

Sierra Vista City Council
Meeting Summary
October 10, 2024

Mayor Pro Tem Umphrey called the October 10, 2024, City Council Regular Meeting to order at 5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona.

Roll Call:

Mayor Clea McCaa II – present
Mayor Pro Tem Carolyn Umphrey – present
Council Member William Benning – present (telephonically, 5:20 p.m.)
Council Member Gregory Johnson – present
Council Member Angelica Landry – present
Council Member Marta Messmer – present
Council Member Mark Rodriguez – present

Others Present:

Victoria Yarbrough, Assistant City Manager
Chuck Potucek, City Manager
Chris Hiser, Police Chief
Brian Jones, Fire Chief
Don Foster, Fire Marshall
Irene Zuniga, Capital Improvements and Development Manager
Laura Wilson, Leisure, Parks, and Library Director
Jeff Pregler, Planner
Blake Fisher, Planner
Jill Adams, City Clerk
Nathan J. Williams, City Attorney
Adam Curtis, Marketing and Communications Manager
Elizabeth Wrozek, PIO
Tony Boone, Economic Development Manager
Dianna Cameron, Management Analyst
Lauren Healy, Management Analyst
Barbara Fleming, Human Resources Manager
Kennie Downing, Chief Procurement Officer

Invocation – Wesley Good, Kino Chapel, led the invocation.

Pledge of Allegiance – Council Member Johnson led the Pledge of Allegiance.

[Item 1](#) Acceptance of the Agenda

Council Member Messmer moved that the agenda for the Regular City Council Meeting of October 10, 2024, be approved. seconded the motion. The motion unanimously carried, 6/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Johnson, Landry, Messmer, and Rodriguez voted in favor.

Presentations and Awards

A proclamation declaring the week of October 13 through 19, 2024 as Women in Business Week was presented to Mr. Boone and staff.

The Economic Development Commission awarded Marisol Tabler dba Season Creation as the Women-Owned Business of the Year.

A proclamation declaring October 2024 as Fire Prevention Month was presented Fire Marshall Foster.

The 2024 Achievement of Excellence in Procurement Award was presented to the City's Procurement Department.

City Manager's Report: Mr. Potucek announced that the next regularly scheduled work session is on Tuesday, October 22, 2024, at 3:00 p.m. in Council Chambers, and the next regularly scheduled Council's meeting is on Thursday, October 24, 2024, at 5:00 p.m. also in Council Chambers. He announced that the City's offices will be open on Monday, October 14, 2024, the Columbus Day holiday. Therefore, there are no changes in any scheduled services. He reported that the bids for the on-call demolition services that include Kings Court are due on October 17, 2024. The bids for the MLK reconstruction from Avenida Escuela to SR90 are due on October 28, 2024. The Animal Control Center project is moving along, and it is anticipated to be completed in November, and added were some shade canopies that were not in the original bid. He noted that recently the City received a generous \$1,000,000 donation to assist with the project. Therefore, the \$2,000,000 project will be finished and the other million that was budgeted out of the Capital Improvements Fund will remain in that fund. Therefore, Council can determine next budget year how best to spend those funds. Lastly, he reported that the August sales tax reports remain flat as they have for all this year. However, the City is still ahead of budget since sales tax revenues were budgeted very conservatively. The City is only up about 1.5 percent over budget on that.

In response to Mayor Pro Tem Umphrey, Mr. Potucek stated that the City has a purchase contract with Supreme Court, owners of the King's Court property. The City has been carrying the note and they have been faithfully making their payments. The City will be restructuring that purchase agreement to include the cost of the demolition and then adjust the payments to pay for that. Therefore, the public will not be on the hook for that.

Item 2 Consent Agenda

[Item 2.1](#) Discussion and Possible Action of the Work Session Meeting Minutes of September 10, 2024

[Item 2.2](#) Discussion and Possible Action of the Regular City Council Meeting Minutes of September 12, 2024

[Item 2.3](#) Discussion and Possible Action of Resolution 2024-066, Abandonment of a Sewer Easement and Acceptance of a Sewer, Drainage, and Public Utility Easement on Lots 8-11 of the Crossroads Commerce Center subdivision

Council Member Rodriguez moved that the Consent Agenda consisting of the minutes of the September 10, 2024, work session and Council Meeting of September 12, 2024; and Resolution 2024-066, an abandonment of a sewer easement and acceptance of a sewer, drainage, and public utility easement on lots 8-11 of the Crossroads Commerce Center subdivision, be

approved. Mayor Pro Tem Umphrey seconded the motion. The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

Public Hearing

[Item 3](#) Discussion and Possible Action of Resolution 2024-067, an Owner Transfer Series 6 Liquor License for Sara Jill Adams on behalf of Sierra Vista Golf Center at Pueblo del Sol, 2770 St. Andrews Drive, Sierra Vista, Arizona

Council Member Landry moved that Resolution 2024-067, an owner transfer series 6 liquor license for Sara Jill Adams on behalf of the Pueblo Del Sol Country Club at 2770 St. Andrews Drive, Sierra Vista, Arizona, be approved. Council Member Johnson seconded the motion.

Public Hearing started at 5:21 p.m.
Public Hearing concluded at 5:22 p.m.

The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

[Item 4](#) Discussion and Possible Action of Resolution 2024-068, a limited liability-type of ownership for a Series 12 Liquor License for Kevin Arnold Kramber on behalf of Guadalajara's Sierra Vista LLC located at 99 S. Highway 92, Sierra Vista, Arizona

Mayor Pro Tem Umphrey moved that Resolution 2024-068, a limited liability-type of ownership for a series 12 liquor license for Kevin Arnold Kramber on behalf of Guadalajara's Sierra Vista LLC, located at 99 S. Highway 92, Sierra Vista, Arizona, be approved. Council Member Johnson seconded the motion.

Public Hearing started at 5:22 p.m.
Public Hearing concluded at 5:23 p.m.

The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

[Item 5](#) Discussion and Possible Action of Resolution 2024-069, Submission of the US Housing and Urban Development (HUD) Program Year 2023 Consolidated Annual Performance Evaluation Report (CAPER)

Council Member Landry moved that Resolution 2024-069, submission of the US Housing and Urban Development Program Year 2023 Consolidated Annual Performance Evaluation Report, be approved. Mayor Pro Tem Umphrey seconded the motion.

Public Hearing started at 5:24 p.m.
Public Hearing concluded at 5:25 p.m.

The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

New Business

[Item 6](#) Discussion and Possible Action of Resolution 2024-070, The Estates II at Holiday Preliminary Plat, Lots 1-10

Council Member Johnson moved that Resolution 2024-070, The Estates II at Holiday Preliminary Plat, Lots 1-10, be approved. Mayor Pro Tem Umphrey seconded the motion. The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

Rick Coffman with Castle and Cooke spoke about the project.

[Item 7](#) Discussion and Possible Action of Resolution 2024-071, Appointment of Daniel D. Haws II as Counsel for Water Representation

Council Member Messmer moved that Resolution 2024-071, appointment of Daniel D. Haws II as Counsel for Water Representation, be approved. Mayor Pro Tem Umphrey seconded the motion. The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

[Item 8](#) Discussion and Possible Action of Resolution 2024-072, Amending the Personnel Rules and Regulations to add Paid Parental Leave

Council Member Rodriguez moved that Resolution 2024-072, amending the Personnel Rules and Regulations to add Paid Parental Leave, be approved. Council Member Johnson seconded the motion. The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

[Item 9](#) Discussion and Possible Action of Resolution 2024-073, Rescinding Resolution 2024-029, Donation of two surplus vehicles, 2000 Chevy Silverado 1500 truck, 2005 Ford F250 Truck to Sister City Cananea, Sonora, Mexico

Council Member Landry moved that Resolution 2024-073, rescinding Resolution 2024-029, donation of two surplus vehicles, 2000 Chevy Silverado 1500 truck, and 2005 Ford F250 truck to Sister City Cananea, Sonora, Mexico, be approved. Council Member Johnson seconded the motion. The motion unanimously carried, 7/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Benning, Johnson, Landry, Messmer, and Rodriguez voted in favor.

Call to the Public - There was no response.

Comments and Requests of the Council

Council Member Benning had nothing to report.

Council Member Johnson had nothing to report.

Council Member Landry congratulated Ms. Tabler dba Suns Creation, the Procurement Office, and announced that after the Council Meeting, the Police Department will hold a candlelight vigil to honor domestic violence survivors at the Police Department. She also announced that on Saturday, October 12, 2024, Fort Huachuca will host a Purple Glow Family Run at the USO, which will have speakers, a proclamation, food, and their goal is to light up the installation in purple for domestic violence awareness. She stated that

is important for people to know that there are resources and that they are supported when in a domestic violence situation. Lastly, she announced that on Saturday, October 12, 2024, Grateful Goods Vendor Market will be celebrating its one-year anniversary from 9:00 a.m. until 3:00 p.m. and this month they will be donating their proceeds to the Warrior Healing Center.

Council Member Messmer announced that the museum along with the Sierra Vista Historical Society will be putting on at the Fry Pioneer Cemetery, Dusk with the Dead, a history lesson about the people that helped build the City, from 5:30 p.m. until 8:30 p.m.; however, to sign up for the last tour, people must be there at 7:45 p.m.

Council Member Rodriguez congratulated the Procurement Office, commented on E-procurement, and the Department's transparency. He congratulated Sunsea Creation and noted that they have a lot of Sierra Vista shirts. He reported that the Youth Commission has some good things coming up and announced that they will be hosting on Wednesday, October 16, 2024, mock job interviews because they also would like to have a youth job fair. There will also be a huge community beautification event on Saturday, October 19, 2024, at 7:30 a.m. at the corner of Timothy Lane and South Carmichael Avenue, spearheaded by Ms. Rosie Mackey. Also, during the weekend there is an art festival out in Patagonia. Lastly, he stated that Lor's Place had an open house with speakers about domestic violence and wished everyone a Happy Indigenous People Day.

Mayor Pro Tem Umphrey had nothing to report.

Mayor McCaa announced Cars in the Park and recognized David and Linda in the audience. He shared that Linda provided her story of domestic violence at the Faith in Blue and thank Police Chief Hiser and his team for putting that on at Lori's Place.

Adjournment

Mayor McCaa adjourned the October 10, 2024, meeting of the Sierra Vista City Council at 5:45 p.m.

A recording of the Council Meeting is available at:
https://www.youtube.com/channel/UC8PtUpIbkQsixlhSy-jeR_Q/videos