

April 23, 2020

Memorandum to: Honorable Mayor and City Council

Thru: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

From: Matt McLachlan, Director, Community Development

Subject: PUBLIC HEARING
Consideration of DRAFT PY 2020 Community Development Block Grant (CDBG) Program Annual Action Plan

REQUESTED ACTION:

Provide feedback and direction on Sierra Vista's DRAFT 2020 CDBG Annual Action Plan. Any requested edits will be made prior to placing the Annual Action Plan in the public record for a 15-day review period.

INITIATED BY: City of Sierra Vista

BACKGROUND:

In 2013, the City of Sierra Vista entered the Community Development Block Grant (CDBG) entitlement program as a direct recipient of annual grant funding from the U.S. Department of Housing and Urban Development (HUD). The program was authorized under Title I of the Housing and Community Development Act of 1974 and is one of the longest continuously run programs at HUD. The Community Development Department administers the CDBG program and presents proposals and recommendations to the City Council, advisory boards, and the general public.

The primary national objectives of the program are the development of **viable communities**, principally for low and moderate income (LMI) persons, through;

- *Decent Housing*
- *Suitable Living Environment*
- *Expanded Economic Opportunity*

All CDBG activities must result in **one** of the following:

- *Benefit low and moderate income (LMI) persons;*
- *Prevent or eliminate slum and blight; or*
- *Meet an urgent need having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community.*

City of Sierra Vista Annual Action Plan

Each year, the City is required to prepare an Annual Action Plan that is submitted to HUD. The plan outlines the programs and activities the City will undertake in the coming year to implement the strategies of the Consolidated Plan. Specifically, the Plan describes how the funds will be expended to meet stated objectives.

The process begins with a "Notice of Funding Availability" requesting applications for proposed projects or program services. This was done through email correspondence to public service providers; newspaper advertisement; and posting on the City's website. The City of Sierra Vista is expected to receive \$271,810 in Community Development Block Grant (CDBG) funds according to the PY 2020 formula allocations posted on the U.S. Department of Housing and Urban Development website. This amount is \$636, or 0.2% more than the City received last year.

The notice is followed by a public meeting to receive input and respond to questions. Applications that are received are then reviewed by Staff to determine whether requirements are met. No applications from outside agencies were received by the March 6, 2020 deadline for the initial allocation.

The DRAFT Annual Action Plan is based on the initial guidance received at the March 12, 2020, City Council meeting. The Plan recommends the regular PY 20 CDBG funding be allocated to making improvements to Eddie Cyr Park on the former Public Works Yard Property at 1224 North Avenue.

Consolidated Plan

The Consolidated Plan is a five-year planning document required by HUD detailing how the City plans to invest its resources to meet ongoing affordable housing, community development, economic development, and public service needs. The Consolidated Plan guides the use of City resources to address these needs over a five-year period. The City Council adopted the 2019-2023 City of Sierra Vista Consolidated Plan in June 2019 and was subsequently approved by HUD. The Plan establishes the goals and priorities for the use of CDBG funds during the five-year planning period as follows:

Goal Name	Description	Objective	Priority Needs Addressed	Funding Allocated (Five-Year Total)	Percent of Total Allocation
Goal 1: Public Infrastructure/Facility Improvements	ADA Improvements, Public Facility Improvements, and Infrastructure	Availability/ Accessibility	Public Improvements/Infrastructure, Public Facilities Improvements	\$ 719,000	63%
Goal 2: Housing Rehabilitation and Services	Housing Rehabilitation and Accessibility	Affordability	Provide Affordable Housing Opportunities	\$ 100,000	9%
Goal 3: Provision of Needed Services	Community Services; Special Needs Populations (primarily for seniors and youth); Mental Health and Homeless Services	Availability/ Accessibility	Homeless Activities, Public Service Programs	\$ 50,000	4%
Goal 4: Neighborhood Stabilization	Elimination of slum and blight	Sustainability	Elimination of Slum and Blight	\$ 100,000	9%
Goal 5: Fair Housing	Eliminate Discrimination in housing	Availability/ Accessibility	Fair Housing	\$ 0	0%
Goal 6: Administration/Planning	CDBG Admin	Availability/ Accessibility	Program Administration	\$ 171,000	15%

Table 55: Five-Year Goals Summary Information

Priority Need Name	Priority Level	Population	Geographic Areas	Goals Addressing
Public Improvements/Infrastructure	High	Non-housing Community Development, Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Low- and Moderate-Income Neighborhoods	Public Infrastructure/Facility Improvements
Elimination of Slum and Blight	High	Non-housing Community Development, Middle Income (120% AMI), Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Citywide	Neighborhood Stabilization
Public Facilities Improvements	High	Non-housing Community Development, Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Low- and Moderate-Income Neighborhoods	Public Infrastructure/Facility Improvements
Provide Affordable Housing Opportunities	Low	Low Income (50% AMI), Moderate Income (80% AMI), Extremely Low Income (30% AMI), Elderly, Public Housing Residents, Frail Elderly	Citywide	Housing Rehabilitation and Services
Homeless Activities	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Families with Children, Elderly, Chronic Homelessness, Homeless Mentally Ill, Homeless Families with Children, Victims of Domestic Violence- Homeless	Citywide	Provision of Needed Services
Public Service Programs	Low	Elderly, Persons with Mental Disabilities, Victims of Domestic Violence, Families with Children, Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Citywide	Provision of Needed Services
Rental Acquisition and Owner-Occupied Rehabilitation	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Large Families, Families with Children, Elderly, Frail Elderly	Citywide	Housing Rehabilitation and Services
Priority Need Name	Priority Level	Population	Geographic Areas	Goals Addressing
Economic Development	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Moderate Income (80% AMI), Non-housing Community Development	Citywide	Public Infrastructure/Facility Improvements
Fair Housing	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Moderate Income (80% AMI)	Citywide	Fair Housing

Table 50 – Priority Needs Summary

PUBLIC NOTICE

**2020 ANNUAL ACTION PLAN
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

PY 2020 ANNUAL ACTION PLAN PROPOSED PROJECTS

FUNDING SOURCES:

CDBG PY 2020 ALLOCATION: \$271, 810

PROJECTS/PROGRAMS	PROPOSED AMOUNT
CITY PROJECT (NO CAP)	
EDDIE CYR PARK IMPROVEMENTS, 1224 NORTH AVENUE, SIERRA VISTA	\$271,810
PUBLIC SERVICES (15% CAP)	\$0
PLANNING AND ADMINISTRATION (20% CAP)	\$0
TOTAL PROPOSED FUNDING	\$271,810

The City of Sierra Vista is developing its PY 2020 Annual Action Plan for Community Development Block Grant (CDBG) funds. The amount of funds allocated for PY 2020 is \$271,810.

The Community Development Department encourages all parties to participate at a PUBLIC HEARING on Thursday, April 9, 2020 at 5:00 P.M., at the City Council Chambers at City Hall, 1011 N. Coronado Drive, Sierra Vista, Arizona 85635. Otherwise all communications should be addressed in writing to the Community Development Director.

Copies of the proposed **PY 2020 Annual Action Plan** will be available on April 10, 2020 for a 30-day public review at the City of Sierra Vista, City Hall, 1011 North Coronado Drive, Department of Community Development and the website: www.SierraVistaAZ.gov.

The City will provide technical assistance related to this document or public hearing upon request. In addition, the City will make adequate provisions to assist non-English speaking residents in interpreting program opportunities and provisions on a case by case basis, as well as provide auxiliary aides and services for individuals with disabilities. A reasonable number of free copies of the Annual Action Plan, and other standard documentation, will be provided to citizens and groups at their request. Direct comments, questions, or suggested amendments to Matt McLachlan, Department of Community Development, at 520-417-4413 or via email at Matt.McLachlan@SierraVistaAZ.gov. Written comments on the above plan will be received through **May 11, 2020 at 5:00 P.M.** at the following address: City of Sierra Vista, 1011 North Coronado Drive, Department of Community Development ATTN Director.

PUBLISH: MARCH 24, 2020

**Matt McLachlan, Director
Department of Community Development**

Waivers of Community Planning and Development Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts

Waiver Process and Recordkeeping Requirements:

- Grantees must email notification to the attention of CPD Director Kimberly Nash at CPD_COVID-19WaiverSFO@hud.gov
- The email notification must be sent *two calendar days* before the grantee anticipates using the waiver.
- In addition to the summarized justifications provided under each waiver section below, grantees MUST update their program records to include written documentation of the specific conditions that justify the recipient's use of the waiver, consistent with the justifications and applicability provisions provided in the COVID-19 Waiver Memorandum. Provisions that are not specifically waived remain in full effect.

Required Information (complete all fields):

Entitlement Jurisdiction: <u>City of Sierra Vista, Arizona</u>
Requestor Name and Title: <u>Matt McLachlan, Director of Community Development</u>
Phone Number: <u>520-439-2177</u> E-mail: <u>Matt.McLachlan@SierraVistaAZ.gov</u>
Declared-disaster area(s) where the waivers will be used: <u>Arizona</u>
Date on which the grantee anticipates first use of the waiver flexibility: <u>4/9/2020</u>

Grantee will utilize the following waiver flexibilities (select all that apply):

CoC Program:

- Fair Market Rent for Individual Units and Leasing Costs
- Disability Documentation for Permanent Supportive Housing (PSH)
- Limit on Eligible Housing Search and Counseling Services
- Permanent Housing-Rapid Re-housing Monthly Case Management
- Housing Quality Standards (HQS) – Initial Physical Inspection of Unit
- HQS – Re-Inspection of Units
- One-Year Lease Requirement

Description supporting request for the waiver (optional):

ESG Program:

- HMIS Lead Activities
- Re-evaluations for Homelessness Prevention Assistance
- Housing Stability Case Management
- Restriction of Rental Assistance to Units with Rent at or Below FMR

Description supporting request for the waiver (optional):

HOPWA Program:

- Self-Certification of Income and Credible Information on HIV Status
- FMR Rent Standard
- Property Standards for TBRA
- Space and Security

Description supporting request for the waiver (optional):

HOME, CDBG, HTF, ESG, and HOPWA Program Consolidated Planning Requirements:

- Citizen Participation Public Comment Period for Consolidated Plan Amendment
- Citizen Participation Reasonable Notice and Opportunity to Comment

Description supporting request for the waiver (optional):

The City of Sierra Vista advertised a public hearing on the Draft PY 2020 Annual Action Plan for 4/9/2020 at City Hall on its website and the local newspaper pursuant to the City's Citizen Participation Plan. The City has closed its facilities to the public due to the coronavirus pandemic and will attempt to conduct a virtual public meeting. Staff has recommended to the Mayor and City Council that the item be continued to the next regular meeting date of 4/23/20 to await further guidance from HUD on (1) whether the PY 2020 Annual Action Plan submission deadline has been extended; and (2) the public participation/program requirements for how the CARES Act funding will be distributed. The City is anticipating the need to amend its proposed PY 2020 Annual Action Plan to address the CARES Act funding. If the normal Annual Action Plan submission deadline of 45 days prior to the start of the program year remains, the City will need to shorten the normal 30-day public comment period down to 15-days.

RE: COVID-19 Waiver Notification, City of Sierra Vista AZ



CPD_COVID-19WaiverSFO <CPD_COVID-19WaiverSFO@hud.gov>

To: Matt McLachlan

Thank you, Matt. Receipt is acknowledged. Kim Nash

From: Matt McLachlan <Matt.McLachlan@SIERRAVISTAAZ.GOV>

Sent: Monday, April 06, 2020 10:36 AM

To: CPD_COVID-19WaiverSFO <CPD_COVID-19WaiverSFO@hud.gov>

Cc: Flores, Michael P <Michael.P.Flores@hud.gov>

Subject: COVID-19 Waiver Notification, City of Sierra Vista AZ

Attn: Kimberly Nash, CPD Director

Attached please find our COVID-19 Waiver Request pertaining to citizen participation requirements for the preparation and submission of the City's PY 2020 Annual Action Plan. Thank you,

Sincerely,

MATT McLACHLAN, AICP
Community Development Director

City of Sierra Vista
1011 N. Coronado Drive
Sierra Vista, AZ 85635-6334
520.417.4413 (office)
520-508-3177 (cell)



City of Sierra Vista

PY 2020 ANNUAL ACTION PLAN

DRAFT

Community Development
Block Grant Program

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DRAFT - FOR PUBLIC COMMENT

Annual Action Plan



AP-05 Executive Summary

The City of Sierra Vista, Arizona, is an entitlement community under Title 1 of the Housing and Community Development Act of 1974. The City is eligible to receive federal funds annually from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) program. Allocations for each CDBG entitlement grantee are determined annually by HUD following the adoption of the federal budget by Congress. HUD grants these funds to the communities to carry out a wide range of community development activities directed towards revitalizing neighborhoods, increasing economic development, and improving community facilities and services. The City's expected PY 2020 CDBG formula allocation is \$271,810. No program income is expected.

Grantees must give maximum priority to activities that benefit low-and moderate-income persons, aid in the prevention or elimination of slum or blight, or meet an urgent community development need that poses a serious threat to public health or welfare. Grantees have wide flexibility to develop their own programs, activities, and funding priorities provided they meet one of these national objectives. The City of Sierra Vista City Council establishes the allocations for the use of CDBG funding based on the priorities set forth in the Five-Year Consolidated Plan. This 2020 AAP is the second year for the 2019-2023 Consolidated Plan period.

The purpose of the AAP is to provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used

each year to address the priority needs and specific goals identified by the Five-Year Consolidated Plan. The AAP is developed in a manner specified by HUD, and the City has followed the prescribed format in completing the plan.

SUMMARY OF THE OBJECTIVES AND OUTCOMES IDENTIFIED IN THE PLAN NEEDS ASSESSMENT OVERVIEW

The Five-Year Consolidated Plan identifies four goals, along with corresponding objectives, to address the City of Sierra Vista housing and community development needs. These goals are summarized as follows:

Goal 1: Public Infrastructure/Facility Improvements

Provide ADA improvements, public facility improvements, and infrastructure.

Goal 2: Neighborhood Stabilization

Eliminate slum and blight.

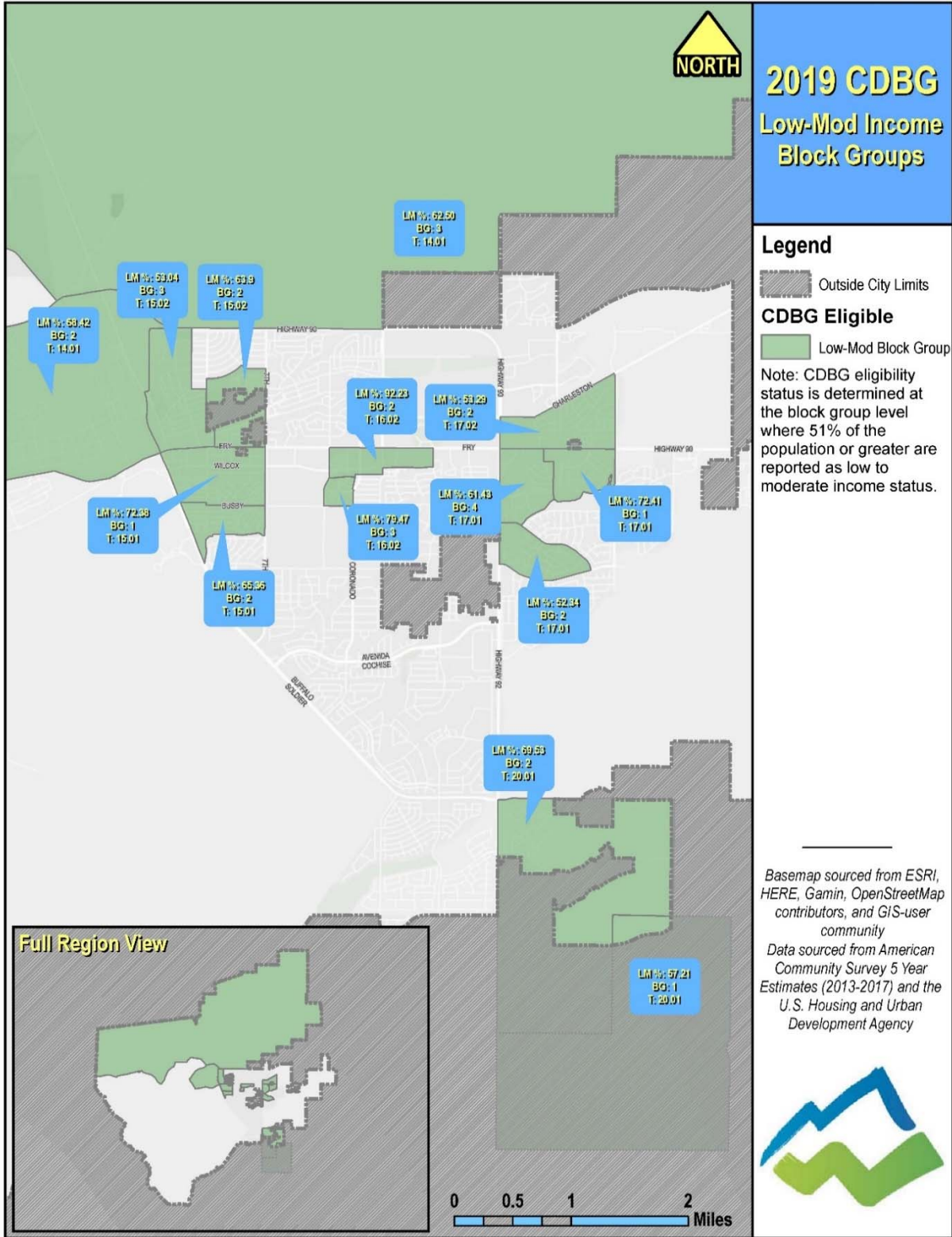
Goal 3. Housing Rehabilitation & Services

Provide housing rehabilitation and accessibility.

Goal 4: Fair Housing

Eliminate discrimination in housing

The City identified local target areas in the Consolidated Plan, and the bulk of the funds the City receives will be concentrated in these areas. The local target areas include Census Tracts 15.01, 15.02, 16.02, 17.01, and 20.01 all of which have the highest number of low and moderate-income households in the City. The needs in the target areas are numerous and varied. Below is a graphic depiction of the CDBG target areas.



EVALUATION OF PAST PERFORMANCE

The previous five years have shown significant progress in the City of Sierra Vista's efforts to implement HUD entitlement programs. The City complies with HUD regulations and continues to deliver community development services in an efficient manner.

The City has been successful in implementing infrastructure projects, blight elimination, emergency home repair, and several public services activities. The City will use CDBG funds to make these programs successful and to meet the goals and objectives identified in the Consolidated Plan.

HOUSING

Emergency Home Repairs: Provide funding for emergency home repairs owner-occupied housing units benefiting low income households. Applications accepted on a first come/first served basis. The City expended \$59,940.55 on carrying out emergency home repairs at nine properties during PY 2017/2018. (Related Goal: Owner Housing Rehabilitation)

BLIGHT REMOVAL

Demolition of Single-Family Home: Provide funding for the demolition of blighted structure eliminating slum/blight influence on neighborhood. The City expended \$15,000 in PY 2018 to demolish a single-family residence located at 523 E. Leonardo De Vinci Drive that was condemned by the City for building violations and was determined to be dangerous, unsafe, and unfit for human habitation.

PUBLIC SERVICES

Boys and Girls Club Scholarships: Provide funding to defray the costs of before and after school program scholarships for youth between 6-17 years of age that qualify for free or reduced lunch. The program provides a safe place where participants are exposed to the Club's programs including STEM, sports, arts and more. The City expended \$45,000 in PY 2017, 2018 and 2019 to financially assist 120 children participate in the program.

Working Well Project: Provide funding to assist individuals within Sierra Vista who are living with mental health and/or substance abuse issues overcome barriers to employment. The City expended \$15,000 in PY 2018 and 2019 to assist 90 individuals with job hunting, connection to community resources, and support in community reentry and diversion programs (CARE Court, Drug Court). Through this program, 20 persons have obtained stable employment in the community, five others lost their employment within three months of hire, and a number of others are continuing to seek or have been lost to follow up (left area, moved, or are otherwise unreachable).

PUBLIC FACILITY IMPROVEMENTS

Veterans Memorial Park: In PY 2016, the City constructed accessible pathways around the playground and to the main entrance. The City also constructed a ten-foot wide pathway in front of Centennial Pavilion. The total cost of these improvements was \$167,127.

Timothy Lane Park Improvements: Provide funding for the construction of a stormwater basin, multi-use pathways, and landscape improvements. The City

expended \$180,340 in PY 2018 and 2019 towards construction.

North Garden Avenue Park Improvements: In PY 2019, City Staff developed a concept plan for improvements to Soldier Creek Park and Landwehr Plaza in consultation with the Carmichael Neighborhood Association, West End Commission, and the Sierra Vista Parks and Recreation Commission. The construction documents will be prepared by City Engineering Staff in the Fall of 2020. Construction is scheduled to take place in the Winter/Spring of 2021. The total budget for this project is \$200,000.

Demolition of Former Public Works Yard (Precursor to Eddie Cyr Center Park Project): Provide CDBG funding for the demolition of buildings located at 1224 North Avenue to prepare the land for additional parking/recreational use (refer to Eddie Cyr Park Master Plan). The demolition work was completed in December 2019 at a total cost of \$82,515.

PUBLIC INFRASTRUCTURE IMPROVEMENTS

5th Street North (Fry Townsite) – curb, gutter and sidewalk along west side, south of Denman Avenue. The project was completed in the Spring of 2020 at a total cost of 84,680.05.

Alley between N. 1st Street and N. 2nd Street (Fry Townsite) – repave alley and install vertical curb along eastern extent to improve drainage. This project was completed in the Spring of 2020 at a total cost of \$87,401.33.

Solar Streetlights (Sulger/Fry Townsite): In PY 2017, the City installed 35 solar powered street-lights in the Fry Townsite and Sulger neighborhoods to increase

public safety at a total cost of \$161,838.

Taylor Drive (Garden Canyon): In PY 2016, the City installed curb, gutter and sidewalk along Taylor Drive, from North Garden Avenue to North Avenue at a total cost of \$109,430.

ADA Ramps/Sidewalks: In PY 2019, the Streets Section of the Public Works Department installed 446 lineal feet of sidewalk, 102 square feet of curb, and one ADA ramp along Toscanini Avenue, just north of E. Mediterranean Drive. The street is in a low-to-moderate income neighborhood.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS

Comments and concerns raised during the citizen participation process were taken into consideration when developing the Consolidated Plan's goals and objectives. The City conducts its citizen participation process according to the City's Citizen Participation Plan (approved by the City Council in June 2014). The Plan calls for holding at least two public hearings per year to obtain the views and comments of residents, service providers, government agencies, and other stakeholders regarding the HUD funded programs in the City's program area. At least one of these hearings must be held prior to the adoption of the proposed Annual Action Plan. The second public hearing is usually conducted in conjunction with the preparation of the CAPER. Citizens shall be given adequate notice of all hearings and meetings through advertisement in the local newspaper at least 14 calendar days in advance of the hearing or at the beginning of the official public comment period, whichever occurs first. The AAP process begins with a "Notice of Funding Availability" requesting applications for proposed projects or services. This was done through direct email correspondence with public service providers; newspaper advertisement;

and posting on the City's website, newsletter and social media posts. The notice set the date, time, and location of a public meeting to review application requirements and answer questions as well as the initial public hearing before City Council to consider the funding requests. Meeting minutes are provided in the Appendix.

Comments and concerns raised during the citizen participation process were taken into consideration when developing the Annual Action Plan budget. The Annual Action Plan is a collaborative process that involves interviews with stakeholders and meetings with the public to determine priority activities. Activities were selected to support and address the priority needs and strategies identified in the Five-Year Consolidated Plan.

SUMMARY OF PUBLIC COMMENTS

The Annual Action Plan will be made available at City Hall and on the City's website for public viewing. Public comments can be sent in writing to City Hall at:

*City of Sierra Vista
Department of Community Development
ATTN: Matt McLachlan, Director
1011 North Coronado Drive
Sierra Vista, AZ 85635*

Or by email to: Matt.McLachlan@SierraVistaAZ.gov

Comments Regarding Community Needs

{to be added}

Minutes from public meetings and hearings are provided in the Appendix of this report.

DRAFT - FOR PUBLIC COMMENT

SUMMARY OF COMMENTS OR VIEWS NOT ACCEPTED AND THE REASONS FOR NOT ACCEPTING THEM

All comments received by the City of Sierra Vista were considered and are, generally or specifically, addressed by the Annual Action Plan.

SUMMARY

The 2020 Annual Action Plan will address the identified goals, objectives and strategies and will meet the City's community development needs. These needs were identified through a citizen participation process that involved neighborhood residents, service providers and other community partners. The Consolidated Plan guides the City's use of CDBG resources through specific goals identified in the plan.

PR-05 Lead & Responsible Agencies

AGENCY/ENTITY RESPONSIBLE FOR PREPARING/ADMINISTERING THE CONSOLIDATED PLAN

The following are the agencies/entities responsible for preparing the Annual Action Plan and Consolidated Plan and those responsible for administration of each grant program and funding source.

Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	City of Sierra Vista	Community Development Department (CDD)

NARRATIVE

The City of Sierra Vista, Department of Community Development has full responsibility for implementing the CDBG program, including administering all grants, preparing the Five-Year Consolidated Plan, the Annual Action Plan, the Consolidated Annual Performance and Evaluation Report, and financial reporting. The Department of Community Development works closely with Public Works and the Finance Departments, as well as any other pertinent City or County Departments.

CONSOLIDATED PLAN PUBLIC CONTACT INFORMATION

Inquiries, comments or complaints concerning the Consolidated Plan, any amendments, or performance reports, can be conveyed by contacting City staff at:

City of Sierra Vista

Community Development Department

1011 North Coronado

Sierra Vista, AZ 85635

Telephone: (520) 417-4413

Fax: (520) 452-7023

Matt.McLachlan@SierraVistaAZ.gov

Business hours: 8:00 a.m. – 5:00 p.m., Monday through Thursday.

Complaints and related comments on the programs may also be offered at the public hearings.

Written responses to all written complaints may also be made to the Arizona Field Office of the U.S. Department of Housing and Urban Development (HUD) at the following address:

U.S. Department of Housing and Urban Development

Community Planning and Development Division

One North Central Avenue, Suite 600

Phoenix, Arizona 85004

Phone: 602-379-7100

Fax: 602-379-3985

TTY: 602-379-7181

AP-10 Consultation

SUMMARY OF THE JURISDICTION'S ACTIVITIES TO ENHANCE COORDINATION BETWEEN PUBLIC AND ASSISTED HOUSING PROVIDERS AND PRIVATE AND GOVERNMENTAL HEALTH, MENTAL HEALTH AND SERVICE AGENCIES

Institutional coordination of the Consolidation Plan establishes a unified vision for community development. The City uses a collaborative process to shape various programs into effective, coordinated strategies. This process also facilitates the opportunity for planning and citizen participation to take place in a comprehensive context, attempting to reduce duplication of effort at the local level.

The City will execute this Consolidated Plan in harmony with public, private, and nonprofit agencies. Nonprofit agencies may include, but are not limited to, service providers and community housing development organizations. Private sector partners may include, but are not limited to, local financial institutions,

developers, and local businesses. The City works closely with its partners to design programs that address identified needs.

DESCRIBE COORDINATION WITH THE CONTINUUM OF CARE AND EFFORTS TO ADDRESS THE NEEDS OF HOMELESS PERSONS (PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS, AND UNACCOMPANIED YOUTH) AND PERSONS AT RISK OF HOMELESSNESS

The City participates in Continuum of Care activities or programs, but does not fund any activities. The City has limited direct experience with not-for-profit community service providers and housing providers. Efforts have begun to build contacts and relationships with local, county, and regional entities to support and implement CDBG programs. This has been done through the establishment of a Public Service Agency list. The City provides notices to agencies for the purposes of gathering input through meetings and surveys and the Notice of Funding Availability process.

DESCRIBE CONSULTATION WITH THE CONTINUUM(S) OF CARE THAT SERVES THE JURISDICTION'S AREA IN DETERMINING HOW TO ALLOCATE ESG FUNDS, DEVELOP PERFORMANCE STANDARDS AND EVALUATE OUTCOMES, AND DEVELOP FUNDING, POLICIES AND PROCEDURES FOR THE ADMINISTRATION OF HMIS.

As stated above, the city participates in Continuum of Care activities or programs but does not fund any activities. The City does not receive ESG funds, and no agencies received ESG funds.

Agencies, groups, organizations and others who participated in the process and consultations

Cochise County CoC; West End Commission; Carmichael Neighborhood Association.

IDENTIFY ANY AGENCY TYPES NOT CONSULTED AND PROVIDE RATIONALE FOR NOT CONSULTING

The City follows HUD rules and regulations for Citizen Participation, and therefore offers a variety of participation and comment venues. Citizens are provided information via Notices published in the local newspaper, City website, and postings. The City has made a concerted effort to contact all known agencies and organizations involved in activities that are relevant to CDBG activities and programs. All Notices are sent directly to the Continuum of Care participants and an e-mail list of local social service agencies.

DRAFT - FOR PUBLIC COMMENT

AP-12 Citizen Participation

SUMMARY OF CITIZEN PARTICIPATION PROCESS/EFFORTS MADE TO BROADEN CITIZEN PARTICIPATION

The City considers the involvement of its low- and moderate-income residents and those agencies that serve the low- and moderate-income residents to be essential to the development and implementation in its Five-Year Consolidated Plan and its Annual Action Plans. The chart below chronicles the public involvement process.

2020 Citizen Participation Outreach

SCHEDULE	JAN	FEB	MAR	APR	MAY
Outreach					
NOFA Published in SV Herald/Posted on City Website/Facebook/Newsletter	29 TH				
Email Notice and Applications sent to Public Service Agencies		3 RD			
Community Meeting at City Hall		18 TH			
Continuum of Care Meeting Announcement		18 TH			
West End Commission			9 TH		
Council Hearings/Actions					
Public Hearing #1, Agency Requests, Council Chambers @ 5:00 P.M.			12 TH		
Public Hearing #2, Draft Annual Action Plan Presentation				9 TH	
30-Day Public Comment Period				10 TH (Start)	11 TH (End)
Annual Action Plan Adoption					14 TH
Submit Annual Action Plan to HUD for Review					15 TH

SUMMARIZE CITIZEN PARTICIPATION PROCESS AND HOW IT IMPACTED GOAL-SETTING

Comments and concerns raised during the citizen participation process were taken into consideration when developing the Consolidated Plan's goals, objectives and strategies. The Consolidated Plan is a collaborative process that involves interviews with stakeholders and meetings with the public to determine

areas of need. As part of this process, the City sought to identify the priority needs and strategies to address those needs. Priority needs were identified based on available housing data, public input, non-profit agency meetings and other forms of outreach. In addition, the City consulted with various City Departments to identify priority needs and develop corresponding strategies.

AP-15 Expected Resources

INTRODUCTION

Allocations for each CDBG entitlement grantee are determined annually by HUD following the adoption of the federal budget by Congress. HUD grants these funds to the communities to carry out a wide range of community development activities directed towards revitalizing neighborhoods, increasing economic development, and improving community facilities and services. Grantees must give maximum priority to activities that benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight and meet urgent community development needs that pose a serious threat to health or welfare of the community. Grantees have wide flexibility to develop their own programs, activities, and funding priorities so long as they meet one of these national objectives. The City of Sierra Vista City Council establishes the allocations for the use of CDBG funding based on the priorities set forth in the Consolidated Plan.

The City is basing its Draft Annual Action Plan on the PY 2020 allocation amount of \$271,810. No program income for CDBG is expected. CDBG funds will be used for redeveloping the former Public Works Yard (building demolition was completed in 2019) into an integral extension of Eddie Cyr Park pursuant to the recommendations contained in Phase III of the Eddie Cyr Park Master Plan. The

park is situated in Census Tract 15.02, Block Group 3, Sierra Vista, Cochise County, Arizona. According to the most recent U.S. Census Bureau data, 53% of households in this neighborhood are at or below HUD’s low to moderate income threshold.

Anticipated Resources Table

Program	Sources of Funds	Uses of Funds	Expected Amount Available – Year 2				Expected Amount Available Remainder of Con Plan	Narrative
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	Public/Federal	Admin/Planning, Home Rehab, Blight Removal, Infrastructure	\$271,810	\$0	\$271,174	\$542,984	\$597,016	Additional resources for leveraging may include State and Federal grants, City Departments, public or social service providers, or other sources.

EXPLAIN HOW FEDERAL FUNDS WILL LEVERAGE THOSE ADDITIONAL RESOURCES (PRIVATE, STATE AND LOCAL FUNDS), INCLUDING A DESCRIPTION OF HOW MATCHING REQUIREMENTS WILL BE SATISFIED

The City will cultivate funding partners who can match the City’s investment of CDBG funds. The City administration recognizes that the City’s annual entitlement and formula allocations are not enough to meet all its needs. Additional funds need to be raised to ensure that more infrastructure improvements, affordable housing, and community services are available for those in need.

Matching requirements will be satisfied with other eligible financial resources and/or in-kind services, and the City will continue to seek this type of matching as well as financial matches.

The City has received funds from a variety of other sources over the past decade. These include HOME funds, and NADBank grant for a major sewer

project, County funds for emergency repairs and other projects, as well as an Energy Efficient Block Grant for lighting in a low-mod neighborhood. The Community Partnership of Southern Arizona, based in Tucson, has several programs in Sierra Vista. The City uses general fund resources for infrastructure and community service activities on a regular basis, but such funds are becoming increasingly limited in light of other needs and priorities across the City.

IF APPROPRIATE, DESCRIBE PUBLICALLY OWNED LAND OR PROPERTY LOCATED WITHIN THE JURISDICTION THAT MAY BE USED TO ADDRESS THE NEEDS IDENTIFIED IN THE PLAN

The PY 2020 CDBG funds are programmed to make a formerly idle city-owned property usable to the public for recreational purpose providing an area benefit to the neighborhood through its physical and aesthetic enhancement.

DISCUSSION

Please see the preceding responses.

AP-20 Annual Goals and Objectives

Goals Summary Information								
#	Goal Name	Start	End	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Infrastructure / Facility Improvements	2020	2022	Non-Housing Community Development	Low/Mod Area	Public Improvements/ Infrastructure, Public Facilities Improvements	CDBG: \$271,810	Public Facility/ Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,270 Persons Assisted
2	Housing Rehabilitation and Services	2020	2021	Affordable Housing	Low/Mod Area, Citywide	Provide Affordable Housing Opportunities	CDBG: \$0	N/A
3	Provision of Needed Services	2020	2021	Non-Homeless Special Needs, Non-Housing Community Development, Homeless	Citywide	Homeless Activities, Public Service Programs	CDBG: \$0	N/A
4	Neighborhood Stabilization	2020	2021	Non-Housing Community Development	Citywide	Elimination of Slum and Blight	CDBG: \$0	N/A
5	Fair Housing	2020	2021	Other: Fair Housing	Citywide	Fair Housing	CDBG: \$0	N/A
6	Administration/ Planning	2020	2021	Other: Program Administration	Citywide	Program Administration	CDBG: \$0	N/A

Goal Descriptions Table		
1	Goal Name	PUBLIC INFRASTRUCTURE/FACILITY IMPROVEMENTS
	Goal Description	Public Facility Improvements \$271,810
2	Goal Name	HOUSING REHABILITATION AND SERVICES
	Goal Description	Housing Rehabilitation, Rental Assistance, Homeownership; and Accessibility CDBG \$0
3	Goal Name	PROVISION OF NEEDED SERVICES
	Goal Description	Community Services; Special Needs Populations; Mental Health & Homeless Services CDBG \$0
4	Goal Name	NEIGHBORHOOD STABILIZATION
	Goal Description	Elimination of slum and blight CDBG \$0
5	Goal Name	FAIR HOUSING
	Goal Description	Eliminate discrimination in housing CDBG \$0
6	Goal Name	ADMINISTRATION/PLANNING
	Goal Description	CDBG Administration CDBG \$0

ESTIMATE THE NUMBER OF EXTREMELY LOW-INCOME, LOW-INCOME, AND MODERATE-INCOME FAMILIES TO WHOM THE JURISDICTION WILL PROVIDE AFFORDABLE HOUSING AS DEFINED BY HOME 91.215(b):

There is no funding directly for housing in the 2020 CDBG funding. However, the PY 2020 funding is proposed to be spent in an American Community Survey designated low-income neighborhood to improve its livability.

AP-35 Projects

INTRODUCTION

During the Fall of 2019, the City demolished several blighted buildings at the former Public Works Yard at 1224 North Avenue using CDBG funds. The demolition is part of a larger project of integrating the property with Eddie Cyr Center Park as part of the final phase of an overall master plan for the park.

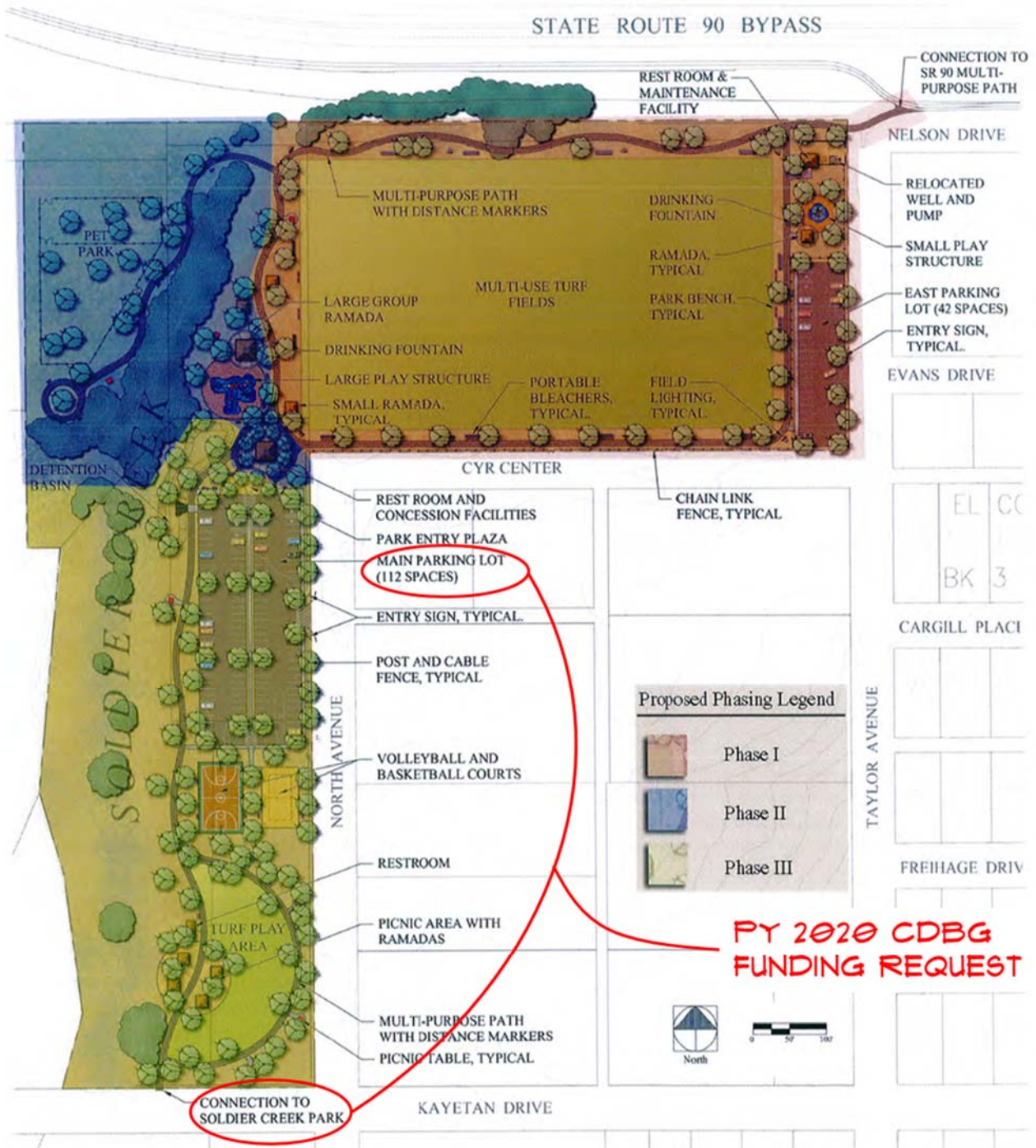
Eddie Cyr Center Park is a neighborhood park that includes children's playgrounds (shaded), drinking fountains, lighted multi-purpose sports fields featuring artificial turf, ramadas with electricity and picnic tables, restrooms, and walking path. There are currently 41 paved parking spaces (three meeting ADA requirements) located on Taylor Drive, east of the sports fields.

This project will implement major components the final phase the Eddie Cyr Master Plan to improve the form and function of the park. The quantifiable outcomes will be the number of parking spaces added to serve the public; the lineal feet added to the City's trail system; and trees and/or shrubs installed to enhance the aesthetics of the property and natural environment.

Scope of Work

- *Parking Lot:* The parking lot portion of the project involves paving the drive aisles, ADA parking spaces, and a certain number of standard parking spaces depending upon construction costs. The balance of the parking spaces will be surfaced using decomposed granite. (Estimated Cost: \$236,810)
- *Trail Connection:* An eight-foot wide multi-use path, measuring approximately 920 feet in length, is proposed to connect the perimeter loop trail established at Eddie Cyr Park to the existing multi-use path leading to Solider Creek Park to the south as shown on the aerial photo. (Estimated Cost: \$20,000)
- *Landscaping:* The City will install trees and shrubs along the multi-use path and in small islands in the parking lot. (Estimated Cost: \$15,000)

Eddie Cyr Park Master Plan



PY 2020 CDBG FUNDING REQUEST

PROPOSED PHASING PLAN



DESCRIBE THE REASONS FOR ALLOCATION PRIORITIES AND ANY OBSTACLES TO ADDRESSING UNDERSERVED NEEDS

In the Consolidated Plan, the principal needs identified are: 1) Public Infrastructure/Facility Improvements, 2) Housing Rehabilitation and Services, 3) Provision of Needed Services, 4) Neighborhood Stabilization, and 5) Fair Housing. The 2019 Public Meetings and Public Hearings were instrumental in identifying these principal needs for our community. However, Public Improvements and Infrastructure continue to receive *high* rankings because they are a means to make significant improvements in the quality of life in the distressed neighborhoods.

The development of the Annual Action Plan involved consultation with those agencies involved in delivering housing, housing services, and community improvements. Meetings and discussions were held between the staff of the City's Department of Community Development and other City Departments, as well as conducting meetings with appropriate housing and social service agencies. Public input was also solicited through a public meeting and public hearings. The project selected to receive funding meet objectives and goals set by the City to address the needs of low- and moderate-income persons on an area basis.

The City's primary obstacle to meeting underserved needs is a lack of funding. In recent years, due to the lingering effects of the Great Recession, reduced revenues have plagued all levels of government (federal, state, and local). These reduced revenues have hindered the City's ability to meet the needs of low-income residents. Another obstacle to meeting underserved needs is the generally increasing demand for public services that is placing an additional burden on public service agencies within the City.

AP-50 Geographic Distribution

DESCRIPTION OF THE GEOGRAPHIC AREAS OF THE ENTITLEMENT (INCLUDING AREAS OF LOW-INCOME AND MINORITY CONCENTRATION) WHERE ASSISTANCE WILL BE DIRECTED

The entire second year allocation will be directed to implementing the Eddie Cyr Park Master Plan. The park is in Block Group 3, Census Tract 15.02, Sierra Vista, Cochise County, Arizona. This neighborhood is filled with modest single-family homes and small apartment buildings, several churches, commercial and light industrial uses. More than half (53%) of the 1,270 residents are in low-to-moderate income households. Moreover, the population characteristics of this block group are 41.7% are minority, 15.7% have no vehicle, and 14.3% are 65 years of age or older according to census data.

Geographic Distribution Table

Target Area	Percentage of Funds
Low- and Moderate- Income Areas	100%

RATIONALE FOR THE PRIORITIES FOR ALLOCATING INVESTMENTS GEOGRAPHICALLY

The City has worked closely with the public and civic leaders to ascertain the priority needs within the targeted areas. Meetings with agency providers, neighborhood associations, and the West End Commission guided the prioritization of the needs.

AP-55 Affordable Housing

INRODUCTION

As stated previously, the City places a high priority on providing homeownership opportunity in Sierra Vista. This goal shall be addressed, in part, by local non-profit organizations and developers that construct new, modestly priced, affordable houses, or repair existing houses for resale to lower-income, first-time homebuyers. In addition, the City shall seek creative ways in which we can provide affordable housing opportunities and a means for obtaining such.

For the second program year, the city does not plan to directly support any affordable housing activities using CDBG funds.

One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special Needs	0
Total	0

One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through:	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

DISCUSSION

The City will rely on various partners throughout the jurisdiction, and county in assisting its residents in obtaining affordable housing.

AP-60 Public Housing

INTRODUCTION

The City of Sierra Vista does not have a Public Housing Authority nor does the City own or operate any public housing. Additionally, the City of Sierra Vista does not administer any Section 8 certificates. As a result, the needs of public housing are not within the scope of this Consolidated Plan. In the absence of a locally administered program, the City works cooperatively with the Housing Authority of Cochise County which provides City residents any Section 8 and VASH vouchers.

ACTIONS PLANNED DURING THE NEXT YEAR TO ADDRESS THE NEEDS TO PUBLIC HOUSING

Not Applicable

ACTIONS TO ENCOURAGE PUBLIC HOUSING RESIDENTS TO BECOME MORE INVOLVED IN MANAGEMENT AND PARTICIPATE IN HOMEOWNERSHIP

Not Applicable

IF THE PHA IS DESIGNATED AS TROUBLED, DESCRIBE THE MANNER IN WHICH FINANCIAL ASSISTANCE WILL BE PROVIDED OR OTHER ASSISTANCE

The Housing Authority of Cochise County are not designated as troubled.

DISCUSSION

Not Applicable

AP-65 Homeless and Other Special Needs Activities

INTRODUCTION

This section of the Annual Action Plan describes the City of Sierra Vista one-year goal and the specific actions steps it will undertake in the program year to carry out the homeless strategy identified in the Strategic Plan. Additionally, this section addresses any activities related to the supportive housing needs of non-homeless populations.

Going forward the City will work to assess the community's homeless needs and develop the policies, procedures and capacity to better assist homeless and other special needs activities. Several avenues already exist and will be expanded upon to achieve these goals. The City has a Commission of Disabilities and is a member of the regional Continuum of Care.

DESCRIBE THE JURISDICTIONS ONE-YEAR GOALS AND ACTIONS FOR REDUCING AND ENDING HOMELESSNESS:

Homelessness is a complex problem that requires an emergency response. Risks such as loss of employment, domestic violence, low education attainment, mental health, and substance abuse all contribute to homelessness. Below is the strategy that the City will use to combat this issue.

REACHING OUT TO HOMELESS PERSONS (ESPECIALLY UNSHELTERED PERSONS) AND ASSESSING THEIR INDIVIDUAL NEEDS

The City government cannot directly assist persons experiencing homelessness; rather it relies on the Good Neighbor Alliance (owns the homeless shelter) and other service-oriented agencies to assist those persons. The Cochise County Resources Guide lists a number of organizations and agencies that provide food, clothing, financial assistance, healthcare, and transportation assistance. These include State and County agencies and organizations such as the St. Vincent DePaul Society, the Salvation Army, the American Red Cross SSVF Program, the Wellness Connection, the Veterans' Administration, services from Fort Huachuca, the Arizona Coalition for Military Families (focused for service providers), and Good Neighbor Alliance.

The one homeless shelter in the City—the Good Neighbor Alliance facility—provides services for men, women, and families. Good Neighbor Alliance has received a PATH grant for the last several years and has staff and caseworkers performing outreach to those individuals experiencing homelessness throughout Cochise County; they continue to reapply annually for the PATH grant. Good Neighbor Alliance is an emergency and temporary shelter that offers a walk-in shower program, clothes washing, nightly dinner, AA and NA meetings at the location, and case management to ensure that the clients can access services. The Good Neighbor Alliance facility has a total capacity of 20 persons, combination of single men, single women, and families and has an estimated occupancy rate of 90 percent.

The Forgach House, owned and managed by Catholic Community Services, is a local domestic violence shelter. Clients receive shelter and services up to six weeks; services include counseling, transportation, and child therapy. Additionally, the Forgach House access to transitional shelter for three

months or longer. The Forgach House has 40 beds and an estimated occupancy rate of 75 percent. The Con Plan lists the Cochise County Children's Crisis Center in Huachuca City, but it has closed its doors.

The City has used the Arizona Department of Housing CDBG funds for the Good Neighborhood Alliance (local homeless shelter) prior to becoming an entitlement community—2005 CDBG funded a volunteer coordinator, 2009 CDBG funded a modular building for use as a services center, and 2013 CDBG funded site and safety improvements, fencing, landscaping, and detention basin. In 2016, the City hired a contractor to perform a hot tar re-roof of the Samaritan Station building.

In the 1990s, the City used CDBG funding to assist Catholic Community Services in building the Forgach House. Forgach House has since built a new and larger facility without CDBG funding.

The City will continue to assess the community's needs and develop the policies, procedures, and capacity to better assist persons experiencing homelessness and other special needs activities. Several avenues already exist, and the City will attempt to expand its assistance to achieve these goals.

ADDRESSING THE EMERGENCY SHELTER AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS

There is one homeless shelter in the City—the Good Neighbor Alliance facility that is for men, women, and families. Good Neighbor Alliance has received a PATH grant for the last several years and has staff and caseworkers performing outreach to those individuals experiencing homelessness throughout Cochise County. Good Neighbor Alliance is an emergency and temporary shelter that offers a walk-in shower program, clothes washing, nightly dinner, AA and NA

meetings at the location, and case management to ensure that the clients can access HUD and DES programs.

The Good Neighbor Alliance facility has a total capacity of 20 persons, combination of single men, single women, and families and has an estimated occupancy rate of 90 percent. In 2016 the City hired a contractor to carry out a hot tar re-roof at the Samaritan Station (dorm) to prevent leaking and keep the facility open. Good Neighbor Alliance has received ESG and rapid rehousing funding, but due to State cuts didn't receive funding for several years; however, they are now receiving a small amount of funding. They work with agencies like the Legacy Foundation for operating funding and housing clients. GNA also works closely with the mental health providers to ensure the well-being of their clients.

HELPING HOMELESS PERSONS (ESPECIALLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING, INCLUDING SHORTENING THE PERIOD OF TIME THAT INDIVIDUALS AND FAMILIES EXPERIENCE HOMELESSNESS, FACILITATING ACCESS FOR HOMELESS INDIVIDUALS AND FAMILIES TO AFFORDABLE HOUSING UNITS, AND PREVENTING INDIVIDUALS AND FAMILIES WHO WERE RECENTLY HOMELESS FROM BECOMING HOMELESS AGAIN

The City alone does not have the ability to address this problem. In response, the City works with a number of homeless service providers to address this problem. The Good Neighbor Alliance PATH team and the case managers are instrumental in assisting these individuals. Aiding people experiencing homelessness or having experienced homelessness or could soon face homelessness is a focus of the Cochise County Continuum of Care.

HELPING LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS, ESPECIALLY EXTREMELY LOW-INCOME INDIVIDUALS AND FAMILIES AND THOSE WHO ARE: BEING DISCHARGED FROM PUBLICLY FUNDED INSTITUTIONS AND SYSTEMS OF CARE (SUCH AS HEALTH CARE FACILITIES, MENTAL HEALTH FACILITIES, FOSTER CARE AND OTHER YOUTH FACILITIES, AND CORRECTIONS PROGRAMS AND INSTITUTIONS); OR, RECEIVING ASSISTANCE FROM PUBLIC OR PRIVATE AGENCIES THAT ADDRESS HOUSING, HEALTH, SOCIAL SERVICES, EMPLOYMENT, EDUCATION, OR YOUTH NEEDS

This is being discussed at the Cochise County Continuum of Care. For several years, GNA did not received ESG or rapid rehousing funding, due to State funding cuts. However, GNA does now have a small amount of funding to assist with rehousing. However, being grant funded, funding is unknown year-to-year.

Furthermore, the City will continue to work with homeless service providers a to implement a cohesive, community-wide discharge coordination policy that can be successfully implemented to ensure that persons being discharged from publicly funded agencies and institutions do not become homeless upon release.

DISCUSSION

The City does not anticipate funding homeless activities with the PY 2020 CDBG award. The City will continue to offer other assistance, advice, and coordination with agencies that provide day facilities, case management, job skills training, vocational tools and other homeless services.

AP-75 Barriers to Affordable Housing

INTRODUCTION

This section of the Annual Action Plan summarizes actions the City of Sierra Vista will undertake during the program year to reduce barriers to affordable housing and influence whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include land use controls, zoning ordinances, building codes, and policies that affect the return on residential investment.

ACTIONS IT PLANNED TO REMOVE OR AMELIORATE THE NEGATIVE EFFECTS OF PUBLIC POLICIES THAT SERVE AS BARRIERS TO AFFORDABLE HOUSING SUCH AS LAND USE CONTROLS, TAX POLICIES AFFECTING LAND, ZONING ORDINANCES, BUILDING CODES, FEES AND CHARGES, GROWTH LIMITATIONS, AND POLICIES AFFECTING THE RETURN ON RESIDENTIAL INVESTMENT

The City has several strategies that it utilizes to remove or ameliorate the negative effects of public policies that are barriers to affordable housing. In general, the City of Sierra Vista will continue to work with non-profit and for-profit housing developers and providers to increase the amount of affordable housing.

The City has addressed its zoning and land use regulations to ensure they are as equitable and open as possible. Development standards, though they sometimes add costs to construction or rehabilitation, are necessary for the safety and health of residents. The City continues efforts to streamline and

facilitate the permitting process locally. The City reviews building codes to ensure that non-life safety codes are not adding cost.

The City continues to have one of the lowest property tax rates in AZ.

DISCUSSION

Public policies can have a direct impact on barriers to affordable housing. Sierra Vista has recognized this fact and is currently undergoing its own processes to expose any barriers or obstacles to developing affordable and fair housing. It is anticipated the documents such as the zoning and building codes and the City Master Plan do not create barriers to affordable housing as there are many affordable units within the City of Sierra Vista.

DRAFT - FOR PUBLIC COMMENT

AP-85 Other Actions

INTRODUCTION

This section of the Annual Action Plan describes the City of Sierra Vista' planned actions to carry out the following strategies outlined in the Strategic Plan:

- Foster and maintain affordable housing;
- Evaluate and reduce lead-based paint hazards;
- Reduce the number of poverty-level families;
- Develop institutional structure; and enhance coordination.

In addition, the City has identified obstacles to meeting underserved needs and proposed actions to overcome those obstacles.

ACTIONS PLANNED TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS

One obstacle to meeting underserved needs is the lack of resources. The City of Sierra Vista plans to review alternative sources of funds to help address the needs of City residents. Efforts will be made to submit grant applications to Federal, state, and local resources. Specific grant applications could include HUD Programs, other Community Development Initiatives, infrastructure improvements, and neighborhood revitalization.

In addition, public service projects and/or programs that can be supported by CDBG funds are limited yet create a large demand for funding. The City will continue to work with public service providers to expand services and become more of a resource for these providers.

Poverty levels have increased between 2000 and 2017 (10.5 percent to 14.2 percent). It can be assumed that between 2000 and 2017 that poverty has increased due to lingering effects of the “Great Recession”. Federal program funds being used are not designed to be anti-poverty programs, thus limiting the amount of resources available for such activities. The improvements that occur within Community Development Block Grant eligible areas require that Section 3 area residents are used, when feasible. Sierra Vista, however, is dependent on the availability of funding in order to accomplish infrastructure improvements.

The City, through the Consolidated Plan, shall seek to target federal funds, and other available resources, to residents that have traditionally not been served, or are underserved by previous programs. A strong emphasis will be placed on programmatic restructure that is not only compliant with changing rules and regulations, but make sense for today's economic climate, and ever-changing community structure.

ACTIONS PLANNED TO FOSTER AND MAINTAIN AFFORDABLE HOUSING

As noted, the City could, in later program years, provide rental assistance and seek to develop affordable housing projects. The latter efforts will be limited because of the amount of funds available and the many competing needs.

ACTIONS PLANNED TO REDUCE LEAD-BASED PAINT HAZARDS

The City incorporates all HUD requirements concerning lead-based paint abatement into its housing rehabilitation programs, will see that program participants are informed about lead-based paint hazards and will see that all abatement work is undertaken by qualified contractors who have completed US HUD and EPA lead training courses.

ACTIONS PLANNED TO REDUCE THE NUMBER OF POVERTY-LEVEL FAMILIES

Because the nature of poverty is complex and multi-faceted, the City will attempt to allocate CDBG funds for services to very low-income households. CDBG can provide funding for meeting these critical basic needs, but these efforts will be constrained by the amount of funds available and competing priority needs. One activity, scholarships for after school programs organized by the Boys & Girls Club of Sierra Vista, will be offered in the first year.

According to the 2013-2017 American Community Survey (ACS) estimates, 14.2% of people living in the City of Sierra Vista are below poverty level. The City of Sierra Vista does not possess the capacity or manpower to directly improve the poverty status of its citizens. However, the City supports non-profit groups, County and State efforts to move low-income persons to economic self-sufficiency or to a maximum level of economic independence.

ACTIONS PLANNED TO DEVELOP INSTITUTIONAL STRUCTURE

The City has in place a strong institutional structure necessary to carry out its housing, community and economic development strategies. The City's Community Development Department will administer the CDBG Program.

In conjunction with other City operating departments, the Community Development Department will also implement any public works project proposed by the 2015-2019 Consolidated Plan or any of the Annual Action Plans.

Accordingly, the Community Development Department and the City's non-profit agencies have longstanding ties and an effective delivery system for social services to the youth, persons with special needs and low- and moderate-income residents. The Community Development Department will integrate the

public service activities and affordable housing proposed in the Action Plan with these on-going operations.

The City will continue to coordinate with various community groups to determine objectives and goals through the public participation process. These groups play a vital role in implementing the Five-Year Consolidated Plan and the Annual Action Plans, annual Performance Reviews, and any proposed Substantial Amendments. All stakeholders are welcomed and encouraged to participate in the implementation of this Consolidated Plan and Action Plan.

ACTIONS PLANNED TO ENHANCE COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES

The City maintains a close relationship with state, regional, and county organizations that assist low- and moderate-income persons as well as those persons experiencing homelessness. The City works closely with local non-profit organizations and actively encourages housing programs for low- and moderate-income persons. The Department of Community Development continues to maintain a positive relationship with the builders, developers, and financial institutions in the region. This collaborative approach will assist in the creation and delivery of effective service delivery programs and affordable housing projects.

DISCUSSION

The City's actions planned to address obstacles to meeting underserved needs include activities in support of special needs assistance. Additionally, the City's actions to foster and maintain affordable housing include continued funding of programs and agencies that further the affordable housing goals of the City.

AP-90 Program Specific Requirements

INTRODUCTION

This section addresses the program-specific requirements for the Annual Action Plan.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) REFERENCE 24 CFR 91.220. (I)(1)

The City has no income producing projects.

Available program income

Available Program Income	Amount
1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
Total Program Income	\$0

Other CDBG Requirements

Available Program Income	Amount
1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income (for year 2018/2019). <i>Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.</i>	100%

DISCUSSION

The City estimates 100 percent of CDBG funding will be spent on low- and moderate-income activities.

DRAFT - FOR PUBLIC COMMENT



Appendix

1. Maps
2. Public Participation
3. SF 424
4. Certifications

DRAFT - FOR PUBLIC COMMENT



Maps

DRAFT - FOR PUBLIC COMMENT



Public Participation

DRAFT - FOR PUBLIC COMMENT

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Certifications

DRAFT - FOR PUBLIC COMMENT