

## **CITY OF SIERRA VISTA ADOPT-A-NEIGHBORHOOD PROGRAM**

### **Volunteer Service**

This program is designed to create a sense of community and pride with your neighbors. It is a way to bring neighbors together with a common goal of beautifying and helping others. Many hands with a mission can make the impossible happen!

### **How can you help?**

Participants care for their adopted neighborhood in the following ways:

- Picking up litter
- Removing animal waste
- Removing sidewalk obstructions (trees, bushes, gravel, etc)
- Coordinate community cleanups and bulky pickups with the City
- Reporting hazards and public nuisances to the City

### **How to Adopt a Neighborhood**

**Be an active volunteer.** Get a group together of *at least 5 members*.

**Select a group leader and alternate.** Your leaders are essential for a safe and positive experience, and for your group's continued success. These are also the primary contacts between your group and the City to coordinate cleanups.

**Have a plan!** Planning makes perfect and will ensure that you are making your intended impact in the neighborhood. Your plan can include:

- Target Areas or addresses to assist
- Dates for large scale cleanups with number of volunteers, supplies needed, sponsors, etc.
- Elderly or other neighbors that need assistance with bulky item removal, overgrowth issues, etc.

Once you have a plan, please present it to the volunteer coordinator along with your signed Agreement for review and approval.

### **What Next?**

Once your application and plan is approved, the City will work with you and your group to get up and running. The City will provide:

- Trash bags and free pickup of those bags
- Coordination assistance

Volunteers are responsible for reading all rules and adhering to the rules for this program, under the Adopt-A Site handbook, in its entirety. **A minimum commitment of two years is required.**

## **NEIGHBORHOOD PARTNERSHIP GRANTS**

Through the Partnership Grant Initiative Sierra Vista residents and civic organizations can work together to enhance the places they live, work, and play. Partner with the City to build a project that benefits your community. Here are a few examples to get you started, but we're always open to new ideas, and we'd love to hear yours!

We can help your neighborhood...

***Get creative** with public art installations, like murals or mosaics.*

***Grow roots** with community gardens and landscaping of public spaces.*

***Celebrate places by** installing entryway signs, recognition plaques or neighborhood identity features.*

***Stay connected** with trails, bike lanes, sidewalks, ADA ramps, and other ways to keep you moving safely.*

***Organize clean up events** involving large and small trash pickup.*

***Innovate** with a project unlike those listed above!*

### **Who may apply?**

- Individuals (core group of at least five members)
- Churches/Service Organizations
- Businesses
- Families

### **Program requirements**

All proposed projects must:

- Be on City-owned property or right-of-way.
- Demonstrate the support of neighbors and those impacted by the project.
- Be accessible to the public and benefit the community.
- Be completed within the same fiscal year the grant is approved (the City's fiscal year runs from July 1 thru June 30<sup>th</sup>)

Applicants are highly encouraged to contact Community Development Staff to talk through their project early in the planning process before applying.

### **Maximum Grant**

\$2,500 per project

**CITY OF SIERRA VISTA  
ADOPT-A-NEIGHBORHOOD AGREEMENT**

<b>Date:</b>	
<b>Name of Participant Group:</b>	
<b>Name of Contact Person:</b>	
<b>Mailing Address (city &amp; zip code):</b>	
<b>Phone Number(s):</b>	
<b>Emergency Contact:</b>	
<b>Assigned Adoption Area:</b>	

**Terms and Conditions**

1. Subject to the City’s right to terminate, this agreement shall be in full effect for two years beginning on the date shown above. The City of Sierra Vista reserves the right to terminate this agreement at any time.
2. Participants are required to read, understand, and abide by the attached Safety Guidelines.
3. Participants must abide by all City rules and ordinances.
4. Participants must commit to adopting a neighborhood for two years. Following the two years, the participants can either renew for another two-year term or terminate their participation.
5. Participants must clean-up the neighborhood at least once per quarter totaling a minimum of 8 hours. Hours are to be reported no later than one week from the completion of the cleanup.
6. Participants shall contain all debris within the City issued garbage bags. Place the tied bags in one pile and locate them in designated areas at the site. Please ensure the bags are not blocking the pathways, sidewalks, or pedestrian walkways, and that the bags do not create a visual or physical obstruction for vehicles. Large cleanups and bulky items ***MUST be coordinated ahead*** of time with the City to ensure timely removal.
7. Green waste shall be piled separately from the trash bags and bulk items.
8. The contact person will be responsible to report all volunteer hours within 72 hours of work done by logging into the City’s website.

\_\_\_\_\_  
Adopt-A-Neighborhood Participant

\_\_\_\_\_  
Program Coordinator

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[www.sierravistaaz.gov](http://www.sierravistaaz.gov)