

Sierra Vista City Council  
Meeting Summary  
April 25, 2024

Mayor McCaa called the April 25, 2024, City Council Regular Meeting to order at 5:00 p.m., City Hall Council Chambers, 1011 N. Coronado Drive, Sierra Vista, Arizona.

Roll Call:

Mayor Clea McCaa II – present  
Mayor Pro Tem Carolyn Umphrey – present  
Council Member William Benning – absent  
Council Member Gregory Johnson – present  
Council Member Angelica Landry – present  
Council Member Marta Messmer - present  
Council Member Mark Rodriguez – present

Others Present:

Victoria Yarbrough, Assistant City Manager  
Chuck Potucek, City Manager  
Chris Hiser, Police Chief  
Armin Lewis, Deputy Police Chief  
Lis Chatham, Police Department Commander  
Brian Jones, Fire Chief  
Sharon Flissar, Public Works Director  
Allen Humphrey, Engineer  
Laura Wilson, Leisure, Parks, and Library Services Director  
Matt McLachlan, Community Development Director  
Jeff Pregler, Planner  
Jill Adams, City Clerk  
Nathan J. Williams, City Attorney  
Adam Curtis, Marketing and Communications Manager  
Elizabeth Wrozek, PIO  
Tony Boone, Economic Development Manager  
Dianna Cameron, Management Analyst

Invocation – Allison Cornell, St. Stephen's Episcopal Church, led everyone present in prayer.

Pledge of Allegiance – Council Member Messmer led the Pledge of Allegiance.

[Item 1](#) Acceptance of the Agenda

Council Member Landry moved that the agenda for the Regular City Council Meeting of April 25, 2024, be approved. Council Member Johnson seconded the motion. The motion unanimously carried, 6/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Johnson, Landry, Messmer, and Rodriguez voted in favor.

Awards and Presentations

A proclamation declaring April 29 through May 3, 2024, as National Small Business Week in Sierra Vista was presented to Tony Boone, Economic Development Manager.

Mr. Boone stated that small businesses are the lifeblood of the United States and local economies. They provide most jobs, goods, services, and service catalyst for the community support and economic vitality. According to the Small Business Administration, as of 2023 there were 33.3 million small businesses across the country employing more than 61.6 million people and accounting for 44 percent of all economic activity. Sierra Vista is proud to be the home of many fantastic small businesses and entrepreneurs and recognizes the positive impact they make in our community and on our rural economy. As such, we seek to join in the nation recognition for Small Business Week.

The Mayor, Council and the Economic Development Commission recognized Vista Pros Heating and Cooling as the City of Sierra Vista' Small Business of the Year. Ms. Angela Bailey thanked the community for supporting and trusting them and stated that Vista Pros Heating and Cooling is a young company. In closing, she thanked the fantastic employees for their devotion and hard work.

A proclamation declaring May 11, 2024, as Letter Carriers Food Drive Day was presented to Janice Green. Ms. Green encouraged people to donate food by leaving it at their mailbox or at a community mailbox that will be picked up during the day during deliveries.

City Manager's Report: Mr. Potucek stated that the next scheduled work session is on May 7, 2023, at 3:00 p.m. in the Council Chambers where continued budget discussions and presentations will take place. The next regularly scheduled Council Meeting is on May 9, 2024, at 5:00 p.m. in the Council Chambers. He reported that the SR90 Sewer Reroute bids are due April 26, 2024, and the Greenbrier Road and Four Winds Circle Pavement Replacement Project bids are due May 7, 2024. The contract is out for signature for the needs assessment for the RFP for the municipal court, the Annual Street Maintenance Project, asphalt patching, crack seal and liquid road sand seal is in progress as well as the Animal Control Center Improvement and Expansion Project that is expected to be completed in September 2024.

## Item 2 Consent Agenda

[Item 2.1](#) Discussion and Possible Action of the Work Session Meeting Minutes of April 9, 2024

[Item 2.2](#) Discussion and Possible Action of the Special City Council Meeting Minutes of April 11, 2024

[Item 2.3](#) Discussion and Possible Action of the Regular City Council Meeting Minutes of April 11, 2024

[Item 2.4](#) Discussion and Possible Action of Resolution 2024-023, Acceptance of Resignation of Rachel Gray and Appointment of Paul Cimino to the Planning and Zoning Commission, said term to expire December 31, 2025

[Item 2.5](#) Discussion and Possible Action of Resolution 2024-024, Granting of a Sewer Easement to Church of God.

Mayor Pro Tem Umphrey moved that the Consent Agenda consisting of the minutes of the Work Session Meeting of April 9, 2024, Special Meeting of April 11, 2024, Regular City Council Meeting of April 11, 2024, Resolution 2024-023, acceptance of the resignation of Rachel Gray, with regret, and appointment of Paul Cimino to the Planning and Zoning Commission, said term to expire December 31, 2025, and Resolution 2024-024, granting of a sewer easement to

Church of God, be approved. Council Member Johnson seconded the motion. The motion unanimously carried, 6/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Johnson, Landry, Messmer, and Rodriguez voted in favor.

#### Public Hearing

[Item 3](#) Discussion and Possible Action of Resolution 2024-025, Surface Water Master Plan and Associated Code Amendments to Section 151.08.005, Surface Drainage and Storm Water Systems, and Declaring a 30-day Comment Period

Mayor Pro Tem Umphrey moved that Resolution 2024-025, Surface Water Master Plan and Associated Code Amendments to Section 151.08.005, Surface Drainage and Storm Water Systems, and declaring a 30-day comment period, be approved. Council Member Johnson seconded the motion. The motion unanimously carried, 6/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Johnson, Landry, Messmer, and Rodriguez voted in favor.

#### New Business

[Item 4](#) Discussion and Possible Action of Resolution 2024-026, Intergovernmental Agreement with Cochise County for Election Supplies and Services

Council Member Rodriguez moved that Resolution 2024-026, an intergovernmental agreement with Cochise County for election supplies and services, be approved. Council Member Johnson seconded the motion. The motion unanimously carried, 6/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Johnson, Landry, Messmer, and Rodriguez voted in favor.

[Item 5](#) Discussion and Possible Action of Resolution 2024-027, Accepting Operation Stone Garden Grant 23-AZDOHS-OPSG-230416-01 in the amount of \$111,763.00 for Overtime and Mileage Reimbursement

Council Member Johnson moved that Resolution 2024-027, acceptance of the Operation Stone Garden Grant 23-AZDOHS-OPSG-230416-01 in the amount of \$111,763.00 for overtime and mileage reimbursement, be approved. Mayor Pro Tem Umphrey seconded the motion. The motion unanimously carried, 6/0. Mayor McCaa, Mayor Pro Tem Umphrey, Council Members Johnson, Landry, Messmer, and Rodriguez voted in favor.

Call to the Public - There was no response.

#### Comments and Requests of Council

Council Member Messmer thanked staff and volunteers for their work on the West Fest, a great event, and announced that the Henry F Hauser Museum is doing a tour of Camp Naco in Old Bisbee on May 2, 2024 from 9:00 a.m. until 4:00 p.m. People can call the Ethel Burger Center at 520-417-6980 to get your tickets, which are \$40.

Council Member Landry thanked everyone present who came to the meeting and gave a shout out the Sierra Vista Unified School District and Teachers of the Year, Village Meadows Second Grade, Michelle Quinones; Buena Biology, Beverly Adams; Bella Vista Third Grade, Gail Zebr; Joyce Clark Eighth Grade Science, Richard, Graeme; Carmichael Second Grade, Ashley, Blaskowsky; Huachuca Mountain Fourth Grade, Michelle McAllister; Pueblo Del Sol Title I, Mandy Stanley; and Town and Country First Grade, Lorena Russell. She noted that teachers

have an impact in young lives, especially in today's world with the technology, and being underpaid. She announced that on Saturday, April 26, 2024 at Veterans' Memorial Park there will be an animal celebration from 9:00 a.m. until 1:00 p.m. with adoption specials, educational booths, alpacas, reptiles, petting zoo, demos, raffles, and food trucks.

Council Member Rodriguez congratulated the small business awardees, Vista Pros and stated that small businesses are the backbone of Sierra Vista's economy when it comes to all the things that they do for the City, by not only providing tax dollars, but also sponsoring sports teams, and giving back to the community because the larger businesses do not do that. He encouraged people to participate in the Letter Carriers Food Drive Day and donate food on May 11, 2024. He then asked about the market rate adjustment for engineers in the Police and Fire Departments and pay incentives. Council Member Johnson asked for point of order because the issue is not on the agenda.

Council Member Rodriguez stated that the old hotel behind the Hana Tokyo is finally boarded up and he is glad that the business owners that are from Las Vegas finally took accountability, he stated that the West Fest was a great event, and it was good to see that all the booths sold out. He also enjoyed the lights hanging over the street and it would be great to have them all year. He announced the Chamber Galla on Friday, April 26, 2024 at TMAC on Fort Huachuca and lastly announced that there are more signs that went up regarding ADOT's work on Moson Road and all around the project area. ADOT will start their guardrail work in Whetstone at Mile Marker 307 at Mustang Corners, however, it is still unclear where the actual road work will start.

Council Member Johnson stated that there are several promotions within the Police Department, Johanna Durham promoted to Corporal; Justin Allen promoted to Sergeant, and Lieutenant Jordan Boltinghouse was awarded his Lieutenant bars. He acknowledged Commander Lis Chatham and Deputy Chief Armin Lewis and congratulated Vista Pros as the Small Business of the Year. In closing he explained that when the Economic Development Commission was going over all the applications, there was a lot of competition for small business of the year because that makes up the City's economy.

Mayor Pro Tem Umphrey also congratulated Vista Pros and commented that she and Angela Bailey, co-owner, graduated almost a year ago from Cochise College with a business administration degree, however, they were already business owners. She noted that her company is doing well, and it is nice to see them get recognized as a homegrown business in Sierra Vista, well deserved. She further stated that an update was received from ADOT and the latest as of April 24, 2024, was that signs were going up and next week the guardrail, curb, and gutter work will start in Sierra Vista, but pavement is still scheduled for September. In closing, she announced that Teacher Appreciation Week is May 6, 2024 through May 10, 2024; therefore, she encouraged people to get something special for the teachers/instructors in their lives.

Mayor McCaa congratulated the police officers on their promotions, shared that he is running to be able to complete the Torch Run on May 3, 2024, thanked Ms. Cameron, Mr. Curtis and his team, and Ms. Yarbrough for their brief to the Hispanic Chamber of Commerce on the State of the City address. In closing he offered condolences to Mr. Bob Blanchard's family, a City Council Member, Mayor Pro Tem, Public Works employee, Commissioner on the Parks and Recreation Commission and Planning and Zoning Commission, and a retired Army Corps of Engineers Lieutenant Colonel.

## Adjournment

Mayor McCaa adjourned the April 25, 2024, meeting of the Sierra Vista City Council at 5:38 p.m.

A recording of the Council Meeting is available at:

[https://www.youtube.com/channel/UC8PtUplbkQsixlhSy-jeR\\_Q/videos](https://www.youtube.com/channel/UC8PtUplbkQsixlhSy-jeR_Q/videos)