

November 6, 2024

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager  
Victoria Yarbrough, Assistant City Manager

FROM: Sharon G. Flissar, P.E., Director of Public Works

SUBJECT: Request for Agenda Item Placement  
Resolution 2024-080, Resignation of Keith Landry  
from the Transportation Commission

Recommendation:

The City Manager recommends approval.  
The Public Works Director recommends approval.

Initiated by:

Mr. Keith Landry

Background

On November 6, 2024, Keith Landry submitted his formal resignation from the Transportation Commission to staff liaison Sharon Flissar. If approved, the commission would have four members and one vacancy.

Budget Appropriations:

Not applicable.

RESOLUTION 2024-080

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; ACCEPTING THE RESIGNATION OF KEITH LANDRY WITH REGRET FROM THE SIERRA VISTA TRANSPORTATION COMMISSION, AND OPENING ONE VACANCY, AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, the Mayor and City Council have created a Transportation Commission for the purpose of advising the Mayor and City Council on matters relating to the transportation; and

WHEREAS, on November 6, 2024, Keith Landry submitted his resignation from the Transportation Commission; and

WHEREAS, it is in the best interest of the citizens to have a full complement of Transportation Commission members to address transportation-related concerns;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the City Council policy on accepting resignations from boards and commissions is hereby reaffirmed.

SECTION 2

The City Council hereby accepts the resignation of Keith Landry with regret from the Sierra Vista Transportation Commission.

SECTION 3

The City Manager, City Clerk, and City Attorney, or their duly authorized officers and agents, are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 14<sup>TH</sup> DAY OF NOVEMBER 2024.

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CLEA MCCAA II  
Mayor

Approval as to Form:

Attest:

\_\_\_\_\_  
NATHAN J. WILLIAMS  
City Attorney

\_\_\_\_\_  
JILL ADAMS  
City Clerk

Prepared by:  
Sharon G. Flissar, Director of Public Works

attachments unless you recognize the sender and know the content is safe.

Sharon,

I am resigning my spot on the committee immediately.

Keith Landry

Sent from my iPhone

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