



Sierra Vista City Council
Meeting Agenda
March 12, 2020

Call to Order

5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona

Roll Call

Invocation – Pastor Chuck Carlson, Sierra Vista Community Church

Pledge of Allegiance - Girl Scout troops (Brownie 419, Junior 104, and Cadette Senior 1224)

Item 1 Acceptance of the Agenda

Awards and Presentations

Proclamation declaring March 8 through 14, 2020 as the 108th year of Girl Scouts in the United States

Item 1 Acceptance of the Agenda

City Manager's Report: Upcoming Meetings, Bid Openings and Bid Awards

Item 2 Consent Agenda

Item 2.1 Approval of the City Council Regular Meeting Minutes of February 27, 2020

Item 2.2 Resolution 2020-016, Appointment of Joseph Nelson to the Environmental Affairs Commission, said term to expire December 31, 2021

Public Hearing

Item 3 Consideration of funding applications for FY 2020-2021 Community Development Block Grant (CDBG) Annual Action Plan

Call to the Public

Comments and Requests of the Council

Adjournment



Sierra Vista City Council
Meeting Minutes
[February 27, 2020](#)

Mayor Mueller called the February 27, 2020 City Council Regular Meeting to order at 5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona.

Roll Call:

Mayor Rick Mueller – present
Mayor Pro Tem Rachel Gray – present
Council Member William Benning – present
Council Member Gwen Calhoun – present
Council Member Sarah Pacheco – present (arrived 5:03 p.m.)
Council Member Carolyn Umphrey - present
Council Member Kristine Wolfe – present

Others Present:

Chuck Potucek, City Manager
Victoria Yarbrough, Assistant City Manager
Jon Kosmider, Deputy Police Chief
Brian Jones, Fire Chief
Laura Wilson, Leisure and Library Services Director
Sharon Flissar, Public Works Director
Matt McLachlan, Community Development Director
Jeff Pregler, Planner
Jill Adams, City Clerk
Nathan J. Williams, City Attorney
Tony Boone, Economic Development Manager

Invocation - Pastor Chuck Carlson, Sierra Vista Community Church, lead everyone at the Council Meeting in prayer.

Pledge of Allegiance – Council Member Benning led the Pledge of Allegiance.

Item 1 Acceptance of the Agenda

Council Member Calhoun moved that the Agenda for the Regular City Council Meeting of February 27, 2020 be approved as written. Council Member Benning seconded the motion. The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

City Manager's Report: Mr. Potucek announced that the next regularly scheduled City Council Work Session will be held on March 10, 2020 at 3:00 p.m. in Council Chambers to discuss regular updates and the development fees study. He reported that the following two projects are being advertised:

- City Hall Remodel Project with bids closing on March 27, 2020; and
- Nancy Brua Animal Care Center Improvement and Expansion Project with bids closing on February 27, 2020.

He further reported that the Community Development Block Grant Projects for the First Street alleyway and Fifth Street improvement projects have been tentatively awarded to KE&G. In the pipeline are the driveway for Big O Tires that was a part of the annexation, and the sign for the Sierra Vista Airport. Lastly, he reported on his meeting with Cochise County and fellow city managers regarding the different cooperative agreements:

- Rate Review Board, which makes recommendations regarding tipping fees to the Cochise County Board of Supervisors, decided that there will not be any recommendations for increases in tipping fees for this year nor the foreseeable future.
- Cochise County Tourism and Economic Council presented and provided advertising and marketing materials, which will be forthcoming to the Council during a work session.
- Consolidated Court Agreement was addressed as Superior Court Presiding Judge Conlogue has put forward a proposal for a new agreement, which would automatically name, per State Law, the elected Justice of the Peace Five to be the City Magistrate.

Under this proposal, the City Council would no longer need to appoint a magistrate. The provisions for having an attorney be the pro temp and consulting with the Council would remain in place. The cost was not addressed; however, the County Administrator assured that they did have numbers available. Therefore, the City will be sending its budget staff over to work with his to bring those numbers to the Council as part of the new agreement that will need to be addressed before the start of next fiscal year.

In response to Council Members Pacheco, Mr. Potucek stated that the proposed agreement would be brought forth to Council for approval. Mayor Mueller noted that any joint agreement with the County must be approved by the Council.

In response to Council Member Benning, Mr. Potucek stated that the Council would need to address changes to the current ordinance addressing the magistrate. The issue identified and addressed last year in the agreement were the side agreements that the communities have with their magistrates because Judge Conlogue did not believe that it was appropriate.

Council Member Benning stated that the Council voted for the intergovernmental agreement because they added to that agreement the ability to be able to provide input on the selection of the justice of the peace due to the events that took place during the nomination of Judge Pat Call. Mr. Potucek stated that it would still be a part of the proposed agreement.

Item 2 Consent Agenda

[Item 2.1](#) Approval of the City Council Special Meeting Minutes of February 13, 2020

[Item 2.2](#) Approval of the City Council Regular Meeting Minutes of February 13, 2020

Mayor Pro Tem Gray moved that the Consent Agenda consisting of the Special Meeting Minutes and Regular Meeting Minutes of February 13, 2020, be approved. Council Member Umphrey seconded the motion. The motion passed by a vote of six, Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Pacheco, Umphrey and Wolfe. Council Member Calhoun abstained.

New Business

Item 3 Ordinance 2020-002, Adoption of Development Code Amendments to Section 151.22.006, Matrix of Use Permissions by Zoning District (Private schools of General Education)

Council Member Pacheco moved that Ordinance 2020-002, adoption of Development Code Amendments to Section 151.22.006, Matrix of Use Permissions by Zoning District, be approved. Council Member Umphrey seconded the motion.

Mr. Pregler stated that the code amendments to Section 151.22.006 will revise the use permissions for both charter schools and private schools of general education. Currently, the code allows charter schools to be permitted in every zoning district, while private schools of general education are only allowed through a conditional use permit in the Commercial and Urban Ranch Zoning Districts.

To be consistent with state law, the amendments are proposing to allow private schools of general education to locate by right within all zoning districts. In addition, there will be a caveat, that will prohibit charter schools and private schools of general education to locate on property zoned single family residential that is less than one acre in size.

The Planning and Zoning Commission recommended unanimous approval at their November 19, 2019 meeting. The City Council opened-up the amendments to a 30-day public comment period on January 23, 2020. The City has not received any comments.

The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Item 4 Resolution 2020-012, Acceptance of Arizona Department of Homeland Security Grant Funding-Operation Stonegarden Grant Program (Agreement #190417-01)

Council Member Umphrey moved that Resolution 2020-012, acceptance of the Arizona Department of Homeland Security Grant Funding for Operation Stonegarden Grant Program, be approved. Mayor Pro Tem Gray seconded the motion.

Deputy Police Chief Kosmider stated that the Operation Stonegarden Program supports enhanced cooperation and coordination among Customs and Border Protection, the United States Border Patrol, federal, state, local and tribal/territorial law enforcement agencies. State and local agencies that participate in Operation Stonegarden enforce state law and coordinate enforcement efforts with federal partners in order to provide overlapping layers of public safety for the communities that they serve.

Operation Stonegarden and deployments enhance the Sierra Vista Police Department's proactive enforcement of safety and drug trafficking and traffic statutes in Sierra Vista and the immediate surrounding areas. With Council's approval of the resolution, the City will receive grant funding in the amount of \$60,794 for over time and employee related expenses and \$946,000 for mileage from the Arizona Department of Homeland Security under the Operation Stonegarden Program. There are no matching funds required and the reimbursement covers over time, full employee related expenses to include PSPRS, worker's compensation, insurance, social security, Medicare as well as mileage expenses.

Mr. DeCarlo stated that when he initially heard about this grant/program, he was puzzled and upset because of the expansion of the City's Police Department's force into the County. He added that folks that reside in the County live there because of a social contract that they constructed amongst themselves, which is not within the City of Sierra Vista. He added that he views this as creating a perception of a new requirement for lack of funding in the future. Lastly, he cited articles from the Constitution and noted that the grant is funding an officer/State Trooper, which subverts the will of the people.

In response to Council Member Pacheco, Deputy Police Chief Kosmider stated that the Department has been participating for years and the Department applies annually for the grant, which is specific to deployments in support of Operations Stonegarden and that are scheduled deployments throughout the year.

The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Item 5 Resolution 2020-013, Approval of an Intergovernmental Agreement with the Town of Huachuca City for Intercity Route Services

Council Member Wolfe moved that Resolution 2020-013, an Intergovernmental Agreement with the Town of Huachuca City for Intercity Route Services, be approved. Council Member Umphrey seconded the motion.

Ms. Flissar stated that Huachuca City ended their public transit service about a year ago due to funding limitations. There is now interest in restarting the service due to the receipt of a grant by the Legacy Foundation. One of the key considerations is establishing a service, which is potentially eligible for federal transit administration (FTA) funding. Eligible providers cannot establish service, which is redundant with another FTA recipient. Huachuca City has approached Sierra Vista with an agreement, which would allow them to connect with Vista Transit and a few key stops. Riders from Huachuca City who want to get to other stops in Sierra Vista would transfer to Vista Transit to reach their destination.

The agreement is like existing agreements that the City already has with the Cochise Connection and Greyhound. Those agreements help to bring additional public transportation riders into the City and make use of infrastructures already in place. Huachuca Transit would run three days per week, with two round trips per day.

Council Member Pacheco stated that she is happy to see that Huachuca City received the grant because she believes that this is a needed improvement for Huachuca City.

In response to Council Member Benning, Ms. Flissar stated that the other stops for Huachuca Transit are at Cochise College and Canyon Vista Medical Center.

The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Item 6 Resolution 2020-014, Amendment to the Intergovernmental Agreement with the Sierra Vista Unified School District

Council Member Benning moved that Resolution 2020-014, amendment to the Intergovernmental Agreement with the Sierra Vista Unified School District, be approved. Council Member Umphrey seconded the motion.

Ms. Wilson stated that this is a small amendment to the existing intergovernmental agreement with the Sierra Vista Unified School District for joint facility use. This would take the gymnasium out of the section of the agreement that allows the City to utilize the facility at no cost and move it into the section that will allow the City to operate it through the Sports Division. The City would go from utilizing the facility and sharing 20 percent of the net profits with the School District into operating, maintaining and improving those and in return the City would keep that revenue.

Council Member Pacheco asked if the City is planning on making repairs to the gymnasium. Ms. Wilson stated that she is hopeful in that funding will be received to do the needed repairs because not only is the gymnasium in need of repair but also the rest of the property. She added that currently staff is working on a water project for the fields. Mayor Mueller added that this will be a part of the upcoming budget discussions.

The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Item 7 Resolution 2020-015, Establishing a West End Entertainment District

Council Member Calhoun moved that Resolution 2020-015, establishing a West End Entertainment District, be approved. Mayor Pro Tem Gray seconded the motion.

Mr. Boone stated that the proposed resolution would formally designate an entertainment district within the West End utilizing the authority of Arizona Revised Statute 4-207. He noted that this is about local control in making decisions within the district concerning several different types of liquor licenses.

Mr. Boone thanked Mr. McLachlan and his team for their work on the proposed entertainment district and noted that there has been focus on the West End for some time. The proposed resolution complements those efforts, the West End Partnership and the ongoing redesign of Fry Boulevard and Garden Avenue. The proposed entertainment district will support the plan to increase vibrancy and provide a focus for people with a mix of hotels, restaurants, bars and other entertainment establishments.

A key limiting factor is the 300-foot rule based on Arizona Revised Statute 4-207, which prohibits the issuance of retail liquor licenses within 300 feet of a church or school. A graph was displayed that identified several small churches across the West End along with significant portions of Fry Boulevard and Wilcox Drive, which would remain prohibited by current the State Liquor Board's rules. Licenses that are impacted are as follows:

- Series 6 Bar
- Series 7 Beer & Wine Bar
- Series 8 Conveyance
- Series 9 Liquor Store
- Series 10 Beer and Wine Store
- Series 14 Private Club
- Series 16 Wine Festival/Fair

Approval of the proposed resolution would allow the Council to have the authority to approve an application for those licenses within 300 feet of a school or church, which supports local control for decisions to be made by the Council on a case by case basis in the future.

The entertainment district provides options for the development of businesses on the West End that would include vacant buildings in areas that have been hard to re-develop. New business ventures, i.e., grocery stores, wine bars, and vendors will be possible based on the passing of the proposed resolution on a case by case exemption process that only the City Council can approve whereas the State cannot.

Another graph was displayed identifying the proposed entertainment district that includes Garden Avenue, Fry Boulevard and Wilcox up to Seventh Street, capturing most of the commercially zoned areas within the West End for future growth. Two parcels were blacked out because they are County enclaves, and the City does not have the jurisdiction to include those in the entertainment district.

The Cities of Phoenix, Tucson, Prescott, Prescott Valley, and Scottsdale have designated entertainment districts. The proposed resolution was brought before the West End Commission for their consideration and was fully supported. There is no fiscal impact and there are no projects in the pipeline that would be impacted by approval or disapproval of the proposed entertainment district.

Mayor Mueller asked if there have been comments from the churches in the affected areas. Mr. Boone stated that there have not been any comments.

Mayor Pro Tem Gray stated that although, Council will have local control to approve within the entertainment district, people would still have to go through the process of applying for a liquor license to the State Liquor Board. Mr. Boone stated that she is correct, but they would have to come to the City and ask for a variance. It would then be up to Council to approve or disapprove their request.

Council Member Calhoun asked if churches would have the ability to appeal. Mayor Mueller stated that the notice and public hearing process for application of a liquor license would remain in effect and noted that there needs to be assurance in the City's rules that notification is sent to those churches and schools affected. This way if there is a specific objection, they can let that be known, before Council makes its decision instead of waiting until after the vote and then having to appeal.

Council Member Pacheco stated that the West End Commission is in support of an entertainment district and the Commission is made up of a few representatives of the West End churches. Council Member Umphrey stated that she is correct.

The motion passed by a unanimous vote of Mayor Mueller, Mayor Pro Tem Gray, Council Members Benning, Calhoun, Pacheco, Umphrey and Wolfe.

Call to the Public

Michael DeCarlo voiced his concern about the refuse system, the finance manager not being able to account the amount of man hours that are involved in the refuse system and a government that is unaccountable in handling the refuse. He added that he respects the reformation that the City is attempting, but he believes that it would be appropriate for a

referendum by the residents because the representative pattern is being changed by 28 percent, eliminating two out of seven of the voices of the people. There is no guarantee that government itself will be reduced by 28 percent.

Comments and Requests of the Council

Council Member Benning thanked Pastor Carlson for his invocation, everyone in the audience and Mr. DeCarlo for his comments. In closing, he announced the Open House for Fry Boulevard on March 4, 2020 at 1:00 p.m. and 5:00 p.m. at Sierra Suites.

Council Member Calhoun had nothing to report.

Council Member Pacheco had nothing to report.

Council Member Umphrey had nothing to report.

Council Member Wolfe stated that she and her Rotary Club toured the Nancy Brua Animal Care Center, a fantastic facility, and thanked Ms. Garcia for taking time out of her day to accommodate them. In closing, she announced that the Nancy Brua Animal Care Center is currently holding a Mardi Paws event with adoption incentives.

Mayor Pro Tem Gray stated that the Nancy Brua Animal Care Center does an incredible job in working with the resources that they have. She thanked Ms. Gustafson from the Chamber of Commerce and staff on their hosting of Governor Ducey’s State of the State. Lastly, she stated that Governor Ducey’s message was positive for Cochise County and rural areas.

Mayor Mueller stated that the Chamber of Commerce was a great community partner that executed Governor Ducey’s visit. He added that there was also great support by Cochise College, and noted that it is great to have community partners that the City can depend on.

Adjournment

Mayor Mueller adjourned the February 27, 2020 meeting of the Sierra Vista City Council at 5:41 p.m.

Mayor Frederick W. Mueller

MINUTES PREPARED BY:

ATTEST:

Maria G. Marsh, Deputy Clerk

Jill Adams, City Clerk

March 3, 2020

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

FROM: Sharon G. Flissar, P.E., Director of Public Works

SUBJECT: Request for Agenda Item Placement
Resolution 2020-016, Appointment of Joseph
Nelson to the Sierra Vista Environmental Affairs
Commission

Recommendation:

The City Manager recommends approval.
The Public Works Director recommends approval.

Initiated by:

Sierra Vista Environmental Affairs Commission.

Background

There is currently one vacancy on the Environmental Affairs Commission. Joseph Nelson has submitted an application for appointment. The Environmental Affairs Commission voted unanimously at their February 20th meeting to recommend the approval of Mr. Nelson to the City Council. The term begins thirty days after Council approval and expires December 31, 2021.

Budget Appropriations:

Not applicable.

Attachment

RESOLUTION 2020-016

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; APPOINTING JOSEPH NELSON TO THE SIERRA VISTA ENVIRONMENTAL AFFAIRS COMMISSION, SAID TERM TO EXPIRE DECEMBER 31, 2021, AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, the Mayor and City Council have created an Environmental Affairs Commission for the purpose of advising the Mayor and City Council on matters relating to environmental issues, and assisting the Public Works Director in promoting environmental stewardship to the public; and

WHEREAS, Joseph Nelson submitted an application to fill a vacancy, and it is in the best interest of the citizens to have a full complement of Environmental Affairs Commission members to address environmental concerns;

WHEREAS, the Environmental Affairs Commission has recommended to appoint Joseph Nelson to fill a vacancy on the commission;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the City Council policy on term expirations and appointments to boards and commissions when qualified applicants are available is hereby reaffirmed.

SECTION 2

The City Council hereby appoints Joseph Nelson to the Sierra Vista Environmental Affairs Commission, said term to expire December 31, 2021.

SECTION 3

The City Manager, City Clerk, and City Attorney, or their duly authorized officers and agents, are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 12TH DAY OF MARCH 2020.

FREDERICK W. MUELLER
Mayor

Approval as to Form:

Attest:

NATHAN J. WILLIAMS
City Attorney

JILL ADAMS
City Clerk

Prepared by:
Sharon G. Flissar, Director of Public Works



City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635
520/458-3315 - fax 520/458-0584 - www.ci.sierra-vista.az.us

APPLICATION TO CITY BOARD/COMMISSION

DATE: 12-18-2019

BOARD/COMMISSION: Environmental Affairs Commission

NAME: Joseph O. Nelson TELEPHONE: [REDACTED] (ONE PER FORM)
(HOME) (WORK)

E-MAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED] CITY: Sierra Vista ZIP: 85635

MAILING ADDRESS: Same as Above

CITY RESIDENT? Yes REGISTERED TO VOTE IN CITY? Yes

EDUCATION: _____

OCCUPATION: Information Technology
(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: _____

I am involved in local car clubs, RC Model clubs, local music, and BACA (ie: Bikers Against Child Abuse)

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: 5th Gen Cochise County Resident w/ well drilling back ground.
Former Osha Fire Protection - Standpipe & Hose Systems Fire Fighting Equipment, Control of Hazardous Materials,
Construction Supervisor Safety Cert, and Certified Environmental Specialist.

REFERENCES: 1. Bruce and Michelle Phillips [REDACTED]
(NAME) (ADDRESS) (PHONE)

2. Ron and Julee Couch [REDACTED]
(NAME) (ADDRESS) (PHONE)

THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER WILL BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

[Signature]
(APPLICANT'S SIGNATURE)

Please return completed application to the city clerk's office - 08/29/05

March 12, 2020

Memorandum to: Honorable Mayor and City Council

Thru: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

From: Matt McLachlan, Director, Community Development

Subject: PUBLIC HEARING
Consideration of funding applications for PY 2020
Community Development Block Grant (CDBG) Annual Action Plan

REQUESTED ACTION:

Provide Staff with feedback and direction on funding applications for inclusion in Sierra Vista's PY 2020 CDBG Annual Action Plan.

INITIATED BY: City of Sierra Vista

BACKGROUND:

In 2013, the City of Sierra Vista entered the Community Development Block Grant (CDBG) entitlement program as a direct recipient of annual grant funding from the U.S. Department of Housing and Urban Development (HUD). The program was authorized under Title I of the Housing and Community Development Act of 1974 and is one of the longest continuously run programs at HUD. The Community Development Department administers the CDBG program and presents proposals and recommendations to the City Council, advisory boards, and the general public.

The primary national objectives of the program are the development of **viable communities**, principally for low and moderate income (LMI) persons, through;

- *Decent Housing*
- *Suitable Living Environment*
- *Expanded Economic Opportunity*

All CDBG activities must result in **one** of the following:

- *Benefit low and moderate income (LMI) persons;*
- *Prevent or eliminate slum and blight; or*
- *Meet an urgent need having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community.*

City of Sierra Vista Annual Action Plan

Each year, the City is required to prepare an Annual Action Plan that is submitted to HUD. The plan outlines the programs and activities the City will undertake in the coming year to implement the strategies of the Consolidated Plan. Specifically, the Plan describes how the funds will be expended to meet stated objectives.

The process begins with a “Notice of Funding Availability” requesting applications for proposed projects or program services. This was done through email correspondence to public service providers; newspaper advertisement; and posting on the City’s website. **The City of Sierra Vista is expected to receive \$271,810 in Community Development Block Grant (CDBG) funds according to the PY 2020 formula allocations posted on the U.S. Department of Housing and Urban Development website.** This amount is \$636, or 0.2% more than the City received last year.

The notice is followed by a public meeting to receive input and respond to questions. Applications that are received are then reviewed by Staff to determine whether requirements are met. **No applications from outside agencies were received by the March 6, 2020 deadline.**

Consolidated Plan

The Consolidated Plan is a five-year planning document required by HUD detailing how the City plans to invest its resources to meet ongoing affordable housing, community development, economic development, and public service needs. The Consolidated Plan guides the use of City resources to address these needs over a five-year period. The City Council adopted the 2019-2023 City of Sierra Vista Consolidated Plan in June 2019 and was subsequently approved by HUD. The Plan establishes the goals and priorities for the use of CDBG funds during the five-year planning period as follows:

Goal Name	Description	Objective	Priority Needs Addressed	Funding Allocated (Five-Year Total)	Percent of Total Allocation
Goal 1: Public Infrastructure/Facility Improvements	ADA Improvements, Public Facility Improvements, and Infrastructure	Availability/Accessibility	Public Improvements/Infrastructure, Public Facilities Improvements	\$ 719,000	63%
Goal 2: Housing Rehabilitation and Services	Housing Rehabilitation and Accessibility	Affordability	Provide Affordable Housing Opportunities	\$ 100,000	9%
Goal 3: Provision of Needed Services	Community Services; Special Needs Populations (primarily for seniors and youth); Mental Health and Homeless Services	Availability/Accessibility	Homeless Activities, Public Service Programs	\$ 50,000	4%
Goal 4: Neighborhood Stabilization	Elimination of slum and blight	Sustainability	Elimination of Slum and Blight	\$ 100,000	9%
Goal 5: Fair Housing	Eliminate Discrimination in housing	Availability/Accessibility	Fair Housing	\$ 0	0%
Goal 6: Administration/Planning	CDBG Admin	Availability/Accessibility	Program Administration	\$ 171,000	15%

Table 55: Five-Year Goals Summary Information

Priority Need Name	Priority Level	Population	Geographic Areas	Goals Addressing
Public Improvements/Infrastructure	High	Non-housing Community Development, Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Low- and Moderate-Income Neighborhoods	Public Infrastructure/Facility Improvements
Elimination of Slum and Blight	High	Non-housing Community Development, Middle Income (120% AMI), Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Citywide	Neighborhood Stabilization
Public Facilities Improvements	High	Non-housing Community Development, Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Low- and Moderate-Income Neighborhoods	Public Infrastructure/Facility Improvements
Provide Affordable Housing Opportunities	Low	Low Income (50% AMI), Moderate Income (80% AMI), Extremely Low Income (30% AMI), Elderly, Public Housing Residents, Frail Elderly	Citywide	Housing Rehabilitation and Services
Homeless Activities	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Families with Children, Elderly, Chronic Homelessness, Homeless Mentally Ill, Homeless Families with Children, Victims of Domestic Violence- Homeless	Citywide	Provision of Needed Services
Public Service Programs	Low	Elderly, Persons with Mental Disabilities, Victims of Domestic Violence, Families with Children, Moderate Income (80% AMI), Low Income (50% AMI), Extremely Low Income (30% AMI)	Citywide	Provision of Needed Services
Rental Acquisition and Owner-Occupied Rehabilitation	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Large Families, Families with Children, Elderly, Frail Elderly	Citywide	Housing Rehabilitation and Services
Priority Need Name	Priority Level	Population	Geographic Areas	Goals Addressing
Economic Development	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Moderate Income (80% AMI), Non-housing Community Development	Citywide	Public Infrastructure/Facility Improvements
Fair Housing	Low	Extremely Low Income (30% AMI), Low Income (50% AMI), Moderate Income (80% AMI)	Citywide	Fair Housing

Table 50 – Priority Needs Summary

PY 2020 CDBG Staff Recommendation

The City's Management team met to review the funding applications and recommend that the PY 2020 CDBG funding should be wholly allocated towards constructing a parking lot, multi-use trail, and landscaping on the former Public Works Yard property at 1224 North Avenue as envisioned in the Eddie Cyr Park Master Plan (Phase III). The use of CDBG funds for demolition of the former buildings was predicated upon the City redeveloping the property into a beneficial neighborhood use in the near term. The sports fields being renovated with artificial turf as part of the Schneider Energy savings project is certain to generate more activity and need for additional parking. Investing in public facilities in the City's target areas ranks as a high priority level and top goal of Consolidated Plan. Furthermore, the undertaking of one large public facility project helps reduce the administrative staff burden associated with managing federal projects. Consequently, no funds for administration are requested.

Other projects considered for this funding cycle were:

- *Installing 900 lineal feet of curb, gutter and sidewalk along South Carmichael adjoining Mountain Vista Mobile Home Park. (Public Infrastructure) Estimated cost: \$258,000.*
- *Reactivating the City's Emergency Home Repair Program. (Housing Rehabilitation and Services) Estimated cost: \$50,000/\$10,000 maximum per application.*
- *Demolition of Blighted Structures upon consent of property owner or by court order. (Neighborhood Stabilization) Estimated cost: \$25,000*

As part of the Consolidated Plan update, Staff conducted an issue review to identify missing corner curb ADA ramps (139); sidewalks (114,687 lineal feet); and street-light gaps (182) in the target areas that can be reviewed using the Web App:

<https://sierravista.maps.arcgis.com/apps/MapSeries/index.html?appid=b18f35a0df4e4f9096504f9ab78dd4ed>

The amount of needs exceeds available resources and therefore must be prioritized as funding is available.

PY 2020 APPLICATION FOR CDBG FUNDING

Name of Organization: City of Sierra Vista

Contact Person: Laura Wilson Title: Leisure and Library Services Director

Address: 3020 E Tacoma, Sierra Vista, AZ 85635

Phone # (520) 458-7922 Email address: Laura.Wilson@SierraVistaAZ.gov

FUNDING REQUEST

Activity for which funding is requested: Public Facilities/LMI Area Benefit

Amount of funding requested: \$271,810

SECTION 2B – PUBLIC FACILITIES APPLICATION

Project Information

1. Provide the project name: Eddie Cyr Park Improvements (Parking Lot and Multi-Use Path)
2. Identify the precise street address: 1224 North Avenue, Sierra Vista, Arizona 85635
3. Check the benefit category that addresses the project to be conducted with the City of Sierra Vista CDBG funds, if awarded:
 - General Low- to Moderate-Income Clientele: The public facility is available to any resident of Sierra Vista who is low- to moderate-income, regardless of where within the city the client resides. Low- to moderate-income limits are included in this application for reference.
 - Location: The public facility is located in a low-moderate income area such as a park or community center. Provide the census tract and block group in the space below.
Census Tract 15.02, Block Group 3, Sierra Vista, Cochise County, Arizona.
 - Limited Clientele: The public facility is available **only** to special populations/limited clientele as defined by HUD, including the disabled, homeless, elderly, people living with HIV/AIDS, abused children, victims of domestic violence, mentally ill, and chronic substance abusers. While these populations are generally exempt from the income limits, at least 51% must be low- to moderate-income and the City's overall percent of funds spent for low- to moderate-income, including area benefit, must be 70%.

4. Provide a clear and concise description of the scope of work for the project. Briefly describe how the repairs/improvements will benefit low to moderate income residents of the City of Sierra Vista.

Eddie Cyr Center Park is a neighborhood park that includes children's playgrounds (shaded), drinking fountains, lighted multi-purpose sports fields featuring artificial turf, ramadas with electricity and picnic tables, restrooms, and walking path. There are currently 41 paved parking spaces (three meeting ADA requirements) located on Taylor Drive, east of the sports fields.

During the Fall of 2019, the City completed the demolition of the Fleet building and other structures at the former Public Works Yard at 1224 North Avenue. This now vacant property serves as an integral extension of the Eddie Cyr Park Master Plan as illustrated in the attached Exhibit (Phase III).

Scope of Work

- *Parking Lot:* The parking lot portion of the project involves paving the drive aisles, ADA parking spaces, and a certain number of standard parking spaces depending upon construction costs. The balance of the parking spaces will be surfaced using decomposed granite.
- *Trail Connection:* An eight-foot wide multi-use path, measuring approximately 920 feet in length, is proposed to connect the perimeter loop trail established at Eddie Cyr Park to the existing multi-use path leading to Solider Creek Park to the south as shown on the aerial photo.
- *Landscaping:* The City will install trees and shrubs along the multi-use path and in small islands in the parking lot.

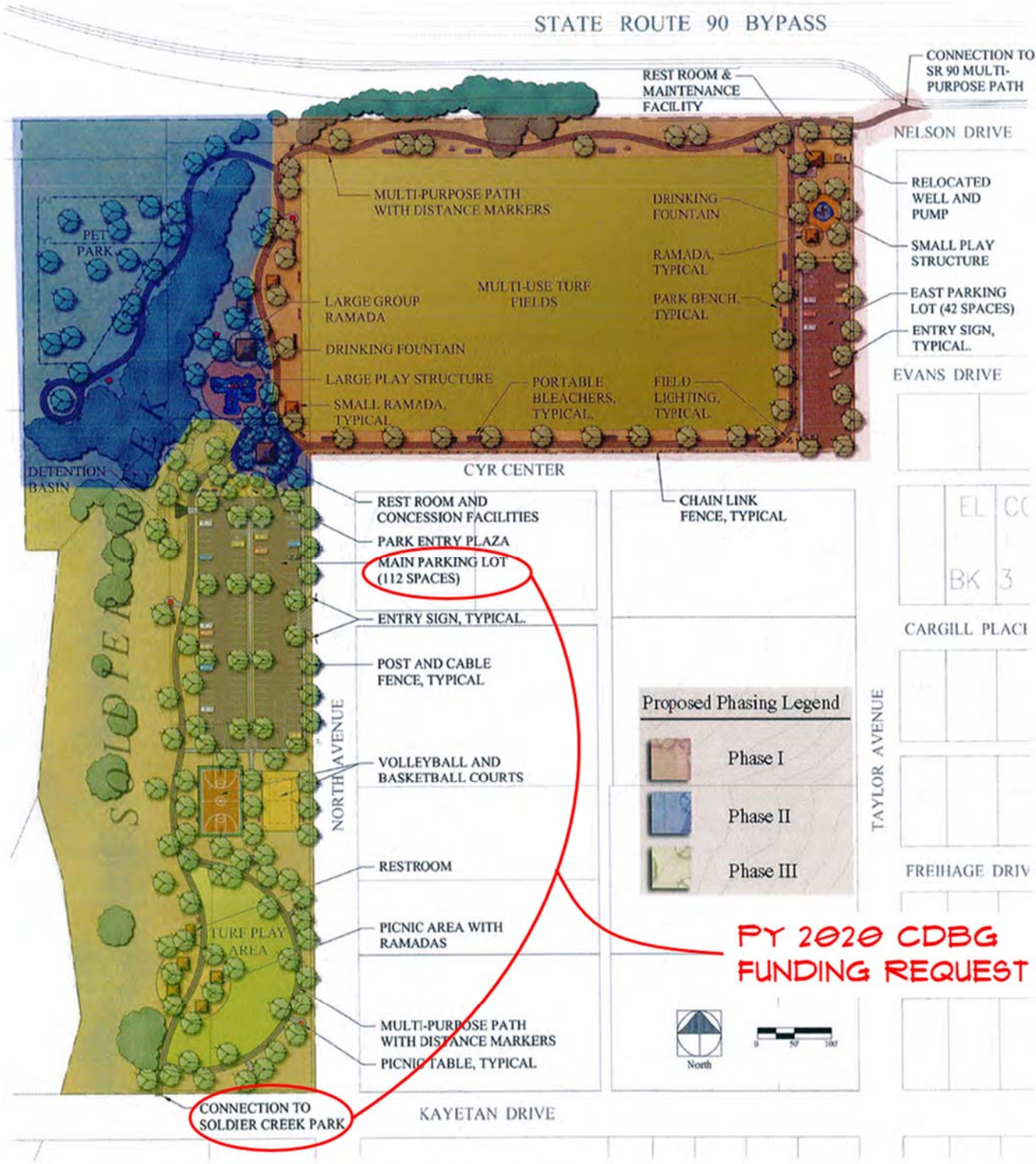
5. Who will be responsible for implementing the project?

The City of Sierra Vista

6. Clearly and concisely describe the program goals and how quantifiable outcomes will be measured.

This project will implement major components the final phase the Eddie Cyr Master Plan to improve the form and function of the park. The quantifiable outcomes will be the number of parking spaces added to serve the public; the lineal feet added to the City's trail system; and trees and/or shrubs installed to enhance the aesthetics of the property and natural environment.

Eddie Cyr Park Master Plan



PROPOSED PHASING PLAN



PY 2020 APPLICATION FOR CDBG FUNDING

Name of Organization: City of Sierra Vista

Contact Person: Matt McLachlan Title: Community Development Director

Address: 1011 N. Coronado Drive, Sierra Vista, AZ 85635

Phone # (520) 417-4413 Email address: Matt.McLachlan@SierraVistaAZ.gov

FUNDING REQUEST

Activity for which funding is requested: Public Infrastructure/LMI Area Benefit

Amount of funding requested: \$258,000

SECTION 2B – PUBLIC FACILITIES APPLICATION

Project Information

1. Provide the project name: S. Carmichael Ave. – 900 lineal feet of Curb, Gutter Sidewalk adjoining Mountain Vista Mobile Home Park & RV Community.
2. Identify the precise street address: 700 South Carmichael, Sierra Vista, Arizona 85635
3. Check the benefit category that addresses the project to be conducted with the City of Sierra Vista CDBG funds, if awarded:
 - General Low- to Moderate-Income Clientele: The public facility is available to any resident of Sierra Vista who is low- to moderate-income, regardless of where within the city the client resides. Low- to moderate-income limits are included in this application for reference.
 - Location: The public facility is located in a low-moderate income area such as a park or community center. Provide the census tract and block group in the space below.
Census Tract 15.01, Block Group 2, Sierra Vista, Cochise County, Arizona.
 - Limited Clientele: The public facility is available **only** to special populations/limited clientele as defined by HUD, including the disabled, homeless, elderly, people living with HIV/AIDS, abused children, victims of domestic violence, mentally ill, and chronic substance abusers. While these populations are generally exempt from the income limits, at least 51% must be low- to moderate-income and the City's overall percent of funds spent for low- to moderate-income, including area benefit, must be 70%.

4. Provide a clear and concise description of the scope of work for the project. Briefly describe how the repairs/improvements will benefit low to moderate income residents of the City of Sierra Vista.

The scope of work for this project involves constructing approximately 836 lineal feet of curb, gutter, and sidewalk along the west side of South Carmichael adjoining the Mountain Vista Mobile Home Park & RV Community. The sidewalk is needed to provide neighborhood residents with a safe route to Timothy Lane Park. According to U.S. Census data, nearly three-quarters of the residents in the Sulger neighborhood (BG 2, CT 15.01) are in the low-to-moderate income bracket, 9.3% have no vehicle, and 13.6 percent are elderly.

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	EST QTY	TOTAL
	length	900 LF			7ft pave to gutter
	roadway width	7 ft			3 full dwys and water fix
	Sidewalk Width	5 ft			7 ft
1	Subgrade Prep	LS	\$ 15,000.00	1.00	\$ 15,000.00
2	Removal of Existing Improvements (Remove Trees, fence, asphalt improvments)	LS	\$ 25,000.00	1.00	\$ 25,000.00
3	Concrete - 5' Sidewalk 4" thick	SF	\$ 7.50	4,500.00	\$ 33,750.00
4	Concrete - Commercial Dwy	EA	\$ 5,000.00	3.00	\$ 15,000.00
5	Concrete -Curb and Gutter	LF	\$ 27.00	900.00	\$ 24,300.00
6	2" Asphalt Roadway	SY	\$ 20.00	700.00	\$ 14,000.00
7	6" AB Roadway	SY	\$ 15.00	700.00	\$ 10,500.00
8	3" AB Sidewalk Base	SY	\$ 7.50	500.00	\$ 3,750.00
10	3" AB Driveway Base	SY	\$ 7.50	133.33	\$ 1,000.00
11	Striping	LF	\$ 2.50	800.00	\$ 2,000.00
12	Install New Solar Street Light	LS	\$ 7,500.00	1	\$ 7,500.00
13	Install New 4' Chain link Fence	LF	\$ 18.00	775	\$ 13,950.00
14	2' High curb/retaining wall near sign	LF	\$ 70.00	70	\$ 4,900.00
	Subtotal				\$ 170,650.00
			8% Mobe		\$ 13,652.00
			5% Traffic Control		\$ 8,532.50
			8% Survey		\$ 13,652.00
			5% SWPPP		\$ 8,532.50
			Total		\$ 215,019.00
			Total + 20% Contingency		\$ 258,022.80

5. Who will be responsible for implementing the project?

The City of Sierra Vista

6. Clearly and concisely describe the program goals and how quantifiable outcomes will be measured.

Presence of sidewalks in low-moderate income neighborhoods, particularly near schools and parks; improved pedestrian safety.



PY 2020 APPLICATION FOR CDBG FUNDING

Name of Organization: City of Sierra Vista

Contact Person: Matt McLachlan **Title:** Community Development Director

Address: 1011 N. Coronado Drive, Sierra Vista, AZ 85635

Phone # (520) 417-4413 **Email address:** Matt.McLachlan@SierraVistaAZ.gov

FUNDING REQUEST

Activity for which funding is requested: Housing Rehabilitation/LMI Clientele

Amount of funding requested: \$50,000

HOUSING APPLICATION

Project Information

1. Provide the project name: City of Sierra Vista Emergency Home Repair Program
2. Provide a clear and concise description of the project/activity.

The Emergency Home Repair Program is designed to correct, repair, or replace an essential system and/or critical structural problem for homeowners who are low to moderate income. Priority may be given to those that are elderly or disabled. The purpose of the program is to stabilize the homeowner's residence by making essential repairs to make the home more livable. Typical repairs correct problems involving roofs, electrical systems, plumbing systems, heating and air systems, minor structural repairs, and bathroom modifications and ramps necessary for the homeowner with a physical disability to access and use the home for basic life functions. This is not a comprehensive homeowner rehabilitation program. The maximum grant amount is \$10,000 per property which must be within the city limits.

3. Check the benefit category that addresses the project to be conducted with the City of Sierra Vista CDBG funds, if awarded:
 - ✓ General Low- to Moderate-Income Clientele: The housing project/activity is available to any resident of Sierra Vista who is low- to moderate-income, regardless of where within the city the client resides. Low- to moderate-income limits are included in this application for reference.
4. Briefly describe how the project/activity will benefit low to moderate income residents of Sierra Vista.

The project will benefit at least ten low to moderate income households of Sierra Vista.

5. Who will be responsible for implementing the project?

The City of Sierra Vista Community Development Department.

6. Clearly and concisely describe the program goals and how quantifiable outcomes will be measured.

The number of households assisted.

PY 2020 APPLICATION FOR CDBG FUNDING

Name of Organization: City of Sierra Vista

Contact Person: Matt McLachlan **Title:** Community Development Director

Address: 1011 N. Coronado Drive, Sierra Vista, AZ 85635

Phone # (520) 417-4413 **Email address:** Matt.McLachlan@SierraVistaAZ.gov

FUNDING REQUEST

Activity for which funding is requested: Neighborhood Stabilization/Slum & Blight Removal

Amount of funding requested: \$25,000

NEIGHBORHOOD STABILIZATION APPLICATION

Project Information

1. Provide the project name: Demolition of Blighted Structure(s)
2. Provide a clear and concise description of the project/activity.

Demolish one site-built single-family home or up to three manufactured housing units upon the consent of the owner or by court order.
3. Check the benefit category that addresses the project to be conducted with the City of Sierra Vista CDBG funds, if awarded:
 - ✓ Elimination of slum/blight
4. Briefly describe how the project/activity will benefit low to moderate income residents of Sierra Vista.

The project will help stabilize neighborhood property values; eliminate attractive nuisance.
5. Who will be responsible for implementing the project?

The City of Sierra Vista Community Development Department.
6. Clearly and concisely describe the program goals and how quantifiable outcomes will be measured.

Buildings demolished