

February 1, 2024

MEMORANDUM TO: Honorable Mayor and City Council

FROM: Charles Potucek, City Manager

SUBJECT: Request for Agenda Item Placement  
Resolution 2024-005, Appointments to the  
Upper San Pedro Partnership Advisory Commission

Initiated by

Mayor Clea McCaa II

Background

In August 1998, the City of Sierra Vista formed a memorandum of understanding with other governmental agencies to form a partnership for the purpose of coordinating water conservation efforts. A formal organizational structure for the "Upper San Pedro Partnership" was formed in November 2000 and provided for a Partnership Advisory Commission to provide leadership and direction to the Partnership's operational committees and subcommittees; ensure the public, legislative leaders and member agencies were all well informed on the activities of the Partnership; to assist the Partnership with legislative issues; and to foster public acceptance and support. Of the twenty members that make up the Partnership Advisory Commission, the City Council appoints the mayor and two council members to serve as primary members plus two council members and the city manager to serve as alternate members.

Due to the 2022 election change, it is necessary to formally make a change to the City's membership on the Upper San Pedro Partnership Advisory Commission. Mayor McCaa is recommending that he, Mayor Pro Tem Umphrey, and Council Member Messmer be appointed as primary members, Council Members Landry and Rodriguez be appointed as alternate members and reaffirming that City Manager Charles Potucek continue to serve as an alternate member on the Upper San Pedro Partnership Advisory Commission.

RESOLUTION 2024-005

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; APPOINTING MAYOR CLEA MCCA, MAYOR PRO TEM CAROLYN UMPHREY, AND COUNCIL MEMBER MARTA MESSMER AS PRIMARY MEMBERS OF THE UPPER SAN PEDRO PARTNERSHIP ADVISORY COMMISSION; AND APPOINTING COUNCIL MEMBERS ANGELICA LANDRY AND MARK RODRIGUEZ AS ALTERNATE MEMBERS; AND REAFFIRMING CITY MANAGER CHUCK POTUCEK AS AN ALTERNATE MEMBER; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, on August 27, 1998, the City Council authorized a Memorandum of Understanding to form the Upper San Pedro Partnership; and

WHEREAS, the Upper San Pedro Partnership was formed for the purpose of coordinating water conservation efforts with other agencies; and

WHEREAS, the City Council appoints the mayor and two council members to the Upper San Pedro Partnership Advisory Commission; and

WHEREAS, the City Council appoints two council members and the city manager as alternate members to the Upper San Pedro Partnership Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

The policy of the City of Sierra Vista relating to cooperation with other governmental agencies to encourage and promote water conservation, be, and hereby is, reaffirmed.

SECTION 2

The City Council hereby appoints Mayor Clea McCaa, Mayor Pro Tem Carolyn Umphrey, and Council Member Marta Messmer to the Upper San Pedro Partnership Advisory Commission.

Council Members Angelica Landry and Mark Rodriguez are hereby appointed as alternate members of the Upper San Pedro Partnership Advisory Commission, said term to coincide with term of office as Council Member.

City Manager Charles Potucek is hereby reaffirmed as an alternate member of the Upper San Pedro Partnership Advisory Commission.

SECTION 3

The City Manager, City Clerk, City Attorney or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, THIS 8<sup>TH</sup> DAY OF FEBRUARY 2024.

\_\_\_\_\_  
Clea McCaa II  
Mayor

APPROVAL AS TO FORM:

ATTEST:

\_\_\_\_\_  
Nathan J. Williams  
City Attorney

\_\_\_\_\_  
Jill Adams  
City Clerk