

Proposed Extension of CDBG Funds

- **Rental Assistance (\$100,000)** – *Partnering with St. Vincent de Paul, these funds will help sustain our community members who have been in dire straits since COVID19 began. Many have not paid rent since March. The State’s Eviction Moratorium ends October 31st. Many renters are in arrearage by as much as 6-7 months. Landlords are hurting as well, and have been amenable to accepting partial payments to keep tenants housed.*
- **Utilities Assistance (\$47,383.45)** – *Partnering with St. Vincent de Paul, these funds will help community members in dire straits maintain electric, gas, water, and propane services. St. Vincent de Paul and United way have established a relationship with the utility companies to accept direct payments for individual utilities. Many of the utility companies agreed to not disconnect services during COVID19 and the summer months. But we anticipate utility companies will not start the task of collecting on arrearages.*
- **Food Assistance (\$15,000)** – *Partnering with the Sierra Vista Dream Center Food Distribution site, these funds will help continue feed individual families as well as provide food boxes for smaller area non-profits and churches.*
- **K-12 COVID19 Education Assistance (\$10,000)** – *As parents, teachers and students navigate the new normal of remote, in-class and hybrid learning, we will work with local organizations (i.e. Sierra Vista Parent Coalition, Carmichael PTO, Mary’s Mission, et al.) in ensuring all involved have adequate school supplies, internet services, working computers, etc. for parents, teachers, students, tutoring services, et al.*
- **Good Neighbor Alliance COVID19 Assistance (\$25,000)** – *GNA Board Member Mignonne Hollis expressed a need for extra funding for the only co-ed facility in Sierra Vista. Funds would help assist with additional cleaning supplies, purchasing a new commercial-grade washing machine to help with increased COVID19 sanitary requirements, bus passes for clients to get to medical appointments and employment opportunities, and also to offset expanded outreach hours due to COVID19.*
- **Homeless Assistance (\$10,000)** – *Partnering with Good Neighbor Alliance, these funds would be solely for housing GNA clients in local hotels when the Center is at capacity occupancy. COVID19 has been cited as a key factor in the increasing homeless population in the City during the past seven months.*
- **Mental Health (\$10,000)** – *Local physicians have said two issues are on the rise medically since COVID19 – weight gain and depression. Local churches are offering its facilities for live, interactive seminars with professional counselors and life coaches to encourage community members to address mental health and depression issues.*
- **Employment (\$10,000)** – *United Way will facilitate federal and civilian resume writing classes, interview technique seminars, and also job search and job fair opportunities. Local businesses will be encouraged to attend and recruit new employees to help stimulate job growth and improve the economy.*
- **Administrative Costs (\$11,967.55)** – *The United way will provide monthly accountability of finances and an accurate assessment of how these funds are helping the community.*

CDBG CARES ACT SECOND ROUND FUNDING



CITY COUNCIL WORK SESSION

OCTOBER 6, 2020

Coronavirus Aid, Relief & Economic Security Act (CARES Act)

- **The federal CARES Act makes \$5 billion in supplemental CDBG funding grants to states and local governments to prevent, prepare for, and respond to the coronavirus (CDBG-CV grants).**
- **Funding may be used for public services and local microenterprise assistance programs; and public health, emergency response, or temporary housing facilities that address COVID-19 impacts, and grant administration. All CDBG funded activities must benefit low-and moderate-income (LMI) persons.**
- **The normal 15% cap on the amount of grant funds that can be used for public services was eliminated.**

Process to Date

ACTIVITY	2020							
	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT
CARES Act signed into law by President	27th							
HUD letter received announcing City's first CDBG-CV allocation of \$159,897		2nd						
City Council Work Session held to discuss funding parameters and priorities - \$120k Small Business Grant/\$39,897 Public Services		24th						
Public Hearing held on proposed substantial amendments to ConPlan and PY 19 AAP to program CARES Act funding			5th					
Substantial amendments adopted by City Council			12th					
Subrecipient Agreement signed with United Way for Administration of Emergency Crisis Fund			14th					
Emergency Small Business Grant Application Deadline Closes. The City executes grant agreements with 11 micro/small businesses providing a total of \$86,050 in CDBG-CV funding.				29th				
Status Update provided to City Council at Work Session					7th			
Amendment #1 to United Way Subrecipient Agreement approved to increase initial budget by \$33,950 using uncommitted Small Business Assistance Grant funding.					10th			
HUD letter received announcing City's second CDBG-CV allocation of \$239,351							11th	
City Council Work Session to discuss funding priorities								6th

Emergency Crisis Fund Status Update

EXPENDITURE REPORT (THRU SEPT 2020)

UNITED WAY EMERGENCY CRISIS FUND

Type of Service	Budget	Percent of Budget	Total Expenditures	Remaining Balance	Percent Used	Percent Remaining
Rent	\$42,000.00	56.9%	\$32,993.02	\$9,006.98	78.6%	21.4%
Utilities	\$8,000.00	10.8%	\$5,843.99	\$2,156.01	73.0%	27.0%
Food	\$11,258.00	15.2%	\$7,000.00	\$4,258.00	62.2%	37.8%
Employment	\$2,949.00	4.0%	\$1,925.00	\$1,024.00	65.3%	34.7%
Mental Health	\$2,948.00	4.0%	\$750.00	\$2,198.00	25.4%	74.6%
Homeless Shelter	\$3,000.00	4.1%	\$2,222.19	\$777.81	74.1%	25.9%
Administrative Fees	\$3,692.00	5.0%	\$2,096.00	\$1,596.00	56.8%	43.2%
Totals	\$73,847.00	100.0%	\$52,830.20	\$21,016.80	71.5%	28.5%

Subrecipient Agreement schedules grant payments in equal monthly installments of \$10,779.60 through December 2020. The October payment was advanced to 9/11/20 to cover surge in rental/utility assistance requests. The Emergency Crisis Fund will be depleted by end of November.

Emergency Crisis Fund Status Update

BENEFICIARY REPORT (THRU AUG 2020)
UNITED WAY EMERGENCY CRISIS FUND

Type of Service	Persons Assisted	Families Assisted	Service Provider
Rent	139	56	St. Vincent De Paul
Utilities	73	21	St. Vincent De Paul
Food	557	145	Sierra Vista Dream Center
Employment	103	74	Lisa Lopez (Resume Writing Workshops)
Mental Health	30	22	Hughes Counseling Services (Virtual Anxiety & Depression Seminar)
Homeless Shelter	36	11	Good Neighbor Alliance (hotel vouchers)
Totals	938	329	

United Way Proposal Discussion

- **Anthony Reed, Executive Director, United Way of Sierra Vista and Cochise County, Inc.**
 - ***Non-Profit Relationships***
 - ***Critical Needs***
 - ***Description of Proposed Services***
 - ***Application/Participation Requirements***
 - ***Program Marketing***

Proposed Amendment #2 – United Way Emergency Crisis Fund

PROPOSED BUDGET (DEC 2020 - JULY 2021)

UNITED WAY EMERGENCY CRISIS FUND - AMENDMENT #2

Type of Service	Proposed Budget	Percent of Budget	Proposed Monthly Expenditure Amount*
Rent	\$100,000.00	41.8%	\$12,500.00
Utilities	\$47,383.45	19.8%	\$5,922.93
Food	\$15,000.00	6.3%	\$1,875.00
K-12 Covid Education Assistance	\$10,000.00	4.2%	\$1,250.00
Employment	\$10,000.00	4.2%	\$1,250.00
Mental Health	\$10,000.00	4.2%	\$1,250.00
Good Neighbor Alliance COVID-19 Assistance	\$25,000.00	10.4%	\$3,125.00
Homeless Assistance	\$10,000.00	4.2%	\$1,250.00
Administrative Fees	\$11,967.55	5.0%	\$1,495.94
Totals	\$239,351.00	100.0%	\$29,918.88

*Note: Monthly expenditures are considered proposed. Amendments to the payment schedule must be requested to the Sierra Vista Community Development Department when the actual monthly expenditure exceeds the estimated amount by 50%.

Discussion and Next Steps

- **Provide staff with feedback and direction on the proposed use of CARES Act funding.**
- **Staff will prepare and advertise the necessary amendments to the Five-Year Consolidated Plan and Annual Action Plan to program the funding.**
- **Required public hearing on the amendments is tentatively scheduled for regular City Council meeting on November 12, 2020.**
- **Eligible costs incurred prior to HUD Approval are eligible for reimbursement.**