

Sierra Vista City Council
Meeting Minutes
July 14, 2022

Mayor Mueller called the July 14, 2022, City Council Regular Meeting to order at 5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona.

Roll Call:

Mayor Rick Mueller – present
Council Member William Benning – present
Council Member Gregory Johnson - present
Council Member Angelica Landry – present
Council Member Mark Rodriguez – present
Council Member Carolyn Umphrey – present (telephonically)

Others Present:

Chuck Potucek, City Manager
Jon Kosmider, Deputy Police Chief
Don Foster, Fire Marshall
Laura Wilson, Parks, Recreation and Library Director
Chanel Kirkpatrick, Public Works External Service Manager
Matt McLachlan, Community Development Director
Nathan J. Williams, City Attorney
Dianna Cameron, Management Analyst
Lisa McGowan, Administrative Secretary
Jennifer Dillaha, Budget Officer
Judy Hector, Communications and Marketing Manager

Invocation – Council Member Rodriguez led everyone present in prayer.

Pledge of Allegiance – Council Member Johnson led the Pledge of Allegiance.

Item 1 Acceptance of the Agenda

Council Member Benning moved that the agenda for the Regular City Council Meeting of July 14, 2022, be approved. Council Member Rodriguez seconded the motion. The motion unanimously carried, 6/0. Mayor Mueller, Council Members Benning, Johnson, Rodriguez, Landry, and Umphrey voting in favor.

Awards and Presentations

Mayor Mueller and Council recognized the following City Hall Employees of the Year: Gilbert Fuentes, runner up; Lisa McGowan, runner up; and Jennifer Dillaha, employee of the year.

City Manager's Report: Mr. Potucek stated that the next regularly scheduled work session is on Tuesday, July 26, 2022, 3:00 p.m. in the Council Chambers and the next Council Meeting is scheduled for July 28, 2022, 5:00 p.m. also in the Council Chambers. He reported that the Avenida Escuela Extension and Charleston road replacement is expected to be finished in August 2022. He added that the long-lost generator for the EMS substation has finally come in, which was holding up that project; however, once installed, the City should be able to issue a certificate of occupancy by the end of the month and start operating out of that center. The

Animal Control Center Improvement and Expansion Project and the design work started on June 8, 2022, and hopefully that all will be finished in the April timeframe of 2023. The City is seeking some grant funding through the Office of Economic Adjustment and the Defense Department for similar funding to what was received for the EMS substation. The design is underway for the Garden Avenue improvements, second phase of the West End Project. In closing, he mentioned that the sales tax report was not the greatest in the world for May. The City was down about a half percent from the previous May in terms of sales tax receipts, but for the year, the City is still year over year up 8.5 percent, and it just bears watching in case the national economy which is what is going on there that affects the City's sales tax receipts. The City made its budgeted payment to the Public Safety Retirement System for this fiscal Year, \$6.4 million. For the previous fiscal year, the City ended up paying excess to the police portion in the amount of just over \$140,000, and for fire personnel just over \$492,000, which should help with the City's own unfunded liabilities for those folks.

Item 2 – Consent Agenda

Item 2.1 Discussion and Possible Action of the Special City Council Meeting Minutes of June 21, 2022

Item 2.2 Discussion and Possible Action of the Regular City Council Meeting Minutes of June 24, 2022

Council Member Landry moved that the Consent Agenda consisting of the Special City Council Meeting Minutes of June 21, 2022, and Regular City Council Meeting Minutes of June 24, 2022, be approved. Council Member Benning seconded the motion. The motion unanimously carried, 6/0. Mayor Mueller, Council Members Benning, Johnson, Rodriguez, Landry, and Umphrey voting in favor.

Public Hearing

Item 3 Discussion and Possible Action of Resolution 2022-050, Proposed Substantial Amendments to CDBG Five-Year Consolidated Plan (2019-2023) and Program Year 2019 Annual Action Plan to incorporate third allocation of CARES Act CDBG-CV Funds

Council Member Benning moved that Resolution 2022-050, Proposed Substantial Amendments to CDBG Five-Year Consolidated Plan (2019-2023) and Program Year 2019 Annual Action Plan to incorporate third allocation of CARES Act CDBG-CV Funds, be approved. Council Member Johnson seconded the motion.

Mr. McLachlan stated that this is the final step in the approval process to incorporate the third allocation of the CARES Act CDBG-CV funding into the City's Annual Action Plan and Five-year Consolidated Plan, the \$77,209 that brings the total CARES Act CDBG-CV funding issued by HUD to \$476,457. The amendments direct the funding to serve Goal Three, which is the provision of needed services, the Emergency Crisis Fund activities that will be principally used to provide rent and utility payment assistance, emergency hotel and motel vouchers, and to continue the monthly Community Connect event at the Ethel Berger Center. Funding should be made available by early fall and will be distributed over the course of six months. No comment was received during the 30-day public comment period; therefore, staff recommends approval of the amendments as presented.

Mayor Mueller opened the public hearing – there was no response.

Mayor Mueller recognized Anthony Reed, United Way Director, and voiced his appreciation for his assistance in distributing the funds. He added that the City and the United Way have done a very good job of effectively distributing to the needy and to the what the folks that needed the funds have been provided through this process.

In response to Council Member Umphrey, Mr. McLachlan stated that the agreement with United Way will come before Council for approval.

The motion unanimously carried, 6/0. Mayor Mueller, Council Members Benning, Johnson, Rodriguez, Landry, and Umphrey voting in favor.

Item 4 Discussion and Possible Action of Resolution 2022-051, Authorizing the submission of the PY 2022 CDBG Annual Action Plan to the U.S. Department of Housing and Urban Development

Council Member Rodriguez moved that Resolution 2022-051, authorizing the submission of the PY 2022 CDBG Annual Action Plan to the U.S. Department of Housing and Urban Development, be approved. Council Member Johnson seconded the motion.

Mr. McLachlan stated that this is this is next step for the City's next program. The Annual Action Plan describes the intended use of the Community Development Block Grant funds for the upcoming program year. The City is expected to receive \$252,172 which is about one percent less than last year. Staff is recommending allocating \$227,172 towards the North Garden Avenue park improvements to provide landscape, irrigation, path lighting, and benches on the upper portion of Soldier Creek Park as well as an embankment slide. The Plan also includes adding \$25,000 to the Emergency Home Repair Program budget. The proposed uses of funds are consistent with the City's Five-year Consolidated Plan. The contents of the Plan were drafted to comply with federal requirements, and no comments were received during the 30-day public comment period. Staff is recommending approval of the proposed Annual Action Plan as presented.

Mayor Mueller opened the public hearing – there was no response.

The motion unanimously carried, 6/0. Mayor Mueller, Council Members Benning, Johnson, Rodriguez, Landry, and Umphrey voting in favor.

New Business

Item 5 Discussion and Possible Action of Ordinance 2022-002, Codification of Code of Ordinances

Council Member Johnson moved that Ordinance 2022-002, Codification of Code of Ordinances, be approved. Council Member Benning seconded the motion.

Ms. Adams stated that this is basically a housekeeping item. This is the last step in the codification process to take ordinances passed by City Council between the period of April 8, 2021 and January 13, 2022 to be codified into the Code of Ordinances, which makes them part of the official record of the City of Sierra Vista. The ordinances that are being codified this time are primarily Development Code updates. There are some departmental updates in the general part of the City Code as well. Since the public hearing held on May 26, 2022, 30-day public comment period, there have been no comments received from the public regarding any of these

ordinances or the ordinance in question. If approved by Council, it will go into effect thirty days from now.

The motion unanimously carried, 6/0. Mayor Mueller, Council Members Benning, Johnson, Rodriguez, Landry, and Umphrey voting in favor.

Call to the Public - There was no response.

Comments and Requests of the Council

Council Member Johnon had nothing to report.

Council Member Rodriguez recognized staff in Parks and Recreation and noted that this is Parks and Recreation Month. He stated that he loves seeing the Rec and Roll, showcasing the City's staff working hard behind the scenes early, late, and keeping the parks looking in good shape. He further stated that the sidewalk on 7th Street was being worked on by City staff, quick work, and shared that he has been working with Code Enforcement on some issues and talking to people in the City, especially now with monsoon rains. He gave kudos to Jessica and Gilbert, who are amazing with extensive knowledge about the City, and noted that they are working on making the neighborhoods look good. He thanked Officers Shilt and Scott for their assistance in removing a shopping cart from the middle of the road on Fry Boulevard. He shared that he sat in on the EMS Advisory Board at Cochise College, which felt good being amongst them as he is an EMS graduate. The EMS Advisory Board is looking at starting a first responder academy aligned with the law enforcement academy, funded by Prop 207 monies. He also thanked the firefighters and the first responders that volunteer their time to teach in the area. In closing, he announced West End Friday on Friday, July 15, 2022, from Fab to North Garden Avenue from 6:00 p.m. until 10:00 p.m.

Council Member Landry congratulated the City Hall Employees of the Year and stated that it is important to recognize people's hard work. There are so many people and people like this make the City what it is. She also announced that next Saturday, July 23, 2022 is a Spayghetti at the Landmark Café. Tickets are \$20 that will help animals to get spayed and neutered.

Council Member Benning congratulated Mr. Fuentes and noted that on Tuesday, July 12, 2022, Mr. Fuentes stopped a fight on Coronado Drive. He further noted that Mr. Fuentes will go out of his way to do the right thing. He also congratulated Ms. Dillaha and Ms. McGowan. He voiced his anticipation for the doors to open for the new EMS substation, which is going to bring the City much needed service to the southwest corner of Sierra Vista. He shared that his favorite month is Parks and Recreation Month and stated that a tribute is being done to the parks in Sierra Vista, with the last one being Veterans' Memorial Park on Friday, July 15, 2022. Lastly, he announced that the West End Fridays will be in effect until August 5, 2022. He then congratulated all the candidates for City Council and Mayor, wished them luck, and thanked the community members that reached out to him, Christy, and family when Christy was in the hospital.

Council Member Umphrey had nothing to report.

Mayor Mueller announced that there is an upcoming Primary Election and if folks have not realized it yet, there are no City candidates in the Primary because the City changed its procedures a couple of years ago. The first time that folks will vote for City candidates will be during the General Election. He also announced that there is a vacancy on Council and

explained that the City Clerk has put a notice in the newspaper as Council is going through the process for the appointment of the vacancy. Lastly, he announced the concert in the park at 7:00 p.m. at the Pavilion.

Mayor Mueller recognized former Council Member Gray and presented her with the Mayor's Award for excellent service to the community and a deep sense of civic and personal responsibility for the betterment of the City of Sierra Vista.

Adjournment

Mayor Mueller adjourned the July 14, 2022 meeting of the Sierra Vista City Council at 5:30 p.m.

Mayor Frederick W. Mueller

Minutes prepared by:

Attest:

Maria G. Marsh, Deputy Clerk

Jill Adams, City Clerk