

August 2, 2022

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek
City Manager

FROM: David J. Felix, CPA
Chief Financial Officer

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
RESOLUTION 2022-058, Designation of David Felix as
CFO authorized to submit ELR

RECOMMENDATION

The City Manager recommends approval.

INITIATED BY

David J. Felix, Finance Manager

BACKGROUND

On June 3, 1980, Arizona voters approved an amendment to the Arizona Constitution that established an expenditure limitation for each county, city and town based on each entity's prior year spending. This limit is adjusted annually based on population growth and the Consumer Price Index. Each year the city files an Annual Expenditure Limitation Report (AELR) with the State to show our compliance with this law.

Arizona Revised Statute 41-1279.07(E) requires the City to notify the Auditor General by July 31, of each year the name of the Chief Financial Officer designated by the governing board to submit the current year's AELR. In discussion with the Auditor General's Office, the resolution the Council passed identifying myself as the person authorized to sign and submit the Expenditure Limitation Report until further notice is not acceptable. They believe the city must pass a resolution each year identifying myself as the authorized person. The resolution meets the requirements of the Attorney General's Office for Fiscal Year 2021.

RESOLUTION NO. 2022-058

A RESOLUTION OF THE CITY OF SIERRA VISTA, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2021 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL

RECITALS:

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the City of Sierra Vista Mayor and Council desires to designate David J Felix, as the City's Chief Fiscal Officer.

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

ENACTMENTS:

NOW THEREFORE BE IT RESOLVED BY THE CITY OF Sierra Vista MAYOR AND COUNCIL as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. David J Felix is hereby designated as the City's Chief Fiscal Officer for purposes of submitting the fiscal year 2021 AELR to the Arizona Auditor General on the governing body's behalf.

PASSED AND ADOPTED by the City of Sierra Vista, Arizona Mayor and Council, this 11th day of August, 2022.

Attested to:

FREDERICK W. MUELLER, Mayor

JILL ADAMS, City Clerk

Reviewed by:

Approved as to form:

CHARLES P POTUCEK, City Manager

NATHAN WILLIAMS, City Attorney