

13th Annual
West End Fair!
Fun, Food & Family Entertainment!
May 5, 2018

Vendor Agreement and Disclaimer

1. For purposes of this Agreement, the term *Organizer* includes the West End Commission, the West End Fair Volunteer Committee, and the City of Sierra Vista.
2. This Agreement and Disclaimer and payment must be completed and signed by the *Vendor* and returned to the Organizers on or before April 26, 2018, and will not be in effect until confirmed by the West End Fair Committee.
3. The *Vendor* agrees to abide by the rules and regulations of the *Organizer*. If there are any changes, the *Vendor* will be provided a copy prior to the start of the event.
4. The *Organizer* will handle *Vendor* refund requests on a case-by-case basis. The *Organizer* must receive the refund requests 72 hours prior to the event.
5. The *Vendor* agrees to sell only products and/or services listed on their application and confirmed by the *Organizer*.
6. Alcohol may only be sold or consumed in approved areas.
7. The *Organizer* is not responsible for the *Vendor* property.
8. The *Vendor* is responsible for providing their own equipment, including generators if electricity is needed.
9. The *Vendor* is responsible for setup and cleanup in and around their booth area.
10. Insurance indemnifying the *Organizer* and protecting the individual *Vendor* is the sole responsibility of the *Vendor*.
11. The *Organizer* assumes no risk or responsibility for the *Vendor's* conduct or exhibit.
12. The *Organizer* assumes no responsibility for loss or cancellation due to natural causes, any acts of God, or any other causes.

13. Indemnification: To the fullest extent permitted by law, the *Vendor* holds harmless the *Organizer*, its agents, officers, and officials from any claims, damages, losses, and expenses.
14. The hours of the West End Fair are **Saturday, May 5, 2018, 10:00 a.m. to 5:00 p.m.** The *Vendor* agrees to remain set-up and open for business for the entirety of the Fair –10:00 a.m. to 5:00 p.m. Set up will start at 9:00 a.m. on Saturday, May 5, 2017. NOTE: There will be no vehicles allowed in certain Fair location between the hours of 10:00 a.m. to 5:00 p.m. This will be strictly enforced.

I have read and understand this Agreement and will comply by all terms and conditions stated in this Agreement

Vendor Name: _____

Vendor Signature: _____

Date: _____

Mail completed and signed Agreements to:

The City of Sierra Vista
Attn: West End Fair
1011 N. Coronado Dr.
Sierra Vista, AZ 85635

Or faxed to: 520-452-7023

Or scanned and e-mailed to

SVWestEndFairs@gmail.com

Organizer must receive this signed Agreement, the application, and the payment prior to the *Vendors* receiving confirmation of booth and assigned location.

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For office use only:

Received by: \_\_\_\_\_

Date: \_\_\_\_\_