

City Council  
Work Session Minutes  
June 7, 2022

1. Call to Order

Mayor Mueller called the June 7, 2022, City Council Work Session to order at 3:00 p.m., Council Chambers, City Hall, 1011 N. Coronado Drive, Sierra Vista, Arizona.

Mayor Rick Mueller – present  
Mayor Pro Tem Rachel Gray – present  
Council Member William Benning – present  
Council Member Gregory Johnson – present  
Council Member Angelica Landry – absent  
Council Member Mark Rodriguez – present (arrived at 3:04 p.m.)  
Council Member Carolyn Umphrey - present

Others Present:

Chuck Potucek, City Manager  
Victoria Yarbrough, Assistant City Manager  
Adam Thrasher, Police Chief  
Brian Jones, Fire Chief  
Laura Killberg, Parks, Recreation and Special Events Manager  
Tony Boone, Economic Development Manager  
Dianna Cameron, Management Analyst  
Nathan Williams, City Attorney  
Jill Adams, City Clerk

1. Presentation and Discussion:

A. June 9, 2022 Council Meeting Agenda Items ([agenda attached](#))

Mayor Mueller stated that the Council Meeting for Thursday, June 9, 2022, starts at 5:00 p.m. with the call to order, roll call, invocation, pledge, the acceptance of the agenda followed by award presentations for the Police Department.

In response to Mayor Mueller, Mr. Potucek stated he had nothing specific to report and noted that the SEACOM Meeting was canceled; therefore, he will provide a project update on Thursday, June 9, 2022.

Item 2.1 Discussion and Possible Action of the Special City Council Meeting Minutes of May 24, 2022 – There was no discussion.

Item 2.2 Discussion and Possible Action of the Regular City Council Meeting Minutes of May 26, 2022 – There was no discussion.

Item 3 Discussion and Possible Action of Resolution 2022-033, New Series 10 Liquor License for Brenda E. Sallard on behalf of Family Dollar, Inc. dba Family Dollar Store #24189 located at 21 E Fry Boulevard, Sierra Vista, Arizona – Ms. Adams stated that the application before Council is for a new series 10 liquor license, a beer and wine store license. This is a nontransferable license, not a quota license like the ones seen recently with the bar licenses. The notice of the public hearing was posted on the facility and has been posted the required twenty plus days, and no comment about this license have been received from the public. The Police Department has done their background check on the applicant, Brenda Sallard and has no objection to this moving forward. If approved on Thursday, June 9, 2022, it will be returned to the Liquor Board with a recommendation for approval by the City.

Item 4 Discussion and Possible Action of Resolution 2022-034, Addendum to the City Attorney's Contract – Mr. Potucek stated that the addendum to the City Attorney's contract was discussed by Council during an executive session. The addendum is a change in compensation for the City Attorney. The basis of which is based on the salary of the Deputy County Attorney.

Item 5 Discussion and Possible Action of Resolution 2022-035, Amendment to the City Council Policy and Procedure Guidelines – Ms. Yarbrough stated that following discussion at Council's last executive session regarding the City Attorney's contract, an addition was made to Council's Handbook on page four. This is the only change that has been made to the handbook that states that annually there will be a meeting where the City Attorney will update Council on pending or ongoing litigation involving the City and during that meeting the council will also review the City Attorney's contract in advance of the new fiscal year.

Item 6 Discussion and Possible Action of Resolution 2022-036, Intergovernmental Agreement between the City of Sierra Vista, the Cochise County Sheriff's Office, and the Cochise County Community College District – Police Chief Thrasher stated that this is the authorization to enter into an intergovernmental agreement with Cochise College and the Sheriff's Department to operate the Arizona Post Certified Academy at Cochise College in Douglas. This has been done for the last several years and this agreement takes the City up to the next two academy classes and continues that partnership. The City will be reimbursed \$11,800 for overtime for the recruit training officer that is sent over to the College. The Police Department has an officer that will be there for the next two academy classes.

Mayor Mueller stated that he is aware that only a couple of cycles of the academy have been done, but he would like to get an idea as to how many of those students are required by the City so that Council may see how it is being productive in helping the City to maintain its strength. Police Chief Thrasher stated that he can provide that information to Council on Thursday, June 9, 2022.

Council Member Rodriguez commented that Sheriff Dannels in Bisbee a few weeks ago talked about academies and how people were sent to Tucson, which was much more expensive. They were asked to start attending the academy in Tucson, but it does not make any fiscally sense. They wanted \$21,000 per cadet in Tucson. Police Chief Thrasher stated that when the Sierra Vista Police Department started the academy it was \$15,000 per cadet.

Council Member Rodriguez stated that he prefers the Cochise College Academy because this way there is local people that maybe gravitate towards to the area's police force, whether it is the County Sheriff or the Sierra Vista Police Department.

Mayor Mueller stated that there are two advantages. One is the money, and the other is exactly what Council Member Rodriguez stated. There are local interests that may not have thought about going to Tucson or wanting to go to Tucson because of family or other job things going on. The rural county area can draw that same base and they are more comfortable coming here to get the training certification.

Council Member Johnson stated that they are also teaching the area's culture too, not the big city culture, and they are being taught to serve the citizens in Sierra Vista and the surrounding area.

Council Member Rodriguez stated that maybe one day in the future, there can be a fire academy in the same way with the College.

#### B. Report on Recent Trips, Meetings and Future Meetings

Mayor Mueller state that he has not had any meetings in the last two weeks.

Council Member Umphrey stated that she attended a one-on-one budget meeting.

In response to Mayor Mueller, Ms. Yarbrough stated that there is a special work session for budget discussion on Monday, June 13, 2022, and tentatively on Tuesday, June 14, 2022, and Wednesday, June 15, 2022, at 3:00 p.m. in Council Chambers. She added that the priority has been the budget in general, but she is still tracking discussion on commissions and a legislative update. However, there is still not really any end in sight at the State Legislature; therefore, the update will be held during the summer. Mayor Mueller stated that there are rumors about a budget settlement, but it is unknown as to when that will occur.

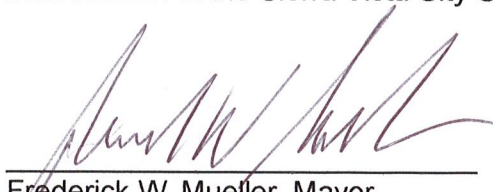
Council Member Rodriguez voiced his appreciation on the budget work that staff has been doing, the budget book, etc.

Council Member Johnson stated that the City will be getting additional \$77,209 in CDBG funds because the City spent its money at a rapid pace, but others were lagging.

In response to Mayor Mueller, Ms. Yarbrough stated that she believes that discussion on the CDBG funds will be added to the next meeting, but she will confirm with Mr. McLachlan.


2. Adjourn

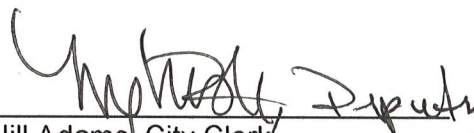
Mayor Mueller adjourned the June 7, 2022, work session of the Sierra Vista City Council at 3:11 p.m.

  
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Frederick W. Mueller, Mayor

Minutes prepared by:

Attest:

  
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Maria G. Marsh, Deputy Clerk

  
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Jill Adams, City Clerk