



Sierra Vista City Council
Meeting Agenda
April 23, 2020

Call to Order

5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona

Roll Call

Invocation

Pledge of Allegiance

Item 1 Acceptance of the Agenda

Awards and Presentations

Proclamation declaring the month of April as Fair Housing Month

Proclamation declaring the month of April as City of Sierra Vista Second Chance Month

City Manager's Report: Upcoming Meetings, Bid Openings and Bid Awards

Public Hearing

Item 2 Consideration of Draft Program Year 2020 Community Development Block Grant (CDBG) Program Annual Action Plan

Item 3 Resolution 2020-016, a Location/Owner Transfer Series 6 Liquor License for Nicholas Dominic Politi on behalf of Southwest Hospitality Services Group, 161A E Wilcox Drive, Sierra Vista, Arizona

New Business

Item 4 Approval of the City Council Regular Meeting Minutes of April 9, 2020

Item 5 Resolution 2020-017, Restating the City's Commitment to Fair Housing in Sierra Vista

Comments and Requests of the Council

Adjournment

Due to health concerns related to COVID-19, public access to City buildings has been suspended. Members of the public may attend the meeting remotely by calling 408-418-9388, Access Code 960-498-739 or at <https://sierravistacouncil.webex.com/sierravistacouncil/onstage/g.php?MTID=e5fe7365fa6f6ba5c3f40f877ff1d9adf> . To comment on an agenda item or Call to the public, email the City Clerk at cityclerk@sierravistaaz.gov by 5 p.m. the day before the meeting. Please include the date of the meeting and the agenda item number/subject.

April 23, 2020

Memorandum to: Honorable Mayor and City Council

Thru: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

From: Matt McLachlan, Director, Community Development

Subject: PUBLIC HEARING
Consideration of DRAFT PY 2020 Community Development Block Grant (CDBG) Program Annual Action Plan

REQUESTED ACTION:

Provide feedback and direction on Sierra Vista's DRAFT 2020 CDBG Annual Action Plan. Any requested edits will be made prior to placing the Annual Action Plan in the public record for a 15-day review period.

INITIATED BY: City of Sierra Vista

BACKGROUND:

In 2013, the City of Sierra Vista entered the Community Development Block Grant (CDBG) entitlement program as a direct recipient of annual grant funding from the U.S. Department of Housing and Urban Development (HUD). The program was authorized under Title I of the Housing and Community Development Act of 1974 and is one of the longest continuously run programs at HUD. The Community Development Department administers the CDBG program and presents proposals and recommendations to the City Council, advisory boards, and the general public.

The primary national objectives of the program are the development of **viable communities**, principally for low and moderate income (LMI) persons, through;

- *Decent Housing*
- *Suitable Living Environment*
- *Expanded Economic Opportunity*

All CDBG activities must result in **one** of the following:

- *Benefit low and moderate income (LMI) persons;*
- *Prevent or eliminate slum and blight; or*
- *Meet an urgent need having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community.*

City of Sierra Vista Annual Action Plan

Each year, the City is required to prepare an Annual Action Plan that is submitted to HUD. The plan outlines the programs and activities the City will undertake in the coming year to implement the strategies of the Consolidated Plan. Specifically, the Plan describes how the funds will be expended to meet stated objectives.

The process begins with a "Notice of Funding Availability" requesting applications for proposed projects or program services. This was done through email correspondence to public service providers; newspaper advertisement; and posting on the City's website. The City of Sierra Vista is expected to receive \$271,810 in Community Development Block Grant (CDBG) funds according to the PY 2020 formula allocations posted on the U.S. Department of Housing and Urban Development website. This amount is \$636, or 0.2% more than the City received last year.

The notice is followed by a public meeting to receive input and respond to questions. Applications that are received are then reviewed by Staff to determine whether requirements are met. No applications from outside agencies were received by the March 6, 2020 deadline for the initial allocation.

The DRAFT Annual Action Plan is based on the initial guidance received at the March 12, 2020, City Council meeting. The Plan recommends the regular PY 20 CDBG funding be allocated to making improvements to Eddie Cyr Park on the former Public Works Yard Property at 1224 North Avenue.

Consolidated Plan

The Consolidated Plan is a five-year planning document required by HUD detailing how the City plans to invest its resources to meet ongoing affordable housing, community development, economic development, and public service needs. The Consolidated Plan guides the use of City resources to address these needs over a five-year period. The City Council adopted the 2019-2023 City of Sierra Vista Consolidated Plan in June 2019 and was subsequently approved by HUD. The Plan establishes the goals and priorities for the use of CDBG funds during the five-year planning period as follows:

Goal Name	Description	Objective	Priority Needs Addressed	Funding Allocated (Five-Year Total)	Percent of Total Allocation
Goal 1: Public Infrastructure/Facility Improvements	ADA Improvements, Public Facility Improvements, and Infrastructure	Availability/ Accessibility	Public Improvements/Infrastructure, Public Facilities Improvements	\$ 719,000	63%
Goal 2: Housing Rehabilitation and Services	Housing Rehabilitation and Accessibility	Affordability	Provide Affordable Housing Opportunities	\$ 100,000	9%
Goal 3: Provision of Needed Services	Community Services; Special Needs Populations (primarily for seniors and youth); Mental Health and Homeless Services	Availability/ Accessibility	Homeless Activities, Public Service Programs	\$ 50,000	4%
Goal 4: Neighborhood Stabilization	Elimination of slum and blight	Sustainability	Elimination of Slum and Blight	\$ 100,000	9%
Goal 5: Fair Housing	Eliminate Discrimination in housing	Availability/ Accessibility	Fair Housing	\$ 0	0%
Goal 6: Administration/Planning	CDBG Admin	Availability/ Accessibility	Program Administration	\$ 171,000	15%

Table 55: Five-Year Goals Summary Information

Priority Need Name	Priority Level	Population	Geographic Areas	Goals Addressing
Public Improvements/Infrastructure	High	Non-housing Community Development, Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Low- and Moderate-Income Neighborhoods	Public Infrastructure/Facility Improvements
Elimination of Slum and Blight	High	Non-housing Community Development, Middle Income (120% AMI), Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Citywide	Neighborhood Stabilization
Public Facilities Improvements	High	Non-housing Community Development, Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Low- and Moderate-Income Neighborhoods	Public Infrastructure/Facility Improvements
Provide Affordable Housing Opportunities	Low	Low Income (50% AMI), Moderate Income (80% AMI), Extremely Low Income (30% AMI), Elderly, Public Housing Residents, Frail Elderly	Citywide	Housing Rehabilitation and Services
Homeless Activities	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Families with Children, Elderly, Chronic Homelessness, Homeless Mentally Ill, Homeless Families with Children, Victims of Domestic Violence- Homeless	Citywide	Provision of Needed Services
Public Service Programs	Low	Elderly, Persons with Mental Disabilities, Victims of Domestic Violence, Families with Children, Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Citywide	Provision of Needed Services
Rental Acquisition and Owner-Occupied Rehabilitation	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Large Families, Families with Children, Elderly, Frail Elderly	Citywide	Housing Rehabilitation and Services
Priority Need Name	Priority Level	Population	Geographic Areas	Goals Addressing
Economic Development	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Moderate Income (80% AMI), Non-housing Community Development	Citywide	Public Infrastructure/Facility Improvements
Fair Housing	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Moderate Income (80% AMI)	Citywide	Fair Housing

Table 50 – Priority Needs Summary

PUBLIC NOTICE

**2020 ANNUAL ACTION PLAN
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

PY 2020 ANNUAL ACTION PLAN PROPOSED PROJECTS

FUNDING SOURCES:

CDBG PY 2020 ALLOCATION: \$271, 810

PROJECTS/PROGRAMS	PROPOSED AMOUNT
CITY PROJECT (NO CAP)	
EDDIE CYR PARK IMPROVEMENTS, 1224 NORTH AVENUE, SIERRA VISTA	\$271,810
PUBLIC SERVICES (15% CAP)	\$0
PLANNING AND ADMINISTRATION (20% CAP)	\$0
TOTAL PROPOSED FUNDING	\$271,810

The City of Sierra Vista is developing its PY 2020 Annual Action Plan for Community Development Block Grant (CDBG) funds. The amount of funds allocated for PY 2020 is \$271,810.

The Community Development Department encourages all parties to participate at a PUBLIC HEARING on Thursday, April 9, 2020 at 5:00 P.M., at the City Council Chambers at City Hall, 1011 N. Coronado Drive, Sierra Vista, Arizona 85635. Otherwise all communications should be addressed in writing to the Community Development Director.

Copies of the proposed **PY 2020 Annual Action Plan** will be available on April 10, 2020 for a 30-day public review at the City of Sierra Vista, City Hall, 1011 North Coronado Drive, Department of Community Development and the website: www.SierraVistaAZ.gov.

The City will provide technical assistance related to this document or public hearing upon request. In addition, the City will make adequate provisions to assist non-English speaking residents in interpreting program opportunities and provisions on a case by case basis, as well as provide auxiliary aides and services for individuals with disabilities. A reasonable number of free copies of the Annual Action Plan, and other standard documentation, will be provided to citizens and groups at their request. Direct comments, questions, or suggested amendments to Matt McLachlan, Department of Community Development, at 520-417-4413 or via email at Matt.McLachlan@SierraVistaAZ.gov. Written comments on the above plan will be received through **May 11, 2020 at 5:00 P.M.** at the following address: City of Sierra Vista, 1011 North Coronado Drive, Department of Community Development ATTN Director.

PUBLISH: MARCH 24, 2020

**Matt McLachlan, Director
Department of Community Development**

Waivers of Community Planning and Development Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts

Waiver Process and Recordkeeping Requirements:

- Grantees must email notification to the attention of CPD Director Kimberly Nash at CPD_COVID-19WaiverSFO@hud.gov
- The email notification must be sent *two calendar days* before the grantee anticipates using the waiver.
- In addition to the summarized justifications provided under each waiver section below, grantees MUST update their program records to include written documentation of the specific conditions that justify the recipient's use of the waiver, consistent with the justifications and applicability provisions provided in the COVID-19 Waiver Memorandum. Provisions that are not specifically waived remain in full effect.

Required Information (complete all fields):

Entitlement Jurisdiction: <u>City of Sierra Vista, Arizona</u>
Requestor Name and Title: <u>Matt McLachlan, Director of Community Development</u>
Phone Number: <u>520-439-2177</u> E-mail: <u>Matt.McLachlan@SierraVistaAZ.gov</u>
Declared-disaster area(s) where the waivers will be used: <u>Arizona</u>
Date on which the grantee anticipates first use of the waiver flexibility: <u>4/9/2020</u>

Grantee will utilize the following waiver flexibilities (select all that apply):

CoC Program:

- Fair Market Rent for Individual Units and Leasing Costs
- Disability Documentation for Permanent Supportive Housing (PSH)
- Limit on Eligible Housing Search and Counseling Services
- Permanent Housing-Rapid Re-housing Monthly Case Management
- Housing Quality Standards (HQS) – Initial Physical Inspection of Unit
- HQS – Re-Inspection of Units
- One-Year Lease Requirement

Description supporting request for the waiver (optional):

ESG Program:

- HMIS Lead Activities
- Re-evaluations for Homelessness Prevention Assistance
- Housing Stability Case Management
- Restriction of Rental Assistance to Units with Rent at or Below FMR

Description supporting request for the waiver (optional):

HOPWA Program:

- Self-Certification of Income and Credible Information on HIV Status
- FMR Rent Standard
- Property Standards for TBRA
- Space and Security

Description supporting request for the waiver (optional):

HOME, CDBG, HTF, ESG, and HOPWA Program Consolidated Planning Requirements:

- Citizen Participation Public Comment Period for Consolidated Plan Amendment
- Citizen Participation Reasonable Notice and Opportunity to Comment

Description supporting request for the waiver (optional):

The City of Sierra Vista advertised a public hearing on the Draft PY 2020 Annual Action Plan for 4/9/2020 at City Hall on its website and the local newspaper pursuant to the City's Citizen Participation Plan. The City has closed its facilities to the public due to the coronavirus pandemic and will attempt to conduct a virtual public meeting. Staff has recommended to the Mayor and City Council that the item be continued to the next regular meeting date of 4/23/20 to await further guidance from HUD on (1) whether the PY 2020 Annual Action Plan submission deadline has been extended; and (2) the public participation/program requirements for how the CARES Act funding will be distributed. The City is anticipating the need to amend its proposed PY 2020 Annual Action Plan to address the CARES Act funding. If the normal Annual Action Plan submission deadline of 45 days prior to the start of the program year remains, the City will need to shorten the normal 30-day public comment period down to 15-days.

RE: COVID-19 Waiver Notification, City of Sierra Vista AZ



CPD_COVID-19WaiverSFO <CPD_COVID-19WaiverSFO@hud.gov>

To ○ Matt McLachlan

Thank you, Matt. Receipt is acknowledged. Kim Nash

From: Matt McLachlan <Matt.McLachlan@SIERRAVISTAAZ.GOV>
Sent: Monday, April 06, 2020 10:36 AM
To: CPD_COVID-19WaiverSFO <CPD_COVID-19WaiverSFO@hud.gov>
Cc: Flores, Michael P <Michael.P.Flores@hud.gov>
Subject: COVID-19 Waiver Notification, City of Sierra Vista AZ

Attn: Kimberly Nash, CPD Director

Attached please find our COVID-19 Waiver Request pertaining to citizen participation requirements for the preparation and submission of the City's PY 2020 Annual Action Plan. Thank you,

Sincerely,

MATT McLACHLAN, AICP
Community Development Director

City of Sierra Vista
1011 N. Coronado Drive
Sierra Vista, AZ 85635-6334
520.417.4413 (office)
520-508-3177 (cell)



City of Sierra Vista

PY 2020 ANNUAL ACTION PLAN

DRAFT

Community Development
Block Grant Program

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DRAFT - FOR PUBLIC COMMENT

Annual Action Plan



AP-05 Executive Summary

The City of Sierra Vista, Arizona, is an entitlement community under Title 1 of the Housing and Community Development Act of 1974. The City is eligible to receive federal funds annually from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) program. Allocations for each CDBG entitlement grantee are determined annually by HUD following the adoption of the federal budget by Congress. HUD grants these funds to the communities to carry out a wide range of community development activities directed towards revitalizing neighborhoods, increasing economic development, and improving community facilities and services. The City's expected PY 2020 CDBG formula allocation is \$271,810. No program income is expected.

Grantees must give maximum priority to activities that benefit low-and moderate-income persons, aid in the prevention or elimination of slum or blight, or meet an urgent community development need that poses a serious threat to public health or welfare. Grantees have wide flexibility to develop their own programs, activities, and funding priorities provided they meet one of these national objectives. The City of Sierra Vista City Council establishes the allocations for the use of CDBG funding based on the priorities set forth in the Five-Year Consolidated Plan. This 2020 AAP is the second year for the 2019-2023 Consolidated Plan period.

The purpose of the AAP is to provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used

each year to address the priority needs and specific goals identified by the Five-Year Consolidated Plan. The AAP is developed in a manner specified by HUD, and the City has followed the prescribed format in completing the plan.

SUMMARY OF THE OBJECTIVES AND OUTCOMES IDENTIFIED IN THE PLAN NEEDS ASSESSMENT OVERVIEW

The Five-Year Consolidated Plan identifies four goals, along with corresponding objectives, to address the City of Sierra Vista housing and community development needs. These goals are summarized as follows:

Goal 1: Public Infrastructure/Facility Improvements

Provide ADA improvements, public facility improvements, and infrastructure.

Goal 2: Neighborhood Stabilization

Eliminate slum and blight.

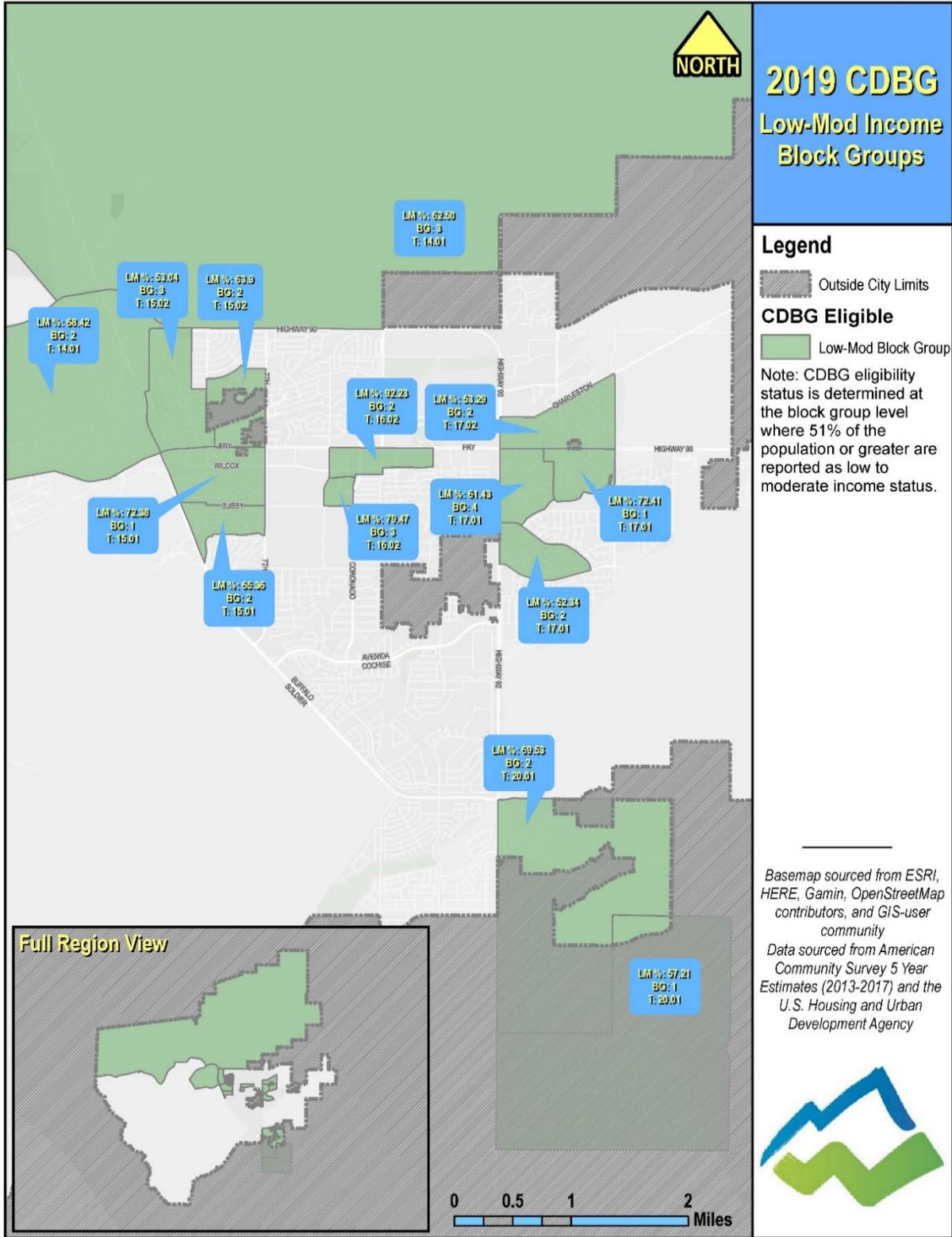
Goal 3. Housing Rehabilitation & Services

Provide housing rehabilitation and accessibility.

Goal 4: Fair Housing

Eliminate discrimination in housing

The City identified local target areas in the Consolidated Plan, and the bulk of the funds the City receives will be concentrated in these areas. The local target areas include Census Tracts 15.01, 15.02, 16.02, 17.01, and 20.01 all of which have the highest number of low and moderate-income households in the City. The needs in the target areas are numerous and varied. Below is a graphic depiction of the CDBG target areas.



EVALUATION OF PAST PERFORMANCE

The previous five years have shown significant progress in the City of Sierra Vista's efforts to implement HUD entitlement programs. The City complies with HUD regulations and continues to deliver community development services in an efficient manner.

The City has been successful in implementing infrastructure projects, blight elimination, emergency home repair, and several public services activities. The City will use CDBG funds to make these programs successful and to meet the goals and objectives identified in the Consolidated Plan.

HOUSING

Emergency Home Repairs: Provide funding for emergency home repairs owner-occupied housing units benefiting low income households. Applications accepted on a first come/first served basis. The City expended \$59,940.55 on carrying out emergency home repairs at nine properties during PY 2017/2018. (Related Goal: Owner Housing Rehabilitation)

BLIGHT REMOVAL

Demolition of Single-Family Home: Provide funding for the demolition of blighted structure eliminating slum/blight influence on neighborhood. The City expended \$15,000 in PY 2018 to demolish a single-family residence located at 523 E. Leonardo De Vinci Drive that was condemned by the City for building violations and was determined to be dangerous, unsafe, and unfit for human habitation.

PUBLIC SERVICES

Boys and Girls Club Scholarships: Provide funding to defray the costs of before and after school program scholarships for youth between 6-17 years of age that qualify for free or reduced lunch. The program provides a safe place where participants are exposed to the Club's programs including STEM, sports, arts and more. The City expended \$45,000 in PY 2017, 2018 and 2019 to financially assist 120 children participate in the program.

Working Well Project: Provide funding to assist individuals within Sierra Vista who are living with mental health and/or substance abuse issues overcome barriers to employment. The City expended \$15,000 in PY 2018 and 2019 to assist 90 individuals with job hunting, connection to community resources, and support in community reentry and diversion programs (CARE Court, Drug Court). Through this program, 20 persons have obtained stable employment in the community, five others lost their employment within three months of hire, and a number of others are continuing to seek or have been lost to follow up (left area, moved, or are otherwise unreachable).

PUBLIC FACILITY IMPROVEMENTS

Veterans Memorial Park: In PY 2016, the City constructed accessible pathways around the playground and to the main entrance. The City also constructed a ten-foot wide pathway in front of Centennial Pavilion. The total cost of these improvements was \$167,127.

Timothy Lane Park Improvements: Provide funding for the construction of a stormwater basin, multi-use pathways, and landscape improvements. The City

expended \$180,340 in PY 2018 and 2019 towards construction.

North Garden Avenue Park Improvements: In PY 2019, City Staff developed a concept plan for improvements to Soldier Creek Park and Landwehr Plaza in consultation with the Carmichael Neighborhood Association, West End Commission, and the Sierra Vista Parks and Recreation Commission. The construction documents will be prepared by City Engineering Staff in the Fall of 2020. Construction is scheduled to take place in the Winter/Spring of 2021. The total budget for this project is \$200,000.

Demolition of Former Public Works Yard (Precursor to Eddie Cyr Center Park Project): Provide CDBG funding for the demolition of buildings located at 1224 North Avenue to prepare the land for additional parking/recreational use (refer to Eddie Cyr Park Master Plan). The demolition work was completed in December 2019 at a total cost of \$82,515.

PUBLIC INFRASTRUCTURE IMPROVEMENTS

5th Street North (Fry Townsite) – curb, gutter and sidewalk along west side, south of Denman Avenue. The project was completed in the Spring of 2020 at a total cost of 84,680.05.

Alley between N. 1st Street and N. 2nd Street (Fry Townsite) – repave alley and install vertical curb along eastern extent to improve drainage. This project was completed in the Spring of 2020 at a total cost of \$87,401.33.

Solar Streetlights (Sulger/Fry Townsite): In PY 2017, the City installed 35 solar powered street-lights in the Fry Townsite and Sulger neighborhoods to increase

public safety at a total cost of \$161,838.

Taylor Drive (Garden Canyon): In PY 2016, the City installed curb, gutter and sidewalk along Taylor Drive, from North Garden Avenue to North Avenue at a total cost of \$109,430.

ADA Ramps/Sidewalks: In PY 2019, the Streets Section of the Public Works Department installed 446 lineal feet of sidewalk, 102 square feet of curb, and one ADA ramp along Toscanini Avenue, just north of E. Mediterranean Drive. The street is in a low-to-moderate income neighborhood.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS

Comments and concerns raised during the citizen participation process were taken into consideration when developing the Consolidated Plan's goals and objectives. The City conducts its citizen participation process according to the City's Citizen Participation Plan (approved by the City Council in June 2014). The Plan calls for holding at least two public hearings per year to obtain the views and comments of residents, service providers, government agencies, and other stakeholders regarding the HUD funded programs in the City's program area. At least one of these hearings must be held prior to the adoption of the proposed Annual Action Plan. The second public hearing is usually conducted in conjunction with the preparation of the CAPER. Citizens shall be given adequate notice of all hearings and meetings through advertisement in the local newspaper at least 14 calendar days in advance of the hearing or at the beginning of the official public comment period, whichever occurs first. The AAP process begins with a "Notice of Funding Availability" requesting applications for proposed projects or services. This was done through direct email correspondence with public service providers; newspaper advertisement;

and posting on the City's website, newsletter and social media posts. The notice set the date, time, and location of a public meeting to review application requirements and answer questions as well as the initial public hearing before City Council to consider the funding requests. Meeting minutes are provided in the Appendix.

Comments and concerns raised during the citizen participation process were taken into consideration when developing the Annual Action Plan budget. The Annual Action Plan is a collaborative process that involves interviews with stakeholders and meetings with the public to determine priority activities. Activities were selected to support and address the priority needs and strategies identified in the Five-Year Consolidated Plan.

SUMMARY OF PUBLIC COMMENTS

The Annual Action Plan will be made available at City Hall and on the City's website for public viewing. Public comments can be sent in writing to City Hall at:

*City of Sierra Vista
Department of Community Development
ATTN: Matt McLachlan, Director
1011 North Coronado Drive
Sierra Vista, AZ 85635*

Or by email to: Matt.McLachlan@SierraVistaAZ.gov

Comments Regarding Community Needs

{to be added}

Minutes from public meetings and hearings are provided in the Appendix of this report.

DRAFT - FOR PUBLIC COMMENT

SUMMARY OF COMMENTS OR VIEWS NOT ACCEPTED AND THE REASONS FOR NOT ACCEPTING THEM

All comments received by the City of Sierra Vista were considered and are, generally or specifically, addressed by the Annual Action Plan.

SUMMARY

The 2020 Annual Action Plan will address the identified goals, objectives and strategies and will meet the City's community development needs. These needs were identified through a citizen participation process that involved neighborhood residents, service providers and other community partners. The Consolidated Plan guides the City's use of CDBG resources through specific goals identified in the plan.

PR-05 Lead & Responsible Agencies

AGENCY/ENTITY RESPONSIBLE FOR PREPARING/ADMINISTERING THE CONSOLIDATED PLAN

The following are the agencies/entities responsible for preparing the Annual Action Plan and Consolidated Plan and those responsible for administration of each grant program and funding source.

Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	City of Sierra Vista	Community Development Department (CDD)

NARRATIVE

The City of Sierra Vista, Department of Community Development has full responsibility for implementing the CDBG program, including administering all grants, preparing the Five-Year Consolidated Plan, the Annual Action Plan, the Consolidated Annual Performance and Evaluation Report, and financial reporting. The Department of Community Development works closely with Public Works and the Finance Departments, as well as any other pertinent City or County Departments.

CONSOLIDATED PLAN PUBLIC CONTACT INFORMATION

Inquiries, comments or complaints concerning the Consolidated Plan, any amendments, or performance reports, can be conveyed by contacting City staff at:

City of Sierra Vista

Community Development Department

1011 North Coronado

Sierra Vista, AZ 85635

Telephone: (520) 417-4413

Fax: (520) 452-7023

Matt.McLachlan@SierraVistaAZ.gov

Business hours: 8:00 a.m. – 5:00 p.m., Monday through Thursday.

Complaints and related comments on the programs may also be offered at the public hearings.

Written responses to all written complaints may also be made to the Arizona Field Office of the U.S. Department of Housing and Urban Development (HUD) at the following address:

U.S. Department of Housing and Urban Development

Community Planning and Development Division

One North Central Avenue, Suite 600

Phoenix, Arizona 85004

Phone: 602-379-7100

Fax: 602-379-3985

TTY: 602-379-7181

AP-10 Consultation

SUMMARY OF THE JURISDICTION'S ACTIVITIES TO ENHANCE COORDINATION BETWEEN PUBLIC AND ASSISTED HOUSING PROVIDERS AND PRIVATE AND GOVERNMENTAL HEALTH, MENTAL HEALTH AND SERVICE AGENCIES

Institutional coordination of the Consolidation Plan establishes a unified vision for community development. The City uses a collaborative process to shape various programs into effective, coordinated strategies. This process also facilitates the opportunity for planning and citizen participation to take place in a comprehensive context, attempting to reduce duplication of effort at the local level.

The City will execute this Consolidated Plan in harmony with public, private, and nonprofit agencies. Nonprofit agencies may include, but are not limited to, service providers and community housing development organizations. Private sector partners may include, but are not limited to, local financial institutions,

developers, and local businesses. The City works closely with its partners to design programs that address identified needs.

DESCRIBE COORDINATION WITH THE CONTINUUM OF CARE AND EFFORTS TO ADDRESS THE NEEDS OF HOMELESS PERSONS (PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS, AND UNACCOMPANIED YOUTH) AND PERSONS AT RISK OF HOMELESSNESS

The City participates in Continuum of Care activities or programs, but does not fund any activities. The City has limited direct experience with not-for-profit community service providers and housing providers. Efforts have begun to build contacts and relationships with local, county, and regional entities to support and implement CDBG programs. This has been done through the establishment of a Public Service Agency list. The City provides notices to agencies for the purposes of gathering input through meetings and surveys and the Notice of Funding Availability process.

DESCRIBE CONSULTATION WITH THE CONTINUUM(S) OF CARE THAT SERVES THE JURISDICTION'S AREA IN DETERMINING HOW TO ALLOCATE ESG FUNDS, DEVELOP PERFORMANCE STANDARDS AND EVALUATE OUTCOMES, AND DEVELOP FUNDING, POLICIES AND PROCEDURES FOR THE ADMINISTRATION OF HMIS.

As stated above, the city participates in Continuum of Care activities or programs but does not fund any activities. The City does not receive ESG funds, and no agencies received ESG funds.

Agencies, groups, organizations and others who participated in the process and consultations

Cochise County CoC; West End Commission; Carmichael Neighborhood Association.

IDENTIFY ANY AGENCY TYPES NOT CONSULTED AND PROVIDE RATIONALE FOR NOT CONSULTING

The City follows HUD rules and regulations for Citizen Participation, and therefore offers a variety of participation and comment venues. Citizens are provided information via Notices published in the local newspaper, City website, and postings. The City has made a concerted effort to contact all known agencies and organizations involved in activities that are relevant to CDBG activities and programs. All Notices are sent directly to the Continuum of Care participants and an e-mail list of local social service agencies.

DRAFT - FOR PUBLIC COMMENT

AP-12 Citizen Participation

SUMMARY OF CITIZEN PARTICIPATION PROCESS/EFFORTS MADE TO BROADEN CITIZEN PARTICIPATION

The City considers the involvement of its low- and moderate-income residents and those agencies that serve the low- and moderate-income residents to be essential to the development and implementation in its Five-Year Consolidated Plan and its Annual Action Plans. The chart below chronicles the public involvement process.

2020 Citizen Participation Outreach

SCHEDULE	JAN	FEB	MAR	APR	MAY
Outreach					
NOFA Published in SV Herald/Posted on City Website/Facebook/Newsletter	29 TH				
Email Notice and Applications sent to Public Service Agencies		3 RD			
Community Meeting at City Hall		18 TH			
Continuum of Care Meeting Announcement		18 TH			
West End Commission			9 TH		
Council Hearings/Actions					
Public Hearing #1, Agency Requests, Council Chambers @ 5:00 P.M.			12 TH		
Public Hearing #2, Draft Annual Action Plan Presentation				9 TH	
30-Day Public Comment Period				10 TH (Start)	11 TH (End)
Annual Action Plan Adoption					14 TH
Submit Annual Action Plan to HUD for Review					15 TH

SUMMARIZE CITIZEN PARTICIPATION PROCESS AND HOW IT IMPACTED GOAL-SETTING

Comments and concerns raised during the citizen participation process were taken into consideration when developing the Consolidated Plan's goals, objectives and strategies. The Consolidated Plan is a collaborative process that involves interviews with stakeholders and meetings with the public to determine

areas of need. As part of this process, the City sought to identify the priority needs and strategies to address those needs. Priority needs were identified based on available housing data, public input, non-profit agency meetings and other forms of outreach. In addition, the City consulted with various City Departments to identify priority needs and develop corresponding strategies.

AP-15 Expected Resources

INTRODUCTION

Allocations for each CDBG entitlement grantee are determined annually by HUD following the adoption of the federal budget by Congress. HUD grants these funds to the communities to carry out a wide range of community development activities directed towards revitalizing neighborhoods, increasing economic development, and improving community facilities and services. Grantees must give maximum priority to activities that benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight and meet urgent community development needs that pose a serious threat to health or welfare of the community. Grantees have wide flexibility to develop their own programs, activities, and funding priorities so long as they meet one of these national objectives. The City of Sierra Vista City Council establishes the allocations for the use of CDBG funding based on the priorities set forth in the Consolidated Plan.

The City is basing its Draft Annual Action Plan on the PY 2020 allocation amount of \$271,810. No program income for CDBG is expected. CDBG funds will be used for redeveloping the former Public Works Yard (building demolition was completed in 2019) into an integral extension of Eddie Cyr Park pursuant to the recommendations contained in Phase III of the Eddie Cyr Park Master Plan. The

park is situated in Census Tract 15.02, Block Group 3, Sierra Vista, Cochise County, Arizona. According to the most recent U.S. Census Bureau data, 53% of households in this neighborhood are at or below HUD’s low to moderate income threshold.

Anticipated Resources Table

Program	Sources of Funds	Uses of Funds	Expected Amount Available – Year 2				Expected Amount Available Remainder of Con Plan	Narrative
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	Public/Federal	Admin/Planning, Home Rehab, Blight Removal, Infrastructure	\$271,810	\$0	\$271,174	\$542,984	\$597,016	Additional resources for leveraging may include State and Federal grants, City Departments, public or social service providers, or other sources.

EXPLAIN HOW FEDERAL FUNDS WILL LEVERAGE THOSE ADDITIONAL RESOURCES (PRIVATE, STATE AND LOCAL FUNDS), INCLUDING A DESCRIPTION OF HOW MATCHING REQUIREMENTS WILL BE SATISFIED

The City will cultivate funding partners who can match the City’s investment of CDBG funds. The City administration recognizes that the City’s annual entitlement and formula allocations are not enough to meet all its needs. Additional funds need to be raised to ensure that more infrastructure improvements, affordable housing, and community services are available for those in need.

Matching requirements will be satisfied with other eligible financial resources and/or in-kind services, and the City will continue to seek this type of matching as well as financial matches.

The City has received funds from a variety of other sources over the past decade. These include HOME funds, and NADBank grant for a major sewer

project, County funds for emergency repairs and other projects, as well as an Energy Efficient Block Grant for lighting in a low-mod neighborhood. The Community Partnership of Southern Arizona, based in Tucson, has several programs in Sierra Vista. The City uses general fund resources for infrastructure and community service activities on a regular basis, but such funds are becoming increasingly limited in light of other needs and priorities across the City.

IF APPROPRIATE, DESCRIBE PUBLICALLY OWNED LAND OR PROPERTY LOCATED WITHIN THE JURISDICTION THAT MAY BE USED TO ADDRESS THE NEEDS IDENTIFIED IN THE PLAN

The PY 2020 CDBG funds are programmed to make a formerly idle city-owned property usable to the public for recreational purpose providing an area benefit to the neighborhood through its physical and aesthetic enhancement.

DISCUSSION

Please see the preceding responses.

AP-20 Annual Goals and Objectives

Goals Summary Information								
#	Goal Name	Start	End	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Infrastructure / Facility Improvements	2020	2022	Non-Housing Community Development	Low/Mod Area	Public Improvements/ Infrastructure, Public Facilities Improvements	CDBG: \$271,810	Public Facility/ Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,270 Persons Assisted
2	Housing Rehabilitation and Services	2020	2021	Affordable Housing	Low/Mod Area, Citywide	Provide Affordable Housing Opportunities	CDBG: \$0	N/A
3	Provision of Needed Services	2020	2021	Non-Homeless Special Needs, Non-Housing Community Development, Homeless	Citywide	Homeless Activities, Public Service Programs	CDBG: \$0	N/A
4	Neighborhood Stabilization	2020	2021	Non-Housing Community Development	Citywide	Elimination of Slum and Blight	CDBG: \$0	N/A
5	Fair Housing	2020	2021	Other: Fair Housing	Citywide	Fair Housing	CDBG: \$0	N/A
6	Administration/ Planning	2020	2021	Other: Program Administration	Citywide	Program Administration	CDBG: \$0	N/A

Goal Descriptions Table		
1	Goal Name	PUBLIC INFRASTRUCTURE/FACILITY IMPROVEMENTS
	Goal Description	Public Facility Improvements \$271,810
2	Goal Name	HOUSING REHABILITATION AND SERVICES
	Goal Description	Housing Rehabilitation, Rental Assistance, Homeownership; and Accessibility CDBG \$0
3	Goal Name	PROVISION OF NEEDED SERVICES
	Goal Description	Community Services; Special Needs Populations; Mental Health & Homeless Services CDBG \$0
4	Goal Name	NEIGHBORHOOD STABILIZATION
	Goal Description	Elimination of slum and blight CDBG \$0
5	Goal Name	FAIR HOUSING
	Goal Description	Eliminate discrimination in housing CDBG \$0
6	Goal Name	ADMINISTRATION/PLANNING
	Goal Description	CDBG Administration CDBG \$0

ESTIMATE THE NUMBER OF EXTREMELY LOW-INCOME, LOW-INCOME, AND MODERATE-INCOME FAMILIES TO WHOM THE JURISDICTION WILL PROVIDE AFFORDABLE HOUSING AS DEFINED BY HOME 91.215(b):

There is no funding directly for housing in the 2020 CDBG funding. However, the PY 2020 funding is proposed to be spent in an American Community Survey designated low-income neighborhood to improve its livability.

AP-35 Projects

INTRODUCTION

During the Fall of 2019, the City demolished several blighted buildings at the former Public Works Yard at 1224 North Avenue using CDBG funds. The demolition is part of a larger project of integrating the property with Eddie Cyr Center Park as part of the final phase of an overall master plan for the park.

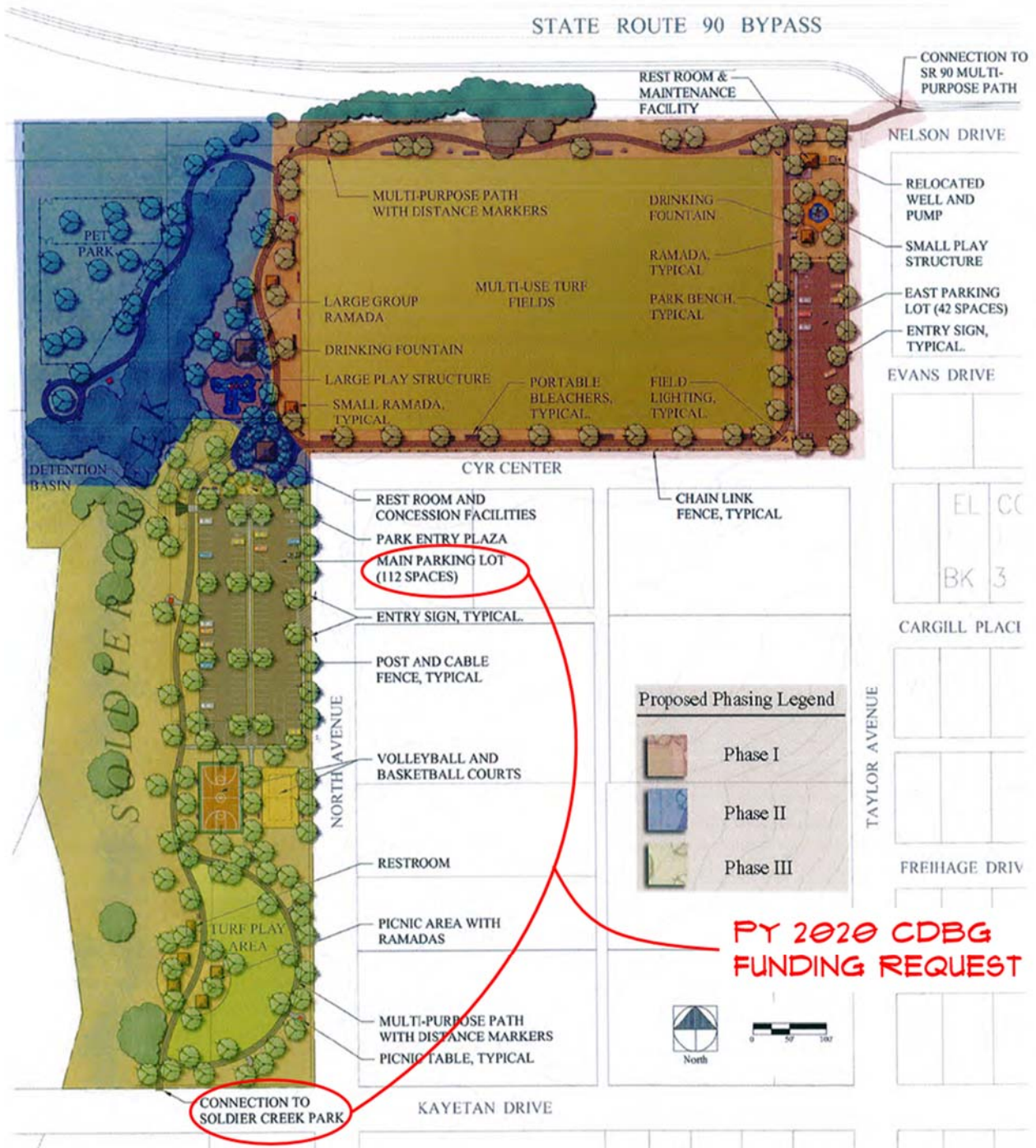
Eddie Cyr Center Park is a neighborhood park that includes children's playgrounds (shaded), drinking fountains, lighted multi-purpose sports fields featuring artificial turf, ramadas with electricity and picnic tables, restrooms, and walking path. There are currently 41 paved parking spaces (three meeting ADA requirements) located on Taylor Drive, east of the sports fields.

This project will implement major components the final phase the Eddie Cyr Master Plan to improve the form and function of the park. The quantifiable outcomes will be the number of parking spaces added to serve the public; the lineal feet added to the City's trail system; and trees and/or shrubs installed to enhance the aesthetics of the property and natural environment.

Scope of Work

- *Parking Lot:* The parking lot portion of the project involves paving the drive aisles, ADA parking spaces, and a certain number of standard parking spaces depending upon construction costs. The balance of the parking spaces will be surfaced using decomposed granite. (Estimated Cost: \$236,810)
- *Trail Connection:* An eight-foot wide multi-use path, measuring approximately 920 feet in length, is proposed to connect the perimeter loop trail established at Eddie Cyr Park to the existing multi-use path leading to Solider Creek Park to the south as shown on the aerial photo. (Estimated Cost: \$20,000)
- *Landscaping:* The City will install trees and shrubs along the multi-use path and in small islands in the parking lot. (Estimated Cost: \$15,000)

Eddie Cyr Park Master Plan



PY 2020 CDBG FUNDING REQUEST

PROPOSED PHASING PLAN



DESCRIBE THE REASONS FOR ALLOCATION PRIORITIES AND ANY OBSTACLES TO ADDRESSING UNDERSERVED NEEDS

In the Consolidated Plan, the principal needs identified are: 1) Public Infrastructure/Facility Improvements, 2) Housing Rehabilitation and Services, 3) Provision of Needed Services, 4) Neighborhood Stabilization, and 5) Fair Housing. The 2019 Public Meetings and Public Hearings were instrumental in identifying these principal needs for our community. However, Public Improvements and Infrastructure continue to receive *high* rankings because they are a means to make significant improvements in the quality of life in the distressed neighborhoods.

The development of the Annual Action Plan involved consultation with those agencies involved in delivering housing, housing services, and community improvements. Meetings and discussions were held between the staff of the City's Department of Community Development and other City Departments, as well as conducting meetings with appropriate housing and social service agencies. Public input was also solicited through a public meeting and public hearings. The project selected to receive funding meet objectives and goals set by the City to address the needs of low- and moderate-income persons on an area basis.

The City's primary obstacle to meeting underserved needs is a lack of funding. In recent years, due to the lingering effects of the Great Recession, reduced revenues have plagued all levels of government (federal, state, and local). These reduced revenues have hindered the City's ability to meet the needs of low-income residents. Another obstacle to meeting underserved needs is the generally increasing demand for public services that is placing an additional burden on public service agencies within the City.

AP-50 Geographic Distribution

DESCRIPTION OF THE GEOGRAPHIC AREAS OF THE ENTITLEMENT (INCLUDING AREAS OF LOW-INCOME AND MINORITY CONCENTRATION) WHERE ASSISTANCE WILL BE DIRECTED

The entire second year allocation will be directed to implementing the Eddie Cyr Park Master Plan. The park is in Block Group 3, Census Tract 15.02, Sierra Vista, Cochise County, Arizona. This neighborhood is filled with modest single-family homes and small apartment buildings, several churches, commercial and light industrial uses. More than half (53%) of the 1,270 residents are in low-to-moderate income households. Moreover, the population characteristics of this block group are 41.7% are minority, 15.7% have no vehicle, and 14.3% are 65 years of age or older according to census data.

Geographic Distribution Table

Target Area	Percentage of Funds
Low- and Moderate- Income Areas	100%

RATIONALE FOR THE PRIORITIES FOR ALLOCATING INVESTMENTS GEOGRAPHICALLY

The City has worked closely with the public and civic leaders to ascertain the priority needs within the targeted areas. Meetings with agency providers, neighborhood associations, and the West End Commission guided the prioritization of the needs.

AP-55 Affordable Housing

INRODUCTION

As stated previously, the City places a high priority on providing homeownership opportunity in Sierra Vista. This goal shall be addressed, in part, by local non-profit organizations and developers that construct new, modestly priced, affordable houses, or repair existing houses for resale to lower-income, first-time homebuyers. In addition, the City shall seek creative ways in which we can provide affordable housing opportunities and a means for obtaining such.

For the second program year, the city does not plan to directly support any affordable housing activities using CDBG funds.

One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special Needs	0
Total	0

One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through:	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

DISCUSSION

The City will rely on various partners throughout the jurisdiction, and county in assisting its residents in obtaining affordable housing.

AP-60 Public Housing

INTRODUCTION

The City of Sierra Vista does not have a Public Housing Authority nor does the City own or operate any public housing. Additionally, the City of Sierra Vista does not administer any Section 8 certificates. As a result, the needs of public housing are not within the scope of this Consolidated Plan. In the absence of a locally administered program, the City works cooperatively with the Housing Authority of Cochise County which provides City residents any Section 8 and VASH vouchers.

ACTIONS PLANNED DURING THE NEXT YEAR TO ADDRESS THE NEEDS TO PUBLIC HOUSING

Not Applicable

ACTIONS TO ENCOURAGE PUBLIC HOUSING RESIDENTS TO BECOME MORE INVOLVED IN MANAGEMENT AND PARTICIPATE IN HOMEOWNERSHIP

Not Applicable

IF THE PHA IS DESIGNATED AS TROUBLED, DESCRIBE THE MANNER IN WHICH FINANCIAL ASSISTANCE WILL BE PROVIDED OR OTHER ASSISTANCE

The Housing Authority of Cochise County are not designated as troubled.

DISCUSSION

Not Applicable

AP-65 Homeless and Other Special Needs Activities

INTRODUCTION

This section of the Annual Action Plan describes the City of Sierra Vista one-year goal and the specific actions steps it will undertake in the program year to carry out the homeless strategy identified in the Strategic Plan. Additionally, this section addresses any activities related to the supportive housing needs of non-homeless populations.

Going forward the City will work to assess the community's homeless needs and develop the policies, procedures and capacity to better assist homeless and other special needs activities. Several avenues already exist and will be expanded upon to achieve these goals. The City has a Commission of Disabilities and is a member of the regional Continuum of Care.

DESCRIBE THE JURISDICTIONS ONE-YEAR GOALS AND ACTIONS FOR REDUCING AND ENDING HOMELESSNESS:

Homelessness is a complex problem that requires an emergency response. Risks such as loss of employment, domestic violence, low education attainment, mental health, and substance abuse all contribute to homelessness. Below is the strategy that the City will use to combat this issue.

REACHING OUT TO HOMELESS PERSONS (ESPECIALLY UNSHELTERED PERSONS) AND ASSESSING THEIR INDIVIDUAL NEEDS

The City government cannot directly assist persons experiencing homelessness; rather it relies on the Good Neighbor Alliance (owns the homeless shelter) and other service-oriented agencies to assist those persons. The Cochise County Resources Guide lists a number of organizations and agencies that provide food, clothing, financial assistance, healthcare, and transportation assistance. These include State and County agencies and organizations such as the St. Vincent DePaul Society, the Salvation Army, the American Red Cross SSVF Program, the Wellness Connection, the Veterans' Administration, services from Fort Huachuca, the Arizona Coalition for Military Families (focused for service providers), and Good Neighbor Alliance.

The one homeless shelter in the City—the Good Neighbor Alliance facility—provides services for men, women, and families. Good Neighbor Alliance has received a PATH grant for the last several years and has staff and caseworkers performing outreach to those individuals experiencing homelessness throughout Cochise County; they continue to reapply annually for the PATH grant. Good Neighbor Alliance is an emergency and temporary shelter that offers a walk-in shower program, clothes washing, nightly dinner, AA and NA meetings at the location, and case management to ensure that the clients can access services. The Good Neighbor Alliance facility has a total capacity of 20 persons, combination of single men, single women, and families and has an estimated occupancy rate of 90 percent.

The Forgach House, owned and managed by Catholic Community Services, is a local domestic violence shelter. Clients receive shelter and services up to six weeks; services include counseling, transportation, and child therapy. Additionally, the Forgach House access to transitional shelter for three

months or longer. The Forgach House has 40 beds and an estimated occupancy rate of 75 percent. The Con Plan lists the Cochise County Children's Crisis Center in Huachuca City, but it has closed its doors.

The City has used the Arizona Department of Housing CDBG funds for the Good Neighborhood Alliance (local homeless shelter) prior to becoming an entitlement community—2005 CDBG funded a volunteer coordinator, 2009 CDBG funded a modular building for use as a services center, and 2013 CDBG funded site and safety improvements, fencing, landscaping, and detention basin. In 2016, the City hired a contractor to perform a hot tar re-roof of the Samaritan Station building.

In the 1990s, the City used CDBG funding to assist Catholic Community Services in building the Forgach House. Forgach House has since built a new and larger facility without CDBG funding.

The City will continue to assess the community's needs and develop the policies, procedures, and capacity to better assist persons experiencing homelessness and other special needs activities. Several avenues already exist, and the City will attempt to expand its assistance to achieve these goals.

ADDRESSING THE EMERGENCY SHELTER AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS

There is one homeless shelter in the City—the Good Neighbor Alliance facility that is for men, women, and families. Good Neighbor Alliance has received a PATH grant for the last several years and has staff and caseworkers performing outreach to those individuals experiencing homelessness throughout Cochise County. Good Neighbor Alliance is an emergency and temporary shelter that offers a walk-in shower program, clothes washing, nightly dinner, AA and NA

meetings at the location, and case management to ensure that the clients can access HUD and DES programs.

The Good Neighbor Alliance facility has a total capacity of 20 persons, combination of single men, single women, and families and has an estimated occupancy rate of 90 percent. In 2016 the City hired a contractor to carry out a hot tar re-roof at the Samaritan Station (dorm) to prevent leaking and keep the facility open. Good Neighbor Alliance has received ESG and rapid rehousing funding, but due to State cuts didn't receive funding for several years; however, they are now receiving a small amount of funding. They work with agencies like the Legacy Foundation for operating funding and housing clients. GNA also works closely with the mental health providers to ensure the well-being of their clients.

HELPING HOMELESS PERSONS (ESPECIALLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING, INCLUDING SHORTENING THE PERIOD OF TIME THAT INDIVIDUALS AND FAMILIES EXPERIENCE HOMELESSNESS, FACILITATING ACCESS FOR HOMELESS INDIVIDUALS AND FAMILIES TO AFFORDABLE HOUSING UNITS, AND PREVENTING INDIVIDUALS AND FAMILIES WHO WERE RECENTLY HOMELESS FROM BECOMING HOMELESS AGAIN

The City alone does not have the ability to address this problem. In response, the City works with a number of homeless service providers to address this problem. The Good Neighbor Alliance PATH team and the case managers are instrumental in assisting these individuals. Aiding people experiencing homelessness or having experienced homelessness or could soon face homelessness is a focus of the Cochise County Continuum of Care.

HELPING LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS, ESPECIALLY EXTREMELY LOW-INCOME INDIVIDUALS AND FAMILIES AND THOSE WHO ARE: BEING DISCHARGED FROM PUBLICLY FUNDED INSTITUTIONS AND SYSTEMS OF CARE (SUCH AS HEALTH CARE FACILITIES, MENTAL HEALTH FACILITIES, FOSTER CARE AND OTHER YOUTH FACILITIES, AND CORRECTIONS PROGRAMS AND INSTITUTIONS); OR, RECEIVING ASSISTANCE FROM PUBLIC OR PRIVATE AGENCIES THAT ADDRESS HOUSING, HEALTH, SOCIAL SERVICES, EMPLOYMENT, EDUCATION, OR YOUTH NEEDS

This is being discussed at the Cochise County Continuum of Care. For several years, GNA did not received ESG or rapid rehousing funding, due to State funding cuts. However, GNA does now have a small amount of funding to assist with rehousing. However, being grant funded, funding is unknown year-to-year.

Furthermore, the City will continue to work with homeless service providers a to implement a cohesive, community-wide discharge coordination policy that can be successfully implemented to ensure that persons being discharged from publicly funded agencies and institutions do not become homeless upon release.

DISCUSSION

The City does not anticipate funding homeless activities with the PY 2020 CDBG award. The City will continue to offer other assistance, advice, and coordination with agencies that provide day facilities, case management, job skills training, vocational tools and other homeless services.

AP-75 Barriers to Affordable Housing

INTRODUCTION

This section of the Annual Action Plan summarizes actions the City of Sierra Vista will undertake during the program year to reduce barriers to affordable housing and influence whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include land use controls, zoning ordinances, building codes, and policies that affect the return on residential investment.

ACTIONS IT PLANNED TO REMOVE OR AMELIORATE THE NEGATIVE EFFECTS OF PUBLIC POLICIES THAT SERVE AS BARRIERS TO AFFORDABLE HOUSING SUCH AS LAND USE CONTROLS, TAX POLICIES AFFECTING LAND, ZONING ORDINANCES, BUILDING CODES, FEES AND CHARGES, GROWTH LIMITATIONS, AND POLICIES AFFECTING THE RETURN ON RESIDENTIAL INVESTMENT

The City has several strategies that it utilizes to remove or ameliorate the negative effects of public policies that are barriers to affordable housing. In general, the City of Sierra Vista will continue to work with non-profit and for-profit housing developers and providers to increase the amount of affordable housing.

The City has addressed its zoning and land use regulations to ensure they are as equitable and open as possible. Development standards, though they sometimes add costs to construction or rehabilitation, are necessary for the safety and health of residents. The City continues efforts to streamline and

facilitate the permitting process locally. The City reviews building codes to ensure that non-life safety codes are not adding cost.

The City continues to have one of the lowest property tax rates in AZ.

DISCUSSION

Public policies can have a direct impact on barriers to affordable housing. Sierra Vista has recognized this fact and is currently undergoing its own processes to expose any barriers or obstacles to developing affordable and fair housing. It is anticipated the documents such as the zoning and building codes and the City Master Plan do not create barriers to affordable housing as there are many affordable units within the City of Sierra Vista.

DRAFT - FOR PUBLIC COMMENT

AP-85 Other Actions

INTRODUCTION

This section of the Annual Action Plan describes the City of Sierra Vista' planned actions to carry out the following strategies outlined in the Strategic Plan:

- Foster and maintain affordable housing;
- Evaluate and reduce lead-based paint hazards;
- Reduce the number of poverty-level families;
- Develop institutional structure; and enhance coordination.

In addition, the City has identified obstacles to meeting underserved needs and proposed actions to overcome those obstacles.

ACTIONS PLANNED TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS

One obstacle to meeting underserved needs is the lack of resources. The City of Sierra Vista plans to review alternative sources of funds to help address the needs of City residents. Efforts will be made to submit grant applications to Federal, state, and local resources. Specific grant applications could include HUD Programs, other Community Development Initiatives, infrastructure improvements, and neighborhood revitalization.

In addition, public service projects and/or programs that can be supported by CDBG funds are limited yet create a large demand for funding. The City will continue to work with public service providers to expand services and become more of a resource for these providers.

Poverty levels have increased between 2000 and 2017 (10.5 percent to 14.2 percent). It can be assumed that between 2000 and 2017 that poverty has increased due to lingering effects of the “Great Recession”. Federal program funds being used are not designed to be anti-poverty programs, thus limiting the amount of resources available for such activities. The improvements that occur within Community Development Block Grant eligible areas require that Section 3 area residents are used, when feasible. Sierra Vista, however, is dependent on the availability of funding in order to accomplish infrastructure improvements.

The City, through the Consolidated Plan, shall seek to target federal funds, and other available resources, to residents that have traditionally not been served, or are underserved by previous programs. A strong emphasis will be placed on programmatic restructure that is not only compliant with changing rules and regulations, but make sense for today's economic climate, and ever-changing community structure.

ACTIONS PLANNED TO FOSTER AND MAINTAIN AFFORDABLE HOUSING

As noted, the City could, in later program years, provide rental assistance and seek to develop affordable housing projects. The latter efforts will be limited because of the amount of funds available and the many competing needs.

ACTIONS PLANNED TO REDUCE LEAD-BASED PAINT HAZARDS

The City incorporates all HUD requirements concerning lead-based paint abatement into its housing rehabilitation programs, will see that program participants are informed about lead-based paint hazards and will see that all abatement work is undertaken by qualified contractors who have completed US HUD and EPA lead training courses.

ACTIONS PLANNED TO REDUCE THE NUMBER OF POVERTY-LEVEL FAMILIES

Because the nature of poverty is complex and multi-faceted, the City will attempt to allocate CDBG funds for services to very low-income households. CDBG can provide funding for meeting these critical basic needs, but these efforts will be constrained by the amount of funds available and competing priority needs. One activity, scholarships for after school programs organized by the Boys & Girls Club of Sierra Vista, will be offered in the first year.

According to the 2013-2017 American Community Survey (ACS) estimates, 14.2% of people living in the City of Sierra Vista are below poverty level. The City of Sierra Vista does not possess the capacity or manpower to directly improve the poverty status of its citizens. However, the City supports non-profit groups, County and State efforts to move low-income persons to economic self-sufficiency or to a maximum level of economic independence.

ACTIONS PLANNED TO DEVELOP INSTITUTIONAL STRUCTURE

The City has in place a strong institutional structure necessary to carry out its housing, community and economic development strategies. The City's Community Development Department will administer the CDBG Program.

In conjunction with other City operating departments, the Community Development Department will also implement any public works project proposed by the 2015-2019 Consolidated Plan or any of the Annual Action Plans.

Accordingly, the Community Development Department and the City's non-profit agencies have longstanding ties and an effective delivery system for social services to the youth, persons with special needs and low- and moderate-income residents. The Community Development Department will integrate the

public service activities and affordable housing proposed in the Action Plan with these on-going operations.

The City will continue to coordinate with various community groups to determine objectives and goals through the public participation process. These groups play a vital role in implementing the Five-Year Consolidated Plan and the Annual Action Plans, annual Performance Reviews, and any proposed Substantial Amendments. All stakeholders are welcomed and encouraged to participate in the implementation of this Consolidated Plan and Action Plan.

ACTIONS PLANNED TO ENHANCE COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES

The City maintains a close relationship with state, regional, and county organizations that assist low- and moderate-income persons as well as those persons experiencing homelessness. The City works closely with local non-profit organizations and actively encourages housing programs for low- and moderate-income persons. The Department of Community Development continues to maintain a positive relationship with the builders, developers, and financial institutions in the region. This collaborative approach will assist in the creation and delivery of effective service delivery programs and affordable housing projects.

DISCUSSION

The City's actions planned to address obstacles to meeting underserved needs include activities in support of special needs assistance. Additionally, the City's actions to foster and maintain affordable housing include continued funding of programs and agencies that further the affordable housing goals of the City.

AP-90 Program Specific Requirements

INTRODUCTION

This section addresses the program-specific requirements for the Annual Action Plan.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) REFERENCE 24 CFR 91.220. (I)(1)

The City has no income producing projects.

Available program income

Available Program Income	Amount
1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
Total Program Income	\$0

Other CDBG Requirements

Available Program Income	Amount
1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income (for year 2018/2019). <i>Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.</i>	100%

DISCUSSION

The City estimates 100 percent of CDBG funding will be spent on low- and moderate-income activities.

DRAFT - FOR PUBLIC COMMENT



Appendix

1. Maps
2. Public Participation
3. SF 424
4. Certifications

DRAFT - FOR PUBLIC COMMENT



Maps

DRAFT - FOR PUBLIC COMMENT



Public Participation

DRAFT - FOR PUBLIC COMMENT

DRAFT - FOR PUBLIC COMMENT



Certifications

DRAFT - FOR PUBLIC COMMENT

April 17, 2020

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager

FROM: Jill Adams, City Clerk

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
Resolution 2020-,016, a Location/Owner Transfer Series 6 Liquor License for Nicholas Dominic Politi on behalf of Southwest Hospitality Services Group, 161A E Wilcox Drive, Sierra Vista, Arizona

RECOMMENDATION:

The City Manager recommends approval of this license.
The City Clerk recommends approval of this license.

INITIATED BY:

Mr. Nicholas Dominic Politi
Southwest Hospitality Services Group
51 E Wilcox Drive
Sierra Vista, AZ 85635

BACKGROUND:

The City received an application for a Bar Series 6 Liquor License for Nicholas Dominic Politi on behalf of Southwest Hospitality Services Group. The license is for the sale of spirituous liquor at 161A E Wilcox Drive, Sierra Vista, Arizona.

State Law on liquor licenses requires the applicant to apply for a liquor license from the Arizona Department of Liquor License and Control. That department then sends a copy of the liquor license application to the municipality for their approval. A notice of public hearing must be posted on the premises for 20 days prior to the public hearing. A public hearing notice was posted and to date, no responses, either in favor or against, have been received. The Police Department has performed a background investigation and has given its approval for this license.

The Council's decision concerning this liquor license application will be forwarded to the State Department of Liquor Licenses and Control, who will then issue the liquor license if no objections were received. If objections were received, that department will conduct a hearing regarding the license.

BUDGET APPROPRIATION:

Not applicable.

RESOLUTION 2020-016

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING SETTLED POLICY BY RECOMMENDING APPROVAL FOR A BAR SERIES 6 LIQUOR LICENSE FOR NICHOLAS DOMINIC POLITI ON BEHALF OF SOUTHWEST HOSPITALITY SERVICES GROUP; TO THE STATE DEPARTMENT OF LIQUOR LICENSES AND CONTROL; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, a Bar Series 6 Liquor License for Nicholas Dominic Politi on behalf of Southwest Hospitality Services Group; and

WHEREAS, Arizona Revised Statutes §4-112 requires local municipalities to grant approval or disapproval of all liquor licenses being applied for within their jurisdiction; and

WHEREAS, the application has been posted on the premises of the business for twenty (20) days as required by State law; and

WHEREAS, it is the settled policy of the City Council that liquor licenses be recommended for approval if no objections are raised.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

The City Council reaffirms its settled policy on liquor licenses within City limits.

SECTION 2

The City Council of the City of Sierra Vista recommends approval of the application for Location/Owner Transfer Series 6 Liquor License for Nicholas Dominic Politi on behalf of Southwest Hospitality Services Group, to the State Department of Liquor Licenses and Control.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents, are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this Resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 23RD DAY OF APRIL, 2020.

Frederick W. Mueller
Mayor

Approved as to Form:

Attest:

Nathan J. Williams
Assistant City Attorney

Jill Adams
City Clerk

Prepared By:
Jill Adams, City Clerk

State of Arizona
Department of Liquor Licenses and Control

Created 03/17/2020 @ 07:57:10 AM

Local Governing Body Report

LICENSE

Number:	06020053	Type:	006 BAR
Name:	SOUTHWEST HOSPITALITY SERVICES GROUP		
State:	Pending		
Issue Date:		Expiration Date:	06/30/2020
Original Issue Date:	05/09/1975		
Location:	161A E WILCOX DRIVE SIERRA VISTA, AZ 85635 USA		
Mailing Address:	51 E WILCOX DRIVE SIERRA VISTA, AZ 85635 USA		
Phone:	(520)234-0435		
Alt. Phone:			
Email:	ADMIN@SHSGLLC.COM		

Currently, this license has pending applications.

AGENT

Name:	NICHOLAS DOMINIC POLITI
Gender:	Male
Correspondence Address:	51 E WILCOX DRIVE SIERRA VISTA, AZ 85635 USA
Phone:	(520)234-0435
Alt. Phone:	
Email:	ADMIN@SHSGLLC.COM

OWNER

Name:	SOUTHWEST HOSPITALITY SERVICES GROUP LLC		
Contact Name:	NICHOLAS POLITI		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	L22452389	State of Incorporation:	AZ
Incorporation Date:	02/07/2018		
Correspondence Address:	51 E WILCOX DRIVE SIERRA VISTA, AZ 85635 USA		
Phone:	(520)234-0435		
Alt. Phone:			
Email:	ADMIN@SHSGLLC.COM		

Officers / Stockholders

Name:	Title:	% Interest:
-------	--------	-------------

NICHOLAS DOMINIC POLITI	OWNER,MANAGER	35.00
MEGAN LYNN POLITI	OWNER,MANAGER	25.00
NICOLE DOMINIQUE PEREZ	OWNER,MANAGER	20.00
DOMINIC POLITI	OWNER,MANAGER	10.00
BERNARDA POLITI	OWNER,MANAGER	10.00

**SOUTHWEST HOSPITALITY SERVICES GROUP
LLC - OWNER,MANAGER**

Name: NICHOLAS DOMINIC POLITI
 Gender: Male
 Correspondence Address: 51 E WILCOX DRIVE
 SIERRA VISTA, AZ 85635
 USA
 Phone: (520)234-0435
 Alt. Phone:
 Email: ADMIN@SHSGLLC.COM

**SOUTHWEST HOSPITALITY SERVICES GROUP
LLC - OWNER,MANAGER**

Name: MEGAN LYNN POLITI
 Gender: Female
 Correspondence Address: 51 E WILCOX DRIVE
 SIERRA VISTA, AZ 85635
 USA
 Phone: (520)249-9721
 Alt. Phone:
 Email: ADMIN@SHSGLLC.COM

**SOUTHWEST HOSPITALITY SERVICES GROUP
LLC - OWNER,MANAGER**

Name: BERNARDA POLITI
 Gender: Female
 Correspondence Address: 51 E WILCOX DRIVE
 SIERRA VISTA, AZ 85635
 USA
 Phone: (520)452-3002
 Alt. Phone:
 Email: ADMIN@SHSGLLC.COM

**SOUTHWEST HOSPITALITY SERVICES GROUP
LLC - OWNER,MANAGER**

Name: DOMINIC POLITI
 Gender: Male
 Correspondence Address: 51 E WILCOX DRIVE
 SIERRA VISTA, AZ 85635
 USA
 Phone: (520)452-3001
 Alt. Phone:
 Email: ADMIN@SHSGLLC.COM

**SOUTHWEST HOSPITALITY SERVICES GROUP
LLC - OWNER,MANAGER**

Name: NICOLE DOMINIQUE PEREZ
Gender: Female
Correspondence Address: 161A E WILCOX DRIVE
SIERRA VISTA, AZ 85635
USA
Phone: (520)249-8073
Alt. Phone:
Email: ADMIN@SHSGLLC.COM

MANAGERS

Name: NICHOLAS DOMINIC POLITI
Gender: Male
Correspondence Address: 51 E WILCOX DRIVE
SIERRA VISTA, AZ 85635
USA
Phone: (520)234-0435
Alt. Phone:
Email: ADMIN@SHSGLLC.COM

Name: MEGAN LYNN POLITI
Gender: Female
Correspondence Address: 51 E WILCOX DRIVE
SIERRA VISTA, AZ 85635
USA
Phone: (520)249-9721
Alt. Phone:
Email: ADMIN@SHSGLLC.COM

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USA
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Alt. Phone:
Email: ADMIN@SHSGLLC.COM

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Gender: Male
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SIERRA VISTA, AZ 85635
USA
Phone: (520)452-3001
Alt. Phone:
Email: ADMIN@SHSGLLC.COM

Name: NICOLE DOMINIQUE PEREZ
Gender: Female
Correspondence Address: 161A E WILCOX DRIVE
SIERRA VISTA, AZ 85635
USA
Phone: (520)249-8073
Alt. Phone:
Email: ADMIN@SHSGLLC.COM

APPLICATION INFORMATION

Application Number: 98803
Application Type: Location / Owner Transfer
Created Date: 02/21/2020

QUESTIONS & ANSWERS

006 Bar

- 1) Are you applying for an Interim Permit (INP)?
No
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation?
No
- 14) Please provide name, address, and Distance of nearest school.
The Learning Tree Preschool
620 E Myer Dr, Sierra Vista, AZ 85635
- 15) Please provide name, address, and distance of nearest church.
First FULL GOSPEL Baptist Church
88 S 1st St, Sierra Vista, AZ 85635

- 16) Are you one of the following? Please indicate below.
 Property Tenant
 Sub-tenant
 Property Owner
 Property Purchaser
 Property Management Company
 Property Tenant
- 17) Is there a penalty if lease is not fulfilled?
 No
- 18) What is the total money borrowed for the business not including the lease?
 Please list lenders/people owed money for the business.
 \$0
- 19) Is there a drive through window on the premises?
 No
- 20) If there is a patio please indicate contiguous or non-contiguous within 30 feet.
 n/a
- 21) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
 No
- 28) Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only)
 \$35,000

DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
ALIEN STATUS	Alien Status SHSG.pdf	02/27/2020
BILL OF SALE	BOS.pdf	02/27/2020
DIAGRAM/FLOOR PLAN	Events 161 bar Plan.pdf	02/27/2020
QUESTIONNAIRE	SHSG QUESTIONNAIRE.pdf	02/27/2020

State of Arizona
Department of Liquor Licenses and Control

Created 03/17/2020 @ 07:58:01 AM

Local Governing Body Report

LICENSE

Number:	INP020011008	Type:	INP INTERIM PERMIT
Name:	SOUTHWEST HOSPITALITY SERVICES GROUP		
State:	Active		
Issue Date:	03/16/2020	Expiration Date:	06/29/2020
Original Issue Date:	03/16/2020		
Location:	161A E WILCOX DRIVE SIERRA VISTA, AZ 85635 USA		
Mailing Address:	51 E WILCOX DRIVE SIERRA VISTA, AZ 85635 USA		
Phone:	(520)234-0435		
Alt. Phone:			
Email:	ADMIN@SHSGLLC.COM		

AGENT

Name:	NICHOLAS DOMINIC POLITI
Gender:	Male
Correspondence Address:	51 E WILCOX DRIVE SIERRA VISTA, AZ 85635 USA
Phone:	(520)234-0435
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Contact Name:	NICHOLAS POLITI		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	L22452389	State of Incorporation:	AZ
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Phone:	(520)234-0435		
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Email:	ADMIN@SHSGLLC.COM		

Officers / Stockholders

Name:	Title:	% Interest:
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NICHOLAS DOMINIC POLITI	OWNER,MANAGER	35.00
MEGAN LYNN POLITI	OWNER,MANAGER	25.00
NICOLE DOMINIQUE PEREZ	OWNER,MANAGER	20.00
DOMINIC POLITI	OWNER,MANAGER	10.00
BERNARDA POLITI	OWNER,MANAGER	10.00

**SOUTHWEST HOSPITALITY SERVICES GROUP
LLC - OWNER,MANAGER**

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 Gender: Male
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 USA
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**SOUTHWEST HOSPITALITY SERVICES GROUP
LLC - OWNER,MANAGER**

Name: MEGAN LYNN POLITI
 Gender: Female
 Correspondence Address: 51 E WILCOX DRIVE
 SIERRA VISTA, AZ 85635
 USA
 Phone: (520)249-9721
 Alt. Phone:
 Email: ADMIN@SHSGLLC.COM

**SOUTHWEST HOSPITALITY SERVICES GROUP
LLC - OWNER,MANAGER**

Name: BERNARDA POLITI
 Gender: Female
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LLC - OWNER,MANAGER**

Name: NICOLE DOMINIQUE PEREZ
Gender: Female
Correspondence Address: 161A E WILCOX DRIVE
SIERRA VISTA, AZ 85635
USA
Phone: (520)249-8073
Alt. Phone:
Email: ADMIN@SHSGLLC.COM

MANAGERS

Name: NICHOLAS DOMINIC POLITI
Gender: Male
Correspondence Address: 51 E WILCOX DRIVE
SIERRA VISTA, AZ 85635
USA
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USA
Phone: (520)452-3002
Alt. Phone:
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Name: DOMINIC POLITI
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Gender: Female
Correspondence Address: 161A E WILCOX DRIVE
SIERRA VISTA, AZ 85635
USA
Phone: (520)249-8073
Alt. Phone:
Email: ADMIN@SHSGLLC.COM

APPLICATION INFORMATION

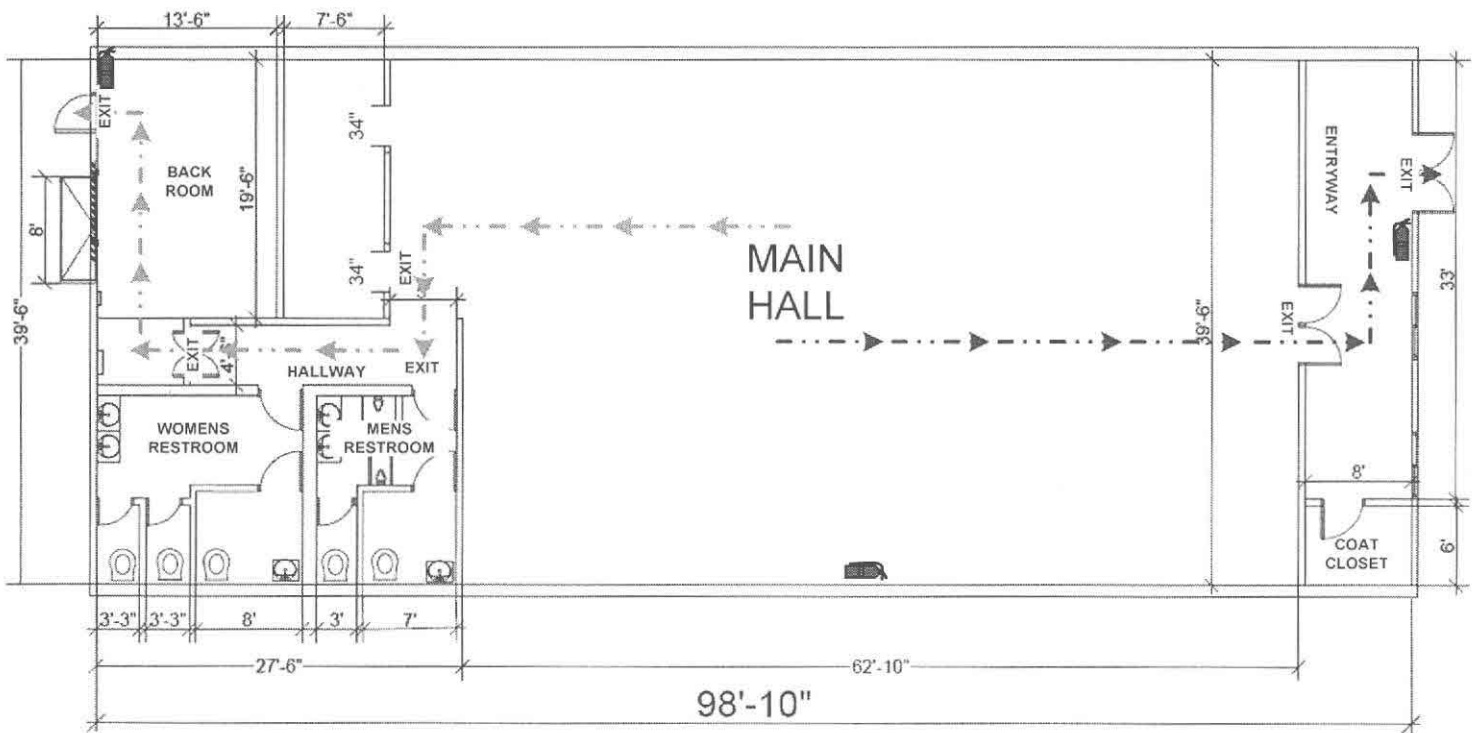
Application Number: 99387
Application Type: New Application
Created Date: 02/27/2020

QUESTIONS & ANSWERS

INP Interim Permit

- 1) Enter License Number currently at location
- 2) Is the license currently in use?
- 3) Will you please submit section 5, page 6, of the license application when you reach the upload page?

FLOOR EVACUATION PLAN



Sierra Vista Police
(520) 458-3311
Sierra Vista Fire
(520) 458-3319

EXIT Emergency EXIT sign

---> Primary Route

- - -> Secondary Route

Fire Extinguisher



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

QUESTIONNAIRE
 A.R.S. §4-202, 4-210
 Type or Print with Black Ink

The fees allowed by R19-1-102 will be charged for all dishonored checks. 804.8001

ATTENTION APPLICANT: This is a legally binding document. Please type or print in black ink. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

Attention local governments: Social security and birth date information is confidential. This information may be given to law enforcement agencies for background checks only.

QUESTIONNAIRE IS TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT AND MANAGER BEING DISCLOSED TO THE DEPARTMENT. EACH PERSON COMPLETING THIS FORM MUST SUBMIT A BLUE OR BLACK INKED FINGERPRINT CARD ALONG WITH A \$22 FEE. FINGERPRINTS MUST BE DONE BY A LAW ENFORCEMENT AGENCY OR BONA FIDE FINGERPRINT SERVICE. FOR AN ADDITIONAL \$13 FEE, FINGERPRINTS MAY BE DONE AT THE DEPARTMENT OF LIQUOR WHEN ACCOMPANIED BY A COMPLETED APPLICATION.

Liquor License#: 98803

1. Check the Appropriate Box →

Controlling Person Agent Premises Manager
 (complete all questions except #12)

2. Name: Politi Nicholas Dominic Birth Date: [REDACTED]
Last First Middle (NOT a public record)

3. Social Security #: [REDACTED] Driver License #: [REDACTED] State: AZ

4. Place of birth: Fort Huachuca, AZ United States Height: 5'6" Weight: 310 Eyes: Hazel Hair: Brown
City State COUNTRY (not county)

5. Name of current/most recent spouse: Politi Megan Lynn Birth Date: [REDACTED]
Last First Middle (NOT a public record)

6. Are you a bona fide resident of Arizona? Yes No If yes, what is your date of residency: [REDACTED]

7. Daytime telephone number: 520-234-0435 E-mail address: admin@shsgllc.com

8. Business Name: Southwest Hospitality Services Group, LLC Business Phone: 520, 234, 0435

9. Business Location Address: 161 E. Wilcox Dr. Sierra Vista, AZ Cochise 85635
Street (do not use PO Box) City State County Zip

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
Feb/2018	CURRENT	Manager	Southwest Hospitality Services Group, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
June/2018	Current	CEO	Southwest Systems Enterprise Communications, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
April/2005	Current	Vice President	Southwest Systems Engineering Corporation, 51 E. Wilcox Dr. Sierra Vista, AZ 85635

(ATTACH ADDITIONAL SHEET IF NECESSARY)

AMENDMENT

20 MAR 16 14:14:14 PM 10:28



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

QUESTIONNAIRE
 A.R.S. § 4-202, 4-210
 Type or Print with Black Ink

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QUESTIONNAIRE IS TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT AND MANAGER BEING DISCLOSED TO THE DEPARTMENT. EACH PERSON COMPLETING THIS FORM MUST SUBMIT A BLUE OR BLACK LINED FINGERPRINT CARD ALONG WITH A \$22 FEE. FINGERPRINTS MUST BE DONE BY A LAW ENFORCEMENT AGENCY OR BONA FIDE FINGERPRINT SERVICE. FOR AN ADDITIONAL \$13 FEE, FINGERPRINTS MAY BE DONE AT THE DEPARTMENT OF LIQUOR WHEN ACCOMPANIED BY A COMPLETED APPLICATION.

Liquor License#: 06020053

1. Check the Appropriate Box →

<input checked="" type="checkbox"/> Controlling Person	<input checked="" type="checkbox"/> Agent	<input checked="" type="checkbox"/> Premises Manager (complete all questions except #12)
--	---	---

2. Name: Politi Nicholas Dominic Birth Date: [REDACTED]
Last First Middle (NOT a public record)

3. Social Security #: [REDACTED] Driver License #: [REDACTED] State: AZ

4. Place of birth: Fort Huachuca, AZ United States Height: 5'6" Weight: 310 Eyes: Hazel Hair: Brown
City State COUNTRY (not county)

5. Name of current/most recent spouse: Politi Megan Lynn Birth Date: [REDACTED]
Last First Middle (NOT a public record)

6. Are you a bona fide resident of Arizona? Yes No If yes, what is your date of residency: [REDACTED]

7. Daytime telephone number: 520-234-0435 E-mail address: admin@shsgllc.com

8. Business Name: Southwest Hospitality Services Group, LLC. Business Phone: 520 / 234 / 0435

9. Business Location Address: 51 E. Wilcox Dr. Sierra Vista, AZ Cochise 85635
Street (do not use PO Box) City State County Zip

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
Feb/2018	CURRENT	Manager	Southwest Hospitality Services Group, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
June/2018	Current	CEO	Southwest Systems Enterprise Communications, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
April/2005	Current	Vice President	Southwest Systems Engineering Corporation, 51 E. Wilcox Dr. Sierra Vista, AZ 85635

(ATTACH ADDITIONAL SHEET IF NECESSARY)

11. Provide your residence address information for the last five (5) years: A.R.S. §4-202(D)

FROM Month/Year	TO Month/Year	RESIDENTIAL Street Address
July/2007	CURRENT	375 W. Sunset Rd. Huachuca City, AZ 85616

(ATTACH ADDITIONAL SHEET IF NECESSARY)


12. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, then answer #13 below. If NO, skip to #14. Yes No
13. Have you attended a DLLC approved Basic & Management Liquor Law Training Course within the past 3 years? Yes No
14. Have you been cited, arrested, indicted, convicted, or summoned into court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past five (5) years? Yes No
15. Are there ANY administrative law citations, compliance actions or consents, criminal arrests, indictments or summonses pending against you? (Do not include civil traffic tickets.) A.R.S. §4-202,4-210 Yes No
16. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? Yes No
17. Have you had a liquor application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No
18. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No

**If you answered "YES" to any Question 14 through 18 YOU MUST attach a signed statement.
Give complete details including dates, agencies involved and dispositions.
CHANGES TO QUESTIONS 14-18 MAY NOT BE ACCEPTED**

NOTARY

I (Print Full Name) Nicholas Politi hereby declare that I am the Agent/ Controlling Person / Premises Manager filing this application. I have read this document and verify the contents and all statements are true, correct and complete, to the best of my knowledge.

Signature: [Signature] State of Arizona County of Cochise
 The foregoing instrument was acknowledged before me this 21 Day of February, 2020
 My Commission Expires on: 6/20/2022 Date 21 Day of February, 2020
Day Month Year



TRACY A. LAIRD
Notary Public, State of Arizona
Cochise County - Comm. # 547537
My Commission Expires
June 20, 2022

[Signature]
Signature of Notary

The Licensee has authorized the person named on this questionnaire to act as manager for the above License.

PRINT NAME: Nicholas Politi SIGNATURE: [Signature]



State of Arizona
Department of Liquor Licenses and Control
800 W. Washington 5th Floor
Phoenix, AZ 85007
(602) 542-5141

**ARIZONA STATEMENT OF CITIZENSHIP
OR ALIEN STATUS FOR STATE PUBLIC BENEFITS**

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrant, and certain aliens paroled into the United States are eligible to receive state, or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 41-1080 requires, in general, that a person applying for a license must submit documentation to the license agency that satisfactorily demonstrates the applicant's presence in the United States is authorized under federal law.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III.

Submit this completed form and a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal. If the document you submit does not contain a photograph, you must also provide a government issued document that contains your photograph. You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

SECTION I – APPLICANT INFORMATION

INDIVIDUAL OWNER/AGENT NAME (Print or type) Nicholas Politi ^{Reminic AB}

SECTION II – CITIZENSHIP OR NATIONAL STATUS DECLARATION

Are you a citizen or national of the United States? Yes No

If **Yes**, indicate place of birth:

City Fort Huachuca State (or equivalent) AZ Country or Territory Cochise

If you answered **Yes**, 1) Attach a legible copy of a document from the attached list.

2) Name of document: Passport & Driver's License
Go to Section IV.

If you answered **No**, you must complete Section III and IV.

SECTION III – ALIEN STATUS DECLARATION

To be completed by applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of a document from the attached list or other document as evidence of your status.

Name of document provided

Qualified Alien Status (8 U.S.C. §§ 1621(a)(1), -1641(b) and (c))

- 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA)
- 2. An alien who is granted asylum under Section 208 of the INA.
- 3. A refugee admitted to the United States under Section 207 of the INA.
- 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- 7. An alien who is a Cuban/Haitian entrant.
- 8. An alien who has, or whose child or child's parent is a "battered alien" or an alien subject to extreme cruelty in the United States.

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C § 1101 et seq.] Non immigrants are persons who have temporary status for a specific purpose. See 8 U.S.C § 1101(a)(15).

Alien Paroled into the United States for Less Than One Year (8 U.S.C. § 1621(a)(3))

- 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C § 1621(c)(2)(A) and (C))

- 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 et seq.];
- 13. A foreign national not physically present in the United States.

Otherwise Lawfully Present

- 14. A person not described in categories 1-13 who is otherwise lawfully present in the United States.

PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. § 1621(a).

SECTION IV - DECLARATION

All applicants must complete this section.

I declare under penalty of perjury under the laws of the state of Arizona that the answers and evidence I have given are true and correct to the best of my knowledge.

^{Consistent (A)}
Nicholas Politi

Individual Owner/Agent Printed Name



Individual Owner/Agent Signature

2/21/2020

Today's Date

EVIDENCE OF U.S. CITIZENSHIP, U.S. NATIONAL STATUS, OR ALIEN STATUS

You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

Evidence showing authorized presence in the United State includes the following:

1. An Arizona driver license issued after 1996 or an Arizona non-operating identification card.
2. A driver license issued by a state that verifies lawful presence in the United States.
3. A birth certificate or delayed birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time)
4. A United States certificate of birth abroad.
5. A United States passport. ***Passport must be signed***
6. A foreign passport with a United States visa.
7. An I-94 form with a photograph.
8. A United States citizenship and immigration services employment authorization document or refugee travel document.
9. A United States certificate of naturalization.
10. A United States certificate of citizenship.
11. A tribal certificate of Indian blood.
12. A tribal or bureau of Indian affairs affidavit of birth.
13. Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.

20 MAR 16 14:41, LSC, PHOENIX

Arizona

DRIVER LICENSE

USA

NOT FOR FEDERAL IDENTIFICATION



9 CLASS D

9a END M

12 REST NONE

4d DLN [REDACTED]

3 DOB [REDACTED]

1 POLITI

2 NICHOLAS DOMINIC

8 375 W SUNSET RD
HUACHUCA CITY, AZ 85616-8265



4b EXP 07/25/2050

4a ISS 06/18/2018

15 SEX M

18 EYES HAZ

16 HGT 5'-06"

19 HAIR BRO

17 WGT 300 lb

Nicholas Dominic

[REDACTED]

[REDACTED]

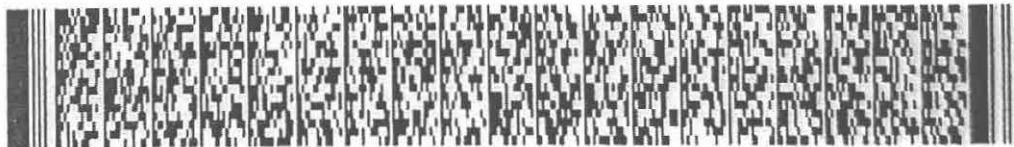


CLASS: D-Operator
ENDORSEMENTS:
M-Motorcycle

RESTRICTIONS:
None

Rev 02/14/2014

You Must Report a
Change of Address
Within 10 Days



1&169AZ0066560190301



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

QUESTIONNAIRE
 A.R.S. § 4-202, 4-210
 Type or Print with Black Ink

The fees allowed by R19-1-102 will be charged for all dishonored checks. 804.800

ATTENTION APPLICANT: This is a legally binding document. Please type or print in black ink. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

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Liquor License #: 98803

1. Check the Appropriate Box →

<input checked="" type="checkbox"/> Controlling Person	<input type="checkbox"/> Agent	<input checked="" type="checkbox"/> Premises Manager (complete all questions except #12)
--	--------------------------------	---

2. Name: Politi Megan Lynn Birth Date: [REDACTED]
Last First Middle (NOT a public record)

3. Social Security #: [REDACTED] Driver License #: [REDACTED] State: AZ

4. Place of birth: Kileen, TX United States Height: 5'2" Weight: 150 Eyes: Blue Hair: Brown
City State COUNTRY (not county)

5. Name of current/most recent spouse: Politi Nicholas Dominic Birth Date: [REDACTED]
Last First Middle (NOT a public record)

6. Are you a bona fide resident of Arizona? Yes No If yes, what is your date of residency: May 1991

7. Daytime telephone number: 520-2249-9721 E-mail address: admin@shsgllc.com

8. Business Name: Southwest Hospitality Services Group, LLC. Business Phone: 520 / 234 / 0435

9. Business Location Address: 161A E. Wilcox Dr. Sierra Vista, AZ Cochise 85635
Street (do not use PO Box) City State County Zip

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
Feb/2018	CURRENT	Admin Officer	Southwest Hospitality Services Group, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
June/2018	Current	Admin Officer	Southwest Systems Enterprise Communications, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
July/2007	Current	Admin Officer	Southwest Systems Engineering Corporation, 51 E. Wilcox Dr. Sierra Vista, AZ 85635

(ATTACH ADDITIONAL SHEET IF NECESSARY)

AMENDMENT

20 APR 11 09:14 AM 10008
 20 APR 10 04:14 AM 10008



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

QUESTIONNAIRE
 A.R.S. §4-202, 4-210
 Type or Print with Black Ink

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Liquor License#: 06020053

1. Check the Appropriate Box →

<input checked="" type="checkbox"/> Controlling Person	<input type="checkbox"/> Agent	<input checked="" type="checkbox"/> Premises Manager <small>(complete all questions except #12)</small>
--	--------------------------------	--

2. Name: Politi Megan Lynn Birth Date: [REDACTED]
Last First Middle (NOT a public record)

3. Social Security #: [REDACTED] Driver License #: [REDACTED] State: AZ

4. Place of birth: Kileen, TX United States Height: 5'2" Weight: 150 Eyes: Blue Hair: Brown
City State COUNTRY (not county)

5. Name of current/most recent spouse: Politi Nicholas Dominic Birth Date: [REDACTED]
Last First Middle (NOT a public record)

6. Are you a bona fide resident of Arizona? Yes No If yes, what is your date of residency: May 1991

7. Daytime telephone number: 520-2249-9721 E-mail address: admin@shsgllc.com

8. Business Name: Southwest Hospitality Services Group, LLC. Business Phone: 520 / 234 / 0435

9. Business Location Address: 51 E. Wilcox Dr. Sierra Vista, AZ Cochise 85635
Street (do not use PO Box) City State County Zip

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS <small>(Street Address, City, State & Zip)</small>
Feb/2018	CURRENT	Admin Officer	Southwest Hospitality Services Group, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
June/2018	Current	Admin Officer	Southwest Systems Enterprise Communications, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
July/2007	Current	Admin Officer	Southwest Systems Engineering Corporation, 51 E. Wilcox Dr. Sierra Vista, AZ 85635

(ATTACH ADDITIONAL SHEET IF NECESSARY)

11. Provide your residence address information for the last five (5) years: A.R.S. §4-202(D)

FROM Month/Year	TO Month/Year	RESIDENTIAL Street Address
July 2007	CURRENT	375 W. Sunset Rd. Huachuca City, AZ 85616

(ATTACH ADDITIONAL SHEET IF NECESSARY)

12. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, then answer #13 below. If NO, skip to #14. Yes No
13. Have you attended a DLLC approved Basic & Management Liquor Law Training Course within the past 3 years? Yes No
14. Have you been cited, arrested, indicted, convicted, or summoned into court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past five (5) years? Yes No
15. Are there ANY administrative law citations, compliance actions or consents, criminal arrests, indictments or summonses pending against you? (Do not include civil traffic tickets.) A.R.S. §4-202,4-210 Yes No
16. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? Yes No
17. Have you had a liquor application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No
18. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No

If you answered "YES" to any Question 14 through 18 YOU MUST attach a signed statement. Give complete details including dates, agencies involved and dispositions.

CHANGES TO QUESTIONS 14-18 MAY NOT BE ACCEPTED

NOTARY

I (Print Full Name) Megan Politi hereby declare that I am the Agent/ Controlling Person / Premises Manager filing this application. I have read this document and verify the contents and all statements are true, correct and complete, to the best of my knowledge.

Signature: Megan Politi State of Arizona County of Cochise

The foregoing instrument was acknowledged before me this

My Commission Expires on: 10/24/23 26 Day of February, 2020
Day Month Year



NICOLE PEREZ
Notary Public, State of Arizona
Cochise County
Commission # 572946
My Commission Expires
October 24, 2023

Nicole Perez
Signature of Notary

The Licensee has authorized the person named on this questionnaire to act as manager for the above License.

PRINT NAME: Megan Politi

SIGNATURE: Megan Politi



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

20 MAR 16 11:49 AM
 20 MAR 11 11:49 AM
 Lic. RM1028

QUESTIONNAIRE
 A.R.S. §4-202, 4-210
 Type or Print with Black Ink

The fees allowed by R19-1-102 will be charged for all dishonored checks. 804.801

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Liquor License#: 98803

1. Check the Appropriate Box →

<input checked="" type="checkbox"/> Controlling Person	<input type="checkbox"/> Agent	<input checked="" type="checkbox"/> Premises Manager <small>(complete all questions except #12)</small>
--	--------------------------------	--

2. Name: Politi Bernarda Birth Date: [REDACTED]
Last First Middle (NOT a public record)

3. Social Security #: [REDACTED] Driver License #: [REDACTED] State: AZ

4. Place of birth: Alpine, TX United States Height: 5'3" Weight: 125 Eyes: Brown Hair: Brown
City State COUNTRY (not county)

5. Name of current/most recent spouse: Politi Dominic Birth Date: [REDACTED]
Last First Middle (NOT a public record)

6. Are you a bona fide resident of Arizona? Yes No If yes, what is your date of residency: August 1975

7. Daytime telephone number: 520-452-3002 E-mail address: admin@shsgllc.com

8. Business Name: Southwest Hospitality Services Group, LLC Business Phone: 520, 234, 0435

9. Business Location Address: 161A E. Wilcox Dr. Sierra Vista, AZ Cochise 85635
Street (do not use PO Box) City State County Zip

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
Feb/2018	CURRENT	manager	Southwest Hospitality Services Group, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
June/2018	Current	manager	Southwest Systems Enterprise Communications, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
May/1991	Current	manager	Southwest Systems Engineering Corporation, 51 E. Wilcox Dr. Sierra Vista, AZ 85635

(ATTACH ADDITIONAL SHEET IF NECESSARY)

AMENDMENT



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

QUESTIONNAIRE
 A.R.S. § 4-202, 4-210
 Type or Print with **Black Ink**

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Liquor License#: 06020053

1. Check the Appropriate Box →

<input checked="" type="checkbox"/> Controlling Person	<input type="checkbox"/> Agent	<input checked="" type="checkbox"/> Premises Manager (complete all questions except #12)
--	--------------------------------	---

2. Name: Politi Bernarda Birth Date: [REDACTED]
Last First Middle (NOT a public record)

3. Social Security #: [REDACTED] Driver License #: [REDACTED] State: AZ

4. Place of birth: Alpine, TX United States Height: 5'3" Weight: 125 Eyes: Brown Hair: Brown
City State COUNTRY (not county)

5. Name of current/most recent spouse: Politi Dominic Birth Date: [REDACTED]
Last First Middle (NOT a public record)

6. Are you a bona fide resident of Arizona? Yes No If yes, what is your date of residency: August 1975

7. Daytime telephone number: 520-452-3002 E-mail address: admin@shsgllc.com

8. Business Name: Southwest Hospitality Services Group, LLC. Business Phone: 520 / 234 / 0435

9. Business Location Address: 51 E. Wilcox Dr. Sierra Vista, AZ Cochise 85635
Street (do not use PO Box) City State County Zip

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
Feb/2018	CURRENT	manager	Southwest Hospitality Services Group, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
June/2018	Current	manager	Southwest Systems Enterprise Communications, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
May/1991	Current	manager	Southwest Systems Engineering Corporation, 51 E. Wilcox Dr. Sierra Vista, AZ 85635

(ATTACH ADDITIONAL SHEET IF NECESSARY)

11. Provide your residence address information for the last five (5) years: A.R.S. §4-202(D)

FROM Month/Year	TO Month/Year	RESIDENTIAL Street Address
July 1991	CURRENT	2343 Sands Ranch Rd. Huachuca City, AZ 85616

(ATTACH ADDITIONAL SHEET IF NECESSARY)

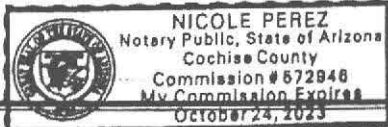
12. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, then answer #13 below. If NO, skip to #14. Yes No
13. Have you attended a DLLC approved Basic & Management Liquor Law Training Course within the past 3 years? Yes No
14. Have you been cited, arrested, indicted, convicted, or summoned into court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past five (5) years? Yes No
15. Are there ANY administrative law citations, compliance actions or consents, criminal arrests, indictments or summonses pending against you? (Do not include civil traffic tickets.) A.R.S. §4-202,4-210 Yes No
16. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? Yes No
17. Have you had a liquor application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No
18. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No

If you answered "YES" to any Question 14 through 18 YOU MUST attach a signed statement.
Give complete details including dates, agencies involved and dispositions.
CHANGES TO QUESTIONS 14-18 MAY NOT BE ACCEPTED

NOTARY

I (Print Full Name) Bernarda Politi hereby declare that I am the Agent/ Controlling Person / Premises Manager filing this application. I have read this document and verify the contents and all statements are true, correct and complete, to the best of my knowledge.

Signature: B. Politi State of Arizona County of Cochise
The foregoing instrument was acknowledged before me this
My Commission Expires on: 10/24/23 26 Day of February, 2020
Date Day Month Year



Nicole Perez
Signature of Notary

The Licensee has authorized the person named on this questionnaire to act as manager for the above License.

PRINT NAME: Bernarda Politi SIGNATURE: B. Politi



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

QUESTIONNAIRE
 A.R.S. § 4-202, 4-210
 Type or Print with Black Ink

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Liquor License #: 98803

1. Check the Appropriate Box →

<input checked="" type="checkbox"/> Controlling Person	<input type="checkbox"/> Agent	<input checked="" type="checkbox"/> Premises Manager (complete all questions except #12)
--	--------------------------------	---

2. Name: Politi Dominic Birth Date: [REDACTED]
Last First Middle (NOT a public record)

3. Social Security #: [REDACTED] Driver License #: [REDACTED] State: AZ

4. Place of birth: Cimina, Reggio Calabria Italy Height: 5'10" Weight: 215 Eyes: Brown Hair: gray
City State COUNTRY (not county)

5. Name of current/most recent spouse: Politi Bernarda Birth Date: [REDACTED]
Last First Middle (NOT a public record)

6. Are you a bona fide resident of Arizona? Yes No If yes, what is your date of residency: August 1982

7. Daytime telephone number: 520-452-3001 E-mail address: admin@shsgllc.com

8. Business Name: Southwest Hospitality Services Group, LLC Business Phone: 520 / 234 / 0435

9. Business Location Address: 161A E. Wilcox Dr. Sierra Vista, AZ Cochise 85635
Street (do not use PO Box) City State County Zip

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

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June/2018	Current	manager	Southwest Systems Enterprise Communications, 51 E. Wilcox Dr. Sierra Vista, AZ 85635
May/1991	Current	manager	Southwest Systems Engineering Corporation, 51 E. Wilcox Dr. Sierra Vista, AZ 85635

(ATTACH ADDITIONAL SHEET IF NECESSARY) **AMENDMENT**

20 MAR 16 11:49 AM '16
 20 MAR 11 11:49 AM '16



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
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 (602) 542-5141

QUESTIONNAIRE
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Liquor License#: 06020053

1. Check the Appropriate Box →

<input checked="" type="checkbox"/> Controlling Person	<input type="checkbox"/> Agent	<input checked="" type="checkbox"/> ^{AP} Premises Manager (complete all questions except #12)
--	--------------------------------	---

2. Name: Politi Dominic Birth Date: [REDACTED]
Last First Middle (NOT a public record)

3. Social Security #: [REDACTED] Driver License #: [REDACTED] State: AZ

4. Place of birth: Cimina, Reggio Calabria Italy Height: 5'10" Weight: 215 Eyes: Brown Hair: gray
City State COUNTRY (not county)

5. Name of current/most recent spouse: Politi Bernarda Birth Date: [REDACTED]
Last First Middle (NOT a public record)

6. Are you a bona fide resident of Arizona? Yes No If yes, what is your date of residency: August 1982

7. Daytime telephone number: 520-452-3001 E-mail address: admin@shsgllc.com

8. Business Name: Southwest Hospitality Services Group, LLC. Business Phone: 520/234/0435

9. Business Location Address: 51 E. Wilcox Dr. Sierra Vista, AZ Cochise 85635
Street (do not use PO Box) City State County Zip

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
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May/1991	Current	manager	Southwest Systems Engineering Corporation, 51 E. Wilcox Dr. Sierra Vista, AZ 85635

(ATTACH ADDITIONAL SHEET IF NECESSARY)

11. Provide your residence address information for the last five (5) years: A.R.S. §4-202(D)

FROM Month/Year	TO Month/Year	RESIDENTIAL Street Address
July/1991	CURRENT	2343 Sands Ranch Rd. Huachuca City, AZ 85616

(ATTACH ADDITIONAL SHEET IF NECESSARY)

12. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, then answer #13 below. If NO, skip to #14. Yes No
13. Have you attended a DLLC approved Basic & Management Liquor Law Training Course within the past 3 years? Yes No
14. Have you been cited, arrested, indicted, convicted, or summoned into court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past five (5) years? Yes No
15. Are there ANY administrative law citations, compliance actions or consents, criminal arrests, indictments or summonses pending against you? (Do not include civil traffic tickets.) A.R.S. §4-202,4-210 Yes No
16. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? Yes No
17. Have you had a liquor application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No
18. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No


If you answered "YES" to any Question 14 through 18 YOU MUST attach a signed statement.
Give complete details including dates, agencies involved and dispositions.
CHANGES TO QUESTIONS 14-18 MAY NOT BE ACCEPTED

NOTARY

I (Print Full Name) Dominic Politi hereby declare that I am the Agent/ Controlling Person / Premises Manager filing this application. I have read this document and verify the contents and all statements are true, correct and complete, to the best of my knowledge.

Signature: *D. Politi* State of Arizona County of Cochise
The foregoing instrument was acknowledged before me this

My Commission Expires on: 10/24/33 26 Day of February, 2020
Day Month Year

 *Nicole Perez*
Signature of Notary

The Licensee has authorized the person named on this questionnaire to act as manager for the above License.

PRINT NAME: Dominic Politi SIGNATURE: *D. Politi*



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

*20 MAR 16 10:41 AM AZDLLC

QUESTIONNAIRE
A.R.S. § 4-202, 4-210
Type or Print with Black Ink

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Liquor License#: 98803

1. Check the Appropriate Box

Form with checkboxes: Controlling Person (checked), Agent, Premises Manager (checked). Includes instruction: (complete all questions except #12)

2. Name: Perez Nicole Dominique Birth Date: [Redacted] (NOT a public record)

3. Social Security #: [Redacted] Driver License #: [Redacted] State: AZ

4. Place of birth: Sierra Vista, AZ United States Height: 5'1" Weight: 220 Eyes: Brown Hair: Brown

5. Name of current/most recent spouse: Perez Edwin Birth Date: [Redacted] (NOT a public record)

6. Are you a bona fide resident of Arizona? Yes No If yes, what is your date of residency: December 1990

7. Daytime telephone number: 520-249-8073 E-mail address: admin@shsgllc.com

8. Business Name: Southwest Hospitality Services Group, LLC. Business Phone: 520 / 234 / 0435

9. Business Location Address: 161 E. Wilcox Dr. Sierra Vista, AZ Cochise 85635

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

Table with 4 columns: FROM Month/Year, TO Month/Year, DESCRIBE POSITION OR BUSINESS, EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip). Rows include employment at Southwest Hospitality Services Group, Southwest Systems Enterprise Communications, and Southwest Systems Engineering Corporation.

(ATTACH ADDITIONAL SHEET IF NECESSARY)

11. Provide your residence address information for the last five (5) years: A.R.S. §4-202(D)

FROM Month/Year	TO Month/Year	RESIDENTIAL Street Address
December/ 1990	CURRENT	2343 Sands Ranch Rd. Huachuca City, AZ 85616

(ATTACH ADDITIONAL SHEET IF NECESSARY)

12. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, then answer #13 below. If NO, skip to #14. Yes No
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16. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? Yes No
17. Have you had a liquor application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No
18. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No

**If you answered "YES" to any Question 14 through 18 YOU MUST attach a signed statement.
Give complete details including dates, agencies involved and dispositions.
CHANGES TO QUESTIONS 14-18 MAY NOT BE ACCEPTED**

NOTARY


I (Print Full Name) Nicole Perez hereby declare that I am the Agent/ Controlling Person / Premises Manager filing this application. I have read this document and verify the contents and all statements are true, correct and complete, to the best of my knowledge.

Signature: Nicole Perez State of Arizona County of Cochise

The foregoing instrument was acknowledged before me this

My Commission Expires on: 02/21/2022 4th Day of March, 2020

Date
Signature of Notary



LUZ ELENA CUEVA
Notary Public - Arizona
Cochise County
Commission # 541251
My Comm. Expires Feb 21, 2022

The licensee has authorized the person named on this questionnaire to act as manager for the above license.

PRINT NAME: Nicole Perez SIGNATURE: Nicole Perez

BILL OF SALE

IN CONSIDERATION of the sum of **thirty five thousand dollars (\$35,000.00)**, lawful currency of the United States of America, and other valuable consideration, receipt of which is hereby acknowledged, the SELLER:

AGUIRRE RICHARD ET AL

hereby grants, bargains, sells and transfers unto the BUYER:

RICHARD AGUIRRE

as his, her or their heirs, personal representatives, or assigns, to have and to hold forever the following described personal property, goods or chattels:

State of Arizona Series #06 Liquor License #06020053

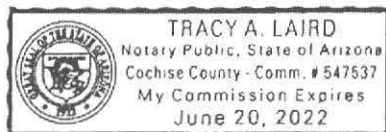
FURTHERMORE, Seller warrants that he is the lawful owner of said License and hereby certifies, under oath that he has the right to sell the same as aforesaid and that the above described property is free and clear of all claims, liens and other encumbrances whatsoever, EXCEPT, as specified herein. Seller further agrees to warrant and defend same against the lawful claims and demands of all persons whomsoever.

DATED this 20 day of February, 2020.


AGUIRRE RICHARD ET AL, Seller

STATE OF ARIZONA)
) ss:
COUNTY OF COCHISE)

This instrument was subscribed, sworn to and acknowledged before me by **AGUIRRE RICHARE ET AL** this 20 day of February, 2020.




NOTARY PUBLIC

My Commission Expires: 6/20/2022

EXHIBIT A – BILL OF SALE

20 MAR 16 11:47 AM 01013
20 MAR 12 11:47 AM 01013

BILL OF SALE

IN CONSIDERATION of the sum of **thirty five thousand dollars (\$35,000.00)**, lawful currency of the United States of America, and other valuable consideration, receipt of which is hereby acknowledged, the SELLER:

RICHARD AGUIRRE

hereby grants, bargains, sells and transfers unto the BUYER:

SOUTHWEST HOSPITALITY SERVICES GROUP, L.L.C.

as his, her or their heirs, personal representatives, or assigns, to have and to hold forever the following described personal property, goods or chattels:

State of Arizona Series #06 Liquor License #06020053

FURTHERMORE, Seller warrants that he is the lawful owner of said License and hereby certifies, under oath that he has the right to sell the same as aforesaid and that the above described property is free and clear of all claims, liens and other encumbrances whatsoever.

EXCEPT, as specified herein. Seller further agrees to warrant and defend same against the lawful claims and demands of all persons whomsoever.

DATED this 21st day of February, 2020.


RICHARD AGUIRRE, Seller

STATE OF ARIZONA)
) ss:
COUNTY OF COCHISE)

This instrument was subscribed, sworn to and acknowledged before me by **RICHARD AGUIRRE** this 21st day of February, 2020.


NOTARY PUBLIC

My Commission Expires: 01/09/23



EXHIBIT A – BILL OF SALE



20 MAR 16 11:47 AM 1013

BILL OF SALE

IN CONSIDERATION of the sum of **thirty five thousand dollars (\$35,000.00)**, lawful currency of the United States of America, and other valuable consideration, receipt of which is hereby acknowledged, the SELLER:

RICHARD AGUIRRE

hereby grants, bargains, sells and transfers unto the BUYER:


SOUTHWEST HOSPITALITY SERVICES GROUP, L.L.C.

as his, her or their heirs, personal representatives, or assigns, to have and to hold forever the following described personal property, goods or chattels:

State of Arizona Series #06 Liquor License #06020053

FURTHERMORE, Seller warrants that he is the lawful owner of said License and hereby certifies, under oath that he has the right to sell the same as aforesaid and that the above described property is free and clear of all claims, liens and other encumbrances whatsoever, EXCEPT, as specified herein. Seller further agrees to warrant and defend same against the lawful claims and demands of all persons whomsoever.

DATED this 21st day of February, 2020.


RICHARD AGUIRRE, Seller

STATE OF ARIZONA)
) ss:
COUNTY OF COCHISE)

This instrument was subscribed, sworn to and acknowledged before me by **RICHARD AGUIRRE** this 21st day of February, 2020.


NOTARY PUBLIC

My Commission Expires: 01/09/23


MICHELLE K ACKERMAN
Notary Public, State of Arizona
Cochise County
Commission # 557342
My Commission Expires
January 09, 2023

EXHIBIT A - BILL OF SALE





Sierra Vista City Council
Meeting Minutes
[April 9, 2020](#)

1. Mayor Mueller called the April 9, 2020 City Council Meeting to order at 5:00 p.m., Council Chambers, City Hall, 1011 N. Coronado Drive, Sierra Vista, AZ

Roll Call (Due to health concerns related to COVID-19, the meeting was held remotely)

Mayor Rick Mueller – present
Mayor Pro Tem Rachel Gray – present
Council Member William Benning – present
Council Member Gwen Calhoun – present
Council Member Sarah Pacheco – present
Council Member Carolyn Umphrey - present
Council Member Kristine Wolfe – present

Others Present:

Chuck Potucek, City Manager
Adam Thrasher, Police Chief
Brian Jones, Fire Chief
Laura Wilson, Leisure and Library Services Director
Sharon Flissar, Public Works Director
Matt McLachlan, Community Development Director
Jeff Pregler, Senior Planner
Jennifer Osburn, Interim Budget Officer
Tony Boone, Economic Development Manager
Nathan Williams, City Attorney
Jill Adams, City Clerk

Invocation – Council Member Calhoun requested a moment of silence.

Pledge of Allegiance – Mayor Pro Tem Gray led the Pledge of Allegiance.

[Item 1](#) Acceptance of the Agenda

Council Member Umphrey moved that the Agenda for the Regular City Council Meeting of April 9, 2020 be approved as written. Council Member Benning seconded the motion. The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

City Manager's Report: Mr. Potucek announced that the next regularly scheduled City Council Work Session will be held on April 21, 2020 at 3:00 p.m. virtually through WebEx as well as the next regularly Council Meeting on April 23, 2020 at 5:00 p.m. Virtual meetings will continue until April 30, 2020 as set by the Governor's guidelines. He reported that work has continued at the City despite the shutdowns. The Oscar Yrun Community Center's visitor center remodel that was budgeted for \$50,000 had the lowest bid come in at \$70,575; therefore, he is asking staff to relook at the specifications with engineering and will probably go back out for bids and this will

most likely be a carryover item in the next fiscal year. The City Hall Remodel Project that has been in the last couple of budgets was finally awarded to the firm of A5 Design just shy of \$123,000 that was budgeted at \$150,000, which is a good project during this time due to the current situation. The Big O Driveway Project that was tied to an annexation and development agreement was awarded to B-R Constructors at \$18,321, under the budgeted amount of \$20,000 and once this project is complete, the annexation should be able to proceed. The Sierra Vista Animal Care Center Expansion Statement of Qualifications was awarded to The Architecture Company. City staff is still negotiating the cost proposal for that. Also, the airport taxiways sealcoat and apron rehabilitation project was recently approved by the FAA for the grant. C and S Engineering will be doing the design phase in the amount of \$95,205.00. Construction is expected in fiscal year 2021.

Council Member Wolfe asked if the \$50,000 that was allocated for the Oscar Yrun Community Center's visitor center was for the revamping of the center that is being required by the State. Mr. Potucek stated that originally the State was looking at that; however, he is not sure if that requirement is still there and that is something that he will be looking into.

Council Member Wolfe asked if the City needs to spend money on this project. Mr. Potucek stated that he will investigate it, but he is not prepared to proceed with the project at this time given the overbid.

New Business

[Item 2](#) Approval of the City Council Regular Meeting Minutes of March 12, 2020

Council Member Benning moved that the City Council Regular Meeting Minutes of March 12, 2020, be approved as written. Council Member Wolfe seconded the motion. The motion passed by a unanimous vote of Mayor Mueller, Council Member Pacheco, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

[Item 3](#) Ordinance 2020-003, Approval and Adoption of Development Code Amendments to Section 151.08.002, Public Improvement Standards-General Regulations, Article 151.19, Subdivision Platting Procedures and Requirements

Council Member Wolfe moved that Ordinance 2020-003, Development Code Amendments to Section 151.08.002, Public Improvement Standards-General Regulations, Article 151.19, Subdivision Platting Procedures and Requirements, be approved. Council Member Benning seconded the motion.

Mr. McLachlan stated that this is the final reading on the proposed amendments to the City's Subdivision Regulations. The staff's recommendations went through an extensive review process with the Planning and Zoning Commission that resulted in a unanimous vote of approval. Comments have been received during the 30-day review period that followed the hearing held by Council on February 13, 2020. This portion of the Code was adopted a quarter century ago and was due for an update to bring it into better alignment with the current practices. The amendments fulfill the Council's direction to remove unnecessary and obsolete Code provisions and provide more flexibility where the law allows.

Mr. McLachlan stated that Mr. Pregler's memo is very thorough and explained the amendments in how they improve upon the process. Recommendations are based on research and model codes adopted throughout the State as well as feedback from the users of the process. The

changes are consistent with the guiding principles of only requiring that information that is necessary to make a competent decision on the request and scaling the approval process to match the significance of the application. He added that during the work session he provided an overview during the Council Work Session of April 7, 2020 on how the changes provide for a more streamlined process for small subdivisions of 10 lots or fewer in certain infill situations and making it easier to perform minor amendments to an existing plat and doing land splits, and providing for a deferral of sidewalk construction of up to five years.

Mayor Mueller thanked Mr. McLachlan and his staff as well as the Planning and Zoning Commission for the great job on the proposed amendments. Mr. McLachlan noted that Mr. Pregler was the principle author and he agrees in that he did a great job.

Council Member Pacheco stated that she is glad to see amendments that streamline processes and simplify regulations whenever possible.

The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Mayor Mueller noted that there is no Call to the Public and stated that staff is working on ways to have people call into the meeting.

Comments and Requests of the Council

Council Member Calhoun had nothing to report.

Council Member Umphrey wished everyone a Happy Easter and stated that she finds a lot of joy in all the work being done on the murals in town, the water tower on Railroad and Canyon. There is also another mural on the pink florist's building on Fry Boulevard. She then stressed the importance of sharing fact-based information online with friends and family to help stop the spread of rumors on the Coronavirus. Knowing facts and having those makes it less stressful of an event for everyone.

Council Member Benning stated that the murals are posted on Council Member Umphrey's page and asked people to hang in there. The Mayor and Council receive phone calls and emails, tough/rough times but together, they will all get through this – stay the course, hang in there and do what you are supposed to do. He also thanked Mr. Potucek and staff for doing an amazing job in getting information out as it is really appreciated it.

Council Member Wolfe stated that she understands that some people have felt that having virtual meetings are unnecessary and that the Council should meet in person. However, she disagrees with that and agrees with the Mayor, who has decided to hold virtual meetings. She added that she feels 100 percent that the Mayor has the City's best interest at heart, but also the Council's best interest and this is really the best way for the Council to meet. The City is still moving forward with the City's business and it might be done virtually, and it might be painful, but they are not disregarding the City in any way because of what is happening. The Council cares about the community and making sure and setting a good example for what the community should be doing. She thanked the Mayor for making the decision to hold virtual meetings because she believes that this is the correct decision and not only for the Council's health but for the City's health. She added that Council Member Umphrey has already spoken about being safe, which she appreciates. Lastly, she reported that there is a movement out in the community to have people put teddy bears in their windows so that people can drive by with

their kids so that they can count them. In closing, she asked the community not to forget the people that are living alone and encouraged calling them and supporting them because it can be very isolating, not to see anybody. Sierra Vista is an amazing community and it will recover from the current situation.

Council Member Pacheco stated that she feels like one can always echo what everyone has said. She further stated that in these tough and stressful times, she would like to provide words of encouragement because she knows that homeschooling and working from home is hard. People should give themselves a break and time to adjust to figuring things out. People do not have to learn a new language and instrument in the next three weeks. Lastly, she read a quote by Fred Rogers, "When I was a boy and I would see scary things in the news, my mother would say to me, "Look for the helpers. You will always find people who are helping."

Council Member Pacheco stated that she is very impressed with the people that are coming together to help, many of which are on the City's staff, Fire Chief Jones, who was recently with the Chamber of Commerce sharing information on what the Department is doing, Police Chief Thrasher, who has provided updates on what the Police Department and first responders are doing. She also gave a shout out to Ms. Hector and Mr. Curtis for getting out information to the public, especially during a time of crisis.

Mayor Pro Tem Gray had nothing to report.

Council Member Calhoun commended and thanked Police Officer Nathan Tuggle who received a special award for helping a child's life in March. She also gave a shout out to the Police Department for their great work during this time. Mayor Mueller added that there was Fire Department's crew on site as well and there may be additional awards.

Mayor Mueller stated that he wanted to reproduce the report given to Council on COVID-19 at the work session, but he could not think of way to do that so that the public could see it. Therefore, he encouraged the public go to the City's web site or YouTube to watch the last portion of the April 7, 2020 work session to find out what the City is doing. The City Manager, Police and Fire Chiefs did a great briefing to the Council in letting them know where the City stands. In closing, he announced that the week is Holy Week following Palm Sunday and leading into Easter Sunday followed by Good Friday, the setting for the first day of Passover for the Jewish friends. He asked the community to take a moment and pray for the community, first responders, doctors, nurses, medical technicians, cleaning crews at the hospital and also the unsung heroes, the clerks and the people running the stock rooms in the grocery stores to make sure that everyone can get the necessities needed. Lastly, he asked people to give a prayer of thanks and to remember people that are ill as well as the people that have passed and their families. He encouraged people to help their neighbors, friends, the elderly, which may need help in order to build and make the community stronger. The City will get through this and remain a great community.

Adjournment

Mayor Mueller adjourned the March 12, 2020 meeting of the Sierra Vista City Council at 5:30 p.m.

Mayor Frederick W. Mueller

MINUTES PREPARED BY:

ATTEST:

Maria G. Marsh, Deputy Clerk

Jill Adams, City Clerk

April 03, 2020

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager
Matt McLachlan, AICP, Director, Dept. of Community Development

FROM: Yolanda Velasquez, Grants Administrator

SUBJECT: Request for Agenda Item Placement
Resolution 2020-017, Restating the City's Commitment to Fair Housing in Sierra Vista

Recommendation:

The City Manager recommends approval.
The Assistant City Manager recommends approval.
The Director of the Department of Community Development recommends approval.

Background:

According to HUD, in April, *"we come together as a community and a nation to celebrate the anniversary of the passing of the Fair Housing Act and recommit to that goal which inspired us in the aftermath of the 1968 assassination of Rev. Dr. Martin Luther King Jr.: to eliminate housing discrimination and create equal opportunity in every community.*

Fundamentally, fair housing means that every person can live free; meaning our communities are open and welcoming, free from housing discrimination and hostility. It also means, each one of us, regardless of race, color, religion, national origin, sex, familial status, and disability has access to neighborhoods of opportunity—our children can attend quality schools, our environment allows us to be healthy, and our economic opportunities and self-sufficiency can grow.

Our Commitment to fair housing is a living commitment, one that reflects the needs of America today and prepares us for a future of true integration."

The City of Sierra Vista has and will continue to participate in and educate the citizens in our community about the rights given to every person by the Fair Housing legislation. The City adopts a policy of acceptance through an annual Fair Housing Resolution each April and proclaims April to be Fair Housing Month in Sierra Vista.

Budget Appropriation:

None.

RESOLUTION 2020-017

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; ADOPTING A FAIR HOUSING POLICY, THE CITY MAKES KNOWN ITS COMMITMENT TO THE PRINCIPLE OF FAIR HOUSING, AND DESCRIBING ACTIONS IT SHALL UNDERTAKE TO AFFIRMATIVELY FURTHER FAIR HOUSING; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, the Housing and Community Development Act of 1974 as amended requires that all applicants for Community Development Block Grant funds certify that they shall affirmatively further fair housing; and

WHEREAS, the Civil Rights Act of 1968 (commonly known as the Federal Fair Housing Act) as amended, prohibits discrimination in the sale, rental, and financing of dwellings, and in other house-related transactions based on race, color, national origin, religion, sex, familial status (including children under the age of 18 living with parents or legal custodians, pregnant women, and people securing custody of children under the age of 18), and disability; and

WHEREAS, fairness is the foundation of the American system and reflects traditional American values and discriminatory housing practices undermine the strength and vitality of America and its people.

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA AS FOLLOWS:

SECTION 1

That the settled policy of the Mayor and City Council to implement programs, within constraints of City's resources, to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, disability, familial status, or national origin, this policy, be, and hereby is, reaffirmed.

SECTION 2

That the Mayor and City Council of the City of Sierra Vista hereby wish all persons living in, working in, conducting business in, or traveling through this City to know that the City is committed to Fair Housing and does not condone discrimination in the sale, rental,

and financing of dwellings, and in other house-related transactions based on race, color, national origin, religion, sex, familial status (including children under the age of 18 living with parents or legal custodians, pregnant women, and people securing custody of children under the age of 18), and disability; and,

The City of Sierra Vista will refer all persons who feel that they have been discriminated against in regards to Fair Housing issues to the Southwest Fair Housing Council, the State Department of Housing, the Arizona Attorney General's Office, or the Department of Housing and Urban Development (HUD); and,

The City of Sierra Vista shall publicize this Resolution, thereby encouraging owners of rental properties, developers, builders, and others involved with housing to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances.

The City of Sierra Vista additionally furthers fair housing by posting copies of this Resolution in public places, proclaiming April as Fair Housing Month in the City of Sierra Vista, posting Fair Housing posters to public areas, and distributing Fair Housing brochures by placing them in information kiosks within City of Sierra Vista buildings.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this Resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 23RD DAY OF APRIL 2020.

FREDERICK W. MUELLER
Mayor

ATTEST:

APPROVED AS TO FORM:

JILL ADAMS
City Clerk

NATHAN J. WILLIAMS
City Attorney

PREPARED BY: Yolanda Velasquez, Grants Administrator