

Sierra Vista City Council
Work Session Minutes

May 7, 2024

Mayor McCaa called the May 7, 2024, City Council Work Session to order at 3:00 p.m., Council Chambers, City Hall, 1011 N. Coronado Drive, Sierra Vista, Arizona.

Mayor Clea McCaa – present
Mayor Pro Tem Carolyn Umphrey – present
Council Member William Benning – present (telephonically)
Council Member Gregory Johnson – present
Council Member Angelica Landry – present
Council Member Marta Messmer - present
Council Member Mark Rodriguez – present

Others Present:

Chuck Potucek, City Manager
Victoria Yarbrough, Assistant City Manager
Chris Hiser, Police Chief
Armin Lewis, Deputy Police Chief
Lis Chatham, Police Department Commander
Brian Jones, Fire Chief
Brad Dever, Deputy Fire Chief
Sharon Flissar, Public Works Director
Gabriel Squires, Public Works Internal Operations Manager
Emily Duchon, Library, Recreation, and Cultural Services Manager
Kennie Downing, Chief Procurement Officer
David Felix, Chief Financial Officer
Jennifer Dillaha, Budget Officer/Management Analyst II
Tammi-Jo Wilkins, SEACOM Director
Adam Curtis, Marketing and Communications Manager
Elizabeth Wrozek, PIO
Tony Boone, Economic Development Manager
Dianna Cameron, Management Analyst
Mark Dannels, County Sheriff
Richard Karwaczka, County Administrator
Tom Alinen, County Sheriff Chief of Staff

2. Presentation and Discussion:

A. May 9, 2024 Council Meeting Agenda Items ([agenda attached](#))

Mayor McCaa stated that the agenda starts with the call to order, roll call, invocation led by Pastor Becky Preiss, Hope and healing Christian Church, and the Pledge of Allegiance led by him.

In response to Mayor McCaa, Mr. Potucek reported that staff is reviewing bids on the Greenbrier Road, Four Winds Circle Pavement Replacement Project, and the SR90 Sewer Reroute Project. He reported that the Federal Transit Administration funded the Sierra Vista

Connectivity Project which involves installing more multi-use paths. The kickoff meeting is being scheduled with the winning bidder, Wilson and Company, which should be starting soon. Lastly, the Wastewater Master Plan should be completed by the end of the month.

Item 2.1 Discussion and Possible Action of the Work Session Meeting Minutes of April 23, 2024 – There was no discussion.

Item 2.2 Discussion and Possible Action of the Regular City Council Meeting Minutes of April 25, 2024 – There was no discussion.

Item 2.3 Discussion and Possible Action of Resolution 2024-028, Termination of Development Agreements for Lawley properties – Mr. Potucek stated that this item basically is taking away the development agreements that are in place with Lawley Motors for the properties that are being purchased by Morse Automotive out of Florida. All those development agreement items have been fulfilled by Lawley and to take them off for potential title searches, it is best that the City rescinds them at this time.

Council Member Johnson asked that this item be reviewed during the Council Meeting on Thursday, May 9, 2024, for the public.

Item 3 Discussion and Possible Action of Resolution 2024-029, Donation of two surplus vehicles, 2000 Chevy Silverado 1500 truck, 2005 Ford F250 Truck to Sister City Cananea, Sonora, Mexico - Ms. Downing stated that the direction staff received from the Council is to offer any surplus vehicles to its Sister City, Cananea, if they were worthy of donation, are still operable, and it is something that Cananea could use. The City has two surplus vehicles, a 2000 Silverado 1500 and a 2005 Ford F-250, that have been determined to be surplus. They are currently running, in fair shape, but not of the sufficient quality needed for city transportation and have been declared to be surplus. A copy of these two vehicles with their information was sent to Cananea and they have accepted donation.

Item 4 Discussion and Possible Action of Resolution 2024-030, IGSA with Fort Huachuca to provide Washing Machine and Dryer Maintenance Services - Ms. Downing stated that the City of Sierra Vista is always interested in developing further relationships with Fort Huachuca. This has been done through intergovernmental service agreements (IGSA) where it would be mutually beneficial to both agencies. In this case, Fort Huachuca has asked the City if we were interested in performing their washer and dryer repair and maintenance services. There are about 1,100 washer and dryers on the Fort Huachuca property. The Public Works Department did a walk through to confirm that it was feasible. Therefore, when they break down Fort Huachuca would call the City to do repairs. The City would order the parts, repair them, and then bill Fort Huachuca with the City's administrative fee added. The mutual benefit to the City is that the funding would fund two additional Public Works employees to perform these services as well as other services over and above the washer and dryer maintenance. If they keep the washer and dryers in good shape, the City will have two full time employees to do other things in facility maintenance. It also includes purchase of one new work truck the first year and then the second work truck in year six. Due to the two new employees, the City would use one existing truck and buy one new truck. It seems to be a very positive relationship.

Council Member Messmer asked if these washer and dryers are commercial. Ms. Downing stated that they are at various locations. One is a large barracks building with two wings of about 800 units and they have various laundry rooms. Some of the laundry rooms have one washer, one dryer and other laundry rooms have 40. They are commercial and it looks like a

laundry room in an apartment building.

Mayor McCaa asked if the City is also servicing the housing washers and dryers. Ms. Downing stated that not the private housing with the officers, just the barracks.

Item 5 Discussion and Possible Action of Resolution 2024-031, renewal of Turf Paradise's Off-Track Wagering Permit at PC's Lounge – Ms. Adams stated that this is a renewal of Turf Paradise's para mutuel wagering on horse and dog races out at PC's Lounge. This must be renewed every three years; therefore, some Council members have not voted on this item before. This activity has been going on in Sierra Vista at a variety of places for over 30 years. They used to do it at JRs, but they have been doing it at PC's Lounge and Turf Paradise has been doing it for the last 15 years. The Police Department did a background and found that there have not been any issues that arise out of this activity and have no objection to this moving forward. If approve on Thursday, May 9, 2024, their permit will be renewed for another three years.

Item 6 Discussion and Possible Action of Resolution 2024-032, Intergovernmental Agreement with the Arizona Department of Transportation to approve the exchange of HURF funds for the Martin Luther King Pavement Replacement Project - Ms. Flissar stated that this is an intergovernmental agreement with the Arizona Department of Transportation that would exchange Surface Transportation Block Grant funds that the City received through the Sierra Vista Metropolitan Planning Organization for Turf Exchange Funds, Highway User Revenue funds. The difference between those two funding streams is the STBG funds come from the federal government and thus have all the federal strings and provisions attached with using them. The money does not go as far and there are additional reporting requirements for that. The State has a program where they will take those STBG funds and give the local governments HURF exchange funds. Therefore, it is now state funds to use, and the money goes farther, and the City will report to the state rather than the feds. These funds would be used for the pavement reconstruction on Martin Luther King Parkway.

Council Member Rodriguez noted that in looking at the math, the City's part is \$837,000, but it is just for a small distance. It used to be \$1,000,000 a mile, but now .3 miles is \$1,000,212, a big difference for road work. Ms. Flissar stated that she understands the frustration because when she first began working with the City, her bosses would say that the City could get a mile of road for \$1,000,000 and \$1,000,000 just doesn't go as far as it used to.

B. [FY 24-25 SEACOM Budget](#)

Mr. Potucek stated the City annually as a founding principal partner and as one of the two primary funders, presents the SEACOM budget to Council. This budget was approved by the SEACOM JPA Board on May 1, 2024 and was subsequently also presented to the Board of Supervisors at a budget work session.

Ms. Wilkins reported that year ending of 2023 had a total of 90,307 law calls for service, 3,878 fire calls for service, 18,112 EMS calls for service with year ending calls for service totaling 112,297. SEACOM took in a total of 132,616 admin calls into the Center with 53,390, 911 calls within the Center with a total of inbound and outbound calls for the year of 186,015. However, the numbers for April and July are missing because of the upgrade to the NG911 System.

A slide was displayed of the comparison from 2022 to year ending 2023 accomplishments over this last year with the NG911 upgrade which occurred July of 2023.

SEACOM has upgraded its video and text capabilities for the 911 Center. There is a lot of new technology that comes with that and some of it is working through policy development that was approved last week during the Operations Committee (OPS) Meeting. Smart transcription is one of those technologies and it transcribes everything that not only the call taker says, but it transcribes and transcribes what the caller says. There is capability now for that to translate from Spanish to English. The other part of that is the video capabilities, Citizen Input, which allows during a major event if someone were to call 911 on their cell phone for SEACOM to have the capability within the 911 Dispatch Center to send a one-time link to their cell phone. It live feeds back to SEACOM and SEACOM can send it back to the MDC's out into the field. This system does not allow the dispatchers to see what is happening. They can take it from the scene and give it right to police and fire and not impact dispatch at all. However, it is a live feed, one-time usage and it is very valuable technology.

There is more technology coming down the pike with Navigate 360, a partnership with the Cochise County Schools that came in with a grant in partnership with the Cochise County Sheriff's Office. This will also be set up at the Call Center and if something were to occur at a school, they can hit a panic button or dial 911 and pinpointed mapping locations get sent to the Dispatch Center that shows where that call is coming from and is easier to forward that information to the first responders.

Bisbee and Wilcox joined SEACOM full time in July 2023, both fire and police dispatch. SEACOM is in discussions with Fort Huachuca to have them join on a part time basis, evenings, and weekends.

Staffing continues to increase at SEACOM and currently there are 12 full-time fully trained dispatchers with three trainees on the floor. The goal is to be fully staffed by summer. There are a lot of new training opportunities for staff on mental health to work through whatever is happening on a day-to-day basis.

The Emergency Police Dispatch (EPD) Protocols were brought back and SEACOM is now using emergency medical dispatch, emergency fire dispatch and emergency police dispatch.

Promoted were one manager and three supervisors over the last year.

SEACOM is working in partnership with the State 911 office to set up and use the RAVE Platform, a mass alerting system that can be done from the console. Staff does not have to wait nor call anybody to get that done and staff will be able to make that happen immediately.

SEACOM is also working on adding capacity to the center in addition to people and looking for furniture.

Also implemented was a very successful Dispatch Diversion Policy. This is also in partnership with the Care Team from the Cochise County Sheriff's Office. Therefore, if a call for a suicidal member or a Title 36 person that needed to be picked up and taken to the hospital, SEACOM can dispatch the Care Team instead of tying up law enforcement on those calls.

Mayor McCaa asked if the one-time live feed gets recorded on IPP. Ms. Wilkins stated that it is recorded internally in the Communication Center. That recording can be downloaded and added to the call in Spillman or give it to Records so that they can include it in the case reports. The same occurs with Smart Transcription. All of it is recorded to the cloud.

Council Member Rodriguez asked for clarification regarding the RAVE Platform. Ms. Wilkins stated that the RAVE Platform is a mass alerting platform. Currently the County uses Alert Sense and if there was a shelter in place or an evacuation due to a wildfire, this would be the technology that would be utilized to send notifications out to the community. RAVE provides the tools internally so that SEACOM can do that without any delay.

Council Member Messmer asked about staffing. Ms. Wilkins stated that SEACOM is currently at 12 full-time, fully trained with three in training, and one of those is on SVPD radio, who should be done with training in about three weeks. The other two should be completing their training in about six weeks.

In response to Mayor McCaa, Ms. Wilkins stated that SEACOM is fully staffed at 20 and noted that SEACOM started with seven.

A slide of the Funding Model was presented that showed the addition of Bisbee and Wilcox for a total of 2,224,716.

Ms. Dillaha stated that Fiscal Year 25's budget is over Fiscal Year 24 due to the two percent raise that is being done for all staff, full-time and part-time. However, some part-time and overtime needed to be adjusted as well as the four additional consoles to increase services and some software that is not paid every year, but multiple years at a time. The contributions are different, about \$50,000 each for City and County.

Council Member Rodriguez asked about SEACOM compared to the national average dispatch type pay. Ms. Dillaha stated that all public safety was included in that one third that Human Resources reviews every year.

Ms. Wilkins stated that SEACOM requests include three additional dispatchers, two additional call takers, and one additional records clerk. SEACOM is hoping to add some steps in the dispatcher one and two job description, and the records job description to have some retention.

A slide was shown of examples of some of the technologies that SEACOM has internally. This comes from Rapid Deploy, funded by the State 911 Office. This is what SEACOM uses on a weekly basis when they set up scheduling for the Communication Center. This provides the number of call takers that SEACOM should have on at any given point. Currently, they are running about five per day and then two after 11:00 p.m. until about 7:00 a.m. Sometimes this is not enough.

Council Member Rodriguez stated that everything looks positive and is going in the right direction. He thanked Ms. Wilkins and noted that it is good to see people sticking around.

Sheriff Dannels thanked the Mayor and Council for the partnership and stated that over the last five or six years, there has been about \$35,000,000 invested in SEACOM. He thanked the men and women, the leadership at SEACOM, Ms. Clark and Ms. Wilkins. He added that about \$32 million came out of grants, two million came out of the automated dispatch for fire from COVID relief funds, and the rest came through grants and private funding. About \$9 million is already in place through Chief Alinen, project manager, and by the end of the year, SEACOM will have statewide interoperability.

Sheriff Dannels shared that he met with Governor Ducey, about seven years ago, and

discussed having statewide coms for public safety in the State of Arizona. Their agreement was to bring three state systems up, Flagstaff, Phoenix, Tucson, Yuma County, who had their system, and Cochise County's system, one of the most robust in the state. All five systems were brought into one system, which means that the police officers in town and firefighters in Flagstaff can talk directly to dispatch. He further stated that if he happens to be transporting a subject mental health between Sierra Vista and Tucson, there is a direct link for their safety if something were to go wrong. This goes back to innovation in Arizona, and this can only grow. There have been growing pains and there are still growing pains, but the mission of SEACOM is for the people.

Council Member Rodriguez stated that before there could be a Sierra Vista police officer, a Cochise County Sheriff's officer, and a state trooper all at one location and they could not talk to each other on the radio. Sheriff Dannels stated that this was a three-phase proposal that was brought out. Number one was to regionalize and the private foundation that SEACOM worked with to get this kicked off did not want to regionalize but was convinced because of all the good that it would provide in a rural county. Also, that private foundation has done a couple regional dispatch centers since they saw the success in Cochise County. The mobile data computers (MDC) were put into every car in Cochise County, and they all work the same data bank. Six years ago, the Wilcox Police Department was being dispatched and all their calls were being stored at Pima County Sheriff's Office. This is how disjointed it was and a lot of agencies did not have the funding. This brought everybody up and within the next 30 days every agency, every police, fire, and EMS will have brand new radios through a \$6 million grant. The innovation, every radio in the police cars were provided through a \$1.2 million grant, Phase one of the program. That grant was renewed for another \$6,000,000 under Governor Ducey.

Sheriff Dannels stated that there is a lot of space on the east side of the SEACOM building that was designated this way for the Department of Public Safety. With the integration for inter-wide state, he thinks that SEACOM will be able to dispatch for the Department of Public Safety. When this gets put together, Sierra Vista Fire and Police never budged off their channel. Every agency that joined is on the Cochise County Sheriff's Office channel. The numbers were just pulled for the first three and a half months of the year, and the Sierra Vista Police Department and County Sheriff's Office are neck to neck, both were over 12,000 calls, and everybody else is about 6,000 combined. The Sheriff's Office is looking at possibly putting a third channel out for the cities that are all sharing the same channel. The problem with that is losing contact. Lastly, he stated that he is all about keeping the unified approach toward it.

Mr. Potucek stated that SEACOM is an old idea and Chief Alinen worked on the City's behalf when he worked for the Sierra Vista Police Department in working with the Sheriff's Office on bringing the dispatch centers together back in 2005. He added that the Monument Fire is what pointed to the need because there were all kinds of agencies all trying to talk to each other, which brought together the idea of having the regional dispatch center. Millions of dollars have gone into this from private foundations and grants and that is primarily due to the Sheriff's efforts. He has made tremendous strides in helping get funding for a lot of this to the point where SEACOM is the most technologically advanced dispatch center in the state. This could not be done if everyone was separate, and the state is moving as the Sheriff mentioned to regional centers as well.

Mayor McCaa stated that he took of tour of SEACOM and thanked Sheriff Dannels for getting grants for it.

C. [FY 24-25 Balanced Budget](#)

Ms. Dillaha stated that the City has a balanced budget. The city currently has 21 active funds; therefore, having a balanced budget means that all revenues equal all expenditures in each of the 21 funds. This number can change before the tentative vote as staff is still waiting on the League's updated revenues for the state shared projections. Also, staff will continue to monitor the revenue projections as they continue towards the end of the fiscal year. Also, any projects that are not expected to be completed by the end of the fiscal year are still being added over into to carry over. Currently the total balanced budget equals \$150,377,472.

A snapshot of the current proposed General Fund depicted:

- FY 25 Revenue, \$54,394,101;

Highlighted changes to the revenue:

- Increased the vehicle licensing tax revenue by \$100,000. Staff is still tracking the state shared revenues, and this is closer to the actuals that we're projecting for the end of this fiscal year.
 - Increased the fuel sales to reflect closer to the expenditures and actuals. \$315,000.
 - Reduced local government payments because the City is not participating in one program that would provide more revenue, \$29,1142.
 - Reduced the transfer out to LTAF, 73,597, and grants, \$51,350, because there was a lower match for the City than Fiscal Year 24.
 - Removed the transfer out to HURF because the \$2,000,000 was completed this year.
 - Decrease notes payable because the City tries to cash out the vehicles as much as possible but will still try to finance the fire vehicle, \$973,288.
- FY25 Personnel requests, \$36,305,098;

This personnel number includes the two percent step increase for full-time and part-time employees, plus the new positions and reclassifications.

- FY25 O&M, \$11,820,584;

O&M stayed relatively the same with some new additions including the NERS Fire Reporting System at \$42,500 and the recurring Easy Track Spillman Interface at \$3,500. O&M does include all corrected allocations.

- FY25 Capital requests, \$6,268,419.

The General Fund Capital list is the same as the last presentation except for the addition of a carryover, 75,000, for the Veterans Memorial Park sheds.

The vehicle list is also the same except for the ambulance carryovers, \$1,074,419, moved from the capital list to the vehicle capital list.

The HURF fund is balanced:

- FY25 Revenue Projected, \$43,679,023;
- FY25 Personnel requests, \$1,852,132;
- FY25 O&M requests, \$1,652,479; and
- FY25 Capital requests, \$40,174,412:
 - o The annual street maintenance, \$1.5 million that the City tries to do each year.
 - o Added the GPS culvert camera for \$35,000.

- Added the liquid road buggy for \$125,000.
- Applying for appropriations for BST reconstruction Phase Two, \$4,725,970.

Mr. Potucek stated that regarding Phase Two of BST, the City received a \$3.7 million Phase One appropriation through the efforts of primarily Congressman Ciscomani. The City applied for Phase Two and word was received from his office in Washington that they are looking at funding perhaps the entire Buffalo Soldier Trail Project in the coming year, about \$25 million. However, if the City is going to spend it, next year the City will have to add it to the budget.

LTAf is balanced with the new matches and transfers that are reflected in the revenue:

- FY25 Revenue projected, \$8,112,863;
- FY25 Personnel requests, \$942,693;

Personnel includes the one transit driver that was spoken about in the last presentation.

- FY25 O&M requests, \$794,971; and
- FY25 Capital requests, \$6,375,199.

LTAf capital is different from the last presentation. The bus shelter enhancements are expected to change after the Master Plan is completed.

A slide of the FY25 Local Transportation Assistance Fund showed two Spirit of Freedom buses, \$250,000, that are only nine-passenger buses, but they do not require a driver to have a CDL that will take over one of the big bus routes.

The B2G Now Software, \$60,000 is a recurring cost and Transit is also requesting an appointment scheduling software and radios, \$115,420.

FY25 Grants Fund is balanced as well:

- FY25 O&M requests, \$961,358;

This includes supplies and programs for ACO, software and training for the Police Department, supplies for the Fire Department, all-encompassing and just all capital. Therefore, this is the reason why there is some O&M in the grants fund.

- FY25 Revenue projects, \$1,759,058;
- FY25 Personnel requests, \$0;
- FY Capital requests, \$797,700:
 - VHF radio system is a carryover from this year, \$350,000;
 - Border Related Crimes Grant is a DEMA Grant, also a carryover, \$13,000;
 - Garden Canyon Linear Park Restrooms Project, \$149,700 has already been awarded and the City's match is \$29,700;
 - Archery Range, \$35,000, is a 50 percent City match, \$17,500;
 - Disc Golf improvements, \$50,000; and
 - Park Storage, \$200,000.

A slide of the FY25 Airport Fund Budget was provided that showed the differences in the Airport Fund capital from the last presentation due to the Master Plan carryover being reduced to \$200,000. Also, included is the DCIP Environmental Study and Design for \$315,000.

Council Member Johnson asked about the airport utility installation and preparation of the property for Black Star. Mr. Potucek stated that it is not just for Black Star, it is the airport in general that needs to make sure that there are utility upgrades. Ms. Flissar explained that the airport needs utility upgrades to help that facility be more marketable. She noted that the airport is on septic, which greatly limits development potential. Therefore, one of the things that will be looked at is sewer at the airport. Mr. Potucek added that Mr. Boone is working on another DCIP grant which is what was used to fund Fire Station Four to improve the sewer situation. Sewer is not only important in terms of future development but also plays into water mitigation for both Fort Huachuca and City as well to help facilitate that. Ms. Dillaha stated that the majority of this is grant funded.

Mr. Potucek stated that the airport is turning positive cash flow on an annual basis. There is no debt service to pay there. The revenue sources are fuel sales which unfortunately go up during fire season but helps as well as all the hanger leases and tie downs. This positive cash flow allows a lot of these improvements to get the airport ready for future development.

The FY25 Capital Improvements Fund budget increased slightly. There was a need to increase the expenditure for the public sewer mainline extension from OYCC to Domingo Piaz. The grant would supply \$1 million, and the City's match is \$500,000.

The FY25 Sewer Fund Budget is balanced:

- FY25 Revenue projected, \$6,783,069;
- FY25 Personnel requests, \$1,905,205;
- FY25 O&M requests, \$2,908,959;
- FY25 Capital requests, \$1,405,323;

Added the additional River Stone Grant, \$925,000, a carryover from this year.

- FY25 Debt projected, \$563,582.

FY25 Refuse Fund Budget:

- FY25 Revenue projected, \$5,815,520;
- FY25 Personnel requests, \$2,053,694;
- FY25 O&M requests, \$3,444,071;
- FY25 Capital requests, \$195,055; and
- FY25 Debt projected, \$122,700.

Mr. Potucek stated that the Enterprise Fund for sewer and refuse are balanced. Staff is still working on the rates as mentioned for a couple of years. Staff will be looking at sewer and refuse rate increases to balance, maintain the funds, and do the proper maintenance in the future. Mr. Felix is currently working on that now and will have something to present to Council but is waiting for the Sewer Master Plan to come in, which will help guide some of that as well as the Impact Fee Study that will help with the sewer connection fees. Staff will probably recommend another moratorium on impact fees. Staff does not find them to be beneficial to begin with in terms of bringing in funds for projects. A moratorium in the current environment is a better option for; however, staff will be looking at increases in the sewer connect fees because without that then there cannot be the development.

Council Member Johnson asked if the balanced enterprise funds include General Fund transfers to make it balanced. Mr. Potucek stated that enterprise funds are supposed to generate their own revenues to cover their expenses. General Funds are not used to balance them; therefore,

this is why the rate increase will be necessary.

In response to Council Member Johnson, Mr. Felix stated that the rate increases will be coming up as well as the connection fees. A Sewer Master Plan Study has been done that is currently in review. There will be a meeting internally due to some issues that have happened recently at the plant, the tear in the liner, lines that need to be replaced, and construction costs. Cash is important and the sewer funds cash is ending in Fiscal Year 2023 at a negative \$1.35 million due to the interceptors that have been put in place already. Those will be paid back over time when development goes in, but a couple of the interceptors i.e., the one at the high school, there is not going to be a lot of connection and that was over \$1,000,000 to install. Staff is trying to balance so that overall, the developer will see no increase in their connection, the connection to the overall fees that they pay when they do connections. Staff is trying to time the removal of the impact fees with the increase in the sewer connect fees. These will happen at the same date; therefore, the developers will not be out any more money than what they are currently paying.

Mr. Felix stated that staff is also looking at cost increases in fixing the refuse trucks because the parts have gone up. Vehicle maintenance in the refuse fund is just the cost of doing it. He noted that he will be recommending to Council one vote for a multi-year rate increase to spread it out over time, so the residents do not get hit with a large one-time fee. A rate increase will be five or 10 percent a year for two or three years. State law is very specific on sewer rate increases, a 60-plus day process to go through. The City Council must pass the intent, put studies out there, then Council will vote on it up to the proposed increase, but no more than the proposed increase. Mr. Potucek added that it will take a couple months to get to the whole process, September time frame.

Future budget issues are maintaining the Class Comp Plan, Public Safety Retirements/PSPRS, street maintenance, always a high priority, impact on local revenue from state actions that staff is always keeping an eye on legislation, the census impacts on local revenue, and the need to increase the sewer and the refuse rates.

Mr. Potucek stated that the state budget currently sits at \$1.8 million deficit for current fiscal year and next fiscal year. Last fiscal year, the rental tax was included in the last second budget deal which incurred on June 30, 2023. There is concern about the potential of the food tax going away, highly possible that the City may have a tentative budget approved on June 27, 2024, but then there will news from the state. Therefore, the City must be prepared on June 30, 2024.

Ms. Dillaha stated that Council may expect the upcoming Tentative Budget Book before Memorial Day weekend.

D. Report on Recent Trips, Meetings and Future Meetings

Council Member Landry reported on Airport Master Plan meeting.

Mayor McCaa announced the CCRN meeting.

Council Member Messmer reported on the Tourism Commission meeting and stated that the commissioners are hoping to present to Council during the last meeting in May.

E. Future Discussion Items and Council Requests

Ms. Yarbrough stated that there is a budget item scheduled for the next work session. She added that sometimes staff can get all the enterprise funds balanced in time to present Council with a balanced budget, but staff was able to get those balanced in time to present them to Council. However, if there are major changes or something significant to discuss with Council, there will not be anything at next work session. Lastly, she stated that the Tourism Commission will have a presentation forthcoming.

Mayor McCaa stated that he will not be present at the May 23, 2024 Council meeting due to Buena High School Graduation.

3. Adjourn

Mayor McCaa adjourned the May 7, 2024 work session of the Sierra Vista City Council at 3:51 p.m.

Clea McCaa II, Mayor

Minutes prepared by:

Attest:

Maria G. Marsh, Deputy Clerk

Jill Adams, City Clerk

A recording of the Council Meeting is available at:
https://www.youtube.com/channel/UC8PtUpIbkQsixlhSy-jeR_Q/videos