



Sierra Vista City Council
Work Session Minutes
January 7, 2020

1. Mayor Mueller called the January 7, 2020 City Council Work Session to order at 3:00 p.m., Council Chambers, City Hall, 1011 N. Coronado Drive, Sierra Vista, AZ

Roll Call:

Mayor Rick Mueller – present
Mayor Pro Tem Rachel Gray – present
Council Member William Benning – present
Council Member Gwen Calhoun – present
Council Member Sarah Pacheco – present (arrived 3:19 p.m.)
Council Member Carolyn Umphrey - present
Council Member Kristine Wolfe – absent

Others Present:

Chuck Potucek, City Manager
Victoria Yarbrough, Assistant City Manager
Adam Thrasher, Police Chief
Laura Wilson, Leisure and Library Services Director
Judy Hector, Marketing and Public Affairs Manager
Adam Curtis, PIO
Tony Boone, Economic Development Manager
Jennifer Osburn, Interim Budget Officer
Jill Adams, City Clerk
Commissioners

1. Presentation and Discussion:

- A. January 9, 2020 Council Meeting Agenda Items ([agenda attached](#))

Mayor Mueller stated that the Council Meeting for January 9, 2020 starts at 5:00 p.m. with the invocation, Pledge of Allegiance and the acceptance of the agenda followed by an Environmental Merit Award.

Consent Agenda:

Item 2.1 Minutes of December 12, 2019 – There was no discussion.
Item 2.2 James Howe's reappointment to the Environmental Affairs Commission – Council Member Umphrey noted that she personally knows Mr. Howe and wonders if she should recuse herself from

the vote.

Mayor Mueller asked Council Member Umphrey if Mr. Howe exerts any undue influence on her. Council Member Umphrey replied that he does not. Mayor Mueller noted that she does not have to recuse herself from the vote.

Item 3, Resolution 2020-002, approval of an Interagency Governmental Agreement with the Town of Huachuca City for traffic signal repair and maintenance - Ms. Yarbrough stated that Huachuca City has received funding from the MPO to install emergency traffic signal lights on Highway 90 in Huachuca City and Whetstone.

Huachuca City approached the City and asked if annual maintenance and repair as needed could be provided since they do not have traffic signal technicians. The City has trained technicians, and this would not be on an emergency basis. Emergency vehicles can still access the highway if the lights were to blink and therefore, the City does not have to send out a technician on over time, weekends or nights. Staff time would be charged at their full hourly plus burden rate and the equipment rate would be charged equal to what other organizations are charged for the same service, i.e., Fort Huachuca. The reimbursement cost would be charged as well for any parts used.

Mayor Mueller noted that the traffic signals are not in yet, but the City is starting the contract and will not charge Huachuca City until the signals are installed. Ms. Yarbrough stated that he is correct and explained that Mr. Williams wanted to get the agreement going before leaving Huachuca City. Huachuca City voted on the agreement in December.

Mayor Mueller asked if this would impact the City's budget this year. Mr. Yarbrough stated that it will not impact the budget. Any impact would be very minimal since the lights are new.

B. Report on Recent Trips, Meetings and Future Meetings

Council Member Umphrey announced that her travel report is available.

Mayor Mueller announced that he will be unable to attend the Mayors/Managers Luncheon in Benson on January 16, 2020 and asked Mayor Pro Tem Gray to attend on his behalf.

C. Board and Commission Liaison Update

Council Member Umphrey announced that the West End Fair is scheduled for May 2, 2020 and vendor applications will be available after February 14, 2020.

Council Member Benning announced that there are people interested in joining the Cultural Diversity Commission. Mayor Mueller stated that people need to file their application and the process would be like the startup of a new commission.

Mayor Pro Tem Gray reported that the Planning and Zoning Commission has some real comprehensive issues coming up. The next meeting is scheduled for January 28, 2020 where they will be discussing administration and enforcement of codes.

D. Future Discussion Items and Council Requests

Mayor Mueller inquired about a special session to talk about legal issues. Mr. Potucek stated that staff does not yet have a specific date, but the executive session will be set for early February due to Council Member Wolfe being out. Ms. Adams added that she was going to set it for February 13, 2020.

Mayor Mueller noted that this is done annually in order to be updated on pending legal action, real estate matters, etc. before getting too deep into the budget. Mr. Potucek added that Council has a requirement for staff to share about any pending litigation and this meeting will serve to do that.

E. [Discussion of the Role of Commissions](#)

Mayor Mueller stated that the reason that he put the slides together was to present a proposal to talk about the boards and commissions. Discussion took place during the last work session about the Library Advisory Commission becoming a board that resulted in a consensus of Council. There was also a consensus on the Commission on Disability Awareness becoming a board.

Mayor Mueller stated that the original proposal was to eliminate the Airport Commission and create a Transportation Advisory Board, but after further discussion with Council Member Pacheco about the things that Council needs the Airport Commission to do, he met with the Airport Commission and told them that this was not a done deal, which was a major concern for them, and that the whole purpose of this was to open the discussion and come up with ideas. There is a need for operational questions to be addressed on a quarterly basis at the airport.

Mayor Mueller proposed keeping the Airport Commission and making it a five-member board in order to take some of the administrative burden off in replacing people. This would have to be done by attrition. Another issue that was critical to the Airport Commission and probably the other commissions as well, is that they probably do not need a Council Liaison. The commissioners should be working with Ms. Flissar, Public Works Director, to come up with policy. The mission will not change because they develop and discuss policy recommendations. Ms. Flissar with their endorsement would bring that up before the Council for action or the City Manager.

Mayor Pro Tem Gray asked if the Airport Commission is not interested in becoming an Airport Advisory Board. Mayor Mueller stated that the issue needs to be discussed. He explained that a board or commission that is authorized by the Council is essentially the same. They are both required to adhere to the Open Meeting Law. He added that he had proposed a transportation advisory board to work under Ms. Flissar and the City Manager's guidance. The group would need to meet quarterly to review multi-modal plans and they would be only providing advice to Ms. Flissar, which would not be required to adhere to the Open Meeting Law because the elected body is not sponsoring them.

Mayor Pro Tem Gray stated that it was not her understanding when this process was first started. She explained that she thought that changing a commission into a board or task force would give them the capability of having open discussion without having a quorum available. This was the biggest part of this in not squelching their speech, which Open Meeting Law can sometimes do. They are not actually voting on decisions because they are only sending recommendations through staff for Council to consider.

Mayor Mueller stated that in the case of the Commission on Disability Issues and the Library Advisory Board, the appropriate department's director would have to authorize them and not the Council to assist them. This way they can avoid having to go through all the administrative steps. He added that he would hope that they would still be able to have a quorum before discussions as meetings.

Mayor Pro Tem Gray stated that the Commission on Disability Issues' conversations revolve a lot around areas in town that need to be ADA-compliant, especially with CDBG funds. These are not necessarily policy decisions. These are things that Mr. Pregler as the staff member and the subject matter expert needs to act on the recommendations. Council does not have to do it because staff is

already bringing it before Council.

Mayor Mueller stated that the strawman is basically to start the discussion. If Council decides that it is best for the City to get information from the public by having the Commission on Disability Issues work directly with Mr. Pregler, Council will need to void the Commission. This does not kill the advisory group if Council wants them and there is a need for them by the Community Development Department. This alleviates the necessity of having to post the meeting, etc.

Mayor Mueller further stated that he hopes that when there is discussion about a recommendation to Council that they have a quorum and action/consensus. Mayor Pro Tem Gray concurred.

Council Member Benning stated that the Airport Commission is concerned about not having a Council Liaison at their meetings. He added that if a transportation board is created, he would like to have quarterly meetings with Council and that will provide unfretted access to Council. Mayor Mueller stated that anyone can come before Council and most commissions have. There is no need for a formal policy to do that.

Council Member Pacheco stated that the Airport Commission is concerned about not having a Council liaison because they feel that without one their issues would not be of importance. The Commission's requests have been addressed. At the Commission meeting there was discussion about the value of a regional airport advisory board that would still have direct input on operations at the airport. This board would be made up of people that are users of the airport and open to zip codes because a lot of the users of the airport are regional and not in the City.

Mayor Mueller stated that the zip code is a separate issue than the organization. He added that he asked staff to research who is renting/owns property, which resulted in 2/3 are in the City and 1/3 are people that are not in the City's zip code. There was one in Santa Cruz County, three in Huachuca City and with the rest being spread out, primarily south of town. Council Member Pacheco added that it is not just renters but also users, i.e., the member of the EAA who uses the facility to meet as well as the Civil Air Patrol also meets at the facility.

Mayor Mueller noted that there are also businesses out there that were a part of the zip code research because it was not just hangar renters.

Mayor Pro Tem Gray asked Ms. Adams if anything changes as far requirements for published agendas, Open Meeting Law, etc., if the Commission on Disability becomes an advisory board. Ms. Adams stated that she is correct. She explained that it is the level of Council involvement. The mere existence, appointments, rules, and anything that Council is controlling of the body, makes them an extension of Council. She added that she spoke to the City Attorney about this and if they are an extension of Council, everything counts, Open Meeting Law, etc.

Mayor Pro Tem Gray stated she is aware the Library has a panel of youth that was formed and is not a part of the Youth Commission. Ms. Yarbrough stated she knows of the Youth Advisory Committee for the Library but does not know how that is working.

Mayor Pro Tem Gray stated that this group could be used as an example as a committee formed by staff for advice to staff. She added that she would be more in favor of supporting this example for the Library Advisory Commission and the Commission on Disability Issues. She further added that in the past and present, there are some Council Liaisons that are not present at commission meetings nor are they passing on the ideas back to Council. Therefore, the argument of having a Council Liaison present does not make sense to her, especially if that is not working. Staff listens and researches issues to help form policy and that then goes before Council. Anyone can come before Council to speak to them.

Mayor Mueller stated that he can only think of one case where there was an issue, but it was primarily the employee that was the staff liaison and not the Council.

Council Member Pacheco stated that the Airport Commission has the perception that the squeaky wheel gets the oil and if the Council is not present, then they will not get their piece of the pie. Mayor Mueller stated that evidence states differently as they have played an effective role without having to be squeaky. Mayor Pro Tem Gray that the role was through staff listening to them.

Mr. Potucek stated that regarding the youth advisory group or transportation advisory commission, which only meet with staff, there are two delineating factors. One, Council appoints the group, whether it is a commission or a board, subject to Open Meeting Law, minutes, publication, etc. The other factor is whether they are recommending policy to the Council or purely interested in operations, which has been delegated by ordinance to staff. Those are two very distinct differences. Some of that can be mitigated if the number of commission members is reduced so that there is no issue finding people and by reducing monthly meetings to mitigate some of the administrative issues with staff. These two factors should be thought of when deciding whether these groups should be commissions or advisory groups.

Mayor Pro Tem Gray stated that the Transportation Advisory Committee has a lot of citizen engagement during their meetings. She added that this Committee is a good role model because making commissions into advisory boards is not going to help them not be so restrictive. Ms. Adams stated that staff posts agendas for the Transportation Advisory Committee. They are open to the public and there is an aspect of openness, but they do not keep minutes, nor need to have a quorum and their membership is not restricted like commissions are. They can have a more blended group.

Council Member Benning asked if once the commissions are made into advisory boards or whatever they are called, the Council will no longer approve the appointments. Mayor Mueller stated that he is correct.

Council Member Calhoun asked if Council would approve appointments for boards. Ms. Adams stated that it does not matter what the group is called. It is the Council's involvement by controlling or setting the rules. Mayor Mueller added that the question is whether the Council is authorizing the group or is it a department/city manager.

Council Member Benning stated that Council could set policy stating that advisory boards are needed for different aspects and operations. At that point, it will be in staff's hands.

Mayor Mueller explained that the next step for Council, if Council decides to make a commission into an internal advisory group to the department head, is to go to the regulation that authorizes the commission and vote to eliminate it. The department would need to set guidelines for the group, but Council, through the city manager, can provide a basic outline that indicates the mission, structure and responsibilities. Council will not need to worry about appointments, how many times per year they meet, etc. Mr. Potucek stated that it would be found in the Administration Policy. Mayor Pro Tem Gray noted that Council may attend any of the meetings, but it is not formal.

Council Member Calhoun asked if Council could state that they want to eliminate some commissions, leaving it up to the departments to decide if they need an advisory committee. Mr. Potucek stated that he believes that the Council could still direct staff in terms of what areas they want to see that type of participation.

Mayor Pro Tem Gray stated that this could be addressed in the strategic planning regarding the areas of focus. Ms. Adams explained that any budget appropriations have been through many years

through the department's budget that oversees the current commissions. The more informal Council is, then the more open and spontaneous that has been a repeated request by the commissions. She added that a lot of the issues investigated by the Commission on Disability Issues is Federal Law, which is something that is more appropriate at a department level to find out how to fix these issues within the City's resources. These issues then come before Council in the budget by the department.

Mr. Potucek pointed out that by doing this, there might be a perceived loss of stature in terms of the work that volunteers are doing that might cause issues with recruitment. If the group is geared towards specialized operational area that people are interested in and hopefully there would still be that level of input.

Council Member Calhoun stated that she believes that is the crux of this because the commissions each have their missions, and some are directly related to policy and requirements of a community and others are more citizen driven by what they perceive. She further stated that the Environmental Affairs Commission and the Commission on Cultural Diversity are more driven by what their perception is of what is happening in the community. The West End Commission might be another one because that commission is very specific, and Council may be more focused on working with them. Some of the issues were brought upon by Council not being involved and reporting forward. However, the Parks and Recreation Commission continuously gets involved in things that are going on in the community.

Mayor Mueller stated that the Parks and Recreation Commission and the Planning and Zoning Commission are two commissions that work on regulations. He added that these two commissions were not on his list and still need to be commissions authorized by Council rather than the other hybrid.

In response to Council Member Calhoun, Mayor Mueller stated that the Airport Commission does not recommend regulations. The Airport Commission can become an advisory board to the Public Works Director on airport operations. The Commission on Disability Issues can become an advisory board to the Community Development Department and the Library Advisory Commission can also become an advisory board and report to the Librarian or Library Director.

Council Member Calhoun asked how the Council would hear recommendations by a commission that may not be agreed upon by the department. Mayor Mueller stated that he hopes that Council can count on the manager as well as the department heads to communicate with Council. The Council has a good rapport with the city manager to be able to get that information. Mr. Potucek stated that Council can direct to have something addressed through the budget process. An example is the West End Fair, a line item could be called out that would obligate staff to undertake the project and there would then be resources.

Mayor Mueller stated that the Airport Commission is a good example because they used to be involved in putting on an air show, which did not turn out financially lucrative. Council Member Calhoun stated that she has been thinking about a balloon festival. Mayor Pro Tem Gray stated that another example is the Sips and Skies event.

Mayor Mueller summarized discussion about the Airport Commission remaining in an advisory capacity, the Library Commission and the Commission on Disability Issues becoming advisory groups to the department head. However, there needs to be discussion about potentially combining the Arts and Humanities Commission and the Commission on Cultural Diversity. This was because the City has a Commission on Cultural Diversity that has not been manned by City volunteers. Most of the Council Members believe that the Commission on Cultural Diversity has a defined and valid mission that they would like to still have. There are two options, one is to have the two combined

and the other is to leave the Arts and Humanities Commission by itself and see if the Commission on Cultural Diversity's membership can be regrown.

Council Member Umphrey stated that she provided the Commission on Cultural Diversity's mission statement to the Arts and Humanities Commission at their November meeting for consideration, but they are not in favor of combining the two because they were worried about being able to faithfully and effectively continue to put on the events/projects that they work on throughout the year. Also, they did not want to diminish their focus on what they are doing.

Mayor Mueller asked Council Member Umphrey if the Commission would be impacted if the membership was brought down to five members. Council Member Umphrey stated that he is correct and that brought up discussion about added scrutiny to the Commission because they are a group of white women. They pointed out some areas where the Commission could partner with the community, i.e., Fort Huachuca as they have paid staff that puts on events, Sister Cities and students at Buena High School. The Commission suggested having the Commission on Cultural Diversity partnering with another group in the community to put on the fair as that is a big event that is currently missing.

Council Member Calhoun stated that therefore she brought up the whole the issue around having events and approval of events. She added that this is a touchy area, but it was incumbent on the Commission itself to essentially do the diversity fair. Although, more and more of the event because staff driven. She further added that to her, the whole thing was confusing because she would like to know when an event becomes a City event or a commission event. At the beginning, the Commission brought up the idea about doing it and it was wonderful and it continued, but gradually, the event grew, and staff was then more involved. Staff should be involved as they always are, and it cannot be expected to have the seven members of the Commission to do it on their own. Council also needs to figure it out with staff.

Mr. Potucek stated that something that has been missing from that equation with regards to events is in looking at events. Ms. Wilson does a good job in costing out Sips and Skies event, Oktoberfest, and others, but the Council needs to look at the inventory of events and in the budget process actually cost out what all of those events are and make a determination as to who will be in charge of the event and what groups will be worked with to make it happen. Then there will be a better idea as to whether to proceed with an event or not. It is loosely known what events will be done and they are done every year, but the department eats the cost within their budget, and Council does not have an idea as to what it costs and what goes into the event.

Council Member Calhoun stated that there was a time when commissioners were collecting money and then did not know where to put the money. It was confusing and as part of the process, the budget is the place to have it in. Mr. Potucek stated that this would be where the Council would approve an event. This way staff knows that Council wants to do that event.

Council Member Calhoun stated that commission should get involved when an event has run its course. The Commissions need this type of conversations to be working with staff. She proposed that the Council keep the Commission on Cultural Diversity and noted that more of the commissions need to work together on some of the projects.

Council Member Benning stated that the Commission on Cultural Diversity needs to intertwine with everything that the City does, whether it is Council driven commission or an advisory board and that needs to be mentioned in the mission statements. The point is to bring different cultures to the environment, whether it is African American culture, German, European and to have that flare so that everyone feels that the City is diverse. He added that one of the best and biggest events put on every year is the Fourth of July, a bunch of different community people coming together. The City

does not drive the event as the nonprofit does. The event is planned, and it is a part of what is done as a City. By having those people in the room, there is diversity and diversity needs to be everywhere just like environmental affairs.

Commission Calhoun agreed with Council Member Benning and added that she believes that the Commission on Cultural Diversity could be very involved in eyeballing that type of issue and helping to figure out how to do that rather than a nebulous of just being there.

Council Member Pacheco stated that Commission on Cultural Diversity and the Commission on Disability Issues turned into event centered. If the commissions are directed by Council, then the events that they do are City events whether the commission was directing or recommending.

Council Member Calhoun stated that it is a good point, but she does not know if the City saw it that way because the funding, even though it happened in the departments, it was never a part of the conversation of the cost and etc., and if the Council has the group as a commission, they need to be aware and a part of what is going on with discussion. Council can then decide at a certain point that it is not working. Mayor Mueller stated that it needs to get back to the budget.

Council Member Benning suggested a fair along with the balloons. Mayor Pro Tem Gray stated that the Mayor's Arts Awards is good example of something done by a commission. This is a good example of a City event done by a commission. Staff helps to capture photos, set up the room, and printing, but for the most part, it is the commission that gets the nominations, makes the decisions, and sets the program.

In response to Council Member Calhoun, Mayor Pro Tem Gray stated that the Mayor's Arts Award is a City event and the Arts and Humanities Commissions does the bulk of what is needed for the event. Council Member Calhoun stated that this is the same as the Environmental Affairs Commission's Merit Award because the Commission does all the work, but the City helps to support it. Mayor Pro Tem Gray noted that it is not the same because it is not an event.

Council Member Calhoun stated that a commission does not have to be event driven. Conversations have taken place at the meetings of the Commission on Cultural Diversity as well as the Commission on Disability Issues about what more the commissions could do as a commission to raise awareness of an issue in the community. This is one area where a commission can be important to the City. Council Member Pacheco agreed.

Council Member Calhoun stated that there were also conversations about quorums. Fort Huachuca and Cochise College both do events around diversity and the Commission on Cultural Diversity at one time decided not to that type of events because of the other events. Although, the Commission did partner with Cochise College.

Mayor Mueller stated that the partnerships are available and there are opportunities to partner with them.

Mayor Pro Tem Gray stated that the Arts and Humanities Commission partners with Cochise College on the youth are programs. This Commission is a good model for partnering on events.

Council Member Benning stated that he agrees with Council Member Calhoun in that certain information should get out to the community and suggested that instead of merging the Commission on Cultural Diversity and Arts and Humanities Commission, the Arts and Humanities Commission is merged with the Environmental Affairs Commission and have them report to the PIO to provide awareness. Council Member Pacheco suggested adding the Commission on Disability Issues as well.

Mayor Mueller stated that it is possible to look at that. The Commission on Cultural Diversity and Tourism Commission may be under publicity, but for him, the Commission on Cultural Diversity is really something that has an overarching. The Tourism Commission could be under the PIO, but not the Commission on Cultural Diversity.

He then asked if there is a consensus in keeping the Arts and Humanities Commission as they are and look at the Commission on Cultural Diversity and try revitalizing it during the year and get five members. Council must make sure that there is money in the budget if Council wants to have a Cultural Diversity Fair with staff support by the Leisure Division.

Council Member Calhoun asked about the Commission on Cultural Diversity going beyond events and they do an awareness campaign. Mayor Mueller stated that if it fits the mission that they have been given it should be ok.

Mayor Pro Tem Gray stated that getting the Commission on Cultural Diversity up and running is a good idea, but the Commission needs to reach out to partners and not just have the City do the event. This could a part of the Commission's tasking.

Mayor Mueller stated that the Arts and Humanities Commission and the Commission on Cultural Diversity would stay the same. He added that the Commission on Cultural Diversity is important enough to remain a commission, but the Arts and Humanities Commission's mission statement is to promote the arts and humanities within the community. Council Member Umphrey stated that the Arts and Humanities Commission has a new mission that she was going to submit for review/approval by Council.

Mayor Mueller asked if there is a consensus in having the Arts and Humanities Commission remaining a commission as well as the Commission on Cultural Diversity and reducing the membership from seven to five with a requirement for a four-time a year minimum for meeting. There was a consensus.

Council Member Calhoun asked if Council wants to maintain associate memberships. Mayor Mueller stated that it is fine as he does not see a problem with the way that they are structured. They are a non-voting member that can be a part of the discussion by the board/commission. This would not cause any additional administrative or management issues.

Council Member Calhoun stated that she would like to include in the mission statement that the commissions interact with each other. Mayor Mueller stated that it can be looked at during the review of the missions during the next process so that Council can authorize those.

Mayor Pro Tem Gray asked that Council look at which commissions are providing policy guidance. Mayor Mueller agreed and stated that the Arts and Humanities Commission does not provide policy guidance. They are doing things for the community.

Council Member Umphrey asked if policy guidance count at all when the Arts and Humanities Commission made a recommendation for the Mural Tower Project. Mayor Pro Tem Gray stated that those should not come to Council. Mayor Mueller added that it is not a policy.

Council Member Benning asked that the slides be updated for future presentations.

In response to Council Member Pacheco, Mayor Mueller stated that the West End Commission remains the same. The Commission that is a special case is the Youth Commission because a

Youth Commission is needed, but this commission may not necessarily be composed of five, seven members. This Commission may be broadened to have two people from the High School, two people from the Middle School, two people from the Middle School on Fort Huachuca, two people from CAS and other schools, junior high or older kids.

Council Member Benning stated that each school has their student body council. Mayor Mueller suggested opening it up or asking for two representatives from the various councils. He added that other than the mission of providing input to Council affecting youth, he would like to know what the Youth Commission will do and how it will become worthwhile for the youth. He added that once they sign up and are appointed, they can add this to their college resume, which helps them. The Council's primary concern is in making the community welcoming and supportive to the youth.

Mayor Pro Tem Gray spoke as a mother who had a child on the Youth Commission and was the Chair of the Youth Commission. She explained that the Youth Commission planned the Teen Center, but an issue that came about later was that the commissioners felt like they were not important nor asked what they thought about things. Mayor Mueller stated that part of the problem is in defining what the Council expects from them.

Mayor Pro Tem Gray stated that there is a city that has a youth advisory person on each commission to make sure that the youth is covered and that might be something to consider. Another way is a group like the one for the Library. However, the question is how to get the youth to show up. Mayor Mueller stated that she is correct and added that if there is something meaningful to them, they will show up because there are a lot of competing interests in town.

Council Member Benning suggested getting in touch with student councils because they are there to make changes as they ran for that office and they want to make a difference at the school. The City can extend an olive branch to come together and use their voice to make a difference for the City for all the youth. Once they are empowered, they will come and will be active.

Mayor Mueller suggested a mission that states making the City better for future youth. He added that he thought about having a facilitator coming in to talk with a couple of the representatives from each of the student councils to focus on future youth and making it meaningful in the community.

Council Member Pacheco asked about missions/rolls set up by a department. Mayor Mueller stated that it should be set up by the department and approved by the City Manager. The commissions that will become an advisory group already have an established mission. Mayor Pro Tem Gray added that those commission are already operating in that manner.

Council Member Calhoun suggested looking at all the mission statements for those commissions that will remain as a commission. Mayor Mueller stated that once there is consensus, the next step will be to review their mission. The staff will do the same with the advisory groups.

Council Member Pacheco asked if the Arts and Humanities Commission will become an advisory group. Mayor Mueller stated that she is correct. Mayor Pro Tem Gray noted that the Commission on Disability Issues, Airport Commission, Library Advisory Commission, Arts and Humanities Commission will be considered as advisory groups.

In response to Council Member Pacheco, Mayor Mueller stated that Council Member Calhoun is concerned with the Environmental Affairs Commission. He stated that he believes that environmental affairs are integrated with everything that is done in the City and recommends that if there is an environmental affairs group, that it should be issue by issue and advising the Public Works Director. Council Member Calhoun stated that she believes that the Environmental Affairs Commission remain as a commission because most of the folks that get involved have some

expertise in environmental issues. She further stated that she applauds Mr. Haupt for his comments during the last meeting and she fully agrees with the things that he said. The group wants to remain a commission and they are one group that rarely has difficulty having a quorum.

Council Member Benning stated that council members are on a commission for a reason and the problem is that they love their commissions. Council Member Calhoun stated that she has been on several commissions and she feels that the commissions are a good place for community members to have a chance to continue what they think is important. Lastly, she stated that she does not understand the need to dissolve the Environmental Affairs Commission.

Mayor Pro Tem Gray asked for more time to think about the Environmental Affairs Commission.

Council Member Calhoun stated that if the Public Works Department thinks that the Environmental Affairs Commission is redundant, she would like to hear that clearly.

In response to Council Member Pacheco, Mayor Mueller stated that he will present on everything that has been discussed and continue the discussion on the Environmental Affairs Commission. Currently on the Commission on Disability Issues, Library Advisory Commission he has consensus, but on others there will need to be some changes. If Council comes to the agreement that this is the path to be taken, then the next process can begin where Council will look at the mission statements, rescinding or amending the authorizing documents and have the administrative done. The final vote is down the road and that will be to rescind or amend the authorization documents.

Mayor Mueller thanked Council for their patience and honesty.

Council Member Calhoun voiced her appreciation on what has been done to get to this point. Council Member Benning agreed and commended the commissioners for their input.

3. Adjourn

Mayor Mueller adjourned the January 7, 2020 work session of the Sierra Vista City Council at 4:19 p.m.

Frederick W. Mueller, Mayor

Minutes prepared by:

Attest:

Maria G. Marsh, Deputy Clerk

Jill Adams, City Clerk