


Board & Commission Restructuring

Concept Brief

A stylized graphic of a mountain range in the bottom right corner. The mountains are rendered in a light green color with a white, jagged outline, set against a solid blue background.

Preparation

- Reviewed Commission Empowerment Plan (Jan 2016)
 - Reviewed tasking on City Commission restructuring (2016)
 - Reviewed Council Handbook
 - Reviewed Board & Commission Handbook
 - Conversations
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General Mission of Boards & Commissions

- Provide informed input to Council and staff in their area of expertise
- Assist staff, where appropriate, in drafting policy recommendations for Council



Statutory Boards & Commissions Unchanged

Boards

- Board of Adjustment
- Employee Benefit Trust
- Fire Pension Board
- Personnel Advisory Board
- Police Pension Board

Commission

- Planning & Zoning
- Parks & Recreation
- West End
- Tourism
- Youth*



Youth Commission

(Special Case)

Mission:

- *Provide informed input to Council on issues effecting the Youth*

Unique:

- *Should educate Youth about local government*
- *Commission should lead/participate in events that support/develop service/employee opportunities for Youth*
- *Commission should recommend/organize events/projects for City Youth*

Council:

- *Needs to approve/fund activities on a case by case basis*



Arts & Humanities and Cultural Diversity Commissions

Mission:

- *Combine mission of Arts & Humanities and Cultural Diversity*
 - *Develop new mission statement*

Council:

- *Council commits support to projects*
 - *Community Arts Awards*
 - *Student Arts & Crafts Fair (Cochise College)*
 - *Cultural Diversity Fair*
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Commission on Disability Issues (becomes) Ability Awareness Board

Mission:

- *Advises Director of Community Development on Ability Policy*
- *Acts as liaison between Disabled Community and the City*

Structure:

- *5 Members*
- *Staff Liaison: Community Development*

Meets:

- *Quarterly (at a minimum)*

Responsibilities:

- *Ability Awards*
- *Represent City at Ability Events in the Community*
- *Assist/Advise businesses on Ability Issues alongside Community Development*

Appointment:

- *Nominated by City Manager*
 - *Approved by City Council*
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Library Commission (becomes) Library Advisory Board

Mission:

- *Advises the Library Director on Library Issues*

Structure:

- *5 Members*
- *Staff Liaison: Library*

Meets:

- *Quarterly (at a minimum)*

Responsibilities:

- *Assist with Library Planning*
- *Monitor service to the public*

Appointment:

- *Recommended by City Manager*
- *Approved by City Council*



Transportation Advisory Board (New)

Mission:

- *Advise the Director of Public Works on Transportation Issues*

Structure:

- *5 Members*
 - *1 Airport Representative*
 - *1 Roads Representative*
 - *1 Transit Representative*
 - *1 Bicycle Representative*
 - *1 Safe Routes to Schools Representative*
- *Staff Liaison: Public Works*

Meets:

- *Quarterly (at a minimum)*

Responsibilities:


- *Reviews Multi Modal Transportation Plans*

Appointment:

- *Recommended by City Manager*
- *Approved by City Council*



Former Commissions

- **Airport Commission**
 - *Mission transferred to the Transportation Advisory Board*
 - *Potential planning Task Force*
 - **Cultural Diversity Commission**
 - *Mission added to Arts & Humanities*
 - **Environmental Affairs Commission**
 - *Issue Driven*
 - *Potential Task Force*
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Task Forces (as needed)

Potential Task Forces:

- **Airport Task Force**
 - *5 Year Airport Master Plan*
- **Library Task Force**
 - *Future Library Expansion*
- **Environmental Task Force**
 - *New Environmental Issues*
- **Citizen Advisory Task Force**
 - *Critical Future Issues*

Task Force established by:

- **City Manager recommendation**
- **City Council appointment**



Summary of Changes

Refocus:

- *Youth Commission*

Combine:

- *Arts & Humanities Commission and Cultural Diversity Commission*

Restructure:

- *Commission on Disability Issues*
- *Library Commission*

Establish:

- *Transportation Advisory Board*

Restructure:

- *Airport Commission*
 - *Potential TF/ Transportation Advisory Board*
- *Environmental Affairs Commission*
 - *Potential TF*

