

September 12, 2024

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

FROM: Matt McLachlan, Community Development Director
Staff Liaison, Neighborhoods Commission

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
RESOLUTION 2024-059, Neighborhoods Commission
Resignation and Appointments

Acceptance of resignation from Alvira (Vera) Gates-Williams with regret and the appointment of Presence Massie, Roger Hunter, and Angela Givens to the Sierra Vista Neighborhoods Commission

RECOMMENDATION:

Mayor Pro Tem Umphrey recommends approval.

BACKGROUND:

The Neighborhoods Commission currently has three vacancies following the most recent resignation of Vera Gates-Williams. Applications have been received from Presence Massie, Roger Hunter, and Angela Givens who are eligible for consideration (applications are attached).

Their terms will officially begin upon appointment and end as follows: Angela Givens (04-30-2025); Presence Massie (04-30-2026); and Roger Hunter (04-30-2026).

BUDGET APPROPRIATION:

Not applicable.



City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635
520-458-3315 - fax 520-458-0584 - www.SierraVistaAZ.gov

APPLICATION TO CITY BOARD/COMMISSION

DATE: 8/22/2024

BOARD/COMMISSION: Neighborhoods Commission

NAME: Presence Massie TELEPHONE: [REDACTED] (ONE PER FORM)
(HOME) (WORK)

E-MAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED] CITY: Sierra Vista ZIP: 85635

CITY RESIDENT? Yes REGISTERED TO VOTE IN CITY? Yes

EDUCATION: Bachelor of Arts- Liberal Arts, concentrations in History, Communications Arts, and Visual and Performing Arts

OCCUPATION: High School History Teacher, Freelance Pianist, and Mother
(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: Teacher at Veritas Christian Community School.
Pianist at my place of worship. Daughters of the American Revolution Member.
Volunteer in Veritas Drama Association. Sierra Vista Community Chorus member.

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: 10+ years of youth programming and educating,
mother of two small children, experience in mentorship and leadership roles; serving on/directing boards in college,
4 years experience as a librarian assistant, 20+ years as Sierra Vista resident, current home owner, with a
desire to serve my community as well as acquire professional and volunteer experience in local government

REFERENCES: 1. Michelle Unger [REDACTED]
(NAME) (ADDRESS) (PHONE)

2. Nikkel Thompson [REDACTED]
(NAME) (ADDRESS) (PHONE)

THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER MAY BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

Please return completed application to the city clerk at: CityClerk@SierraVistaAZ.gov



City of Sierra Vista

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APPLICATION TO CITY BOARD/COMMISSION

DATE: August 23, 2024
BOARD/COMMISSION: Neighborhoods Commission
NAME: ROGER C. HUNTER TELEPHONE: [REDACTED] (HOME) [REDACTED] (WORK)
E-MAIL ADDRESS: [REDACTED]

ADDRESS: [REDACTED] CITY: SIERRA VISTA ZIP: 85635

CITY RESIDENT? yes REGISTERED TO VOTE IN CITY? yes

EDUCATION: MASTERS - Rehab. Counseling

OCCUPATION: Retired (Military & State of Arizona)
(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: DEACON (Church), KAPPA Alpha Psi Fraternity, Inc., mentor - KAPPA League

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: _____

REFERENCES: 1. Pat Kowalski [REDACTED]
(NAME)
2. Julia McCaa [REDACTED]
(NAME)

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APPLICATION TO CITY BOARD/COMMISSION

DATE: August 26, 2024

BOARD/COMMISSION: Neighborhood

NAME: Angela Givens TELEPHONE: [REDACTED] PER FORM)

E-MAIL ADDRESS: [REDACTED] (HOME) (WORK)

ADDRESS: [REDACTED] CITY: Sierra Vista ZIP: 85635

CITY RESIDENT? Yes REGISTERED TO VOTE IN CITY? Yes

EDUCATION: B.S. of Psychology - Crisis Counseling

OCCUPATION: Social Worker

(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: work w/ Youth & Event Planner

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: Assist in enhancing the community.

REFERENCES: 1. Julia McCaa (NAME) (ADDRESS) [REDACTED]

2. Barbara & James Bank (NAME) (ADDRESS) (PHONE) [REDACTED]

THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER MAY BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

RESOLUTION 2024-059

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING SETTLED POLICY ON BOARDS AND COMMISSIONS BY ACCEPTING THE RESIGNATION OF ALVIRA (VERA) GATES-WILLIAMS FROM THE NEIGHBORHOODS COMMISSION WITH REGRET; AND APPOINTMENT OF ANGELA GIVENS, SAID TERM ON THE NEIGHBORHOODS COMMISSION TO EXPIRE ON APRIL 30, 2025 AND PRESENCE MASSIE AND ROGER HUNTER, SAID TERMS ON THE NEIGHBORHOODS COMMISSION TO EXPIRE ON APRIL 30, 2026; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, on February 24, 2023, the City Council established the Sierra Neighborhoods Commission, as a Council Advisory Commission, by Resolution No. 2023-013; and

WHEREAS, the Board and Commission Practice and Procedures Guidelines, as most recently amended by the City Council on May 4, 2023, calls for Commissioner appointments to be made by Council Resolution on the recommendation of the Council Liaison; and

WHEREAS, regulatory Council Advisory Commissions are slated to have five appointed members; and

WHEREAS, Alvira (Vera) Gates-Williams has resigned from the Neighborhoods Commission leaving three vacant positions; and

WHEREAS, applications from Presence Massie, Roger Hunter, and Angela Givens have been received.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THAT:

SECTION 1

The City Council reaffirms its settled policy, most recently reaffirmed, on appointments to boards and commissions.

SECTION 2

The City Council hereby appoints Angela Givens to the Neighborhoods Commission, said term to expire on April 30, 2025; and Presence Massie and Roger Hunter to the Sierra Vista Neighborhoods Commission, said terms to expire on April 30, 2026.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA THIS 12TH DAY OF SEPTEMBER 2024.

CLEA McCAA II
Mayor

APPROVED AS TO FORM:

ATTEST:

NATHAN J. WILLIAMS
City Attorney

JILL ADAMS
City Clerk

PREPARED BY:
Matt McLachlan, AICP
Director of Community Development