

RESOLUTION 2024-069

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; TO APPROVE THE SUBMISSION OF THE PY 2023 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD).

WHEREAS, the City of Sierra Vista obtains Community Development Block Grant (CDBG) funding directly from the Department of Housing and Urban Development (HUD); and

WHEREAS, HUD requires participating jurisdictions prepare a Consolidated Annual Performance Evaluation Report (CAPER) in order to fulfill the HUD requirements;

WHEREAS, the Council requires the public be allowed to comment on the CAPER prior to submitting the CAPER to HUD; and

WHEREAS, in order to fulfill the spirit of the CAPER regulations, Council has allowed for a 15-day review period, received copies of all comments, allowed for public comments before Council, and requested changes to the draft CAPER prior to approving the CAPER for submission.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA AS FOLLOWS:

SECTION 1

That the City of Sierra Vista desires to continue receiving CDBG funding directly from HUD.

SECTION 2

The City approves the submission of the PY 2023 CAPER to HUD.

SECTION 3

That the City Manager, City Clerk, City Attorney, or their duly authorized officers and agent are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this Resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 10th DAY OF OCTOBER 2024.



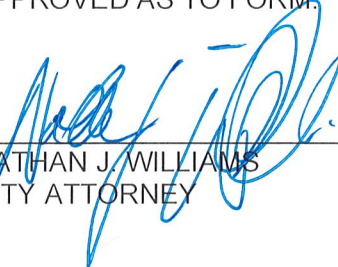
CLEA McCAA II
MAYOR

ATTEST:



JILL ADAMS
CITY CLERK

APPROVED AS TO FORM:



NATHAN J. WILLIAMS
CITY ATTORNEY

Prepared by:
Matt McLachlan, AICP
Director of Community Development



CITY OF SIERRA VISTA, ARIZONA

**PROGRAM YEAR 2023
CONSOLIDATED ANNUAL PERFORMANCE &
EVALUATION REPORT (CAPER)
CDBG PROGRAM**

City of Sierra Vista
1011 N. Coronado Drive
Sierra Vista, AZ 85635
EIN #: 86-6005496

Reporting Period:
July 1, 2023– June 30, 2024

Prepared by:
Matt McLachlan, AICP, Director
Department of Community Development
Matt.McLachlan@SierraVistaAZ.gov
(520) 439-2177

TABLE OF CONTENTS

CR-05	Goals and Outcomes	1
CR-10	Racial and Ethnic Composition of Families Assisted	3
CR-15	Resources and Investments	4
CR-20	Affordable Housing	6
CR-25	Homeless and Other Special Needs	7
CR-30	Public Housing	10
CR-35	Other Actions	11
CR-40	Monitoring	14

APPENDIX

IDIS Reports	20
--------------	----

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Sierra Vista (City) receives an annual entitlement allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). This Consolidated Annual Performance Evaluation Report (CAPER) reviews the CDBG Program funded activities undertaken by the City. The City's program year (PY) 2023 CAPER covers the period of July 1, 2023, to June 30, 2024. The CAPER also provides an overview of the City's efforts and accomplishments in addressing its identified housing and community development needs and priorities during the PY 2023. The CAPER is designed to report on the progress in carrying out the Annual Action Plan. The CAPER is also designed to provide the jurisdiction an opportunity to assess its annual performance in relationship to meeting its overall Five-Year Consolidated Plan priorities and objectives and to discuss what actions or changes it contemplates because of its performance.

The PY 2023 CAPER evaluates the progress towards achieving the goals and strategies established in the City's 2019-2023 Consolidated Plan and PY 2023 Annual Action Plan. The CDBG funded activities are programmed to address the public infrastructure, human service, and employment needs of low and moderate-income households in our community, as outlined in CR-05 Goals and Outcomes, identifying the adopted Priority Needs, including specific measures of progress and numeric five-year goals as established for each strategy. As described in this report, the CDBG funds that were expended during PY 2023 primarily benefited low and moderate-income residents and lower income communities within the jurisdiction.

A notice of availability regarding this CAPER was published in the Sierra Vista Herald newspaper on September 25, 2024. The notice provides for a 15-day comment period beginning on September 25, 2024, and ending on October 10, 2024, and the meeting details for the scheduled public hearing on October 10, 2024. The ad referenced equal opportunities and the availability of reasonable accommodations for non-English speaking persons and persons with disabilities. The CAPER was also published on the City's website for review and comment. No citizen comments were received on the CAPER.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete
Administration/ Planning	Program Administration	CDBG: \$	Other	Other	1	1	100.00%
Economic Development	Special Economic Development For-Profit Businesses; Microenterprise Development	CDBG: \$	Businesses assisted	Businesses Assisted	11	11	100.00%
Fair Housing	Fair Housing	CDBG: \$	Other	Other	0	0	
Housing Rehabilitation and Services	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	10	13	130.00%
Neighborhood Stabilization	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	5	9	180.00%
Provision of Needed Services	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV3 - Reallocation : \$ / CDBG-CV3: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1330	0	0.00%
Provision of Needed Services	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV3 - Reallocation : \$ / CDBG-CV3: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4200	6177	147.07%
Provision of Needed Services	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV3 - Reallocation : \$ / CDBG-CV3: \$ / CDBG-CV: \$	Homeless Person Overnight Shelter	Persons Assisted	330	0	0.00%
Public Infrastructure/ Facility Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	9039	90.39%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

All activities completed and in progress during the PY 2023 program year were consistent with the needs identified with the City's Consolidated Plan and comply with all CDBG regulations. The highest priority activities were completing public facility improvements at Solider Creek Park (slide construction) and preparing plans and bid specifications for the first phase of Montebello Fire Safety Improvements (hydrants). Expenditures associated with these public facilities improvements account for three quarters of overall expenditures in PY 2023.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	831
Black or African American	199
Asian	5
American Indian or American Native	43
Native Hawaiian or Other Pacific Islander	61
Total	1,139
Hispanic	209
Not Hispanic	492

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

All local jurisdictions that receive CDBG funding must maintain data on the extent to which each racial and ethnic group have applied for, participated in, or benefited from any program or activity receiving CDBG funding. The City of Sierra Vista was able to collect this data by having all subrecipients report on income and racial/ethnic status. During the past program year, two thirds (67.4%) of beneficiaries were reported as being White; 12.7% as Black/African American; 5.5% as Other Multi-Racial; with the remaining racial groups under five percent. In terms of ethnicity, 209 beneficiaries reported being Hispanic.

PROGRAM YEAR 2023								
PROGRAM/ACTIVITY	WHITE	BLACK/ AFRICAN AMERICAN	NATIVE HAWAIIAN/ OTHER PACIFIC ISLANDER	AMERICAN INDIAN/ ALASKAN NATIVE	BLACK/ AFRICAN AMERICAN & WHITE	ASIAN	OTHER MULTI- RACIAL	TOTAL
CIVIL LEGAL AID SERVICES	264	18	0	0	0	3	0	285
EMERGENCY CRISIS FUND/COMMUNITY ASSISTANCE	414	122	61	33	54	0	63	747
VICTIM TRAUMA	87	5	0	10	0	2	0	104
EMERGENCY HOME REPAIR	3	0	0	0	0	0	0	3
TOTAL	768	145	61	43	54	5	63	1139
PERCENT	67.4%	12.7%	5.4%	3.8%	4.7%	0.4%	5.5%	100.0%

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	490,092	291,719
Other	public - federal	0	

Table 3 - Resources Made Available

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	35	25	Benefit low/mod and all residnets
Low/Mod Neighborhoods	65	75	Focus on Needs of Low/Mod Areas

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City was able to use its CDBG funds to meet the needs of the community. Funds expended during the program year included reprogrammed prior year funds and funds awarded to activities in prior years that were not expended until this program year. As a result, funds expended do not equal funds received during this program year. The Soldier Creek Park Improvement Project and Montebello Fire Safety Project provide a low/mod neighborhood benefit which account for three-quarters of last

program year's expenditures. The remaining funding was used on activities that benefit low to moderate income clientele across the city.

CDBG EXPENDITURES – PY 2023

Emergency Home Repair Program	\$11,000.02
Soldier Creek Park Improvements	\$205,561.70
Montebello Fire Safety Improvements	\$12,360.56
Emergency Crisis/Community Assistance	\$15,750.00
Victim Trauma Services	\$10,388.00
Civil Legal Aid Services	\$4,000
Administration	\$32,657.76
TOTAL	\$291,718.04

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The public facilities projects benefitting low-moderate income neighborhoods were/will be carried out on publicly owned land and rights-of-way maintained by the city. Regarding neighborhood stabilization, the City expended \$109,672.62 in carrying out administrative or court ordered abatements including the demolition of multiple burned-out structures along North 1st Street which is in a low-to-moderate income target area.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	3	3
Number of Special-Needs households to be provided affordable housing units	0	0
Total	3	3

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	3	3
Number of households supported through Acquisition of Existing Units	0	0
Total	3	3

Table 6 – Number of Households Supported

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	3	0
Moderate-income	0	0
Total	3	0

Table 7 – Number of Households Served

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Reaching out to homeless persons and assessing their individual needs in the community is a collaborative effort comprising numerous individuals, agencies, and organizations. The City of Sierra Vista coordinates with the Cochise County Coalition on Ending Chronic Homelessness - a committee of the State of Arizona Balance of State Continuum of Care. Through the Coalition, the City coordinates with a network of partner agencies. By sharing information and resources, the agencies that comprise the Coalition can maximize their efficiency and effectiveness in preventing homelessness, outreach to the homeless and in restoring homeless people to housing. The Coalition is encouraged by a federal funding requirement that community agencies work together to address the full continuum of causes, consequences, and solutions to homelessness. The member agencies collaborate in planning and carrying out strategies to end homelessness.

GNA has a contract with the Arizona Department of Housing for rapid rehousing and eviction prevention to aid homeless (not chronic) with short-term financial assistance for rent and move in deposits. Within Cochise County, several organizations provide permanent supportive housing or rapid re-housing. These include the American Red Cross, Community Partnership of Southern Arizona, and the Southern Arizona VA Health Care System (VASH Cochise).

GNA also has the Projects for Assistance in Transition from Homelessness (PATH) contract to identify chronically homeless who are seriously mentally ill throughout Cochise County and provide needed assistance. The Emergency Crisis Fund was used to increase the hours of the outreach specialists to locate homeless camps and individuals on a more routine basis. The PATH team also oversees the day shower program which is offered three days weekly. During the program year, GNA was able to increase the hours the shower program is offered from two hours to three hours which was the norm prior to the reduction. Emergency Crisis Funds were also used to replace washers and dryers at the emergency shelter that were inoperable or in disrepair with commercial grade machines to improve sanitation during the pandemic.

The City government cannot directly assist persons experiencing homelessness; rather it relies on the Good Neighbor Alliance (owns the homeless shelter) and other service-oriented agencies to assist those persons. The Cochise County Resources Guide lists a number of organizations and agencies that provide food, clothing, financial assistance, healthcare, and transportation assistance. These include State and County agencies and organizations such as the Catholic Community Services of Southern Arizona, the Salvation Army, Sierra Vista United Methodist Church, Better Bucks of Sierra Vista, Southeastern Arizona Community Action Program, Southern Arizona Humanitarian Aid Resource Alliance (S.A.H.A.R.A.),

services from Fort Huachuca and the Good Neighbor Alliance.

Addressing the emergency shelter and transitional housing needs of homeless persons

There is one emergency homeless shelter in the City: the Good Neighbor Alliance (GNA) facility that is for men, women, and families (including pets). Additionally, the Forgach House serves Domestic Violence victims. GNA has received a PATH grant for the last several years and has staff and caseworkers performing outreach to those individuals experiencing homelessness throughout Cochise County. GNA is an emergency and temporary shelter that offers a walk-in shower program, clothes washing, nightly dinner, AA and NA meetings at the location, and case management to ensure that the clients can access HUD and DES programs.

The GNA facility has a total capacity of 15-22 persons, a combination of single men, single women, and families and has an estimated occupancy rate of 90-95 percent. In 2016 the City allotted \$20,000 of its 2016 CDBG to GNA to fix the roof at the Samaritan Station (dorm) which, without replacing the roof, the building would have become inhabitable and displace all sheltered persons. The City was unable to get an eligible roof contractor after three solicitations and paid for the new roof with General Fund money. In 2021, the GNA received CDBG funds to remodel the on-site kitchen. The GNA has received annual Rapid Rehousing funding from the Arizona Dept. of Housing (ADOH) and Arizona Housing Coalition through 2025. In July 2023, GNA received a one-time award of \$240,000 from ADOH for Shelter Operations from the Housing Trust Fund, with funding ending in June of 2024. They work with agencies like the Legacy Foundation for operating funding and housing clients. GNA also works closely with the mental health providers to ensure the well-being of their clients.

The City will consider funding subrecipient activities to address the housing and supportive service needs of persons who are homeless, and those that have special needs. However, at this time, the City does not have the procedures, policies or mechanisms in place to assist to provide these types of services directly.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

This is being discussed at the Cochise County Continuum of Care. For several years, GNA did not receive ESG or rapid rehousing funding, due to State funding cuts. However, GNA does now have a small amount of funding to assist with rehousing. However, being grant funded, funding is unknown year-to-year.

Furthermore, the City will continue to work with homeless service providers to implement a cohesive,

community-wide discharge coordination policy that can be successfully implemented to ensure that persons being discharged from publicly funded agencies and institutions do not become homeless upon release.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

This is being discussed at the Cochise County Continuum of Care. For several years, GNA did not receive ESG or rapid rehousing funding, due to State funding cuts. However, GNA does now have a small amount of funding to assist with rehousing. However, being grant funded, funding is unknown year-to-year.

Furthermore, the City will continue to work with homeless service providers a to implement a cohesive, community-wide discharge coordination policy that can be successfully implemented to ensure that persons being discharged from publicly funded agencies and institutions do not become homeless upon release.

During Summer 2020, Community Development staff interviewed non-profit and government agency staff to determine gaps in service or needed resources to address the needs of persons experiencing a crisis and/or homelessness more effectively. A key finding was the geographic dispersal of resources throughout the community can make navigating and accessing needed services challenging. Staff coordinated with the Cochise Coalition on Ending Chronic Homelessness (a subcommittee of the Balance of State Continuum of Care) to stand up a monthly One Stop Resource and Referral Center (Community Connect) during a six-month pilot program to test its effectiveness.

The United Way of Sierra Vista and Cochise County, Inc. contracted with Cochise Housing Connection to administer the program using the third allocation of CDBG-CV funds. Between October 2022 and March 2023, the monthly events assisted 247 individuals connect with locally available services. Better Bucks of Sierra Vista subsequently took over the administration and has continued the monthly events.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Sierra Vista does not have a Public Housing Authority nor does the City own or operate any public housing. Additionally, the City of Sierra Vista does not administer any Section 8 certificates. According to the HUD Public Information Center (PIC), there are a total of 0 public housing units. However, the Housing Authority of Cochise County (HACC) manages public housing programs that include Sierra Vista. According to the HUD PIC, there are 495 Housing Choice Vouchers of which 482 are Tenant-Based and 13 are Veterans Supportive Housing. All are extremely low- or very low-income households. Approximately 125 (25%) of the voucher holders are elderly and 186 (38%) of the voucher holders are disabled.

Approximately 30% of Cochise County's Housing Choice Vouchers are administered within the City of Sierra Vista. There are two Section 8 complexes in Sierra Vista: Bonita Vista Apartments (99 assisted units, one-bedroom units only) and Mountain View Apartments (60 assisted units - 2,3-, and 4-bedroom units). Note, the County does not manage the Section 8 complexes directly but administers the publicly assisted voucher program.

More current (year 2023) information supplied by the HACC 2023 Annual PHA Plan is provided below:

- 686 Section 8 Housing Choice Vouchers
- 88 HUD-VASH (VA Supportive Housing)
- 20 HOPWA (Housing Opportunities for Persons With AIDS)
- 21 EHV (Emergency Housing Vouchers) [These vouchers were awarded July 2021]
- 7 Housing Choice Vouchers, Fair Share Allocation (effective Oct. 1)
- 49 participants are in the County's Family Self-Sufficiency program

Historically, approximately 65% of HCV users, 80% of HUD-VASH users, and 57% of EHV users have resided in Sierra Vista. This represents approximately 67% of total available vouchers.

In 2023, there were 289 households on the waitlist for publicly assisted housing (for the combined HACC and Douglas programs). Of those on the 2023 waitlist, 18% are elderly or persons with disabilities. Seventy percent (70%) of those on the waitlist are extremely low income.

Preference is given to the chronically homeless and victims of domestic violence. The Emergency Housing Vouchers (EHV) and Fair Share Vouchers are dedicated those experiencing homelessness, at risk of homelessness, or fleeing domestic violence, dating violence, sexual assault, stalking, or human trafficking. In addition, these vouchers allow tenants who no longer need case management with behavioral health to move on to permanent housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The HACC oversees the Section 8 rental voucher program. This grants clients the ability to search for an apartment or house that is within the guidelines of the payment standard and bedroom size they were given, which is based on the family's composition. Clients are required to contribute 30% of their monthly income towards rent. They are provided a five-year family sufficiency plan, where a case manager will create a road map to independence and empowerment.

The Family Self-Sufficiency program is available for families who are leased up HCV, EHV, or HUD-VASH. This program assists low and very low families in becoming economically self-sufficient. They enter a five-year contract with a case manager to set a plan on how to increase their earned income and reduce dependency on welfare and rental subsidies. As their income increases, their portion of the rent also increases. The HACC takes that increase amount and puts it into an escrow account for the family that they receive upon graduation. A portion of the rent may be placed in an escrow account which can be used as a down payment, to pay off tuition, or even start a business.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City has several strategies that it utilizes to remove or ameliorate the negative effects of public policies that are barriers to affordable housing. In general, the City of Sierra Vista will continue to work with non-profit and for-profit housing developers and providers to increase the amount of affordable housing.

Sierra Vista does not put any limitations on growth. Through vehicles such as zoning ordinances, subdivision controls, permit systems, and housing codes and standards, the City has attempted to ensure the health, safety, and quality of life of its residents while minimizing the barriers that may impede the development of affordable housing.

The City has addressed its zoning and land use regulations to ensure they are as equitable and open as possible. Development standards, though they sometimes add costs to construction or rehabilitation, are necessary for the safety and health of residents. The City continues efforts to streamline and facilitate the permitting process locally. The City reviews building codes to ensure that non-life-safety

codes are not adding cost. The City continues to have one of the lowest property tax rates in Arizona.

Public policies can have a direct impact on barriers to affordable housing. Sierra Vista has recognized this fact and is currently undergoing its own processes to expose any barriers or obstacles to developing affordable and fair housing. The zoning and building codes and the general plan do not create barriers to affordable housing directly, as there are affordable units within the City of Sierra Vista.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The greatest challenge to meeting underserved needs in the coming year will be meeting the increased need for program activities with a limited amount of funding. To overcome this significant challenge, the City will work more efficiently, seek a greater level of collaboration with other agencies and organizations, and aggressively seek opportunities to leverage funds. The percentage of public service projects and/or programs that can be supported by CDBG funds are limited yet create a large demand for funding. The City will continue to work with public service providers to expand services and become more of a resource for these providers.

Poverty levels have decreased between 2017 and 2022 (14.2% to 10.8%). It can be assumed that between 2017 and 2022 poverty has decreased due to continued economic growth in the United States following the “Great Recession” and COVID-19 Pandemic (ACS, S1701). Federal program funds being used are not designed to be anti-poverty programs, thus limiting the number of resources available for such activities. The improvements that occur within CDBG eligible areas require that Section 3 workers are used, when feasible. Sierra Vista, however, is dependent on the availability of funding to accomplish infrastructure improvements.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City will incorporate all HUD requirements concerning lead-based paint abatement into its housing rehabilitation programs, will see that program participants are informed about lead-based paint hazards and will see that all abatement work is undertaken by qualified contractors who have completed U.S. HUD and EPA lead training courses.

Several years ago, the Housing Authority of Cochise County implemented a lead-based paint rehabilitation program, they were able to abate all the paint in qualified homes when requested.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Because the nature of poverty is complex and multi-faceted, the City will attempt to allocate CDBG funds for public services to very low-income households. CDBG can provide funding to meet critical basic needs, but these efforts are constrained by the amount of CDBG funds available and competing priority needs.

According to the 2018-2022 American Community Survey (ACS) estimates, at least 10.8% of people living in the City of Sierra Vista are at poverty level or below (ACS, S1701). The City of Sierra Vista does not possess the capacity or manpower to directly improve the poverty status of its citizens. However, the City supports non-profit groups, County and State efforts to move low-income persons to economic self-sufficiency or to a maximum level of economic independence.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City has in place a strong institutional structure necessary to carry out its housing and community development strategies. The City's Community Development Department will administer the City's CDBG program, including annual funding allocations.

In conjunction with other City operating departments, the Community Development Department will also implement any public works project proposed by the Consolidated Plan or any of the Annual Action Plans within the five-year planning period.

Accordingly, the Community Development Department and partnering non-profit agencies have longstanding ties and an effective delivery system for social services to the City's youth, persons with special needs, and low- and moderate-income residents. The Community Development Department will integrate any affordable housing opportunities and public service activities proposed in the Action Plan with these on-going operations.

The City will continue to coordinate with various community groups to determine objectives and goals through the citizen participation process. These groups play a vital role in implementing the Five-Year Consolidated Plan and the Annual Action Plans, CAPERs, and any proposed Substantial Amendments. All stakeholders are welcomed and encouraged to participate in the implementation of this Consolidated Plan and Action Plan.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City maintains a close relationship with state, regional, and county organizations that aid low- and moderate-income persons or persons experiencing homelessness.

The City will work closely with local non-profit organizations to actively encourage housing programs for low- and moderate-income persons. Also, the Community Development Department will develop and maintain a positive relationship with the builders, developers, and financial institutions in the region.

This collaborative approach will assist in the creation and delivery of effective service delivery programs and affordable housing projects.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

During the last program year, the City reviewed and updated its Analysis of Impediments to Fair Housing Choice (AI) in conjunction with its update to the Five-Year Consolidated Plan. The AI is a review of barriers that affect the rights of fair housing choice. It covers public and private policies, practices, and procedures affecting housing choice and serves as the basis for fair housing planning, provides essential information to policymakers, administrative staff, housing providers, and fair housing advocates, and assists in building public support for fair housing efforts.

Each grantee that receives CDBG funding under Title 1 of the Housing and Community Development Act is required to affirmatively further Fair Housing and Fair Housing planning by conducting an analysis to identify impediments to Fair Housing choice within its jurisdiction.

The updated AI provides a series of recommendations for actions to eliminate impediments to fair housing choice in Sierra Vista that cover:

- *The need for increased awareness and education;*
- *The need to increase the supply of affordable housing;*
- *Government policies; and*
- *Awareness of potential discrimination.*

The City of Sierra Vista has and will continue to participate in and educate the citizens in our community about the rights given to every person by the Fair Housing legislation. The City adopts a policy of acceptance through an annual Fair Housing Resolution each April and proclaims April to be Fair Housing Month in Sierra Vista. At a regular meeting held on April 11, 2024, the Mayor proclaimed April “Fair Housing Month”, and the City Council passed a resolution restating the City’s commitment to the principle of fair housing and the necessary actions to affirmatively further fair housing in the City. The City makes literature available to the public on fair housing rights.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City views its monitoring responsibilities as an ongoing process, involving continuing communication, evaluation, and follow-up. The City will continue to hold meetings with stakeholders to gather information on how to improve the program. The City will follow up monitoring activities and policies and procedures as outlined in the ConPlan and Citizen Participation Plan. The annual action

planning processes met or exceed HUD requirements for public meetings or public hearings. The City documents any activities it undertakes in fulfilling the CDBG funding requirements.

Public service subrecipients are required to submit monthly reports with information on beneficiaries, expenditures, and program successes. The CDBG projects were monitored for compliance with procurement procedures. Pre-construction meetings were held for the public facility improvement projects undertaken during the program year and on-site interviews were conducted and payroll reports were analyzed for compliance with Davis-Bacon requirements.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City is required to make the CAPER available to the public for examination and comment for a 15-day period. The City provided public notice of the 15-day public review period through a display advertisement published in the Sierra Vista Herald on September 25, 2024. The advertisement also publicized the meeting time and location for a public hearing before City Council on October 10, 2024. All City Council meeting agendas are posted at City Hall and on the City's website.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There are no changes to the City's program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There are no changes to the City's program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	0	0	0	0
Total Labor Hours	550				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.	1				

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

The labor hours were incurred by two subcontractors for Soldier Creek Park Improvement project. The section 3 provisions and forms were incorporated into the solicitation but there are no Section 3 prime or subcontractors.

Attachment

PY 23 FINANCIAL PERFORMANCE SUMMARY REPORTS

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 1

PGM Year: 2021
 Project: 0061 - EMERGENCY HOME REPAIR PROGRAM
 IDIS Activity: 41 - 2021-EMERGENCY HOME REPAIR PROGRAM
 Status: Completed 6/18/2024 12:00:00 AM
 Location: 125 Keating St. Sierra Vista, AZ 86335-1401
 Objective: Create suitable living environments
 Outcome: Sustainability
 Matrix Code: Rehab: Single-Unit Residential (14A)
 National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No
 Initial Funding Date: 12/09/2021
 Description:
 This program assists homeowners in Sierra Vista in making emergency repairs to substandard housing conditions. It is estimated that the City will assist seven or more low-income households make emergency repairs/accessibility improvements to owner occupied dwellings in the city limits.
 Financing

CDBG	Fund Type	Grant Year	Grant		Funded Amount		Drawn in Program Year		Drawn Thru Program Year	
			2021	B21MCO40517	2022	B21MCO40517	Total	Hispanic	Total	Hispanic
	EN				\$50,000.00	\$33,929.01	\$0.00	\$11,000.02	\$50,000.00	\$33,929.01
	Total	Total			\$73,929.01	\$11,000.02	\$73,929.01			

Proposed Accomplishments
 Housing Units: 10
 Actual Accomplishments
 Number assisted:

	Total	Owner		Renter		Total		Person	
		Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	9	1	0	0	0	9	1	0	0
Black/African American:	0	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0	0
Other multi-racial:	1	1	0	0	0	1	1	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0

PR03 - SIERRA VISTA

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 2

Hispanic:	0	0	0	0	0	0	0	0
Total:	10	2	3	0	10	2	0	0
Female-headed Households:	0		0		0			
Income Category:	Owner	Renter	Total	Person				
Extremely Low	5	0	5	0				
Low/Mod	3	0	3	0				
Moderate	3	0	3	0				
Mid/Low Moderate	0	0	0	0				
Total	11	0	11	0				
Percent Low/Mod	100.0%		100.0%					

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2021	The actual expenditure from July 01, 2021 to June 30, 2022 is \$491,233. This was spent in preparing the environmental clearance and administration.	
2022	The total actual expenditure from July 2022 to June 30, 2023 is \$62,437.76. The total amount charged to grant no. B-22-MC-04-0517 is \$49,508.77 and \$12,928.99 was charged to B-22-MC-04-0517. There are eight (8) emergency home repairs completed as of June 30, 2023, and the other one is in progress. There are two recipients that the City paid partial expenses for the contractor for mold testing and lead based paint testing, but these recipients did not pursue the home repair with the City.	
2023	The actual expenditures for Program Year 2023, July 2023 to June 2024 is \$11,000.02. This amount was spent for home repair such as floor deck repair, evaporative cooler replacement, roof coating, HVAC installation and HVAC repair. The total amount of \$11,000.02 was awarded to 3 new sub-recipients and one (1) from Program Year 2022 sub-recipient. This project/activity is 100% complete as of June 30, 2024.	

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 3

PGM Year: 2022
 Project: 0001 - NEIGHBORHOOD PARK (PUBLIC FACILITY) IMPROVEMENTS
 IDIS Activity: 44 - 2022-Soldier Creek Park Improvements
 Status: Open
 Location: 621 N Garden Ave Sierra Vista, AZ 85835-3917
 Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Main Code: Parks, Recreational Facilities (035)
 National Objective: LMA

Activity to prevent, prepare for, and respond to Coronavirus: No
 Initial Funding Date: 01/23/2023
 Description:
 Add landscaping, lighting, and recreational features to Soldier Creek Park
 Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	2021	B21MCO40517	\$774.38	\$774.38	\$774.38
	2022	B22MCO40517	\$228,242.99	\$294,787.32	\$294,787.32
Total			\$229,017.37	\$205,561.70	\$205,561.70

Proposed Accomplishments
 Public Facilities : 1,270
 Total Population In Service Area: 2,715
 Census Tract Percent Low Mod: 59.30

Annual Accomplishments
 Years: Accomplishment Narrative # Benefiting
 2022 There is no actual expenditure for this program year.
 2023 The actual expenditure for this Program Year 2023, July 2023 to June 30, 2024 is \$205,561.70. The amount \$774.38 was charged to grant #B-21-MC-04-0517 and \$204,787.32 was charged to grant # B-22-MC-04-0517. This was spent for playground equipment and installation, installation of access pathway up to 300 ft, with 4, furnished and installation of decomposed granite, installed 2 slides, hill UPC embankment up to 10' polished concrete and other park construction and improvement. This project activity is 93% complete as of June 30, 2024. The landscaping phase of this project is in progress.

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 4

FGM Year: 2023
 Project: 0001 - Montebello Fire Safety Improvements
 IDIS Activity: 45 - 2023-Montebello Fire Safety Improvements
 Status: Open
 Location: 401 Giulio Cesare Ave Sierra Vista, AZ 85635-2411
 Objective: Create suitable living environments
 Outcome: Availability/Accessibility
 Main Code: Water/Sewer Improvements (03J)
 National Objective: LMA

Activity to prevent, prepare for, and respond to COVID-19: No
 Initial Funding Date: 09/11/2023
 Description:
 Install 10-12 strategically spaced fire hydrants in Montebello subdivisions.
 Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn in Program Year	Drawn Thru Program Year
CDBG	EN	2023	BZ3MCD0517	\$162,575.00	\$12,360.56
	Total			\$162,575.00	\$12,360.56

Proposed Accomplishments
 People (General): 2,662
 Total Population in Service Area: 1,520
 Census Tract Percent Low / Mod: 53.29

Annual Accomplishments
 Years: Accomplishment Narrative
 2023 The total actual expenditure for Program Year 2023 July 2023 to June 2024 is \$12,360.56. This amount was spent for advertising, in-kind design and design review fee.

Benefiting

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 5

FGM Year: 2023
 Project: 0002 - Emergency Crisis Fund/Community Assistance
 IDIS Activity: 46 - 2023-Emergency Crisis Fund/Community Assistance
 Status: Completed 6/30/2024 12:00:00 AM
 Location: 750 Barlow Dr Ste 1 Sierra Vista, AZ 85635-1833
 Objective: Create economic opportunities
 Outcome: Sustainability
 Matrix Code: Subsidance Payment (PSCQ)
 National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: No
 Initial Funding Date: 09/11/2023
 Description:
 Provide subsistence payments such as rent, utilities, hotel vouchers, food, employment and education assistance to low/moderate income clientele.
 Financing

CDBG	Fund Type	Grant Year	Grant	Funded Amount		Drawn In Program Year		Drawn Thru Program Year	
				Total	Hispanic	Total	Hispanic	Total	Hispanic
	EN	2023	B23MCO49517	\$15,750.00	0	\$15,750.00	0	\$15,750.00	0
				\$15,750.00	0	\$15,750.00	0	\$15,750.00	0
Proposed Accomplishments									
People (General) : 1,000									

Actual Accomplishments

Number assisted:

	Total	Owner		Renter		Total		Person	
		Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	414	166
Black/African American:	0	0	0	0	0	0	0	222	0
Asian:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	63	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	33	0
Asian White:	0	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	54	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	63	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	747	166

PR03 - SIERRA VISTA

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 6

Female-headed Households:	0	0	0
Income Category:	Owner	Renter	Total
Extremely Low	0	0	0
Low Mod	0	0	0
Moderate	0	0	0
Non Low Moderate	0	0	0
Total	0	0	0
Percent Low/Mid	100.0%		

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2023 The total actual expenditure for Program Year 2023, July 2023 to June 2024 is \$15,750. The amount \$15,750 was issued to United Way Sierra Vista and Cochise County on 10/06/2023. This was spent for rent, utilities, food assistance, employment assistance, and other related expenses. This project is 100% complete as of March 31, 2024.

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 7

PGM Year: 2023
 Project: 0003 - Victim Trauma Services
 IDIS Activity: 47 - 2023-Victim Trauma Services
 Status: Open
 Location: 214 E Tacoma St, Sierra Vista, AZ 85635-1520
 Objective: Create economic opportunities
 Outcome: Affordability
 Matrix Code: Abused and Neglected Children (OSN)
 National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: No
 Initial Funding Date: 09/27/2023
 Description: Client services for victims of sexual assault
 Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn thru Program Year
CDBG	EN	2023	623M049517	\$15,750.00	\$10,388.00
Total	Total		\$15,750.00	\$10,388.00	\$10,388.00

Proposed Accomplishments
 People (General): 75

Actual Accomplishments	Number assisted:	Owner		Renter		Total		Person	
		Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	87	43
Black/African American:	0	0	0	0	0	0	0	5	0
Asian:	0	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	10	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	104	43

PR03 - SIERRA VISTA

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 8

Female-headed Households:

Income Category:	Owner	Renter	Total	Percent
Extremely Low	0	0	0	37
Low Mod	0	0	0	60
Moderate	0	0	0	7
Non Low Moderate	0	0	0	0
Total	0	0	0	104
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2023	The actual expenditure for Program Year 2023, July 2023 to June 2024 is \$10,388. This is an advance payment issued to the sub-recipient Cochise Family Advocacy Center. The total actual expenditure reported by sub-recipient as of June 30, 2024 is \$4,412.01. The balance from the advance of \$10,388 after deducting the actual expenditure of \$4,412.01 is \$5,975.99.	

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 9

PGM Year: 2023
 Project: 0004 - Civil Legal Aid Services
 IDIS Activity: 48 - 2023-Civil Legal Aid Services
 Status: Open
 Location: 400 Arizona St Bisbee, AZ 85803-1504
 Objective: Create economic opportunities
 Outcome: Affordability
 Main Code: Abused and Neglected Children (CEN)
 National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: No
 Initial Funding Date: 09/12/2023
 Description: Outreach and education for SALA's free civil legal services.
 Financing

CDBG	Fund Type	Grant Year	Grant	Funded Amount		Drawn in Program Year		Drawn Thru Program Year	
				EN	Total	Hispanic	Total	Hispanic	Total
		2023	823MCO0517	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
			Total		\$4,000.00		\$4,000.00		\$4,000.00

Proposed Accomplishments
 People (General): 162

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	264	113
Black/African American:	0	0	0	0	0	0	18	0
Asian:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	285	113

PR03 - SIERRA VISTA

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 10

Female-headed Households:	0	0	0
Income Category:	Owner	Renter	Total
Extremely Low	0	0	0
Low Mod	0	0	0
Moderate	0	0	0
Non Low Moderate	0	0	0
Total	0	0	0
Percent Low/Mid	100.0%		

Annual Accomplishments

2023 **Accomplishment Narrative**
 The actual expenditure for Program Year 2023 July 2023 to June 2024 is \$4,000. This is an advance payment made to the sub-recipient Southern Arizona Legal Aid Services, Inc on 11/09/2023 and 02/09/2024.

Benefiting

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 11

PGM Year: 2023
 Project: 0005 - Planning and Program Administration
 IDIS Activity: 49 - 2023-Planning and Program Administration
 Status: Open
 Location: .

Objective:
 Outcome:
 Main Code: General Program Administration (22A)

National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: No
 Initial Funding Date: 09/12/2023

Description:
 Update to Five-Year CDBG Consolidated Plan and Program Administration Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	2023	B23MCO040517	\$50,000.00	\$32,657.76	\$32,657.76
Total	Total		\$50,000.00	\$32,657.76	\$32,657.76

Proposed Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households:
 PR03 - SIERRA VISTA

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2023
 SIERRA VISTA

Date: 25-Sep-2024
 Time: 13:29
 Page: 12

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Limited				

Annual Accomplishments
 No data returned for this view. This might be because the applied filter excludes all data.

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2023
SIERRA VISTA

Date: 26-Sep-2024
Time: 13:29
Page: 13

Total Funded Amount:	\$553,021.38
Total Drawn Thru Program Year:	\$354,647.03
Total Drawn in Program Year:	\$291,788.04



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	240,017.39
02 ENTITLEMENT GRANT	250,075.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR 51 TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	490,092.39

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	259,060.28
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	259,060.28
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	32,657.76
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	291,718.04
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	198,374.35

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	259,060.28
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	259,060.28
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	FY: 2022 PY: 2023 PY: 2024
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	217,922.26
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	30,130.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	30,130.00
32 ENTITLEMENT GRANT	250,075.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	250,075.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	12.05%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	32,657.76
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	32,657.76
42 ENTITLEMENT GRANT	250,075.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	250,075.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	13.06%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	1	44	6835143	2022-Soldier Creek Park Improvements	03F	LMA	\$1,502.88
2022	1	44	6891286	2022-Soldier Creek Park Improvements	03F	LMA	\$81,361.42
2022	1	44	6825070	2022-Soldier Creek Park Improvements	03F	LMA	\$122,697.40
					03F	Matrix Code	\$205,561.70
2023	1	45	6875294	2023-Montebello Fire Safety Improvements	03J	LMA	\$478.94
2023	1	45	6825962	2023-Montebello Fire Safety Improvements	03J	LMA	\$357.00
2023	1	45	6841902	2023-Montebello Fire Safety Improvements	03J	LMA	\$5,649.10
2023	1	45	6841903	2023-Montebello Fire Safety Improvements	03J	LMA	\$5,079.62
					03J	Matrix Code	\$12,564.66
2023	3	47	6877833	2023-Victim Trauma Services	05N	LMC	\$10,388.00
2023	4	48	6875295	2023-Civil Legal Aid Services	05N	LMC	\$4,000.00
					05N	Matrix Code	\$14,388.00
2023	2	46	6875276	2023-Emergency Crisis Fund/Community Assistance	05Q	LMC	\$15,750.00
					05Q	Matrix Code	\$15,750.00
2021	1	41	6836432	2021-EMERGENCY HOME REPAIR PROGRAM	14A	LWH	\$11,000.02
					14A	Matrix Code	\$11,000.02
Total							\$259,060.28

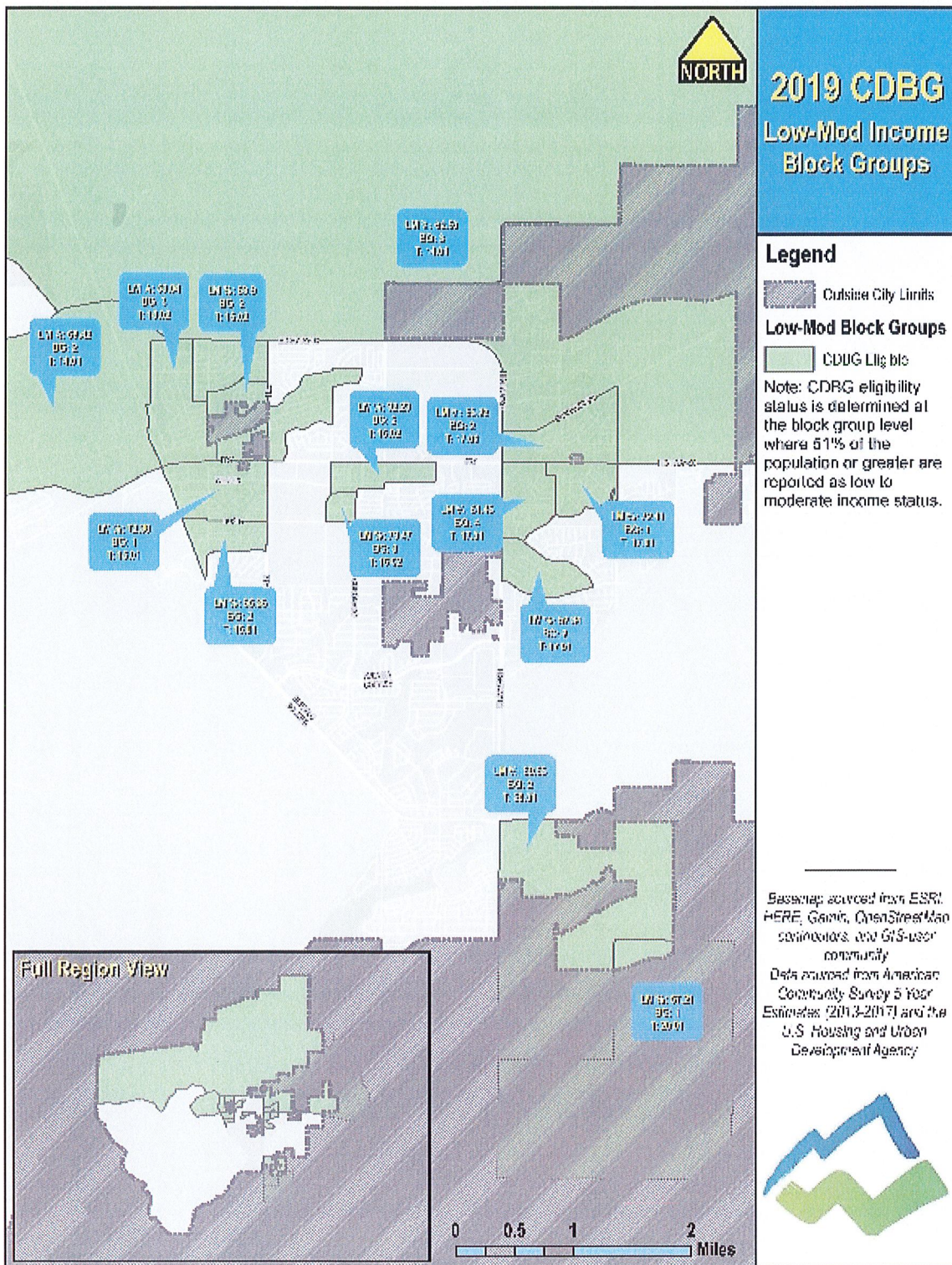
LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2023	3	47	6877833	No	2023-Victim Trauma Services	B23MC040517	EN	05N	LMC	\$10,388.00
2023	4	48	6875295	No	2023-Civil Legal Aid Services	B23MC040517	EN	05N	LMC	\$4,000.00
								05N	Matrix Code	\$14,388.00
2023	2	46	6875276	No	2023-Emergency Crisis Fund/Community Assistance	B23MC040517	EN	05Q	LMC	\$15,750.00
								05Q	Matrix Code	\$15,750.00
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$30,138.00
Total										\$30,138.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	5	49	6875236	2023-Planning and Program Administration	21A		\$12,944.59
2023	5	49	6828819	2023-Planning and Program Administration	21A		\$15,496.67
2023	5	49	6840243	2023-Planning and Program Administration	21A		\$3,310.00
					21A	Matrix Code	\$32,657.76
Total							\$32,657.76

CDBG ELIGIBILITY AREAS



PROOF OF PUBLICATION - PUBLIC NOTICE



See Proof on Next Page

AFFIDAVIT OF PUBLICATION

State of Texas, County of Bexar, ss:

Yuade Moore, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Herald/Review Media, a newspaper printed and published in the City of Sierra Vista, County of Cochise, State of Arizona, and that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and the hereto attached was printed and published correctly in the regular and entire issue of said Herald/Review Media.

PUBLICATION DATES:

Sep. 25, 2024

NOTICE ID: 6PdZatFpohzeUAEM7sh

NOTICE NAME: PY 2023 CDBG CAPER

REQUEST OF

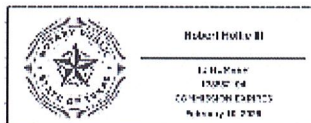
Matthew McLachlan

I declare under penalty of perjury that the foregoing is true and correct.

Signature: Yuade Moore

VERIFICATION

State of Texas
County of Bexar



Subscribed in my presence and sworn to before me on this: 09/26/2024

[Signature]

Notary Public
Electronically signed and notarized online using the Proof platform.

PUBLIC NOTICE

Matt McLachlan, Director
Publish: September 26, 2024

**2023 CDBG CONSOLIDATED
ANNUAL PERFORMANCE EVALUATION REPORT
NOTICE OF AVAILABILITY AND REPORT SUMMARY**

The City of Sierra Vista, Arizona, has prepared its 2023 CDBG Consolidated Annual Performance and Evaluation Report (CAPER). This report describes the activities that took place during the 2023 Program Year (July 1, 2023 - June 30, 2024) using Community Development Block Grant funds. This notice is being published to make citizens aware that a 15-calendar day comment period will begin on September 26, 2024, and will end on October 10, 2024. During this period, copies of the CAPER may be reviewed online at www.sierravistaaz.gov or in person at the following locations:

Department of Community Development
City Hall, 1011 N. Coronado Drive, Sierra Vista, AZ 85635

A public hearing to gather citizens views and comments on activities reported on in the CAPER will be conducted at the following place and time:

City Council Chamber
Sierra Vista City Hall
1011 North Coronado Drive, Sierra Vista, AZ 85635
October 10, 2024
5:00 P.M.

Written comments on the 2023 CAPER will be accepted through October 10, 2024. Please address your comments to:

Matt McLachlan, Director
Department of Community Development
1011 North Coronado Drive, Sierra Vista, AZ 85635
(520) 430-2177
Matt.McLachlan@SierraVistaAZ.gov

Report Summary

The CAPER includes an estimate of available resources from private and public sources to address identified needs, a description of priorities and specific objectives that were addressed in the 2023 program year. The CAPER includes a summary of the eligible programs or projects that the City of Sierra Vista undertook to address the following needs:

USE OF FUNDS

Emergency Home Repair Program	\$11,000.00
Soteler Creek Park Improvements	\$205,561.70
Montebello Fire Station Improvements	\$12,382.56
Emergency Child Community Assistance	\$15,750.00
Victim Trauma Services	\$10,348.00
Civil Legal Aid Services	\$1,000
Administration	\$82,657.78
TOTAL	\$239,710.04

City of Sierra Vista's Mayor and City Council will adopt the 2023 CAPER on October 10, 2024, during their Council Meeting at 5:00 PM in the City Council Chambers at Sierra Vista City Hall. The 2024 CAPER will be submitted to the U.S. Department of Housing and Urban Development (HUD) for final approval. Any public comments received will be included in the CAPER and submitted to HUD.

NOTE: It is the policy of the City of Sierra Vista to comply in all respects with the non-discrimination requirements of Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. Individuals who require the reports in an alternative format may contact Jill Adams at Jill.Adams@SierraVistaAZ.gov to make their needs known. Please make requests as soon as possible to allow sufficient time to arrange the accommodation. Si necesita ayuda en español para entender este documento, puede solicitarlo en español adicional, mand un email a Jill.Adams@SierraVistaAZ.gov.