

July 30, 2024

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager
Sharon Flissar, P.E., Director of Public Works
Irene Zuniga, P.E., CIP & Development Manager

FROM: Bryce Kirkpatrick, P.E., Civil Engineer II/Interim
External Operations Manager

SUBJECT: REQUEST FOR AGENDA ITEM
PLACEMENT RESOLUTION 2024-058

RECOMMENDATIONS:

The Director of Public Works recommends approval.

The Assistant City Manager recommends approval.

The City Manager recommends approval

INITIATED BY:

Public Works Department

BACKGROUND:

On May 1st, 2023, staff submitted an application through the Arizona State Parks, Heritage Fund, Non-Motorized Grant Program for funding to construct an Americans with Disabilities Act (ADA) accessible public restroom at Garden Canyon Linear Park off of St. Andrews Drive.

The current project is phase 3 of the buildout effort at this location utilizing State Park funds. The application requested funding to construct an ADA accessible restroom near the newly constructed trail and parking lot (completed in phases 1 & 2).

The mostly natural area was master planned several years ago and is now being incorporated into the larger Roadrunner Park. Future development priorities will therefore be guided by the Roadrunner Park conceptual designs.

BUDGET APPROPRIATIONS:

The awarded grant amount is \$120,000 with an in-kind City match of \$30,000 totaling \$150,000 total project funds.

BK/bk
Attachment

RESOLUTION 2024-058

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; AUTHORIZING THE CITY TO ACCEPT THE GRANT OFFER FROM THE ARIZONA STATE PARKS NON-MOTORIZED GRANT PROGRAM; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, the City of Sierra Vista proposes to install Americans with Disabilities Act (ADA) improvements at the Garden Canyon Linear Park off of St. Andrews Dr.; and

WHEREAS, the Congress of the United States has authorized the Recreational Trails Program (RTP) as a federal-aid assistance program to help states provide and maintain recreational trails for motorized and non-motorized recreational use, and the State of Arizona has established the Off-Highway Vehicle (OHV) Recreation Fund to fund a variety of off-highway vehicle recreations projects, and these funds are available to eligible project sponsors for acquiring lands and developing facilities for public off-highway vehicle purposes; and

WHEREAS, On May 1, 2023, City staff submitted an application to the Arizona State Parks Non-Motorized Grant Program; and

WHEREAS, Arizona State Parks (Parks) is responsible for the administration of the Statewide OHV and RTP Programs within the State, setting up necessary rules and procedures governing application by eligible project sponsors under the program.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the settled policy of the City Council seeking Federal funding assistance, be, and hereby is, reaffirmed.

SECTION 2

That the City of Sierra Vista:

1. Approves the acceptance of non-motorized assistance, and
2. Certifies that the application is consistent and compatible with all adopted plans and programs for non-motorized trails facility development; and

3. Agrees to comply with all appropriate procedures, guidelines, and requirements established by the Parks as a part of the application process; and
4. Certifies that the City will comply with all appropriate state and federal regulations, policies, guidelines, and requirements as they relate to the application; and
5. Certifies that the City has matching funds; and
6. Appoints the City's Chief Procurement Officer as the agent of the City of Sierra Vista to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, amendments, billing statements, and so on which may be necessary for the completion of the aforementioned project.

SECTION 3

That the City Manager, City Clerk, City Attorney or their duly authorized officers and agents are hereby authorized and directed to take all further steps necessary to carry out the purposes and intent of this Resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA THIS 8TH DAY OF AUGUST, 2024.

CLEA MCCA
Mayor

APPROVED AS TO FORM:

ATTEST:

NATHAN J. WILLIAMS
City Attorney

JILL ADAMS
City Clerk

PREPARED BY:
Bryce Kirkpatrick, P.E.
Civil Engineer II/Interim External Operations Manager