

JOBS! JOBS! JOBS!

SECTION 3 NOTICE

EMPLOYMENT AND TRAINING POSITIONS AVAILABLE

Name: *[recipient or contractor/sub-contractor]*

Project: *[describe project]*

Service Area: *[define by streets, etc. and/or attach a map]*

To comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968 as amended by the Housing and Community Development Act of 1992, and implementing regulations, *[name of recipient, contractor or sub-contractor]* hereby notifies all labor organizations or representatives of workers with whom it has a collective bargaining agreement or other understanding and all employees or applicants for training and employment that it will **give preference in filling new positions and in all training opportunities to persons who meet the requirements stated below.** However, all persons must meet the minimum qualifications of the position to be considered for employment/training.

- A Public Housing Authority resident living in the Service Area described above.
- A low and moderate (LM) or low and very low (L/VL) income person living in the Service Area described above. The terms LM and L/VL are defined as: a person whose total family income during the prior twelve (12) months was at or below eight percent (80%) of the median income. A copy of the income guidelines, which are based on family size, are attached to this notice OR are available for review at *[address]*.
- A person who has been determined to be LM or L/VL on the basis of having been qualified for certain public assistance programs, based on income guidelines.
- A participant in a HUD Youthbuild Program.

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- If this project is receiving assistance from the Stewart B. McKinney Homeless Assistance Act, a person experiencing homelessness residing in the Service Area.
- Any LM or L/VL income person or resident of a Public Housing Authority regardless of location
- Other

NOTE: *It is the responsibility of the applicant to document his/her status in any of the income categories described above.*

[Contractor/sub-contractor] will be accepting applications for the following positions on [date] at [location]:

Positions that will be available:

<u>Title</u>	<u>Number</u>	<u>Minimum Qualifications</u>
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Training and apprenticeship positions that will be available:

<u>Title</u>	<u>Number</u>	<u>Minimum Qualifications</u>
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For further information, to include requests relating to accessibility needs, please contact:

[Name]

[Address]

[Phone Number, TTY, E-mail]

[Recipient should consult with the CDBG Program to determine if this notice should be posted in languages other than English.]

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