

FY2021-2022 Proposed Budget

June 14, 2021

Chuck Potucek, City Manager


Victoria Yarbrough, Assistant City Manager

David Felix, Chief Financial Officer

Jennifer Osburn, Budget Officer



Agenda

- **Changes to Date from Tentative Budget Book**
 - **Budget Summary**
 - **Revenue**
 - **Debt**
 - **Operations & Maintenance**
 - **Personnel**
 - **Capital Projects**
- 


Changes to Date

- **General Fund**
 - Increase SVMPO Contribution - \$16,263
 - Add Building Permit Revenue – \$16,263
 - Add Website Redesign - \$50,000
 - Increase CIF Transfer-In – \$50,000
 - Add Marijuana Revenue- \$150,000
 - Increase Fire PSPRS OT Contribution- \$150,000

- **CIF**
 - Increase Transfer-Out – \$50,000
 - Add Schneider Carryover to Aquatics - \$ 51,880
 - Increase Carryover – \$101,880

Changes to Date

- **Sewer**
 - **Increase Full-Time Salaries – \$4,096**
 - **Add Schneider Carryover to EOP - \$32,783**
 - **Increase Carryover – \$36,879**

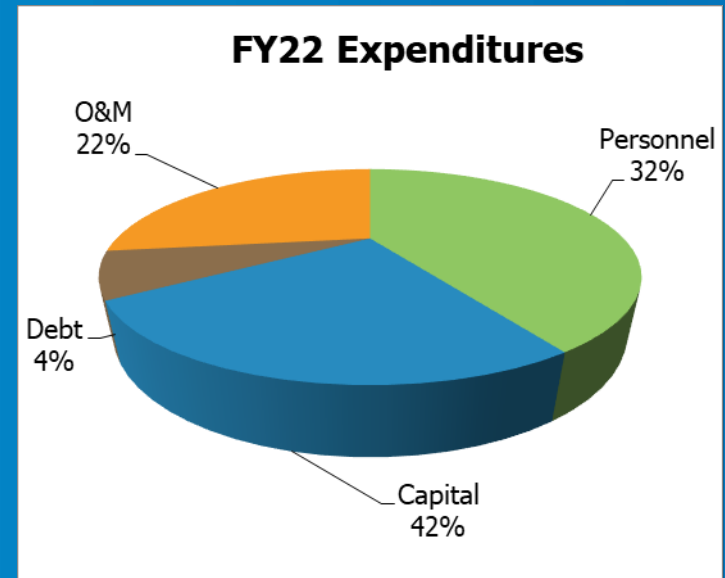
 - **MPO Budget Change**
 - **Increase Expenditures - \$134,840**
 - **Increase Federal Share – \$118,577**
 - **Increase Local match – \$16,263**
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Budget by Major Fund

	FY21 Budget	FY22 Recommended	Change
General Fund	40,443,841	46,750,845	\$6,307,004
HURF	9,197,970	11,542,763	\$2,344,793
LTAf	1,623,666	6,057,932	\$4,434,266
Airport	2,799,865	14,764,783	\$11,964,918
CIF	2,025,000	551,880	\$(1,473,120)
Sewer	5,820,765	5,532,387	\$(288,378)
Refuse	5,437,628	5,851,145	\$(413,517)
All Other Funds	19,399,894	23,760,794	\$4,360,900
Total	\$86,748,629	\$114,812,529	\$28,063,900

Budget by Expenditure Type


Type	Amount
Personnel	37,372,758
Operations & Maintenance	24,930,495
Capital	48,060,085
Debt	4,449,191
Total	\$114,812,529



Revenue Summary

	FY21 Budget	FY22 Budget	% Change	FY22 % of Total
City Sales Tax	\$19,594,473	\$20,769,252	6%	18.09%
Property Tax	\$372,034	\$377,145	1%	0.33%
Franchise Fees	\$1,400,000	\$1,400,000	0%	1.22%
Licenses & Permits	\$475,000	\$491,263	3%	0.43%
Grants	\$12,615,498	\$28,395,869	125%	24.73%
Local Govt. Payments	\$7,109,065	\$6,111,595	-14%	5.32%
State Shared Revenue	\$15,678,828	\$16,117,773	3%	14.04%
Health & Accident	\$4,409,500	\$4,409,500	0%	3.84%
Ambulance Fees	\$2,050,000	\$2,100,000	2%	1.83%
Public Safety Fees	\$70,000	\$70,000	0%	0.06%
GMC Revenues	\$1,376,500	\$1,436,500	4%	1.25%
Transit Revenue	\$120,200	\$120,200	0%	0.10%
Airport Revenues	\$875,000	\$1,020,750	17%	0.89%
Sewer Revenues	\$3,734,493	\$3,857,139	3%	3.36%
Refuse Revenues	\$4,263,584	\$4,571,276	7%	3.98%
Leisure Revenue	\$679,872	\$961,848	41%	0.84%
Planning Revenue	\$28,500	\$68,000	139%	0.06%
Development Fees	\$126,630	\$0	0%	0.00%
Investment Income	\$45,000	\$30,000	-33%	0.03%
Donations	\$1,167,835	\$4,497,272	285%	3.92%
Sale of Fixed Assets	\$570,000	\$570,000	0%	0.50%
Notes Payable	\$1,161,000	\$5,232,000	351%	4.56%
Carryover	\$7,700,561	\$10,799,222	40%	9.41%
Misc Revenue	\$1,125,056	\$1,405,925	25%	1.22%
Total	\$86,748,629	\$114,812,529	32%	100.00%

Debt

- The City finances certain capital projects, depending on a variety of factors, e.g., type of project, project cost, expected life
 - Financing term matches the expected life of the equipment
 - Two types of debt:
 - Bonds (long term)
 - Lease purchase (short term)
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Debt Service By Fund (Principal & Interest)

Fund	FY 2021 Budget	FY 2022 Budget	Change
General	\$281,880	\$281,880	\$0
HURF	\$79,908	\$79,907	\$(1)
Refuse	\$301,947	\$434,097	\$132,150
Sewer	\$1,072,868	\$951,934	\$(120,934)
Airport	\$75,347	\$0	\$(75,347)
Park Dev	\$126,630	\$0	\$(126,630)
SVMPC I&R	<u>\$3,925,794</u>	<u>\$2,701,373</u>	<u>\$(1,224,421)</u>
TOTALS	\$5,864,374	\$4,449,191	\$(1,415,183)


<u>Fiscal Year Ended</u>	<u>Outstanding Debt</u>
2013	35,629,609
2014	31,642,854
2015	27,735,761
2016	23,927,453
2017	22,579,802
2018	18,703,812
2019	15,535,724
2020	28,899,200
2021	19,638,942
2022	18,882,179

Operations and Maintenance

(All Funds)

<u>Department</u>	<u>FY21 Budget</u>	<u>FY22 Budget</u>	<u>Difference</u>	<u>% Change</u>
Mayor/Council	\$ 75,831	\$ 67,383	\$ (8,448)	-11.1%
City Manager	\$ 1,599,914	\$ 1,615,424	\$ 15,510	1.0%
Administrative Services	\$ 1,780,950	\$ 1,963,807	\$ 182,857	10.3%
Court/Legal	\$ 160,300	\$ 325,107	\$ 164,807	102.8%
General Government	\$ 4,977,000	\$ 5,121,990	\$ 144,990	2.9%
Police	\$ 2,185,581	\$ 2,046,873	\$ (138,708)	-6.3%
Fire	\$ 488,919	\$ 539,949	\$ 51,030	10.4%
SEACOM	\$ 516,713	\$ 331,537	\$ (185,176)	-35.8%
Public Works	\$ 10,194,227	\$ 11,365,307	\$ 1,171,080	11.5%
MPO	\$ 694,669	\$ 386,487	\$ (308,182)	-44.4%
Parks, Recreation, & Library	\$ 1,349,488	\$ 1,166,344	\$ (183,144)	-13.6%
Community Development	\$ 311,275	\$ 386,774	\$ 75,499	24.3%
Totals	\$ 24,334,867	\$ 25,316,982	\$ 982,115	4.0%

Significant O&M Changes from FY2021

- Most O&M changes were made to match FY21 actuals
 - City Manager
 - City Manager – Professional Services: \$43,894, increases in legal fees
 - Human Resources – Professional Services: \$44,160, PSPRS traumatic event counseling
 - IT – Office equipment maintenance: \$45,000, body camera cloud storage increase
 - Police
 - Police Admin – Professional Services: \$9,400, Better Bucks startup funds (total amount for BB in budget is \$10,000)
 - Police Operations – Professional Services: \$(83,768), SEACOM Agreement decrease
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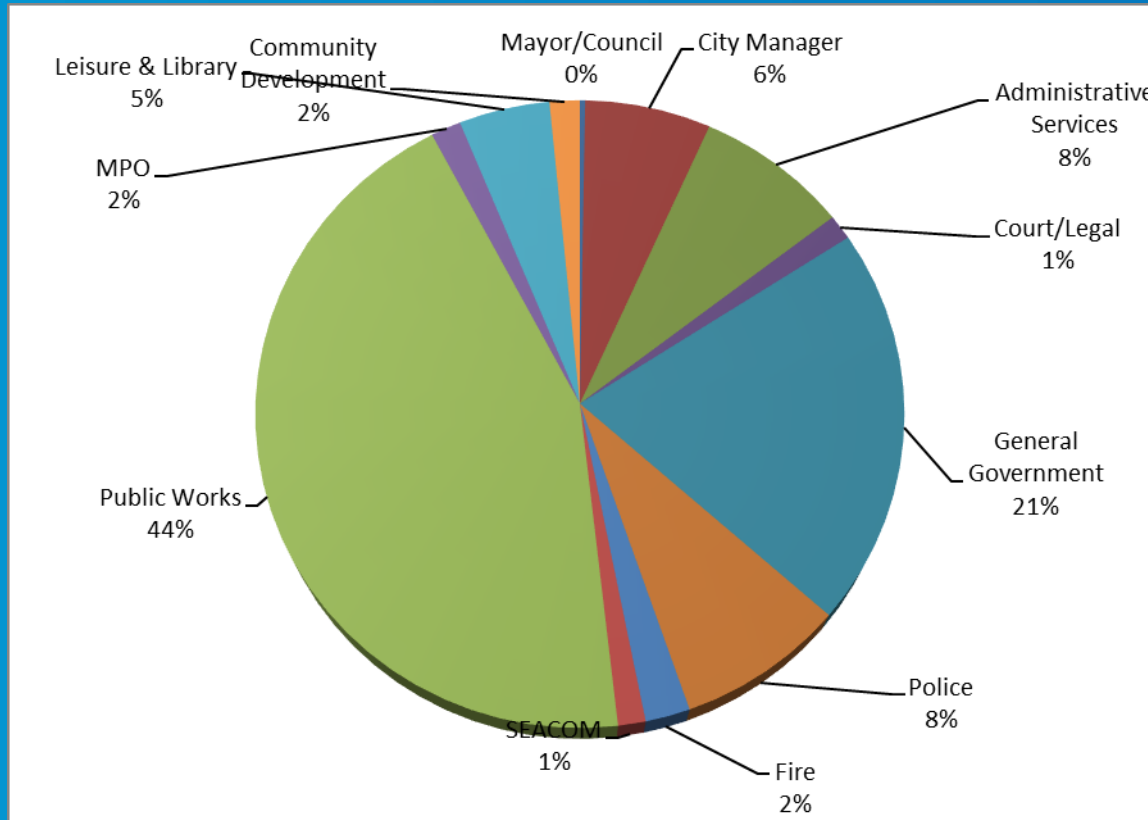
Significant O&M Changes from FY2021

- Public Works
 - Fleet – Professional Services: \$83,964, NAPA Contract increase
 - Fleet – Vehicle Equipment & Maintenance: \$89,000, increase to cost of parts
- Community Development
 - Planning – Professional Services: \$50,000, Contract for homeless services
 - Neighborhood Enhancement – Professional Services: \$50,000, increased abatements

Significant O&M Changes from FY2021

- Parks, Recreation, & Library
 - Recreation – Land & Building Rental: \$28,000, rebate to SVUSD per use agreement
 - Parks – Infrastructure Maintenance: \$7,100, new brackets for banners in VMP
 - Aquatics – Equipment Maintenance: \$8,200, Snack Bar equipment
 - Library – Professional Services: \$31,000, contract for security guard

Operations and Maintenance



O&M Expenditure Total: \$24,930,495

Personnel Changes in FY22

➤ Full time positions added*

- 1 PW Capital Improvement & Development Manager - \$138,440
- 1 PW Civil Engineer - \$83,280
- 1 PW Refuse Worker - \$45,459
- 1 PW Street Maintenance Worker - \$45,923
- 1 PRL Management Analyst - \$82,907
 - Customer Service Coordinator position removed
- 2 FD EMS Transport positions - \$43,450
 - Will not start until February

*amounts include full burden



Personnel Changes in FY22

➤ **Reclassifications***

- **Marketing Production Designer- \$4,620 increase**

➤ **Retirement Contributions**

- **PSPRS contribution \$296,440 increase from FY21**
 - **Total contribution \$5,550,000**
- **ASRS contribution \$193,694 increase from FY21**
 - **Total contribution \$1,669,731**

- **Annual 2% step and 4% market shift increase is included**


***amounts include full burden**



Personnel Costs by Fund

	FY21	FY22	Change
General	\$ 27,835,515	\$ 29,447,518	\$ 1,612,003
HURF	\$ 1,421,886	\$ 1,514,519	\$ 92,633
LTAf	\$ 684,941	\$ 705,509	\$ 20,568
Airport	\$ 73,018	\$ 80,633	\$ 7,615
Metropolitan Planning Org	\$ 139,932	\$ 223,325	\$ 83,393
SEACOM	\$ 1,778,565	\$ 1,894,983	\$ 116,418
Sewer	\$ 1,585,268	\$ 1,685,898	\$ 100,630
Refuse	\$ 1,724,577	\$ 1,820,373	\$ 95,796
Total	\$ 35,243,702	\$ 37,372,758	\$ 2,129,056

*Change is predominately a result of the 2% annual step increase and 4% market shift



Capital Projects FY22

ITEM/PROJECT	FUND	DEPARTMENT	BUDGETED COST	PAYMENT
FD-Ford Expedition 4x4	General	Fleet	\$ 60,000.00	Finance
PD-Ford Excursion DSL	General	Fleet	\$ 75,000.00	Finance
PD-GMC 1/2 Ton Pickup	General	Fleet	\$ 50,000.00	Finance
Procurement-Ford E350 Utility Van	General	Fleet	\$ 60,000.00	Finance
CD-Chevy 1/2 Ton Pickup	General	Fleet	\$ 50,000.00	Finance
Engineering-Chevy 1/2 Ton Pickup	General	Fleet	\$ 40,000.00	Finance
Fire-100FT Aerial Fire Apparatus	General	Fleet	\$ 1,100,000.00	Finance
PD-Vehicle Replacement-Ford Explorer (7 total)	General	Fleet	\$ 500,000.00	Cash-CIF
PD-Vehicle Replacement Carryover	General	Fleet	\$ 1,000,000.00	Cash-CIF
Library VDI Patron System	General	IT	\$ 95,000.00	Cash
Fire Radios (2)	General	IT	\$ 15,200.00	Cash
City Wide Security Camera Server Upgrade	General	IT	\$ 45,500.00	Cash
Fire 3 Classroom & Conference Room Upgrade	General	IT	\$ 115,000.00	Cash
City Wide WAN/LAN/WLAN Refresh	General	IT	\$ 220,000.00	Cash
ACO Expansion Design	General	ACO	\$ 200,000.00	Donations
ACO Expansion Construction	General	ACO	\$ 2,000,000.00	Donations
EMS Substation Design Carryover	General	Fire	\$ 157,186.00	Cash-CIF
Stryker Ambulance Gurney	General	Fire	\$ 20,000.00	Cash
Fire Station 1 & 2 replacement	General	Fire	\$ 140,000.00	Cash
PD Female Locker Room Carryover	General	PD	\$ 94,889.00	Cash-CIF
Police Station Flooring	General	PD	\$ 150,000.00	Cash
Solar Cover at PD	General	PD	\$ 200,000.00	Finance
City Hall Power Entrance/Expansion	General	CM	\$ 100,000.00	Cash

Capital Projects FY22

Diving Board Replacement	General	PRL	\$ 24,000.00	Cash
School Land Purchase	General	PRL	\$ 366,000.00	Finance
FY21 VMP Well Carryover	General	PRL	\$ 47,015.00	Cash
Castle Playground at VMP	General	PRL	\$ 40,000.00	Cash
Replacement Playground at OYCC	General	PRL	\$ 16,650.00	Cash
Replace Tot Turf at VMP	General	PRL	\$ 47,600.00	Cash
Sports Complex Restrooms	General	PRL	\$ 500,000.00	Cash
Refuse-Autocar Heil Side Load Refuse Truck	Refuse	Fleet	\$ 360,000.00	Finance
Refuse-Autocar Heil Side Load Refuse Truck	Refuse	Fleet	\$ 360,000.00	Finance
Refuse-Ford E350 Box Van	Refuse	Fleet	\$ 75,000.00	Finance
HSIP Design & Install Adaptive Signal Controls	HURF	Streets	\$ 910,000.00	Grant
Fry / North Garden Project	HURF	Streets	\$ 2,396,422.00	HURF-SWAP
Annual Street Maintenance	HURF	Streets	\$ 1,500,000.00	Cash
Avenida Escuela Extension with Culvert	HURF	Streets	\$ 2,500,000.00	Cash-Walmart
Fab Avenue/Fry Improvements	HURF	Streets	\$ 30,000.00	Cash
Charleston Rebuild	HURF	Streets	\$ 932,000.00	Cash
Garden Avenue Design	HURF	Streets	\$ 265,000.00	Cash
John Deere Tractor	HURF	Streets	\$ 90,000.00	Finance

Capital Projects FY22

ITEM/PROJECT	FUND	DEPARTMENT	BUDGETED COST	PAYMENT
Police Equipment	PSR	Police	\$ 100,000.00	RICO
Police Vehicles	PSR	Police	\$ 50,000.00	RICO
Computer Forensic Equipment	Grant	Police	\$ 5,000.00	Grant
EMS Substation Construction	Grant	Fire	\$ 2,000,000.00	Grant
FD Card Readers	Grant	Fire	\$ 100,000.00	Grant
FD Station Alerting	Grant	Fire	\$ 150,000.00	Grant
AFG Grant	Grant	Fire	\$ 79,660.00	Grant
Potential Federal Stimulus	Grant	Facilities	\$ 4,000,000.00	Grant
VMP Well/Irrigation Improvements	Grant	Parks	\$ 3,500,000.00	Grant
GC Linear Park/St Andrews-Phase 2	Grant	Parks	\$ 168,781.00	Grant
Football Grant	Grant	Parks	\$ 250,000.00	Grant
Baseball Field Grant	Grant	Parks	\$ 750,000.00	Grant
Soldier Creek Landscaping Improvements	Grant	Parks	\$ 60,000.00	Grant
Eddie Cyr/North Avenue PL Improvements	Grant	Parks	\$ 271,769.00	Grant
Eddie Cyr/North Avenue PL Improvements FY21	Grant	Parks	\$ 174,678.00	Grant

Capital Projects FY22

Site Improvements at Airport	Airport	Airport	\$ 1,337,000.00	Cash
Construct Grant Apron & Taxiway	Airport	Airport	\$ 1,000,000.00	Grant
Forest Service Helicopter Base	Airport	Airport	\$ 1,500,000.00	Finance
Airport Hangars	Airport	Airport	\$ 10,000,000.00	Grant-Cash
Radio Upgrade -SUA II	SEACOM	SEACOM	\$ 375,997.00	Cash
Polymer Feed System Carryover	SEWER	PW	\$ 125,000.00	Cash
Sewer-Ford F350 Liftgate	SEWER	PW	\$ 50,000.00	Finance
VMP Improvements	CIF	Parks	\$ 500,000.00	Cash
Transit Infrastructure	LTAF	Transit	\$ 3,488,503.00	Grant
Transit Infrastructure Improvements	LTAF	Transit	\$ 100,000.00	Grant
Transit Cashless System & Security	LTAF	Transit	\$ 172,000.00	Grant
Spirit of Freedom	LTAF	Transit	\$ 150,000.00	Grant
Spirit of Freedom	LTAF	Transit	\$ 150,000.00	Grant
Spirit of Equess Carryover	LTAF	Transit	\$ 262,058.00	Grant



Schneider Projects

- Carryover Projects
 - EOP Aerator Upgrade
 - Cove Wave Machine
 - 10% retention
- Total Cost = \$84,663

Capital Improvement Plan

Future Projects

Fund	Department	Capital Item	Estimated Costs	Notes	Strategic Plan
GEN	CD	BARTOW DR. REHABILITATION	\$ 800,000		
	ED	LAND ACQUISITION-281 ACRES WEST OF EOP	\$ 600,000		
	FD	FIRE STATION 1 & 2 PAVEMENT PROJECT	\$ 250,000		
	FD	FIRE STATION 1 FLOORING	\$ 35,000		
	IT	CITY'S MICROWAVE TOWER SYSTEM REPLACEMENT	\$ 150,000		
	LLS	SV LIBRARY RESTROOM RENOVATION	\$ 50,000		
	PD	NEW MOBILE COMMAND POST	\$ 1,000,000 – 1,500,000	CUSTOM VEHICLE	
	PD	OLD DISPATCH AREA REPURPOSING	\$ 270,000		
	PAO	VISITOR CENTER RELOCATION	\$ 290,000 - 800,000	EXISTING NEW	
	FLEET	HD MOBILE TOWER LIFTS	\$ 175,000		
	FACILITIES	CITY HALL ROOF REPLACEMENT	\$ 250,000		
	FACILITIES	CITY HALL RECEPTION SECURITY IMPROVEMENTS	\$ 350,000		
	FACILITIES	COVE SHOWER PARTITIONS	\$ 12,000		
		SUBTOTAL (LOW):	\$ 4,232,000		
		SUBTOTAL (HIGH):	\$ 5,242,000		

CDBG Grant Projects

- Soldier Creek Park Improvements - \$60,000 c/o
 - Eddie Cyr Park Improvements - \$446,447
 - COVID-19 Emergency Response funding - \$59,838
 - Emergency Home Repair - \$50,000
 - GNA Building Improvements - \$15,000
 - ST. Vincent de Paul Society Facility Improvements - \$15,000
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Grant Projects

Project	Federal / State Funds	Local Funds	Total
GRANTS			
JRUS	\$437,200	\$39,000	\$476,200
EMS Substation	\$1,438,000	\$84,875	\$1,522,875
VMP Improvements – Phase 1	\$1,950,000	\$1,550,000	\$3,500,000
Football Grant	\$250,000		\$250,000
Baseball Fields Grant	\$750,000		\$750,000
AIRPORT			
Airport Hangars	\$9,000,000	\$1,000,000	\$10,000,000
Apron & Taxiway	\$1,000,000		\$1,000,000

Grant Projects

Project	Federal / State Funds	Local Funds	Total
LTAf			
Multi-Use Path Project	\$1,600,000	\$400,000	\$2,000,000
Cashless System & Security	\$167,600	\$4,400	\$172,000
Pedestrian Safety & Accessibility	\$1,029,419	\$359,084	\$1,388,503
Bus Stops & Shelter Improvements	\$80,000	\$20,000	\$100,000
HURF			
Fry Blvd Design & Construct	\$2,396,422		\$2,396,422
HSIP Adaptive Signal Phase 1	\$910,000		\$910,000

Future Issues

- Revenue impact from the pandemic
 - Possible revenue decrease due to legislation
 - PSPRS increases
 - Police retirements
 - Street maintenance
 - Classification & compensation plan maintenance, and minimum wage compression
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Next Steps

- Tentative Budget vote - June 24, 2021
 - Final budget vote and property tax hearing - July 22, 2021
 - Property tax vote - August 12, 2021
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