30, 2015

The City of Sierra Vista Fleet Maintenance Section (CITY) can provide a full range of Fleet Maintenance Services for the AGENCY, as outlined in this Exhibit.

#### **Section A – General Fleet Maintenance and Repair Rates:**

Itemized below are the fixed labor rates for each type of Fleet Maintenance activity available for vehicles and equipment. *The cost of parts is not included in the fixed rates listed below.*

#### **1. INTERGOVERNMENTAL AGREEMENT (IGA) LABOR RATES**

I. IGA Light/Medium (under 2,000 to 26,000 GVWR) Vehicle and Equipment Rate:

**\$89.00 per Labor Hour** for Preventive Maintenance, Repair, Diagnostic, and Major Repair Services on Equipment and Vehicles with a 1-ton load capacity to 26000 GVWR. Examples of light/medium vehicles and equipment include Ford Fusion, Chevrolet Caprice and C1500-C3500, Dodge Stratus, Ford F-150-350-450-650, GMC 4500-6500, International MXT, GMC Top Kick, small lawn mowers, tractor mower decks, and tractors up to 210 and 300-510 Series.

II. IGA Heavy (over 26,000 GVWR) Vehicle and Equipment Rate:

**\$100.00 per Labor Hour** for Preventive Maintenance, Repair, Diagnostic, and Major Repair Services on Equipment and Vehicles over 26,000 GVWR. Examples of heavy vehicles and equipment include dump trucks, pumper fire trucks, type 1-4 fire brush trucks, ARFF vehicles, tractors larger than 510 Series.

#### **2. INTERGOVERNMENTAL AGREEMENT (IGA) FIXED LABOR TIMES**

- I. Fixed labor times for all repairs shall be based on the Factory Correct Automotive Repair Program, ALLDATA. All repairs not listed in the ALLDATA Service Directory will be billed at the actual time necessary to complete the service or repair.

#### **3. ADDITIONAL CHARGES**

I. IGA Parts Markup:

All parts will be priced at the actual purchase price plus a Parts Overhead Charge of fifteen percent (15%).

- II. IGA Environmental Disposal Charge:  
An Environmental Disposal Fee of \$5.00 will be added to each work order plus local sales tax when applicable.
- III. IGA Contracted Outside Services Markup:  
Any service that is contracted with an outside service provider will be billed at cost plus an Outside Service Provider of fifteen percent (15%) plus local sales tax when applicable.
- IV. Shop Supplies Fee: A shop supply fee of 10% of labor will be applied to each repair order.
- V. Optional Car Wash: An optional car wash fee will be billed at \$7.00 each vehicle.
- VI. Fleet Emergency Call-Out Services and Rates:  
The normal business hours of operation for services/activities at the City's Pedro Castro Government Maintenance Center are Monday through Friday, 7:00 a.m. to 5:00 p.m., except holidays. The CITY has "on-call" Fleet Maintenance Staff who are available to provide Fleet Maintenance Services to AGENCY vehicles should an emergency situation arise, or a request for services is necessary.
  - If emergency assistance is required after hours, the AGENCY shall contact the CITY at 520-227-4713. If no response is received within fifteen minutes of the emergency assistance call, the Sierra Vista Police Department should be contacted at 520-458-3311.
  - The CITY does not provide towing services. Should an AGENCY need towing assistance, services can be arranged by the CITY at cost plus 15%.
  - Billable time during an emergency call out shall be begin upon dispatch of services.
  - For emergency services during regular hours of operation the rate of **\$89.00 per hour** shall apply.
  - Any requests for Fleet Maintenance Services after normal business hours will be charged at a minimum rate of **\$178.00 per call-out plus \$133.50 per hour** after the first two hours of a call-out request.

**Section B – Repair Authorization Limits:**

Fleet Services shall not be required to obtain AGENCY authorization for vehicle repairs less than \$500.

**SCHEDULE "LIGHT/MEDIUM-A"  
PREVENTATIVE MAINTENANCE (PM) SERVICE  
SEDANS AND LIGHT TRUCKS UNDER 2,000 GVWR LOAD CAPACITY  
RECOMMENDED EVERY 4,000 MILES**

- Check windshield, windows, and mirrors
- Check lights (head, tail & stop, turn signals, license light, top light)
- Check decal condition and license plate
- Check accident damage
- Check A/C / heater / condition of interior
- Check battery and battery terminals, charging system, and load test batteries
- Check alternator output and starter draw
- Check floor mats, shift boots, visors, etc.
- Check seat belts and seat controls
- Check door controls and lock operation
- Check fluid levels (coolant, engine oil, automatic transmission)
- Check warning lights, buzzers, gauges, and horn
- Check fire extinguisher – if applicable
- Check wiper and washer (blades, arms, fluid)
- Listen to starting operation
- Check radiator and A/C condenser for obstructions
- Check belts and hoses
- Check frame and suspension (shocks, bushings, etc.)
- Check mounts, brackets, linkages, u-bolts
- Check drive train (boots, U/CV-joints, yokes, nuts)
- Check oil leakage from all power train components
- Check exhaust systems (leaks, corrosion, and broken supports)
- Check steering action/operation and components
- Remove wheels and inspect brakes, rotors, etc.
- Rotate tires, check air pressure and spare tire
- Check spare tire condition (tools in trunk)

Service:

- § Air filter (inspect, blowout, and/or replace, if necessary)
- § Change engine oil, oil filter, and lubricate fittings
- § Lube winch and lift gate, if applicable

Rate:

- § The hourly labor rate for this PM Service is **\$89.00/hour**.
- § The fixed labor time for this PM Service is based on ALLDATA Service Directory.

**SCHEDULE "LIGHT/MEDIUM-B"  
PREVENTATIVE MAINTENANCE (PM) SERVICE  
SEDANS AND LIGHT TRUCKS UNDER 2,000 GVWR LOAD CAPACITY  
RECOMMENDED EVERY 12,000 MILES**

- Check windshield, windows, and mirrors
- Check lights (head, tail & stop, turn signals, license light, top light)
- Check decal condition and license plate
- Check accident damage
- Check A/C / heater / condition of interior
- Check battery and charging system and load test batteries
- Check alternator output and starter draw
- Check floor mats, shift boots, visors, etc.
- Check seat belts and seat controls
- Check door controls and lock operation
- Check fluid levels (coolant, engine oil, automatic transmission)
- Check warning lights, buzzers, gauges, and horn
- Check fire extinguisher – if applicable
- Check wiper and washer (blades, arms, fluid)
- Listen to starting operation
- Check radiator and A/C condenser for obstructions
- Test engine coolant for freeze point and leaks
- Check fan operation (fan clutch radial play, etc.)
- Check belts and hoses / battery terminals
- Check frame and suspension (shocks, bushings, etc.)
- Check mounts, brackets, linkages, u-bolts
- Check drive train (boots, U/CV-joints, yokes, nuts)
- Check oil leakage from all P/T components
- Check exhaust systems (leaks, corrosion, and broken supports)
- Check steering action/operation and components
- Remove wheels and inspect brakes, rotors, etc.
- Check wheel bearing adjustment
- Rotate tires, check air pressure and spare tire
- Check spare tire condition (tools in trunk)
- Check fuel system (carburetor fuel injector, choke)

Service:

- § Replace air filter
- § Change engine oil, oil filter, and lubricate fittings
- § Lube winch and lift gate if applicable
- § Check EGR and replace PCV valve
- § Clean brake system (pads, shoes, rotors, drums)

Road Test:

- § Engine performance
- § Transmission and clutch operation
- § Steering action / wander
- § Braking action pull / grab / lockup
- § Rattles and unusual noises

Rate:

- § The hourly labor rate for this PM Service is **\$89.00/hour**.
- § The fixed labor time for this PM Service is based on ALLDATA Service Directory.

**SCHEDULE "LIGHT/MEDIUM-C"  
PREVENTATIVE MAINTENANCE (PM) SERVICE  
SEDANS AND LIGHT TRUCKS UNDER 2,000 GVWR LOAD CAPACITY  
RECOMMENDED EVERY 20,000 MILES**

- Check windshield, windows, and mirrors
- Check lights (head, tail & stop, turn signals, license light, top light)
- Check decal condition and license plate
- Check accident damage
- Check A/C / heater / condition of interior
- Check battery and charging system and load test batteries
- Check alternator output and starter draw
- Check floor mats, shift boots, visors, etc.
- Check seat belts and seat controls
- Check door controls and lock operation
- Check fluid levels (coolant, engine oil, automatic transmission)
- Check warning lights, buzzers, gauges, and horn
- Check fire extinguisher – if applicable
- Check wiper and washer (blades, arms, fluid)
- Listen to starting operation
- Check radiator and A/C condenser for obstructions
- Test engine coolant for freeze point and leaks
- Pressure test cooling system
- Check fan operation (fan clutch radial play, etc.)
- Check belts and hoses / battery terminals
- Check frame and suspension (shocks, bushings, etc.)
- Check mounts, brackets, linkages, u-bolts
- Check drive train (boots, U/CV-joints, yokes, nuts)
- Check oil leakage from all P/T components
- Check exhaust systems (leaks, corrosion, and broken supports)
- Check steering action/operation and components
- Remove wheels and inspect brakes, rotors, etc.
- Check wheel bearing adjustment
- Rotate tires, check air pressure and spare tire
- Check spare tire condition (tools in trunk)
- Check fuel system (carburetor fuel injector choke)

Service:

- § Flush automatic transmission fluid
- § Change engine oil, oil filter, and lubricate fittings
- § Lube winch and lift gate if applicable
- § Check EGR and PCV valve, and replace if necessary
- § Grease wheel bearings and replace seals
- § Replace air filter
- § Replace fuel filter
- § Clean brake system (pads, shoes, rotors, drums)
- § Complete engine tune-up (new plugs, plug wires, distributor cap, timing, etc.)
- § Service differential (every 60,000 miles)

Road Test:

- § Engine performance
- § Transmission and clutch operation
- § Steering action / wander
- § Braking action pull / grab / lockup
- § Rattles and unusual noises

Rate:

- § The hourly labor rate for this PM Service is **\$89.00/hour**.
- § The fixed labor time for this PM Service is based on ALLDATA Service Directory.

**SCHEDULE “LIGHT/MEDIUM-D”  
PREVENTATIVE MAINTENANCE (PM) SERVICE  
FOR MEDIUM DUTY VEHICLES OVER 2,000 GVWR AND UNDER 26,000 GVWR:  
RECOMMENDED EVERY 4,000 MILES**

- Check interior condition (i.e., seat belt operation, seat adjustments, etc.)
- Check windshield, windows, and mirrors
- Check lights (head, tail & stop, turn signals, and top lights)
- Check decal condition and license plate
- Check exterior for accident damage
- Check A/C operation
- Check heater operation
- Check battery and clean battery terminals
- Check charging system, alternator output, and starter draw
- Check and test all emergency lights and strobes
- Check emergency generator and power output to electrical outlets, if applicable
- Check and lubricate door controls and lock operation
- Check fluid levels (coolant, engine oil, automatic transmission, differential, etc.)
- Check warning lights, buzzers, gauges, and horn
- Check fire extinguisher – if applicable
- Check wiper and washer (blades, arms, fluid)
- Check and test antifreeze with hydrometer
- Check radiator and A/C condenser for obstructions
- Check all belts and hoses
- Check front end, tie rods, ball joints, bushings, etc.
- Check frame and suspension (shocks, bushings, etc.)
- Check mounts, brackets, linkages, u-bolts
- Check drive train (boots, U/CV-joints, yokes, nuts)
- Check oil leakage from all P/T components
- Check exhaust systems (leaks, corrosion, and broken supports)
- Check steering action/operation and components
- Remove wheels and inspect brakes, rotors, etc.
- Rotate tires, check air pressure and spare condition
- Listen to starting operation
- Test drive

Service:

- § Air filter (inspect, blowout, and/or replace, if necessary)
- § Change engine oil, oil filter, and lubricate all fittings
- § Service auxiliary equipment (i.e., generator, brush pumps, etc.)

Note:

- § The hourly labor rate for this PM Service is **\$89.00/hour**.
- § The labor time for this PM Service will be billed based on the actual labor required to complete this PM Service schedule.

**SCHEDULE "LIGHT/MEDIUM-E"  
PREVENTATIVE MAINTENANCE (PM) SERVICE  
FOR MEDIUM DUTY VEHICLES OVER 2,000 GVWR AND UNDER 26,000 GVWR:  
RECOMMENDED EVERY 12,000 MILES**

- Check interior condition (i.e., seat belt operation, seat adjustments, etc.)
- Check windshield, windows, and mirrors
- Check lights (head, tail & stop, turn signals, and top lights)
- Check decal condition and license plate
- Check exterior for accident damage
- Check A/C operation
- Check heater operation
- Check battery and clean battery terminals
- Check charging system, alternator output, and starter draw
- Check and test all emergency lights and strobes
- Check emergency generator and power output to electrical outlets, if applicable
- Check and lubricate door controls and lock operation
- Check fluid levels (coolant, engine oil, automatic transmission, differential, etc.)
- Check warning lights, buzzers, gauges, and horn
- Check fire extinguisher – if applicable
- Check wiper and washer (blades, arms, fluid)
- Check and test antifreeze with hydrometer
- Check radiator and A/C condenser for obstructions
- Check all belts and hoses
- Check front end, tie rods, ball joints, bushings, etc.
- Check frame and suspension (shocks, bushings, etc.)
- Check mounts, brackets, linkages, u-bolts
- Check drive train (boots, U/CV-joints, yokes, nuts)
- Check oil leakage from all P/T components
- Check exhaust systems (leaks, corrosion, and broken supports)
- Check steering action/operation and components
- Remove wheels and inspect brakes, rotors, etc.
- Rotate tires, check air pressure and spare condition
- Listen to starting operation
- Test drive

Service:

- § Air filter (inspect, blowout, and/or replace, if necessary)
- § Change engine oil, oil filter, and lubricate all fittings
- § Service auxiliary equipment (i.e., generator, brush pumps, etc.)
- § Clean brake system (pads, shoes, rotors, drums)
- § Lube window regulators, seat adjuster slides, and steering gear

Road Test:

- § Engine performance
- § Transmission and clutch operation
- § Steering action / wander
- § Braking action pull / grab / lockup
- § Rattles and unusual noises

Rate:

- § The hourly labor rate for this PM Service is **\$89.00/hour.**
- § The labor time for this PM Service will be billed based on the actual labor required to complete this PM Service schedule.

**SCHEDULE "LIGHT/MEDIUM-F"  
PREVENTATIVE MAINTENANCE (PM) SERVICE  
FOR MEDIUM DUTY VEHICLES OVER 2,000 GVWR AND UNDER 26,000 GVWR:  
RECOMMENDED EVERY 20,000 MILES**

- Check interior condition (i.e., seat belt operation, seat adjustments, etc.)
- Check windshield, windows, and mirrors
- Check lights (head, tail & stop, turn signals, and top lights)
- Check decal condition and license plate
- Check exterior for accident damage
- Check A/C and heater operation
- Check battery and clean battery terminals
- Check charging system, alternator output, and starter draw
- Check and test all emergency lights and strobes
- Check emergency generator and power output to electrical outlets, if applicable
- Check and lubricate door controls and lock operation
- Check fluid levels (coolant, engine oil, automatic transmission, differential, etc.)
- Check warning lights, buzzers, gauges, and horn
- Check fire extinguisher – if applicable
- Check wiper and washer (blades, arms, fluid)
- Check and test antifreeze with hydrometer
- Check radiator and A/C condenser for obstructions
- Check all belts and hoses
- Check front end, tie rods, ball joints, bushings, etc.
- Check frame and suspension (shocks, bushings, etc.)
- Check mounts, brackets, linkages, u-bolts
- Check drive train (boots, U/CV-joints, yokes, nuts)
- Check oil leakage from all P/T components
- Check exhaust systems (leaks, corrosion, and broken supports)
- Check steering action/operation and components
- Remove wheels and inspect brakes, rotors, etc.
- Rotate tires, check air pressure and spare condition
- Listen to starting operation
- Test drive

Service:

- § Air filter (inspect, blowout, and/or replace, if necessary)
- § Change engine oil, oil filter, and lubricate all fittings
- § Service auxiliary equipment (i.e., generator, brush pumps, etc.)
- § Clean brake system (pads, shoes, rotors, drums)
- § Lube window regulators, seat adjuster slides, and steering gear
- § Repack front wheel bearings and replace seals
- § Replace air filter
- § Replace fuel filter
- § Replace shocks
- § Replace engine coolant and filter
- § Change rear axle fluid
- § Replace power steering fluid
- § Service differential (every 60,000 miles)

Road Test:

- § Engine performance
- § Transmission and clutch operation
- § Steering action / wander
- § Braking action pull / grab / lockup
- § Rattles and unusual noises

Rate:

- § The hourly labor rate for this PM Service is **\$89.00/hour.**
- § The labor time for this PM Service will be billed based on the actual labor required to complete this PM Service schedule.



**SCHEDULE "HEAVY-A"  
PREVENTATIVE MAINTENANCE (PM) SERVICE  
FOR HEAVY DUTY VEHICLES OVER 26,000 GVWR: RECOMMENDED EVERY 4,000 MILES**

- Check interior condition (i.e., seat belt operation, seat adjustments, etc.)
- Check windshield, windows, and mirrors
- Check lights (head, tail & stop, turn signals, and top lights)
- Check decal condition and license plate
- Check exterior for accident damage
- Check A/C operation
- Check heater operation
- Check battery and clean battery terminals
- Check charging system, alternator output, and starter draw
- Check and test all emergency lights and strobes
- Check emergency generator and power output to electrical outlets
- Check and lubricate door controls and lock operation
- Check fluid levels (coolant, engine oil, automatic transmission, differential, etc.)
- Check warning lights, buzzers, gauges, and horn
- Check fire extinguisher – if applicable
- Check wiper and washer (blades, arms, fluid)
- Check and test antifreeze with hydrometer
- Check radiator and A/C condenser for obstructions
- Check all belts and hoses
- Check front end, tie rods, ball joints, bushings, etc.
- Check frame and suspension (shocks, bushings, etc.)
- Check mounts, brackets, linkages, u-bolts
- Check drive train (boots, U/CV-joints, yokes, nuts)
- Check oil leakage from all P/T components
- Check exhaust systems (leaks, corrosion, and broken supports)
- Check steering action/operation and components
- Remove wheels and inspect brakes, rotors, etc.
- Rotate tires, check air pressure and wear
- Listen to starting operation
- Test drive

Service:

- § Air filter (inspect, blowout, and/or replace, if necessary)
- § Change engine oil, oil filter, and lubricate all fittings
- § Lube fire pump and associated levers
- § Service auxiliary equipment (i.e., generator, saws, fans, etc.)

Rate:

- § The hourly labor rate for this PM Service is **\$100.00/hour**.
- § The labor time for this PM Service will be billed based on the actual labor required to complete this PM Service schedule.

**SCHEDULE “HEAVY-B”  
PREVENTATIVE MAINTENANCE (PM) SERVICE  
FOR HEAVY DUTY VEHICLES OVER 26,000 GVWR: RECOMMENDED EVERY 12,000 MILES**

- Check interior condition (i.e., seat belt operation, seat adjustments, etc.)
- Check windshield, windows, and mirrors
- Check lights (head, tail & stop, turn signals, and top lights)
- Check decal condition and license plate
- Check exterior for accident damage
- Check A/C and heater operation
- Check battery and clean battery terminals
- Check charging system, alternator output, and starter draw
- Check and test all emergency lights and strobes
- Check emergency generator and power output to electrical outlets
- Check and lubricate door controls and lock operation
- Check fluid levels (coolant, engine oil, automatic transmission, differential, etc.)
- Check warning lights, buzzers, gauges, and horn
- Check fire extinguisher – if applicable
- Check wiper and washer (blades, arms, fluid)
- Check and test antifreeze with hydrometer
- Check radiator and A/C condenser for obstructions
- Check all belts and hoses
- Check front end, tie rods, ball joints, bushings, etc.
- Check frame and suspension (shocks, bushings, etc.)
- Check mounts, brackets, linkages, u-bolts
- Check drive train (boots, U/CV-joints, yokes, nuts)
- Check oil leakage from all P/T components
- Check exhaust systems (leaks, corrosion, and broken supports)
- Check steering action/operation and components
- Remove wheels and inspect brakes, rotors, etc.
- Rotate tires, check air pressure and wear
- Listen to starting operation
- Test drive

Service:

- § Air filter (inspect, blowout, and/or replace, if necessary)
- § Change engine oil, oil filter, and lubricate all fittings
- § Lube fire pump and associated levers
- § Service auxiliary equipment (i.e., generator, saws, fans, etc.)
- § Clean brake system (pads, shoes, rotors, drums)
- § Lube window regulators, seat adjuster slides, and steering gear

Road Test:

- § Engine performance
- § Transmission and clutch operation
- § Steering action / wander
- § Braking action pull / grab / lockup
- § Rattles and unusual noises

Rate:

- § The hourly labor rate for this PM Service is **\$100.00/hour**.
- § The labor time for this PM Service will be billed based on the actual labor required to complete this PM Service schedule.

**SCHEDULE "HEAVY-C"  
PREVENTATIVE MAINTENANCE (PM) SERVICE  
FOR HEAVY DUTY VEHICLES OVER 26,000 GVWR: RECOMMENDED EVERY 20,000 MILES**

- Check interior condition (i.e., seat belt operation, seat adjustments, etc.)
- Check windshield, windows, and mirrors
- Check lights (head, tail & stop, turn signals, and top lights)
- Check decal condition and license plate
- Check exterior for accident damage
- Check A/C and heater operation
- Check battery and clean battery terminals
- Check charging system, alternator output, and starter draw
- Check and test all emergency lights and strobes
- Check emergency generator and power output to electrical outlets
- Check and lubricate door controls and lock operation
- Check fluid levels (coolant, engine oil, automatic transmission, differential, etc.)
- Check warning lights, buzzers, gauges, and horn
- Check fire extinguisher – if applicable
- Check wiper and washer (blades, arms, fluid)
- Check and test antifreeze with hydrometer
- Check radiator and A/C condenser for obstructions
- Check all belts and hoses
- Check front end, tie rods, ball joints, bushings, etc.
- Check frame and suspension (shocks, bushings, etc.)
- Check mounts, brackets, linkages, u-bolts
- Check drive train (boots, U/CV-joints, yokes, nuts)
- Check oil leakage from all P/T components
- Check exhaust systems (leaks, corrosion, and broken supports)
- Check steering action/operation and components
- Remove wheels and inspect brakes, rotors, etc.
- Rotate tires, check air pressure and wear
- Test drive

Service:

- § Air filter (inspect, blowout, and/or replace, if necessary)
- § Change engine oil, oil filter, and lubricate all fittings
- § Lube fire pumps and associated levers
- § Service auxiliary equipment (i.e., generator, saws, fans, etc.)
- § Clean brake system (pads, shoes, rotors, drums)
- § Lube window regulators, seat adjuster slides, and steering gear
- § Repack front wheel bearings and replace seals
- § Replace air filter
- § Replace fuel filter
- § Replace shocks
- § Replace engine coolant and filter
- § Change rear axle fluid
- § Replace power steering fluid
- § Service differential (every 60,000 miles)

Road Test:

- § Engine performance
- § Transmission and clutch operation
- § Steering action / wander
- § Braking action pull / grab / lockup
- § Rattles and unusual noises

**NOTE:**

- § The hourly labor rate for this PM Service is **\$100.00/hour**.
- § The labor time for this PM Service will be billed based on the actual labor required to complete this PM Service schedule.

**SCHEDULE "P"**

**PARKING LOT RENTAL RATES**

<b>Parking Rates</b>	Daily	Monthly	Annual
Single Space Unsecure	<b>\$1.50</b>	\$45	\$378
Single Space Secure	<b>\$2.00</b>	\$60	\$504
Dual Space Secure	<b>\$2.50</b>	\$75	\$630

**EXHIBIT "B"**

**PEDRO CASTRO GOVERNMENT MAINTENANCE CENTER  
FLEET MAINTENANCE FEE SCHEDULE  
EFFECTIVE JULY 1, 2022**

The City of Sierra Vista Fleet Maintenance Section (CITY) provides a full range of Fleet Maintenance Services for the AGENCY. The cost of parts is not included in the fixed labor rates listed below.

**1. INTERGOVERNMENTAL AGREEMENT (IGA) LABOR RATES**

I. IGA Light/Medium (under 15,000# GVWR) Vehicle and Equipment Rate:

\$109.00 per labor hour for preventive maintenance, repair, diagnostic and major repair services on vehicles with a 15,000# GVWR or less.

Examples of light vehicles and equipment include Ford Fusion, Chevrolet Caprice, Ford F150-F350, Chevrolet C1500-C3500, small lawn mowers and tractors up to 210 Series.

II. IGA Heavy (over 15,000# GVWR) Vehicle and Equipment Rate:

\$120.00 per labor hour for preventive maintenance, repair, diagnostic and major repair services on equipment and vehicles over 15,000# GVWR.

Examples of heavy vehicles and equipment include Ford F450-F650, GMC 4500-6500, tractors, dump trucks and fire trucks.

**2. INTERGOVERNMENTAL AGREEMENT (IGA) FIXED LABOR TIMES**

- I. Fixed labor times for all repairs shall be based on the Factory Correct Automotive Repair Program, ALLDATA. All repairs not listed in the ALLDATA Service Directory will be billed at the actual time necessary to complete the service or repair.

**3. ADDITIONAL CHARGES**

I. IGA Parts Markup:

All parts will be priced at the actual purchase price plus a Parts Overhead Charge of fifteen percent (15%).

II. IGA Contracted Outside Services Markup:

Any service that is contracted with an outside service provider will be billed at cost plus an Outside Service Provider of fifteen percent (15%) plus local sales tax when applicable.

III. Fleet Emergency Call-Out Services and Rates:

The normal business hours of operation for services/activities at the City's Pedro Castro Government Maintenance Center are Monday through Friday, 7:00 a.m. to 5:00 p.m., except holidays. The CITY has on-call fleet maintenance staff available to provide fleet repair services to AGENCY vehicles should an emergency situation arise.

- If emergency assistance is required after hours, the AGENCY shall contact the CITY at 520-227-4713. If no response is received within fifteen minutes of the emergency assistance call, the Sierra Vista Police Department should be contacted at 520-458-3311.
- The CITY does not provide towing services. Should an AGENCY require towing assistance, services can be arranged by the CITY at cost plus 15%.
- Billable time during an emergency call out shall begin upon dispatch of services.
- For emergency services during regular hours of operation the rate of \$120.00 per hour shall apply.
- Any requests for fleet maintenance services after normal business hours will be charged at a minimum rate of \$318.00 per call-out plus \$159.00 per hour after the first two hours of a call-out request.

## Document History

SignNow E-Signature Audit Log

All dates expressed in MM/DD/YYYY (US)

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**Document created:** 05/04/2022 20:11:43  
**Document pages:** 26  
**Document ID:** 1b8ecf9c4c174b75bb701919d85234b41b79ec22  
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**Signers:** sharon.flissar@sierravistaaz.gov, kennie.downing@sierravistaaz.gov, nathan.williams@sierravistaaz.gov, maria.marsh@sierravistaaz.gov  
**CC:**

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