

April 24, 2024

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager  
Victoria Yarbrough, Assistant City Manager  
Matt McLachlan, Director, Community Development

FROM: Jeff Pregler,  
Senior Planner

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT  
RESOLUTION 2024-023, Resignation and  
Appointment to Sierra Vista Planning and Zoning  
Commission

BACKGROUND:

The Planning & Zoning Commission currently has one vacancy after the resignation of Rachel Gray. The City has received three applications from the public interested in applying for membership to the Commission. The City Council liaisons have recommended Paul Cimino to the Commission. The term will expire on December 31, 2025.

BUDGET APPROPRIATION:

None.

RESOLUTION 2024-023

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; REAFFIRMING SETTLED POLICY ON BOARDS AND COMMISSIONS BY ACCEPTING THE RESIGNATION OF RACHEL GRAY, WITH REGRET AND APPOINTING PAUL CIMINO TO THE SIERRA VISTA PLANNING AND ZONING COMMISSION, SAID TERM TO EXPIRE DECEMBER 31, 2025; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, the City Council has established the Sierra Vista Planning and Zoning Commission by resolution; and

WHEREAS, one member of the Commission has tendered their resignation; and

WHEREAS, the vacancy needs to be filled to ensure a full member Commission;

WHEREAS, it is the reaffirmation of settled policy that the City Council appoint members on regulatory boards and commissions.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THAT:

SECTION 1

The City Council reaffirms its settled policy on appointments to regulatory boards and commissions.

SECTION 2

The City Council hereby accepts the resignation of Rachel Gray and appoints Paul Cimino to the Sierra Vista Planning & Zoning Commission, said term to expire on December 31, 2025.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA THIS 25TH DAY OF APRIL, 2024.

\_\_\_\_\_  
CLEA MCCAII  
Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
NATHAN WILLIAMS  
City Attorney

\_\_\_\_\_  
JILL ADAMS  
City Clerk

PREPARED BY: Jeff Pregler  
Senior Planner

**From:** Rachel Gray <>  
**Sent:** Monday, April 15, 2024 7:12 AM  
**To:** Jeff Pregler <[Jeff.Pregler@SIERRAVISTAAZ.GOV](mailto:Jeff.Pregler@SIERRAVISTAAZ.GOV)>; Jill Adams <[Jill.Adams@SIERRAVISTAAZ.GOV](mailto:Jill.Adams@SIERRAVISTAAZ.GOV)>  
**Subject:** Resignation

**WARNING:** This email originated from outside of SierraVistaAZ.gov. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,  
Due to a recent promotion at work, I will be unable to be a P and Z Commissioner. Thank you,  
Rachel Gray  
Sent from my iPhone

On Apr 12, 2024, at 9:13 AM, Randy Wilcox <> wrote:

Received, thank you.

## **Randall Wilcox**

Realtor® Broker | Owner

1858 Paseo San Luis STE A  
Sierra Vista AZ 85635  
t- 520-526-9956  
w- [teambradleyproperties.com](http://teambradleyproperties.com)



# City of Sierra Vista

1011 North Coronado Drive, Sierra Vista, Arizona 85635  
520-458-3315 - fax 520-458-0584 - www.SierraVistaAZ.gov

## APPLICATION TO CITY BOARD/COMMISSION

DATE: \_\_\_\_\_

BOARD/COMMISSION: \_\_\_\_\_

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_ (ONE PER FORM)  
(HOME) / (WORK)

E-MAIL ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

CITY RESIDENT? \_\_\_\_\_ REGISTERED TO VOTE IN CITY? \_\_\_\_\_

EDUCATION: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_  
(IF RETIRED, INDICATE FORMER OCCUPATION)

PROFESSIONAL/COMMUNITY ACTIVITIES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

QUALIFICATIONS/INTEREST IN BOARD/COMMISSION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REFERENCES: 1. \_\_\_\_\_  
(NAME) (ADDRESS) (PHONE)

2. \_\_\_\_\_  
(NAME) (ADDRESS) (PHONE)

**THIS APPLICATION WILL BE KEPT ON FILE FOR A PERIOD OF ONE YEAR FROM ABOVE DATE.**

AS A CANDIDATE TO A COUNCIL APPOINTED BOARD/COMMISSION/COMMITTEE, YOUR NAME, ADDRESS AND PHONE NUMBER MAY BE AVAILABLE TO THE PRESS AND PUBLIC UPON REQUEST.

Please return completed application to the city clerk at: CityClerk@SierraVistaAZ.gov